#### IN THE SUPREME COURT OF THE STATE OF NEVADA

FEDERAL HOUSING FINANCE AGENCY, IN ITS CAPACITY AS CONSERVATOR FOR THE FEDERAL NATIONAL MORTGAGE ASSOCIATION

Petitioner,

VS.

THE EIGHTH JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA, IN AND FOR THE COUNTY OF CLARK; AND THE HONORABLE NADIA KRALL, DISTRICT JUDGE,

Respondents,

and

WESTLAND LIBERTY VILLAGE, LLC, a Nevada Limited Liability Company; and WESTLAND VILLAGE SQUARE, LLC, a Nevada Limited Liability Company,

Real Parties in Interest.

Electronically Filed
May 27 2021 01:04 p.m.
Elizabeth A. Brown
Supreme Court Case Supreme Court

Dist. Court Case No. A-20-819412-B

# REAL PARTIES IN INTEREST WESTLAND LIBERTY VILLAGE, LLC AND WESTLAND VILLAGE SQUARE LLC'S SUPPLEMENTAL APPENDIX IN SUPPORT OF THEIR ANSWER TO PETITIONER'S WRIT OF PROHIBITION [VOLUME VI]

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Docket 82666 Document 2021-15231

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<sup>&</sup>lt;sup>1</sup> Additional counsel for Respondents identified below.

| <b>TAB</b> | <b>VOLUME</b> | DOCUMENT <sup>2</sup>             | DATE      | <u>PAGES</u> |
|------------|---------------|-----------------------------------|-----------|--------------|
| 16         | 9             | Affidavit of Shimon Greenspan in  | September | SA01964 –    |
|            |               | Support of Counterclaimant's      | 18, 2020  | SA01969      |
|            |               | Motion for Temporary              |           |              |
|            |               | Restraining Order and Motion for  |           |              |
|            |               | Preliminary Injunction            |           |              |
| 7          | 8             | Affidavit of Yakoov Greenspan in  | August    | SA01633 –    |
|            |               | Opposition to Application to      | 31, 2020  | SA01641      |
|            |               | Appoint Receiver and In Support   |           |              |
|            |               | of Defendant's Motion for         |           |              |
|            |               | Temporary Restraining Order and   |           |              |
|            |               | Motion for Preliminary Injunction |           |              |
| 1          | 1-6           | Appendix of Exhibits to Verified  | August    | SA00001 -    |
|            |               | Complaint                         | 12, 2020  | SA01277      |
| 13         | 9             | Assumption Approval Letter for    | September | SA01927 –    |
|            |               | Liberty Village Apartments dated  | 1, 2020   | SA01936      |
|            |               | August 20, 2018 (Exhibit "J" to   |           |              |
|            |               | Motion for Preliminary            |           |              |
|            |               | Injunction)                       |           |              |
| 14         | 9             | Assumption Approval Letter for    | September | SA01937 –    |
|            |               | Village Square Apartments dated   | 1, 2020   | SA01946      |
|            |               | August 22, 2018 (Exhibit "K" to   |           |              |
|            |               | Motion for Preliminary            |           |              |
|            |               | Injunction)                       |           |              |
| 11         | 9             | Assumption Closing Statement      | September | SA01920 –    |
|            |               | for Liberty Village Apartments    | 1, 2020   | SA01922      |
|            |               | dated August 29, 2018 (Exhibit    |           |              |
|            |               | "H" to Motion for Preliminary     |           |              |
|            |               | Injunction)                       |           |              |
| 12         | 9             | Assumption Closing Statement      | September | SA01923 -    |
|            |               | for Liberty Village Apartments    | 1, 2020   | SA01926      |
|            |               | dated August 29, 2018 (Exhibit    |           |              |
|            |               | "I" to Motion for Preliminary     |           |              |
|            |               | Injunction)                       |           |              |
|            |               |                                   |           |              |
|            |               |                                   |           |              |

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<sup>&</sup>lt;sup>2</sup> For brevity, Westland did not include the voluminous filings to which the identified exhibits were attached in its Supplemental Appendix, *see* NRAP 30(b), but will do so should the Court request it.

| <b>TAB</b> | <b>VOLUME</b> | <u>DOCUMENT</u>  | DATE      | <u>PAGES</u> |
|------------|---------------|--|-----------|--------------|
| 9          | 8             | CBRE Property Condition                                    | September | SA01650 -    |
|            |               | Assessment Report for Liberty                              | 1, 2020   | SA01762      |
|            |               | Village Apartments dated August                            |           |              |
|            |               | 8, 2017 (Exhibit "D" to Motion                             |           |              |
|            |               | for Preliminary Injunction)                                |           |              |
| 10         | 9             | CBRE Property Condition                                    | September | SA01763 -    |
|            |               | Assessment Report for Liberty                              | 1, 2020   | SA01919      |
|            |               | Village Apartments dated August                            |           |              |
|            |               | 8, 2017 (Exhibit "E" to Motion                             |           |              |
|            |               | for Preliminary Injunction)                                |           |              |
| 22         | 11            | Declaration of James Noakes In                             | December  | SA02097 –    |
|            |               | Support of Plaintiff's Reply In                            | 3, 2020   | SA02127      |
|            |               | Support of Motion to Strike                                |           |              |
|            |               | Defendants' Demand for Jury                                |           |              |
| 27         | 12            | Trial  | N4 5      | G A 02512    |
| 27         | 13            | Declaration of Nathan Kanute In                            | May 5,    | SA02512-     |
|            |               | Support of Plaintiff's Opposition  To Application On Order | 2021      | SA02528      |
|            |               | To Application On Order Shortening Time For Court To       |           |              |
|            |               | Hear Defendant's Motion for (1)                            |           |              |
|            |               | An Order of Immediate Plaintiff                            |           |              |
|            |               | Compliance and (2) Accounting                              |           |              |
| 18         | 10            | Emails to Lenders Regarding                                | September | SA01975 –    |
|            | -             | Reserve Requests from Westland                             | 18, 2020  | SA02019      |
|            |               | Liberty Village (Exhibit "5" to                            |           |              |
|            |               | Reply In Support of Motion for                             |           |              |
|            |               | Preliminary Injunction)                                    |           |              |
| 20         | 10            | Federal Housing Finance                                    | September | SA02027 -    |
|            |               | Agency's Conservator Approval                              | 27, 2012  | SA02072      |
|            |               | Process for Fannie Mae and                                 |           |              |
|            |               | Freddie Mac Business Decisions                             |           |              |
| 26         | 13            | Grandbridge Real Estate Capital,                           | May 5,    | SA02492-     |
|            |               | LLC's Opposition to Defendants'                            | 2021      | SA02511      |
|            |               | Motion for (1) An Order for                                |           |              |
|            |               | Immediate Plaintiff Compliance                             |           |              |
|            |               | and (2) Accounting   |           |              |
|            |               |  |           |              |

| <b>TAB</b> | <b>VOLUME</b> | <b>DOCUMENT</b>   | DATE        | <u>PAGES</u>         |
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| 15         | 9             | Lender's Counsel's Non-Waiver                             | September   | SA01947 –            |
|            |               | Letters dated February 19, 2020                           | 1, 2020     | SA01963              |
|            |               | (Exhibit "T" to Motion for                                |             |                      |
|            |               | Preliminary Injunction)                                   |             |                      |
| 19         | 10            | Letter of John Benedict to Robert                         | November    | SA02020 -            |
|            |               | Olson, Esq.   | 6, 2020     | SA02026              |
| 5          | 8             | Letter of John Hofsaess dated                             | August      | SA01626 –            |
|            |               | December 23, 2019 (Exhibit "R"                            | 31, 2020    | SA01629              |
|            |               | to Counterclaim)  |             |                      |
| 6          | 8             | Letter of John Hofsaess dated                             | August      | SA01630 –            |
|            |               | January 6, 2020 (Exhibit "S" to                           | 31, 2020    | SA01632              |
|            |               | Counterclaim)   |             |                      |
| 4          | 8             | Letter of John Hofsaess dated                             | August      | SA01620 –            |
|            |               | November 13, 2019 (Exhibit "Q"                            | 31, 2020    | SA01625              |
| 2.5        | 10            | to Counterclaim)  |             | ~                    |
| 25         | 13            | Notice of Entry of Order                                  | April 29,   | SA02404-             |
|            |               | Regarding Order Shortening Time                           | 2021        | SA02491              |
|            |               | For Court To Hear Defendants'                             |             |                      |
|            |               | Motion for (1) An Order For                               |             |                      |
|            |               | Immediate Plaintiff Compliance                            |             |                      |
| 8          | 8             | and (2) Accounting  | Cantanalaan | CA01642              |
| 8          | 8             | Nuisance Notice dated April 4,                            | September   | SA01642 –<br>SA01649 |
|            |               | 2017 from Las Vegas                                       | 1, 2020     | SA01049              |
|            |               | Metropolitan Police Department (Exhibit "A" to Motion for |             |                      |
|            |               | Preliminary Injunction)                                   |             |                      |
| 28         | 13            | Opposition to Application On                              | May 5,      | SA02529-             |
| 20         | 13            | Order Shortening Time For Court                           | 2021        | SA02529-             |
|            |               | To Hear Defendants' Motion for                            | 2021        | 5/1025/0             |
|            |               | (1) Order for Immediate Plaintiff                         |             |                      |
|            |               | Compliance and (2) Accounting                             |             |                      |
| 2          | 6             | Order Appointing Receiver                                 | August      | SA01278 -            |
|            | _             | (Exhibit "4" to Application for                           | 12, 2020    | SA01296              |
|            |               | Receiver)   | ,           |                      |
|            |               | ,   |             |                      |
|            |               |   |             |                      |
|            |               |   |             |                      |
|            |               |   |             |                      |

