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2020 MAR 17 PM 4:17

INCLINE VILLAGE
JUSTICE COURT
E. ALAN TIRAS, JUSTICE
BY

IN THE JUSTICE COURT OF INCLINE VILLAGE-CRYSTAL BAY TOWNSHIP

IN AND FOR THE COUNTY OF WASHOE, STATE OF NEVADA

IN RE

IN THE MATTER OF THE JUSTICE COURT OF INCLINE VILLAGE-CRYSTAL BAY TOWNSHIP COURT PROCEDURES REGARDING CORONAVIRUS DISEASE (COVID-19)

ADMINISTRATIVE ORDER

Effective the 17th day of March, 2020, the Administrative Judge of the Justice Court of Incline Village-Crystal Bay Township ("Incline Justice Court"), enters this Administrative Order in response to the State of Emergency declared by Nevada Governor Steve Sisolak on March 12, 2020. The Emergency concerns the presence of Coronavirus Disease (COVID-19) in our community. In order to protect the public from the possible transmission of COVID-19 within the Court, it is necessary to alter normal court operations. This Order is, therefore, intended to reduce the number of attorneys, parties and witnesses who make in-person appearances in Incline Justice Court and to implement "social distancing" in Court operations.

IT IS HEREBY ORDERED, effective this date, Incline Justice Court shall continue to accept all court filings and continue to operate while managing cases within the parameters set forth in this Order:

1. Transportation of all in-custody defendants will be suspended for 30 days unless specifically ordered by the Court.
2. In-custody arraignments, mandatory status conference, pre-trial conferences and trials will be accommodated via video conference only. If this is impossible, please contact Incline Justice Court at IVCBInfo@washoecounty.us or (775) 832-4100.

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3. All non-custodial arraignments (for example citations and criminal) shall be held via video conference only. Parties are instructed to visit the Court's website at www.ivcbcourt.com for information or to contact the Court at IVCBInfo@washoecounty.us or (775) 832-4100 with any questions.

4. In-custody preliminary hearings that have not waived time requirements shall be heard via video conference. If this is impossible, please contact Incline Justice Court at IVCBInfo@washoecounty.us or (775) 832-4100.

5 Out-of-custody trials (citations and criminal) shall be held via video conference only. Parties are instructed to visit the Court's website at www.ivcbcourt.com for information or to contact the Court at IVCBInfo@washoecounty.us or (775) 832-4100 with any questions.

6. Defendants arrested on citation offenses and/or warrants subject to release under the current pre-trial procedures will be given a return court date of 60 days.

7. Out-of-Custody trials (citations and criminal) shall be held via video conference only. Parties are instructed to visit the Court's website at www.ivcbcourt.com for information or to contact the Court at IVCBInfo@washoecounty.us or (775) 832-4100 with any questions.

8 All civil proceedings (Small Claims, Civil Court, Evictions and Temporary Protective Order/Extended Protective Orders) shall be conducted via video conference only. Parties are instructed to visit the Court's website at www.ivcbcourt.com for information or to contact the Court at IVCBInfo@washoecounty.us or (775) 832-4100 with any questions.

9. Out-of-Custody post-adjudicatory reviews with a requirement that the party refrain from the use of alcohol, marijuana and/or non-prescribed controlled substances shall be held as scheduled and the party is ordered to appear in person.

10. Out-of-Custody post-adjudicatory reviews without a requirement that the party refrain from the use of alcohol, marijuana and/or non-prescribed controlled substances shall

be conducted via video conference only. Parties are instructed to visit the Court's website at www.ivcbcourt.com for information or to contact the Court at IVCBInfo@washoecounty.us or (775) 832-4100 with any questions.

11. In-custody post-adjudicatory reviews and orders to show cause shall be handled via video conference only.

12 Exceptions may be made on a case by case basis upon proper application to the Court in order to facilitate the ends of justice.

IT IS FURTHER ORDERED that, prior to any scheduled appearance before the Incline Justice Court, parties and/or counsel on all matters shall meet and confer (preferably telephonically or electronically) in order to explore the possibility of settling matters outside of court without requiring parties, witnesses and counsel to make in-person court appearances. Such discussions shall include the possibility of entering in absentia please in criminal proceedings and remote appearances by counsel and/or witnesses.

This Order shall be reviewed in at least thirty (30) days and shall remain in effect until modified or rescinded by subsequent order.

IT IS SO ORDERED.

DATED this 17th day of March, 2020.

E. ALAN TIRAS
JUSTICE OF THE PEACE