

STATE BAR OF NEVADA

June 11, 2021

Chief Justice James W. Hardesty
Nevada Supreme Court
201 South Carson Street
Carson City, NV 89701-4702

FILED
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ELIZABETH A. BROWN
CLERK OF SUPREME COURT
DEPUTY CLERK



RE: ADKT 0577: Status Report on Transfer of CLE Board Operations

Dear Chief Justice Hardesty:

The State Bar of Nevada assumed the operations of the Nevada Board of Continuing Legal Education (CLE Board) following the Court's Order dated March 22, 2021. This report is submitted on behalf of the state bar's Board of Governors and outlines the status of the transfer to date.

Throughout this endeavor, the CLE Board and its staff have been cooperative and have facilitated the transition with professionalism and timely responses to our inquiries. We extend our appreciation to CLE Board Chair Frank Flaherty and Executive Director Laura Bogden for their leadership during this period.

A general overview of the progress made to date follows.

Transfer of Records

The state bar is in receipt of all requested documents, contracts and other information requested regarding CLE Board operations. We have also continued to work with CLE Board staff to destroy records past the record retention period, scan paper files and transfer any needed documents to the state bar's Reno office.

Transfer of CLE Board Reserves and Operating Funds

The Court's Order directed all CLE Board reserves to be transferred to the state bar by May 1, 2021. This transfer was completed.

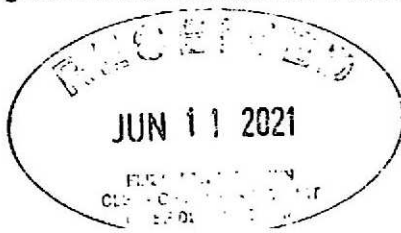
Using past budgets and financials as a guide, the state bar's Board of Governors has approved a revised 2021 budget with the CLE Board as a department within the state bar's structure.

By June 15, 2021, we will have all CLE Board payroll and account payables and receivables integrated under the state bar's accounting department.

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Transfer of Operations

Throughout the transition period, the state bar has been afforded opportunity to evaluate the current operations of the CLE Board and identify efficiencies in operations. The state bar has identified a need for three staff positions; two are dedicated to managing the MCLE program and the third will fill an open position within the state bar's member services department and assisting as needed in the MCLE program. Employment offers have been extended and these staff will commence employment as state bar employees on July 1, 2021.

We anticipate these staff moving from their current location to the state bar's Reno office by July 1, 2021. Many critical documents are being scanned prior to the transfer and others will be housed in the bar's Reno office. Notice to vacate the current CLE Board premise has been provided in advance of the July 31 lease termination date.

One area that the state bar is exploring is transferring the database currently in use by the CLE Board to the state bar's Clear Vantage system. The concept is to allow for a single sign on for attorneys to access their records and attest to year-end credit hour compliance at the same time they pay their annual license fees and complete mandatory reporting requirements. Timing for the transfer will occur prior to the 2021 compliance period or in early 2022, depending on the complexity and feasibility of this transition.

Operational aspects such as notice of lease and insurance terminations have been completed. We anticipate making formal transfer announcements to our membership and CLE provider community in early fall.

CLE Board

State bar staff have participated in CLE Board meetings, providing transition updates and information. The unexpected passing of Andy Mierins created a vacancy on the CLE Board. The state bar will recruit for these positions and seek to fill this vacancy on June 16, 2021. We anticipate two additional vacancies created from expiring term limits of current CLE Board members, one of which is a Court appointment. The state bar will recruit for these positions and seek to fill all vacancies by December 2021.

CLE Board Reserves

One outstanding objective is how to treat dollars the CLE Board held in reserve. We have established a working group to focus this discussion on a three-pronged goal: (1) thoughtfully invest reserve dollars into programs which improve legal services and education, (2) sustainably continue to invest in legal services and education, and (3) maximize dollars by funding program that can obtain matching funds while also replenishing coffers for future giving. We expect the working group to expand, bringing in

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more involvement from the Nevada Bar Foundation. We plan to prepare a report to the Court outlining goals and expected outcomes of the use of the CLE Board reserve funds.

Next Steps

We anticipate filing an ADKT with proposed revisions to the Rules relating to the CLE Board as well as future amendments to the Board's Bylaws and Regulations. These amendments are consistent with the Court's Order transferring operations to the State Bar of Nevada.

We thank the Court for this opportunity to serve and remain available to address any questions or concerns.

Respectfully,



Kimberly K. Farmer
Executive Director

cc: Eric Dobberstein, President, State Bar of Nevada
Frank Flaherty, Chair, Nevada Board of Continuing Legal Education