| <b>TAB</b> | <b>VOLUME</b> | <u>DOCUMENT</u>                   | DATE      | <b>PAGES</b> |
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| 21         | 10            | Oversight by Fannie Mae and       | July 27,  | SA02073 -    |
|            |               | Freddie Mac of Compliance with    | 2020      | SA02096      |
|            |               | Forbearance Requirements Under    |           |              |
|            |               | the CARES Act and                 |           |              |
|            |               | Implementing Guidance by          |           |              |
|            |               | Mortgage Servicers                |           |              |
| 23         | 11            | Property Condition Assessment     | March     | SA02128 –    |
|            |               | for Liberty Village Apartments    | 4-5, 2021 | SA02269      |
|            |               | (4870 Nellis Oasis Lane, Las      |           |              |
|            |               | Vegas, Nevada 89115)              |           |              |
| 24         | 12            | Property Condition Assessment     | March     | SA02270-     |
|            |               | for Village Square Apartments     | 4-5, 2021 | SA02403      |
|            |               | (5025 Nellis Oasis Lane, Las      |           |              |
|            |               | Vegas, Nevada 89115)              |           |              |
| 17         | 9             | Supplemental Affidavit of         | September | SA01970 –    |
|            |               | Yakoov Greenspan in Support of    | 18, 2020  | SA01974      |
|            |               | Counterclaimant's Motion for      |           |              |
|            |               | Temporary Restraining Order and   |           |              |
|            |               | Motion for Preliminary Injunction |           |              |
| 3          | 6-7           | Westland Strategic Improvement    | August    | SA01297 –    |
|            |               | Plan for Liberty Village and      | 31, 2020  | SA01619      |
|            |               | Village Square dated November     |           |              |
|            |               | 27, 2019 (Exhibit "N" to          |           |              |
|            |               | Counterclaim)                     |           |              |

Respectfully submitted,

Dated: May 27, 2021 CAMPBELL & WILLIAMS

## By /s/ J. Colby Williams

J. COLBY WILLIAMS, ESQ. (5549) PHILIP R. ERWIN, ESQ. (11563)

JOHN BENEDICT, ESQ. (5581) The Law Offices of John Benedict

JOHN W. HOFSAESS, ESQ. (pro hac vice) Westland Real Estate Group Attorneys for Respondents

#### **CERTIFICATE OF SERVICE**

Pursuant to NRAP 25, I hereby certify that, in accordance therewith and on this 27th day of May 2021, I caused true and correct copies of the foregoing REAL PARTIES IN INTEREST WESTLAND LIBERTY VILLAGE, LLC AND WESTLAND VILLAGE SQUARE LLC'S SUPPLEMENTAL APPENDIX IN SUPPORT OF THEIR ANSWER TO PETITIONER'S WRIT OF PROHIBITION [VOLUME VI] to be delivered to the following counsel and parties:

VIA ELECTRONIC AND U.S. MAIL:

Kelly H. Dove, Esq.
Nathan G. Kanute, Esq.
Bob L. Olson, Esq.
Snell & Wilmer L.L.P.
3883 Howard Hughes Parkway, Suite 110
Las Vegas, Nevada 89169

Joseph G. Went, Esq. Lars K. Evensen, Esq. Sydney R. Gambee, Esq. Holland & Hart L.L.P. 9555 Hillwood Drive, 2nd Floor Las Vegas, Nevada 89134

/s/ John Y Chong

An Employee of Campbell & Williams

| Interiors<br>Front Door    | Quantity |            | Washer/Dryer                 | Quantity |         |
|----------------------------|----------|------------|------------------------------|----------|---------|
| Repair                     |          | \$0.00     | Repair                       |          | \$0.00  |
| Replace                    |          |            | Replace                      |          | ψ0.00   |
| Trash Out                  |          | φυ.υυ      | Kitchen Cabinets             |          |         |
| Required                   |          | \$0.00     | Repair                       |          | \$0.00  |
| ·                          |          | \$0.00     | · ·                          |          | ·       |
| Clean<br>Carpet            |          | <u> </u>   | Replace Sink                 |          | \$0.00  |
|                            |          | T \$0.00   | Replace                      |          | 00.00   |
| Requires Cleaning          |          |            |                              |          | \$0.00  |
| Replace                    | 1        | \$600.00   | Lab/Surround                 |          |         |
| Vinyl                      |          | 1 40.00    |                              | Ι Γ      | Φο οο   |
| Requires Cleaning          |          | 1          | Repair                       |          | \$0.00  |
| Replace                    | 1        | \$225.00   |                              |          |         |
| Paint                      | 1        | 1          | Bath Vanity/Countertop       | T        |         |
| Touch Up                   |          | \$0.00     | Repair                       |          | \$0.00  |
| Complete Paint Job         | 1        | \$800.00   |                              |          | \$0.00  |
| Final Clean                |          |            | Toilet                       |          |         |
| Yes                        |          | \$0.00     | Repair                       |          | \$0.00  |
| No                         |          |            | Replace                      |          | \$0.00  |
| Window Coverings           |          | •          | Water Heater                 |          | ,       |
| Replace                    |          | \$0.00     | Missing                      |          | \$0.00  |
| <b>'</b>                   |          | 1          | Repair                       |          | ·       |
| Interior Doors             |          |            | HVAC                         | <u> </u> |         |
| Repair                     |          | \$0.00     | Missing                      |          | \$0.00  |
| Replace                    |          | 1          | Repair                       |          | Ψ0.00   |
| Drywall Damage             |          | φυ.υυ      | Electric Fixtures            |          |         |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                      |          | \$0.00  |
| Louinate Quick of Amount   |          | ψο.σο      | _                            |          |         |
| L<br>Refrigerator          |          | <u> </u>   | Repair<br>Smoke/CO Detectors |          | \$0.00  |
| Missing                    |          | T \$0.00   | Missing                      | 1        | \$50.00 |
| l                          |          | \$0.00     | IVIISSING                    | '        | \$50.00 |
| Repair                     |          | <u> </u>   | <u> </u><br>Mold             |          |         |
| Range                      |          | Ι          |                              | Т        | Φο οο   |
| Missing                    |          | \$0.00     |                              |          | \$0.00  |
| Repair                     |          |            | No                           |          |         |
| Vent Hood                  | 1        | 1          | Pests                        |          |         |
| Missing                    |          | \$0.00     | Yes                          |          | \$0.00  |
| Repair                     |          |            | No                           |          |         |
| Dishwasher                 |          |            | Other                        |          |         |
| Missing                    |          | \$0.00     |                              |          | \$0.00  |
| Repair                     |          |            |                              |          |         |
| Rent Ready?                | •        |            | Down?                        | •        |         |
| Yes                        |          |            | Yes                          |          |         |
| No                         |          |            | No                           |          |         |
|                            | Total    | \$1,675.00 |                              |          |         |
| 1                          | . 5.41   | \$1,073.00 |                              | 1        |         |

## 3 Overall Fannie Mae Rating

| Interiors<br>Front Door   | Quantity |               | Washer/Dryer                    | Quantity |          |
|---|----------|---------------|---------------------------------|----------|----------|
| Repair  | T        |               | Repair                          |          | \$0.00   |
| Replace   |          |               | Replace                         |          | Ψ0.00    |
| Trash Out   |          | ψ0.00         | Kitchen Cabinets                |          | 1        |
| Required  |          | \$0.00        | Repair                          |          | \$0.00   |
| Clean   |          |               | Replace                         |          | \$0.00   |
| Carpet  |          |               | Sink                            |          | J \$0.00 |
| Requires Cleaning   | 1        | \$175.00      |                                 |          | \$0.00   |
| Replace   | 1        | \$0.00        | •                               |          | Ψ0.00    |
| Vinyl   |          | \$0.00        | Tub/Surround                    |          | <u> </u> |
| Requires Cleaning   | 1        | \$50.00       |                                 |          | \$0.00   |
| ,   | ľ        |               |                                 |          | \$0.00   |
| Replace Paint   |          | \$0.00        | Replace  Bath Vanity/Countertop |          |          |
|   |          | <b>\$0.00</b> |                                 |          | \$0.00   |
| Touch Up  |          |               | Repair                          |          | 1        |
| Complete Paint Job Final Clean  | 1        | \$800.00      | Replace<br>Toilet               |          | \$0.00   |
|   |          | •             |                                 | 1        | 1        |
| Yes   |          |               | Repair                          |          | \$0.00   |
| No Lancia Committee of the Committee of |          |               | Replace<br>Water Heater         |          | \$0.00   |
| Window Coverings  |          |               |                                 |          | Ι .      |
| Replace   |          |               | Missing                         |          | \$0.00   |
|   |          |               | Repair                          |          |          |
| Interior Doors  |          |               | HVAC                            |          | 1        |
| Repair  |          | \$0.00        | Missing                         |          | \$0.00   |
| Replace   |          | \$0.00        | Repair                          |          |          |
| Drywall Damage  |          |               | Electric Fixtures               |          |          |
| Estimate Quick \$\$ Amount  |          | \$0.00        | Missing                         |          | \$0.00   |
|   |          |               | Repair                          |          | \$0.00   |
| Refrigerator  |          |               | Smoke/CO Detectors              |          |          |
| Missing   | 1        | \$500.00      | Missing                         |          | \$0.00   |
| Repair  |          |               |                                 |          |          |
| Range   |          |               | Mold                            |          |          |
| Missing   |          | \$0.00        | Yes                             |          | \$0.00   |
| Repair  |          |               | No                              |          |          |
| Vent Hood   | •        |               | Pests                           | •        |          |
| Missing   |          | \$0.00        | Yes                             |          | \$0.00   |
| Repair  |          |               | No                              |          |          |
| Dishwasher  |          |               | Other                           |          |          |
| Missing   |          | \$0.00        |                                 |          | \$0.00   |
| Repair  |          | ¥- 75         |                                 |          |          |
| Rent Ready?   |          |               | Down?                           | 1        | 1        |
| Yes   |          |               | Yes                             |          |          |
| No  |          |               | No                              |          |          |
| INU   | 1        |               | INU                             | i        | 1        |

