FILED
16 JUN 2021
North Las [illegible] Justice Court
By: TM

JUSTICE COURT, NORTH LAS VEGAS TOWNSHIP

CLARK COUNTY, NEVADA

FILED
JUN 24 2021
ELIZABETH A. BROWN
CLERK OF SUPREME COURT
BY
CHIEF DEPUTY CLERK

ADKT 556

IN THE ADMINISTRATIVE MATTER OF:)
TEMPORARY PROCEDURES FOR) **ADMINISTRATIVE ORDER: #2021-04**
CRIMINAL, CIVIL AND TRAFFIC CASES)

WHEREAS, Local Rules of Practice for the Justice Court of North Las Vegas Township, rule 6.5 (b) (2) empowers the Chief Judge to be responsible for the administration of court rules and regulations; and

WHEREAS, the COVID-19 virus continues to present concerns regarding public health, and the Court wishes to limit unnecessary in-person appearances; therefore,

IT IS HEREBY ORDERED that the following temporary changes shall be implemented on Wednesday, June 16, 2021:

(1) This order continues the North Las Vegas Justice Court's response to the COVID-19 pandemic. For purposes of clarity and to avoid confusion, this order rescinds AO-2020-04, AO-2020-05, AO-2020-06, AO-2021-01, AO-2021-02, and AO-2021-03. Any portions of those orders that remain in effect are included in this order. This order takes effect upon filing.

(2) The Court has resumed hearing all criminal out-of-custody hearings in person, but cases may be handled by alternative means, such as facsimile, telephonic/video, or email, whenever possible. Social distancing requirements were eliminated by Clark County on June 1, 2021. Even with the elimination of social distancing requirements, all Justice Court judges are encouraged to manage courtrooms to allow comfortable space between individuals in the courtroom. **All members of the general public, regardless of vaccination status, must wear a face covering at all times while in the court facility, including courtrooms, security screening, lobby and other designated areas.** Only attorneys, defendants, and witnesses will be allowed to attend in person proceedings. Family and friends will be allowed to attend as space allows, or they may contact the defendant's attorney for further information.

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(2) Attorneys and defendants are encouraged to check the court's website for all pending matters:

https://cvpublicaccess.co.clark.nv.us/eservices/home.page.2

(3) To reduce social contact, North Las Vegas Justice Court encourages the use of electronic communications for the resolution of cases, including, but not limited to, arraignments, status checks, filings of motions, and plea agreements. Civil matters may be conducted by video or telephonic means whenever possible, or decided on the papers.

(4) E-filing is available for civil cases. Attorneys and companies may request an account and training by emailing us at:

NLVJC_civil_clerks@ClarkCountyNV.gov

(5) The Court has resumed scheduling Criminal and Civil jury trials. All prospective jurors, regardless of vaccination status, **must** wear face coverings while inside the courtroom, jury deliberation room, and other designated areas.

(6) Traffic trials will now be held in person, however, defendants are encouraged to pay their citation on-line or by mail, or contact a customer service representative via phone at (702) 455-7801, Monday through Thursday, from 8:00 AM through 4:00 PM, excluding holidays.

(7) Mandatory Face Coverings for Those Who are Unvaccinated
Consistent with Nevada OSHA's Updated Guidance, effective May 14, 2021, the following workplace safety protocols shall be incorporated to the maximum extent practicable:

a. Employers should encourage employees to receive a COVID-19 vaccine.
b. Organizations may have mask policies that are more restrictive than the CDC guidance.
c. All employers must provide face coverings for unvaccinated employees and shall require these employees to wear face coverings in all instances where required by emergency directives, including any space visited by the general public, even if no one else is present.
d. Close or limit access to common areas where employees are likely to congregate and interact. When in common areas, face coverings are required for unvaccinated employees.
e. Maintain regular housekeeping practices, including routine cleaning and disinfecting of surfaces and equipment.
f. Conduct daily surveys of changes to staff/labor health conditions.
g. Post signage with the latest CDC mask guidance for vaccinated and unvaccinated guests.

(8) The North Las Vegas Justice Court is committed to providing a safe and healthy workplace for all our employees and the public we serve. To mitigate the spread of COVID-19, we will need to continue to operate in a manner that reduces the risks associated with this public health emergency. Consequently, the following precautions are ordered:

a. All Justice Court judges and employees who are not fully vaccinated **must** cover their noses and mouths with face coverings while at work. "Fully vaccinated" means two weeks after completion of the vaccination process. This includes all common areas of the facility as well as parking lots, back hallways, rest rooms and break rooms. Judges and employees who are fully vaccinated are still encouraged to wear face coverings while at work.

b. All attorneys, vendors, and employees of any organization or entity who work in the Court facility who are not fully vaccinated **must** cover their noses and mouths with face coverings while in any common areas of the facility. Common areas include, but are not limited to, security screening, lobby areas, shared back hallways, restrooms and courtrooms. This includes, but is not limited to, employees of North Las Vegas Justice Court, Clark County District Attorney's Office, Clark County Public Defender's Office, North Las Vegas Constable, and contract counsel. Employees of other organizations with space in the Court facility are subject to the policies of their individual employer while in their own organization's work space.

c. Children under the age of two and individuals who are unable to remove the face covering without assistance do not have to comply with the above-referenced face covering directives. Individuals who are unable to wear a face covering should make arrangements to appear by alternative means.

d. Face coverings **must** cover the nose and mouth at all times. Face coverings with vents, bandanas, or face coverings made out of mesh are not permitted. Face shields may be worn with a mask as added protection, but may not be worn alone.

IT IS FURTHER ORDERED that this Administrative Order shall continue until further notice, or until modified or rescinded by a subsequent order.

Entered this 16 day of June, 2021.

Natalie L. Tyrrell

NATALIE L. TYRRELL
Chief Judge