\$1,525.00

Total

| lr | <u>1</u> | E | r | į | 0 | r | 3 |
|----|----------|---|---|---|---|---|---|
| _  | _        |   |   |   | _ | _ |   |

| Front Door                 | Quantity |              | Washer/Dryer              | Quantity |            |
|----------------------------|----------|--------------|---------------------------|----------|------------|
| Repair                     |          | \$0.00       | Repair                    |          | \$0.00     |
| Replace                    |          | \$0.00       | Replace                   |          |            |
| Trash Out                  |          | Ψ0.00        | Kitchen Cabinets          |          |            |
| Required                   |          | \$0.00       | Repair                    |          | \$0.00     |
| Clean                      |          |              | Replace                   | 1        | \$1,500.00 |
| Carpet                     | <u> </u> |              | Sink                      | '1       | ψ1,500.00  |
|                            |          | ФО ОО        | Replace                   | 4        | ¢420.00    |
| Requires Cleaning          | ا        |              | •                         | 1        | \$120.00   |
| Replace<br>Vinyl           | 1        | \$600.00     | Tub/Surround              |          |            |
|                            | 1        | \$50.00      |                           |          | ¢0.00      |
| Requires Cleaning          | '        | \$50.00      | ·                         |          | \$0.00     |
| Replace                    |          | \$0.00       | Replace                   |          |            |
| Paint                      | ı        |              | Bath Vanity/Countertop    |          |            |
| Touch Up                   |          |              | Repair                    |          | \$0.00     |
| Complete Paint Job         | 1        | \$800.00     |                           |          | \$0.00     |
| Final Clean                |          |              | Toilet                    |          |            |
| Yes                        |          | \$0.00       | Repair                    |          | \$0.00     |
| No                         |          |              | Replace                   |          | \$0.00     |
| Window Coverings           |          |              | Water Heater              | •        | ·          |
| Replace                    |          | \$0.00       | Missing                   |          | \$0.00     |
|                            |          |              | Repair                    |          | *          |
| Interior Doors             |          |              | HVAC                      | L        |            |
| Repair                     |          | \$0.00       | Missing                   |          | \$0.00     |
| Replace                    |          |              | Repair                    |          | Ψ0.00      |
| Drywall Damage             |          | φυ.υυ        | Electric Fixtures         |          |            |
|                            |          | <u>фо</u> 00 |                           |          | ¢0.00      |
| Estimate Quick \$\$ Amount |          |              | Missing                   |          | \$0.00     |
| Defrigerator               |          |              | Repair Smoke/CO Detectors |          | \$0.00     |
| Refrigerator               | ı        |              |                           |          |            |
| Missing                    |          | \$0.00       | Missing                   | 1        | \$50.00    |
| Repair                     |          |              |                           |          |            |
| Range                      | , ,      |              | Mold                      |          |            |
| Missing                    |          | \$0.00       | Yes                       |          | \$0.00     |
| Repair                     |          |              | No                        |          |            |
| Vent Hood                  |          |              | Pests                     |          |            |
| Missing                    |          | \$0.00       | Yes                       |          | \$0.00     |
| Repair                     |          |              | No                        |          |            |
| Dishwasher                 |          |              | Other                     |          |            |
| Missing                    |          | \$0.00       |                           |          | \$0.00     |
| Repair                     |          | -            |                           |          | ·          |
| Rent Ready?                |          |              | Down?                     |          |            |
| Yes                        |          |              | Yes                       |          |            |
|                            |          |              | No                        |          |            |
| No                         | Total    | f2 400 C2    |                           |          |            |
|                            | ן וטומו  | \$3,120.00   |                           |          |            |
|                            | <u> </u> |              |                           |          |            |

## 2 Overall Fannie Mae Rating

| Interiors<br>Front Door    | Quantity |          | Washer/Dryer           | Quantity |          |
|----------------------------|----------|----------|------------------------|----------|----------|
| Repair                     |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          |          | Replace                |          | ψ0.00    |
| Trash Out                  |          | Ψ0.00    | Kitchen Cabinets       |          |          |
| Required                   |          | \$0.00   | Repair                 |          | \$0.00   |
| Clean                      |          | 40.00    | Replace                |          | \$0.00   |
| Carpet                     | I        |          | Sink                   |          | Ψ0.00    |
| Requires Cleaning          |          | \$0.00   | Replace                |          | \$0.00   |
| Replace                    | 1        | \$600.00 | •                      |          |          |
| Vinyl                      |          | *        | Tub/Surround           | -        |          |
| Requires Cleaning          | 1        | \$50.00  | Repair                 |          | \$0.00   |
| Replace                    |          |          | Replace                |          |          |
| Paint                      |          | ·        | Bath Vanity/Countertop | •        |          |
| Touch Up                   |          | \$0.00   | Repair                 |          | \$0.00   |
| Complete Paint Job         | 1        | \$800.00 | •                      |          | \$0.00   |
| Final Clean                |          | *        | Toilet                 | -        | *        |
| Yes                        |          | \$0.00   | Repair                 |          | \$0.00   |
| No                         |          |          | Replace                | 1        | \$200.00 |
| Window Coverings           |          |          | Water Heater           | •        | ,        |
| Replace                    |          | \$0.00   | Missing                |          | \$0.00   |
|                            |          |          | Repair                 |          |          |
| Interior Doors             |          |          | HVAC                   | •        |          |
| Repair                     |          | \$0.00   | Missing                |          | \$0.00   |
| Replace                    |          | \$0.00   | Repair                 |          |          |
| Drywall Damage             |          |          | Electric Fixtures      | •        |          |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                |          | \$0.00   |
|                            |          |          | Repair                 |          | \$0.00   |
| Refrigerator               |          |          | Smoke/CO Detectors     | •        | ·        |
| Missing                    | 1        | \$500.00 | Missing                | 1        | \$50.00  |
| Repair                     |          |          |                        |          |          |
| Range                      |          |          | Mold                   | •        |          |
| Missing                    | 1        | \$375.00 | Yes                    |          | \$0.00   |
| Repair                     |          |          | No                     |          |          |
| Vent Hood                  |          |          | Pests                  | •        |          |
| Missing                    |          | \$0.00   | Yes                    |          | \$0.00   |
| Repair                     |          |          | No                     |          |          |
| Dishwasher                 |          |          | Other                  |          |          |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| Repair                     |          |          |                        |          |          |
| Rent Ready?                |          |          | Down?                  | ·        |          |
| Yes                        |          |          | Yes                    |          |          |
| No                         |          |          | No                     |          |          |

\$2,575.00

Total

| Inte | riors |
|------|-------|
| =    |       |

| Front Door                  | Quantity |            | Washer/Dryer           | Quantity |              |
|-----------------------------|----------|------------|------------------------|----------|--------------|
| Repair                      |          | \$0.00     | Repair                 |          | \$0.00       |
| Replace                     |          | \$0.00     | Replace                |          |              |
| Trash Out                   |          | 40.00      | Kitchen Cabinets       | -        |              |
| Required                    |          | \$0.00     | Repair                 |          | \$0.00       |
| Clean                       |          |            | Replace                |          | \$0.00       |
| Carpet                      |          |            | Sink                   | <b>-</b> | ψ0.00        |
| Requires Cleaning           |          | \$0.00     | Replace                |          | \$0.00       |
| Replace                     | 1        | \$600.00   |                        |          |              |
| Vinyl                       |          |            | Tub/Surround           | -        |              |
| Requires Cleaning           |          | \$0.00     | Repair                 |          | \$0.00       |
| Replace                     | 1        | \$225.00   | Replace                |          |              |
| Paint                       |          | ·          | Bath Vanity/Countertop | •        |              |
| Touch Up                    |          | \$0.00     | Repair                 |          | \$0.00       |
| Complete Paint Job          | 1        | \$800.00   | Replace                |          | \$0.00       |
| Final Clean                 |          |            | Toilet                 | •        | <del>+</del> |
| Yes                         |          | \$0.00     | Repair                 |          | \$0.00       |
| No                          |          |            | Replace                |          | \$0.00       |
| Window Coverings            |          |            | Water Heater           | <b>'</b> | Ψ0.00        |
| Replace                     |          | \$0.00     | Missing                |          | \$0.00       |
|                             |          |            | Repair                 |          | Ψ0.00        |
| Interior Doors              |          |            | HVAC                   |          |              |
| Repair                      |          |            | Missing                |          | \$0.00       |
| Replace                     |          |            | Repair                 |          | ,            |
| Drywall Damage              |          | ψ0.00      | Electric Fixtures      | <b>_</b> |              |
| Estimate Quick \$\$ Amount  |          | \$0.00     | Missing                |          | \$0.00       |
| Louinate Quiek qu / infount |          |            | Repair                 |          | \$0.00       |
| Refrigerator                |          |            | Smoke/CO Detectors     | <b>L</b> | φυ.υυ        |
| Missing                     |          | \$0.00     | Missing                | 1        | \$50.00      |
| Repair                      |          | Ψ0.00      | Wissing                | '        | Ψ50.00       |
| Range                       |          |            | Mold                   | <b>I</b> |              |
| Missing                     |          | \$0.00     |                        |          | \$0.00       |
|                             |          | Ψ0.00      | No                     |          | ψυ.υυ        |
| Repair<br>Vent Hood         |          |            | Pests                  |          |              |
| Missing                     |          | \$0.00     |                        |          | \$0.00       |
| =                           |          |            |                        |          | ψυ.υυ        |
| Repair<br><b>Dishwasher</b> |          |            | No Cther               |          |              |
| Missing                     |          | \$0.00     |                        |          | \$0.00       |
|                             |          | φυ.υυ      |                        |          | φυ.υυ        |
| Repair Rent Ready?          |          |            | Down?                  |          |              |
| Yes                         |          |            | Yes                    | T        |              |
|                             |          |            |                        |          |              |
| No                          | Total    | \$1,675.00 | No                     |          |              |
|                             |          |            |                        |          |              |

**Interiors** 

| Front Door                     | Quantity |            | Washer/Dryer                 | Quantity |          |
|--------------------------------|----------|------------|------------------------------|----------|----------|
| Repair                         |          | \$0.00     | Repair                       |          | \$0.00   |
| Replace                        |          | \$0.00     | Replace                      |          |          |
| Trash Out                      |          | ψ0.00      | Kitchen Cabinets             |          |          |
| Required                       |          | \$0.00     | Repair                       | 1        | \$175.00 |
| Clean                          |          |            | Replace                      |          | \$0.00   |
| Carpet                         | l l      |            | Sink                         | L        | ψ0.00    |
| Requires Cleaning              |          | 90.00      | Replace                      |          | \$0.00   |
| Replace                        | 1        | \$600.00   | l '                          |          | ψ0.00    |
| Vinyl                          | l II     | φουυ.υυ    | Tub/Surround                 | I        |          |
| Requires Cleaning              | 1        | \$50.00    |                              |          | \$0.00   |
| _ ·                            | '        |            | Replace                      |          | ψ0.00    |
| Replace Paint                  |          | \$0.00     | Bath Vanity/Countertop       |          |          |
| Touch Up                       |          | 00.00      | Repair                       | T        | \$0.00   |
| · '                            | ار       |            | l '                          |          |          |
| Complete Paint Job Final Clean | 1        | \$800.00   | Replace  <br>  <b>Toilet</b> | L        | \$0.00   |
|                                | Г        |            |                              |          |          |
| Yes                            |          | \$0.00     | Repair                       |          | \$0.00   |
| No                             |          |            | Replace                      |          | \$0.00   |
| Window Coverings               | Г Т      |            | Water Heater                 |          |          |
| Replace                        |          | \$0.00     | Missing                      |          | \$0.00   |
|                                |          |            | Repair                       |          |          |
| Interior Doors                 |          |            | HVAC                         |          |          |
| Repair                         |          | \$0.00     | Missing                      |          | \$0.00   |
| Replace                        |          | \$0.00     | Repair                       |          |          |
| Drywall Damage                 |          |            | Electric Fixtures            | •        |          |
| Estimate Quick \$\$ Amount     |          | \$0.00     | Missing                      |          | \$0.00   |
|                                |          |            | Repair                       |          | \$0.00   |
| Refrigerator                   |          |            | Smoke/CO Detectors           |          | ψοισσ    |
| Missing                        |          | \$0.00     | Missing                      | 1        | \$50.00  |
| Repair                         |          | ψο.σσ      | Isanig                       | İ        | ψοσ.σσ   |
| Range                          | <u> </u> |            | Mold                         | L        |          |
| Missing                        |          | \$0.00     |                              |          | \$0.00   |
|                                |          | ψ0.00      |                              |          | ψ0.00    |
| Repair<br>Vent Hood            |          |            | No Pests                     |          |          |
| Missing                        |          | \$0.00     |                              | T        | \$0.00   |
| _                              |          | φυ.υυ      |                              |          | Φυ.υυ    |
| Repair Dishwasher              |          |            | No Cther                     |          |          |
|                                |          | <b>**</b>  | T T                          | T        | 40.0-    |
| Missing                        |          | \$0.00     |                              |          | \$0.00   |
| Repair                         |          |            | <u> </u>                     |          |          |
| Rent Ready?                    | <u> </u> |            | Down?                        | T        |          |
| Yes                            |          |            | Yes                          |          |          |
| No                             |          |            | No                           |          |          |
|                                | Total    | \$1,675.00 |                              |          |          |
|                                |          |            |                              |          |          |

Yes

No

Total

## 2 Overall Fannie Mae Rating

| Quantity |                | Washer/Dryer   | Quantity   |   |
|----------|----------------|--|--|---|
|          | \$0.00         |  | 1  | \$0.00  |
|          |                |  |  | ψ0.00   |
|          | ψ0.00          | Kitchen Cabinets   |  |   |
|          | \$0.00         |  | 1  | \$175.00  |
|          | ψ0.00          | l '  | l I  | \$0.00  |
|          |                | Sink   |  | Ψ0.00   |
|          | \$0.00         | Replace  |  | \$0.00  |
| 1        |                | l '  |  | ψ0.00   |
| '1       | Ψ000.00        | Tub/Surround   |  |   |
|          | \$0.00         | Repair   |  | \$0.00  |
| 1        |                | l -  |  | ψ0.00   |
| '1       | Ψ220.00        |  | 1  |   |
|          | \$0.00         |  |  | \$0.00  |
| 1        |                | l '  |  | \$0.00  |
|          | Ψοσο.σο        |  |  | Ψ0.00   |
|          | \$0.00         | Repair   |  | \$0.00  |
|          | ψ0.00          | l -  |  | \$0.00  |
|          |                | Water Heater   | 1  | Ψ0.00   |
|          | \$0.00         | Missing  |  | \$0.00  |
|          | <b>,</b>       | _  |  | *****   |
|          |                | HVAC   |  |   |
|          | \$0.00         | Missing  |  | \$0.00  |
|          |                | _  |  | ,   |
|          | φοισο          | Electric Fixtures  | · · · · · · · · · · · · · · · · · · ·  |   |
|          | \$0.00         | Missing  |  | \$0.00  |
|          | <b>,</b>       |  |  | \$0.00  |
|          |                | Smoke/CO Detectors   |  | Ψ0.00   |
|          | \$0.00         | Missing  | 1  | \$50.00   |
|          | •              | 3  |  | *****   |
|          |                | Mold   | · · · · · · · · · · · · · · · · · · ·  |   |
|          | \$0.00         | Yes  |  | \$0.00  |
|          | <b>,</b>       |  |  | ******  |
|          |                | Pests  | <u> </u>   |   |
|          | \$0.00         |  |  | \$0.00  |
|          | 7              |  |  | <b>+</b> • •  |
|          |                | Other  | 1  |   |
|          | \$0.00         | Water leak   |  | \$0.00  |
| 1        |                |  |  |   |
|          | ψ0.00          | Water loak   |  | ψ0.00   |
|          | Quantity  1  1 | \$0.00<br>\$0.00<br>\$0.00<br>1 \$0.00<br>1 \$225.00<br>1 \$0.00<br>1 \$800.00<br>1 \$0.00<br>\$0.00<br>\$0.00<br>\$0.00 | \$0.00   Repair   Replace   Kitchen Cabinets   \$0.00   Repair   Replace   \$0.00   Repair   Replace   \$ink   \$0.00   Replace   \$600.00    Tub/Surround   \$0.00   Repair   \$225.00   Repair   \$1   \$225.00   Replace   Bath Vanity/Countertop   \$0.00   Repair   \$0.00   Repair   \$0.00   Repair   Replace   Toilet   \$0.00   Repair   Replace   Water Heater   \$0.00   Missing   Repair   HVAC   \$0.00   Missing   Repair   HVAC   \$0.00   Missing   Repair   Flectric Fixtures   \$0.00   Missing   Repair   Smoke/CO Detectors   \$0.00   Missing   Repair   Flectric Fixtures   \$0.00   Missing   Repair   Smoke/CO Detectors   \$0.00   Yes   No   Pests   \$0.00   Yes   No   Other | \$0.00 Repair \$0.00 Replace    Sink   Sink   Sink   Replace   Sink |

Yes

No

\$1,850.00

Rent Ready

2 Overall Fannie Mae Rating

Interiors

| Interiors<br>Front Door           | Quantity |        | Washer/Dryer            | Quantity |  |
|-----------------------------------|----------|--------|-------------------------|----------|--|
| Repair                            |          | \$0.00 | Repair                  |          | \$0.00   |
| Replace                           |          | l '    | Replace                 |          | ψ0.00  |
| Trash Out                         | 1        | φυ.υυ  | Kitchen Cabinets        |          | 1  |
| Required                          |          | \$0.00 | Repair                  |          | \$0.00   |
| l '                               |          |        | · ·                     |          | \$0.00   |
| Clean Carpet                      |          |        | Replace<br>Sink         |          | \$0.00   |
| Requires Cleaning                 |          | \$0.00 | Replace                 |          | \$0.00   |
| Replace                           |          | \$0.00 |                         |          | ψ0.00  |
| Vinyl                             | <u> </u> | φυ.υυ  | Tub/Surround            |          |  |
| Requires Cleaning                 |          | \$0.00 | Repair                  |          | \$0.00   |
| Replace                           |          |        | Replace                 |          | ψ0.00  |
| Paint                             | <u> </u> | φυ.υυ  | Bath Vanity/Countertop  | <u> </u> |  |
| Touch Up                          |          | \$0.00 | Repair                  |          | \$0.00   |
| 1                                 |          |        |                         |          |  |
| Complete Paint Job<br>Final Clean |          | \$0.00 | Replace Toilet          | L        | \$0.00   |
|                                   |          | #0.00  |                         |          |  |
| Yes                               |          | \$0.00 | Repair                  |          | \$0.00   |
| No Window Coverings               |          |        | Replace<br>Water Heater |          | \$0.00   |
| _                                 |          |        |                         |          | 1 0000   |
| Replace                           |          | \$0.00 | Missing                 |          | \$0.00   |
| L                                 |          |        | Repair                  |          |  |
| Interior Doors                    | 1        | Ι .    | HVAC                    |          | <del></del>                                    |
| Repair                            |          |        | Missing                 |          | \$0.00   |
| Replace                           |          | \$0.00 | Repair                  |          |  |
| Drywall Damage                    | 1        | Γ      | Electric Fixtures       | T        | <del> </del>                                   |
| Estimate Quick \$\$ Amount        |          | \$0.00 | Missing                 |          | \$0.00   |
|                                   |          |        | Repair                  |          | \$0.00   |
| Refrigerator                      | 1        | Γ      | Smoke/CO Detectors      |          |  |
| Missing                           |          | \$0.00 | Missing                 |          | \$0.00   |
| Repair                            |          |        |                         |          |  |
| Range                             |          |        | Mold                    | _        |  |
| Missing                           |          | \$0.00 | Yes                     |          | \$0.00   |
| Repair                            |          |        | No                      |          |  |
| Vent Hood                         |          |        | Pests                   |          |  |
| Missing                           |          | \$0.00 | Yes                     |          | \$0.00   |
| Repair                            |          |        | No                      |          |  |
| Dishwasher                        |          |        | Other                   |          |  |
| Missing                           |          | \$0.00 |                         |          | \$0.00   |
| Repair                            |          |        |                         |          |  |
| Rent Ready?                       | •        |        | Down?                   |          |  |
| Yes                               | 1        |        | Yes                     |          |  |
| No                                |          |        | No                      |          |  |
| -                                 | Total    | \$0.00 |                         |          |  |
|                                   |          |        |                         |          | <u>                                       </u> |
|                                   |          |        |                         |          |  |

**Interiors** 

| Interiors<br>Front Door     | Quantity |            | Washer/Dryer           | Quantity |            |
|-----------------------------|----------|------------|------------------------|----------|------------|
| Repair                      | ,        |            | Repair                 |          | \$0.00     |
| Replace                     |          | 1          | Replace                |          | ψο.σσ      |
| Trash Out                   |          | ψυ.υυ      | Kitchen Cabinets       |          |            |
| Required                    |          | \$0.00     | Repair                 | 1        | \$175.00   |
| Clean                       |          | 1          | Replace                | •        | \$0.00     |
| Carpet                      |          | l          | Sink                   | L        | ψ0.00      |
| Requires Cleaning           |          | \$0.00     | Replace                |          | \$0.00     |
| Replace                     | 1        | 1 .        | Ττοριασσ               |          | Ψ0.00      |
| Vinyl                       | '        | φοσο.σσ    | Tub/Surround           |          |            |
| Requires Cleaning           |          | \$0.00     | Repair                 |          | \$0.00     |
| Replace                     | 1        |            | · ·                    |          | *****      |
| Paint                       |          | ψ220.00    | Bath Vanity/Countertop |          |            |
| Touch Up                    |          | \$0.00     | Repair                 |          | \$0.00     |
| Complete Paint Job          | 1        | 1 .        | ·                      |          | \$0.00     |
| Final Clean                 | '        |            | Toilet                 | L        | ψο.σσ      |
| Yes                         |          |            | Repair                 |          | \$0.00     |
| No                          |          | 1          | Replace                |          | \$0.00     |
| Window Coverings            |          | ı          | Water Heater           | L        | ψ0.00      |
| Replace                     |          | \$0.00     | Missing                |          | \$0.00     |
| Поріасс                     |          | 1          | Repair                 |          | ψ0.00      |
| Interior Doors              |          | l          | HVAC                   | <u> </u> |            |
| Repair                      |          |            | Missing                | 1        | \$1,600.00 |
| Replace                     |          | 1          | Repair                 | 1        | ψ1,000.00  |
| Drywall Damage              |          | ψυ.υυ      | Electric Fixtures      |          |            |
| Estimate Quick \$\$ Amount  |          | \$0.00     | Missing                |          | \$0.00     |
| Louinate Quiek qu / infount |          | Ψ0.00      | Repair                 |          | \$0.00     |
| Refrigerator                |          | l          | Smoke/CO Detectors     |          | ψ0.00      |
| Missing                     |          | \$0.00     | Missing                | 1        | \$50.00    |
| Repair                      |          | ψ0.00      | Wilsoning              | '        | Ψ30.00     |
| Range                       |          | l          | Mold                   | <u> </u> |            |
| Missing                     |          | \$0.00     |                        |          | \$0.00     |
|                             |          | Ψ0.00      | No                     |          | ψ0.00      |
| Repair<br>Vent Hood         |          | L          | Pests                  |          |            |
| Missing                     |          | \$0.00     |                        |          | \$0.00     |
|                             |          |            | No                     |          | ψ0.00      |
| Repair<br><b>Dishwasher</b> |          |            | Other                  |          |            |
| Missing                     |          | \$0.00     |                        |          | \$0.00     |
|                             |          | φυ.υυ      |                        |          | ψυ.υυ      |
| Repair Rent Ready?          |          | I          | Down?                  |          |            |
| Yes                         |          |            | Yes                    |          |            |
|                             |          |            |                        |          |            |
| No                          | Total    | \$3,450.00 | No                     |          |            |
|                             |          |            |                        |          |            |

|   |   | - |    |     |   |   |
|---|---|---|----|-----|---|---|
| ı | n |   | ~" | 'ic | • | • |
| ı | ш | ш | œ١ | 14  | " | 3 |
|   | _ | _ |    |     |   | _ |

| Front Door                 | Quantity |   | Washer/Dryer           | Quantity |                                    |
|----------------------------|----------|---|------------------------|----------|------------------------------------|
| Repair                     |          |   | Repair                 |          | \$0.00                             |
| Replace                    |          |   | Replace                |          | ·                                  |
| Trash Out                  |          | 40.00                                   | Kitchen Cabinets       | <u>'</u> |                                    |
| Required                   |          | \$0.00                                  | Repair                 | 1        | \$175.00                           |
| Clean                      |          |   | Replace                |          | \$0.00                             |
| Carpet                     | L        |   | Sink                   |          | ψ0.00                              |
| Requires Cleaning          |          | \$0.00                                  | Replace                |          | \$0.00                             |
| Replace                    | 1        | \$600.00                                | •                      |          | ,                                  |
| Vinyl                      | ·ı       | Ψ000.00                                 | Tub/Surround           |          |                                    |
| Requires Cleaning          | 1        | \$50.00                                 | Repair                 |          | \$0.00                             |
| Replace                    |          |   | Replace                |          |                                    |
| Paint                      |          | •                                       | Bath Vanity/Countertop |          |                                    |
| Touch Up                   |          | \$0.00                                  | Repair                 |          | \$0.00                             |
| Complete Paint Job         | 1        | \$800.00                                | •                      |          | \$0.00                             |
| Final Clean                | <u> </u> | Ţ O O O O O                             | Toilet                 | <u>'</u> | <b>4 2 2 2 3 3 3 3 3 3 3 3 3 3</b> |
| Yes                        |          | \$0.00                                  | Repair                 |          | \$0.00                             |
| No                         |          |   | Replace                |          | \$0.00                             |
| Window Coverings           |          |   | Water Heater           |          | ψ0.00                              |
| Replace                    |          | \$0.00                                  | Missing                |          | \$0.00                             |
| '                          |          |   | Repair                 |          |                                    |
| Interior Doors             |          |   | HVAC                   |          |                                    |
| Repair                     |          | \$0.00                                  | Missing                |          | \$0.00                             |
| Replace                    |          |   | Repair                 |          |                                    |
| Drywall Damage             |          | *                                       | Electric Fixtures      | •        |                                    |
| Estimate Quick \$\$ Amount |          | \$150.00                                | Missing                |          | \$0.00                             |
|                            |          |   | Repair                 |          | \$0.00                             |
| Refrigerator               | l        |   | Smoke/CO Detectors     |          | ψ0.00                              |
| Missing                    |          | \$0.00                                  | Missing                | 1        | \$50.00                            |
| Repair                     |          | • | 3                      |          | ,                                  |
| Range                      |          |   | Mold                   | •        |                                    |
| Missing                    |          | \$0.00                                  | Yes                    |          | \$0.00                             |
| Repair                     |          | 45.55                                   | No                     |          | ******                             |
| Vent Hood                  |          |   | Pests                  |          |                                    |
| Missing                    |          | \$0.00                                  |                        |          | \$0.00                             |
| Repair                     |          |   | No                     |          | ¥ 3.3 <b>3</b>                     |
| Dishwasher                 |          |   | Other                  |          |                                    |
| Missing                    |          | \$0.00                                  |                        |          | \$0.00                             |
| Repair                     |          | 45.36                                   |                        |          | ¥ 3.3 <b>3</b>                     |
| Rent Ready?                |          |   | Down?                  |          |                                    |
| Yes                        |          |   | Yes                    |          |                                    |
| No                         |          |   | No                     |          |                                    |
|                            | Total    | \$1,825.00                              |                        |          |                                    |
|                            |          | Ψ1,023.00                               |                        |          |                                    |

| Interiors<br>Front Door    | Quantity |               | Washer/Dryer           | Quantity |              |
|----------------------------|----------|---------------|------------------------|----------|--------------|
| Repair                     |          | \$0.00        | Repair                 |          | \$0.00       |
| Replace                    |          |               | Replace                |          | ψ0.00        |
| Trash Out                  |          | φυ.υυ         | Kitchen Cabinets       |          |              |
| Required                   |          | 00.02         | Repair                 | 1        | \$175.00     |
| ·                          |          | φυ.υυ         | · ·                    | '        | •            |
| Clean<br>Carpet            |          |               | Replace Sink           |          | \$0.00       |
|                            |          | <b>\$0.00</b> |                        |          | <b>фо оо</b> |
| Requires Cleaning          |          |               | Replace                |          | \$0.00       |
| Replace                    | 1        | \$600.00      | <br>  Tub/Surround     |          |              |
| Vinyl                      |          | <b>A=0.00</b> |                        |          | 40.00        |
| Requires Cleaning          | 1        | \$50.00       | •                      |          | \$0.00       |
| Replace                    |          | \$0.00        | Replace                |          |              |
| Paint                      | 1        |               | Bath Vanity/Countertop |          |              |
| Touch Up                   |          |               | Repair                 |          | \$0.00       |
| Complete Paint Job         | 1        | \$800.00      |                        |          | \$0.00       |
| Final Clean                | ,        |               | Toilet                 |          |              |
| Yes                        |          | \$0.00        | Repair                 |          | \$0.00       |
| No                         |          |               | Replace                |          | \$0.00       |
| Window Coverings           |          |               | Water Heater           |          |              |
| Replace                    |          | \$0.00        | Missing                |          | \$0.00       |
|                            |          |               | Repair                 |          |              |
| Interior Doors             |          |               | HVAC                   |          |              |
| Repair                     |          | \$0.00        | Missing                |          | \$0.00       |
| Replace                    |          | \$0.00        | Repair                 |          |              |
| Drywall Damage             | •        | *             | Electric Fixtures      | <b>I</b> |              |
| Estimate Quick \$\$ Amount |          | \$0.00        | Missing                |          | \$0.00       |
| ,,                         |          | *             | Repair                 |          | \$0.00       |
| Refrigerator               |          |               | Smoke/CO Detectors     |          | ψ0.00        |
| Missing                    | 1        | \$500.00      | Missing                | 1        | \$50.00      |
| Repair                     |          | ψοσο.σσ       |                        |          | ψου.σσ       |
| Range                      |          |               | Mold                   |          |              |
| Missing                    |          | \$0.00        |                        |          | \$0.00       |
|                            |          | ψ0.00         | No                     |          | ψ0.00        |
| Repair<br>Vent Hood        |          |               | Pests                  | I        |              |
| Missing                    |          | \$0.00        |                        |          | \$0.00       |
|                            |          | ψ0.00         |                        |          | Ψ0.00        |
| Repair Dishwasher          |          |               | No Other               |          |              |
|                            |          | <b>фо оо</b>  |                        |          | фО OO        |
| Missing                    |          | \$0.00        |                        |          | \$0.00       |
| Repair                     |          |               | Down?                  |          |              |
| Rent Ready?                | <u> </u> |               |                        | Τ        |              |
| Yes                        |          |               | Yes                    |          |              |
| No                         |          |               | No                     |          |              |
|                            | Total    | \$2,175.00    |                        |          |              |

## 2 Overall Fannie Mae Rating

| Interiors<br>Front Door    | Quantity  | Washer/Dryer           | Quantity |         |
|----------------------------|---|------------------------|----------|---------|
| Repair                     | \$0.00  | Repair                 |          | \$0.00  |
| Replace                    |   | Replace                |          |         |
| Trash Out                  | , <del>, , , , , , , , , , , , , , , , , , </del> | Kitchen Cabinets       |          |         |
| Required                   | \$0.00  | Repair                 |          | \$0.00  |
| Clean                      |   | Replace                |          | \$0.00  |
| Carpet                     | -   | Sink                   |          | *       |
| Requires Cleaning          | \$0.00  | Replace                |          | \$0.00  |
| Replace                    | \$0.00  |                        |          |         |
| Vinyl                      |   | Tub/Surround           |          |         |
| Requires Cleaning          | \$0.00  | Repair                 |          | \$0.00  |
| Replace                    | \$0.00  | Replace                |          |         |
| Paint                      | •   | Bath Vanity/Countertop |          |         |
| Touch Up                   | \$0.00  | Repair                 |          | \$0.00  |
| Complete Paint Job         | \$0.00  | Replace                |          | \$0.00  |
| Final Clean                | ·   | Toilet                 |          |         |
| Yes                        | \$0.00  | Repair                 |          | \$0.00  |
| No                         |   | Replace                |          | \$0.00  |
| Window Coverings           | •   | Water Heater           |          | ·       |
| Replace                    | \$0.00  | Missing                |          | \$0.00  |
|                            |   | Repair                 |          |         |
| Interior Doors             | •   | HVAC                   |          |         |
| Repair                     | \$0.00  | Missing                |          | \$0.00  |
| Replace                    | \$0.00  | Repair                 |          |         |
| Drywall Damage             | •   | Electric Fixtures      |          |         |
| Estimate Quick \$\$ Amount | \$0.00  | Missing                |          | \$0.00  |
|                            |   | Repair                 |          | \$0.00  |
| Refrigerator               | •   | Smoke/CO Detectors     |          | ·       |
| Missing                    | \$0.00  | Missing                | 1        | \$50.00 |
| Repair                     |   |                        |          |         |
| Range                      |   | Mold                   |          |         |
| Missing                    | \$0.00  | Yes                    |          | \$0.00  |
| Repair                     |   | No                     |          |         |
| Vent Hood                  | •   | Pests                  |          |         |
| Missing                    | \$0.00  | Yes                    |          | \$0.00  |
| Repair                     |   | No                     |          |         |
| Dishwasher                 |   | Other                  |          |         |
| Missing                    | \$0.00  |                        |          | \$0.00  |
| Repair                     |   |                        |          |         |
| Rent Ready?                | •   | Down?                  |          |         |
| Yes                        | 1   | Yes                    |          |         |
|                            |   | i                      | i        |         |

Total \$50.00

No

## 2 Overall Fannie Mae Rating

| Interiors<br>Front Door                          | Quantity |             | Washer/Dryer           | Quantity |        |
|--|----------|-------------|------------------------|----------|--------|
| Repair   |          | \$0.00      | Repair                 |          | \$0.00 |
| Replace  |          |             | Replace                |          | ,      |
| Trash Out  |          | ψο.σο       | Kitchen Cabinets       |          |        |
| Required   |          | \$0.00      | Repair                 |          | \$0.00 |
| Clean  |          | , , , , , , | Replace                |          | \$0.00 |
| Carpet   |          |             | Sink                   |          | Ψ0.00  |
| Requires Cleaning                                |          | \$0.00      | Replace                |          | \$0.00 |
| Replace  |          | \$0.00      | •                      |          | *      |
| Vinyl  |          | ψο.σσ       | Tub/Surround           |          |        |
| Requires Cleaning                                |          | \$0.00      | Repair                 |          | \$0.00 |
| Replace  |          |             | Replace                |          | *****  |
| Paint  |          | ψο.σο       | Bath Vanity/Countertop |          |        |
| Touch Up   |          | \$0.00      | Repair                 |          | \$0.00 |
| Complete Paint Job                               |          |             | Replace                |          | \$0.00 |
| Final Clean                                      |          | ψ0.00       | Toilet                 |          | ψ0.00  |
| Yes  |          | \$0.00      | Repair                 |          | \$0.00 |
| No   |          | ψο.σσ       | Replace                |          | \$0.00 |
| Window Coverings                                 |          |             | Water Heater           |          | ψ0.00  |
| Replace  |          | \$0.00      | Missing                |          | \$0.00 |
| replace  |          |             | Repair                 |          | Ψ0.00  |
| Interior Doors                                   |          |             | HVAC                   |          |        |
| Repair   |          | \$0.00      | Missing                |          | \$0.00 |
| Replace  |          |             | Repair                 |          | ψ0.00  |
| Drywall Damage                                   |          | ψ0.00       | Electric Fixtures      |          |        |
| Estimate Quick \$\$ Amount                       |          | \$0.00      | Missing                |          | \$0.00 |
| Estimate Quiek \$\$\psi\$ \text{/\text{incurit}} |          | Ψ0.00       | Repair                 |          | \$0.00 |
| Refrigerator                                     |          |             | Smoke/CO Detectors     |          | ψ0.00  |
| Missing  |          | \$0.00      | Missing                |          | \$0.00 |
| Repair   |          | Ψ0.00       | IVIIOSIIIg             |          | Ψ0.00  |
| Range  |          |             | Mold                   |          |        |
| Missing  |          | \$0.00      |                        |          | \$0.00 |
| Repair   |          | Ψ0.00       | No                     |          | ψ0.00  |
| Vent Hood  |          |             | Pests                  |          |        |
| Missing  |          | \$0.00      |                        |          | \$0.00 |
| - I  |          | \$0.00      |                        |          | ψ0.00  |
| Repair Dishwasher                                |          | <u> </u>    | No<br>Other            |          |        |
| Missing  |          | \$0.00      |                        |          | \$0.00 |
| _  |          | φυ.υυ       |                        |          | φυ.υυ  |
| Repair Ready?                                    |          |             | Down?                  |          |        |
| -  | 4        |             |                        |          |        |
| Yes  | 1        |             | Yes                    |          |        |

No

Total \$0.00

No Access

|                            |          | 2 bed 2 bath |                           |          |        |
|----------------------------|----------|--------------|---------------------------|----------|--------|
| <u>Interiors</u>           |          |              |                           |          |        |
| Front Door                 | Quantity |              | Washer/Dryer              | Quantity |        |
| Repair                     |          | \$0.00       | Repair                    |          | \$0.00 |
| Replace                    |          | \$0.00       | Replace                   |          |        |
| Trash Out                  |          |              | Kitchen Cabinets          |          |        |
| Required                   |          | \$0.00       | Repair                    |          | \$0.00 |
| Clean                      |          |              | Replace                   |          | \$0.00 |
| Carpet                     |          |              | Sink                      | •        |        |
| Requires Cleaning          |          | \$0.00       | Replace                   |          | \$0.00 |
| Replace                    |          | \$0.00       |                           |          |        |
| Vinyl                      |          |              | Tub/Surround              | •        |        |
| Requires Cleaning          |          | \$0.00       | Repair                    |          | \$0.00 |
| Replace                    |          |              | Replace                   |          |        |
| Paint                      | - I      | 70.00        | Bath Vanity/Countertop    |          |        |
| Touch Up                   |          | \$0.00       | Repair                    |          | \$0.00 |
| Complete Paint Job         |          |              | Replace                   |          | \$0.00 |
| Final Clean                |          | φυ.υυ        | Toilet                    |          | ψο.σσ  |
| Yes                        |          | \$0.00       | Repair                    |          | \$0.00 |
| No                         |          | ψο.σσ        | Replace                   |          | \$0.00 |
| Window Coverings           |          | 1            | Water Heater              |          | ψ0.00  |
| Replace                    |          | \$0.00       | Missing                   |          | \$0.00 |
| Торіасс                    |          | ψ0.00        | l -                       |          | Ψ0.00  |
| Interior Doors             |          |              | Repair<br>HVAC            |          |        |
| Repair                     |          | \$0.00       | Missing                   |          | \$0.00 |
| Replace                    |          |              | Repair                    |          | ψ0.00  |
| Drywall Damage             |          | J \$0.00     | Electric Fixtures         |          |        |
| Estimate Quick \$\$ Amount |          | 00.00        | Missing                   |          | \$0.00 |
| Limate Quick \$\$ Amount   |          | \$0.00       | l -                       |          |        |
| Refrigerator               |          | 1            | Repair Smoke/CO Detectors |          | \$0.00 |
|                            |          |              | I                         |          | \$0.00 |
| Missing                    |          | \$0.00       | Missing                   |          | \$0.00 |
| Repair                     |          |              | Mold                      |          |        |
| Range                      |          | T #0.00      | I                         |          | Φ0.00  |
| Missing                    |          | \$0.00       |                           |          | \$0.00 |
| Repair                     |          |              | No                        |          |        |
| Vent Hood                  | <u> </u> | Τ .          | Pests                     | 1        |        |
| Missing                    |          | \$0.00       |                           |          | \$0.00 |
| Repair                     |          |              | No                        |          |        |
| Dishwasher                 |          | 1            | Other                     | 1        |        |
| Missing                    |          | \$0.00       |                           |          | \$0.00 |
| Repair                     |          |              |                           |          |        |
| Rent Ready?                | Т        | 1            | Down?                     | 1        | 1      |
| Yes                        |          |              | Yes                       |          |        |
| No                         |          |              | No                        |          |        |
|                            | Total    | \$0.00       |                           |          |        |

#### Rent Ready 2 Overall Fannie Mae Rating

|                            | •        | 2 bed 2 bath |                        | J        |        |
|----------------------------|----------|--------------|------------------------|----------|--------|
| <u>Interiors</u>           |          |              |                        |          |        |
| Front Door                 | Quantity |              | Washer/Dryer           | Quantity |        |
| Repair                     |          | \$0.00       | Repair                 |          | \$0.00 |
| Replace                    |          | \$0.00       | Replace                |          |        |
| Trash Out                  |          |              | Kitchen Cabinets       |          | -      |
| Required                   |          | \$0.00       | Repair                 |          | \$0.00 |
| Clean                      |          |              | Replace                |          | \$0.00 |
| Carpet                     |          |              | Sink                   | •        |        |
| Requires Cleaning          |          | \$0.00       | Replace                |          | \$0.00 |
| Replace                    |          | \$0.00       |                        |          |        |
| Vinyl                      |          |              | Tub/Surround           | •        | •      |
| Requires Cleaning          |          | \$0.00       | Repair                 |          | \$0.00 |
| Replace                    |          | \$0.00       | Replace                |          |        |
| Paint                      |          |              | Bath Vanity/Countertop | •        | •      |
| Touch Up                   |          | \$0.00       | Repair                 |          | \$0.00 |
| Complete Paint Job         |          | \$0.00       | Replace                |          | \$0.00 |
| Final Clean                |          | •            | Toilet                 | •        |        |
| Yes                        |          | \$0.00       | Repair                 |          | \$0.00 |
| No                         |          |              | Replace                |          | \$0.00 |
| Window Coverings           |          | •            | Water Heater           | •        |        |
| Replace                    |          | \$0.00       | Missing                |          | \$0.00 |
|                            |          |              | Repair                 |          |        |
| Interior Doors             |          | •            | HVAC                   | •        | •      |
| Repair                     |          | \$0.00       | Missing                |          | \$0.00 |
| Replace                    |          | \$0.00       | Repair                 |          |        |
| Drywall Damage             |          |              | Electric Fixtures      |          |        |
| Estimate Quick \$\$ Amount |          | \$0.00       | Missing                |          | \$0.00 |
|                            |          |              | Repair                 |          | \$0.00 |

|                            |        | 1.100.000          | 40.00  |
|----------------------------|--------|--------------------|--------|
| Window Coverings           |        | Water Heater       | ·      |
| Replace                    | \$0.00 | Missing            | \$0.00 |
|                            |        | Repair             |        |
| Interior Doors             | •      | HVAC               |        |
| Repair                     | \$0.00 | Missing            | \$0.00 |
| Replace                    | \$0.00 | Repair             |        |
| Drywall Damage             |        | Electric Fixtures  |        |
| Estimate Quick \$\$ Amount | \$0.00 | Missing            | \$0.00 |
|                            |        | Repair             | \$0.00 |
| Refrigerator               |        | Smoke/CO Detectors | ·      |
| Missing                    | \$0.00 | Missing            | \$0.00 |
| Repair                     |        |                    |        |
| Range                      |        | Mold               |        |
| Missing                    | \$0.00 | Yes                | \$0.00 |
| Repair                     |        | No                 |        |
| Vent Hood                  |        | Pests              |        |
| Missing                    | \$0.00 | Yes                | \$0.00 |
| Repair                     |        | No                 |        |
| Dishwasher                 |        | Other              |        |
| Missing                    | \$0.00 |                    | \$0.00 |

No

Total

#### 2 Overall Fannie Mae Rating

| 51 <u>22</u> .10        |          |        |                        |           |             |
|-------------------------|----------|--------|------------------------|-----------|-------------|
| Interiors<br>Front Door | Quantity |        | Washer/Dryer           | Quantity  |             |
|                         | Quantity |        |                        | Qualitity |             |
| Repair                  |          | \$0.00 | Repair                 |           | \$0.00      |
| Replace                 |          | \$0.00 | Replace                |           |             |
| Trash Out               |          |        | Kitchen Cabinets       |           |             |
| Required                |          | \$0.00 | Repair                 |           | \$0.00      |
| Clean                   |          |        | Replace                |           | \$0.00      |
| Carpet                  |          |        | Sink                   |           |             |
| Requires Cleaning       |          | \$0.00 | Replace                |           | \$0.00      |
| Replace                 |          | \$0.00 |                        |           |             |
| Vinyl                   |          | •      | Tub/Surround           | •         |             |
| Requires Cleaning       |          | \$0.00 | Repair                 |           | \$0.00      |
| Replace                 |          | \$0.00 | Replace                |           |             |
| Paint                   |          |        | Bath Vanity/Countertop | •         |             |
| Touch Up                |          | \$0.00 | Repair                 |           | \$0.00      |
| Complete Paint Job      |          | \$0.00 | Replace                |           | \$0.00      |
| Final Clean             |          |        | Toilet                 | •         |             |
| Yes                     |          | \$0.00 | Repair                 |           | \$0.00      |
| No                      |          |        | Replace                |           | \$0.00      |
| Window Coverings        |          | 1      | Water Heater           | -         | , , , , , , |
| Replace                 |          | \$0.00 | Missing                |           | \$0.00      |
|                         |          |        | Repair                 |           |             |
| Interior Doors          |          | •      | HVAC                   | •         | •           |
| Repair                  |          | \$0.00 | Missing                |           | \$0.00      |

| Yes                        | \$0.00 | Repair             | \$0.00    |  |
|----------------------------|--------|--------------------|-----------|--|
| No                         |        | Replace            | \$0.00    |  |
| Window Coverings           |        | Water Heater       |           |  |
| Replace                    | \$0.00 | Missing            | \$0.00    |  |
|                            |        | Repair             |           |  |
| Interior Doors             | •      | HVAC               | •         |  |
| Repair                     | \$0.00 | Missing            | \$0.00    |  |
| Replace                    | \$0.00 | Repair             | 1         |  |
| Drywall Damage             |        | Electric Fixtures  |           |  |
| Estimate Quick \$\$ Amount | \$0.00 | Missing            | \$0.00    |  |
|                            |        | Repair             | \$0.00    |  |
| Refrigerator               | •      | Smoke/CO Detectors |           |  |
| Missing                    | \$0.00 | Missing            | 1 \$50.00 |  |
| Repair                     |        |                    |           |  |
| Range                      |        | Mold               |           |  |
| Missing                    | \$0.00 | Yes                | \$0.00    |  |
| Repair                     |        | No                 |           |  |
| Vent Hood                  |        | Pests              |           |  |
| Missing                    | \$0.00 | Yes                | \$0.00    |  |
| Repair                     |        | No                 |           |  |
| Dishwasher                 |        | Other              |           |  |
| Missing                    | \$0.00 |                    | \$0.00    |  |
| Repair                     |        |                    |           |  |
| Rent Ready?                |        | Down?              |           |  |
| Yes                        | 1      | Yes                |           |  |
|                            |        |                    |           |  |

No

\$50.00

| Interiore                  |          | 3 bed 2 bath |                          |             |         |
|----------------------------|----------|--------------|--------------------------|-------------|---------|
| Interiors<br>Front Door    | Quantity |              | Washer/Dryer             | Quantity    |         |
| Repair                     | Quantity | \$0.00       | Repair                   | Quartity    | \$0.00  |
| •                          |          |              | · ·                      |             | φυ.υυ   |
| Replace<br>Trash Out       |          | \$0.00       | Replace Kitchen Cabinets |             |         |
|                            |          | Φ0.00        |                          |             | Φο οο   |
| Required                   |          | \$0.00       | Repair                   |             | \$0.00  |
| Clean                      |          |              | Replace                  |             | \$0.00  |
| Carpet                     | T        | ı            | Sink                     | т т         |         |
| Requires Cleaning          | 1        | \$175.00     | Replace                  |             | \$0.00  |
| Replace                    |          | \$0.00       |                          |             |         |
| Vinyl                      | 1        | 1            | Tub/Surround             |             |         |
| Requires Cleaning          | 1        | \$50.00      | Repair                   |             | \$0.00  |
| Replace                    |          | \$0.00       | Replace                  |             |         |
| Paint                      |          |              | Bath Vanity/Countertop   |             |         |
| Touch Up                   |          | \$0.00       | Repair                   |             | \$0.00  |
| Complete Paint Job         | 1        | \$800.00     | •                        |             | \$0.00  |
| Final Clean                |          | Ţ Ţ Ţ Ţ      | Toilet                   | <u> </u>    | 7       |
| Yes                        |          | \$0.00       | Repair                   |             | \$0.00  |
| No                         |          |              | Replace                  |             | \$0.00  |
| Window Coverings           |          | <u>l</u>     | Water Heater             | <u> </u>    | ψ0.00   |
| Replace                    |          | \$0.00       | Missing                  |             | \$0.00  |
| Nepiace                    |          | ψ0.00        | _                        |             | ψ0.00   |
| Interior Doors             |          |              | Repair<br>HVAC           |             |         |
|                            |          | \$0.00       | Missing                  |             | \$0.00  |
| Repair                     |          |              | =                        |             | φ0.00   |
| Replace  Drywall Damage    |          | \$0.00       | Repair Electric Fixtures |             |         |
|                            |          |              |                          |             |         |
| Estimate Quick \$\$ Amount |          | \$0.00       | Missing                  |             | \$0.00  |
|                            |          |              | Repair                   |             | \$0.00  |
| Refrigerator               | 1        | ı            | Smoke/CO Detectors       | <del></del> |         |
| Missing                    |          | \$0.00       | Missing                  | 1           | \$50.00 |
| Repair                     |          |              |                          |             |         |
| Range                      | 1        |              | Mold                     |             |         |
| Missing                    |          | \$0.00       | Yes                      |             | \$0.00  |
| Repair                     |          |              | No                       |             |         |
| Vent Hood                  |          |              | Pests                    |             |         |
| Missing                    |          | \$0.00       | Yes                      |             | \$0.00  |
| Repair                     |          |              | No                       |             |         |
| Dishwasher                 | ı        |              | Other                    | l l         |         |
| Missing                    |          | \$0.00       |                          |             | \$0.00  |
| Repair                     |          |              |                          |             | ,       |
| Rent Ready?                | 1        | ı            | Down?                    |             |         |
| Yes                        |          |              | Yes                      |             |         |
|                            |          |              |                          |             |         |
| No                         | Total    | ¢4.075.00    | No                       |             |         |
|                            | I Olai   | \$1,075.00   |                          |             |         |
|                            | Total    | \$1,075.00   |                          |             |         |

| Interiors<br>Front Door    | Quantity |   | Washer/Dryer           | Quantity   |         |
|----------------------------|----------|---|------------------------|------------|---------|
| Repair                     |          | \$0.00                                  | Repair                 | - Samining | \$0.00  |
| Replace                    |          |   | Replace                |            | ψ0.00   |
| Trash Out                  |          | μ ψυ.υυ                                 | Kitchen Cabinets       |            |         |
| Required                   |          | \$0.00                                  | Repair                 |            | \$0.00  |
| Clean                      |          | ψο.σσ                                   | Replace                |            | \$0.00  |
| Carpet                     | ı        | ı                                       | Sink                   |            | ψ0.00   |
| Requires Cleaning          |          | \$0.00                                  | Replace                |            | \$0.00  |
| Replace                    | 1        | \$600.00                                |                        |            | ψ0.00   |
| Vinyl                      | !        | μ ψοσσ.σσ                               | Tub/Surround           |            |         |
| Requires Cleaning          |          | \$0.00                                  | Repair                 |            | \$0.00  |
| Replace                    | 1        |   | •                      |            | ψ0.00   |
| Paint                      | !        | ψ223.00                                 | Bath Vanity/Countertop |            |         |
| Touch Up                   |          | \$0.00                                  | Repair                 |            | \$0.00  |
| Complete Paint Job         |          |   | Replace                |            | \$0.00  |
| Final Clean                |          | φυ.υυ                                   | Toilet                 | 1          | ψ0.00   |
| Yes                        |          | \$0.00                                  | Repair                 |            | \$0.00  |
| No                         |          | ψο.σσ                                   | Replace                |            | \$0.00  |
| Window Coverings           |          |   | Water Heater           |            | ψ0.00   |
| Replace                    |          | \$0.00                                  | Missing                | T          | \$0.00  |
| Tropiace                   |          | Ψ0.00                                   |                        |            | ψ0.00   |
| Interior Doors             |          |   | Repair<br>HVAC         | 1          |         |
| Repair                     |          | \$0.00                                  | Missing                |            | \$0.00  |
| Replace                    |          |   | Repair                 |            | ψο.σσ   |
| Drywall Damage             | l        | φυ.υυ                                   | Electric Fixtures      |            |         |
| Estimate Quick \$\$ Amount |          | \$0.00                                  | Missing                |            | \$0.00  |
|                            |          |   | Repair                 |            | \$0.00  |
| Refrigerator               |          |   | Smoke/CO Detectors     |            | ψ0.00   |
| Missing                    | 1        | \$500.00                                | Missing                | 1          | \$50.00 |
| Repair                     |          | , ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |                        |            | 700.00  |
| Range                      | 1        |   | Mold                   |            |         |
| Missing                    | 1        | \$375.00                                | Yes                    |            | \$0.00  |
| Repair                     |          |   | No                     |            | ******  |
| Vent Hood                  |          | 1                                       | Pests                  |            |         |
| Missing                    |          | \$0.00                                  |                        |            | \$0.00  |
| Repair                     |          |   | No                     |            | ,       |
| Dishwasher                 | 1        | <u> </u>                                | Other                  | 1          |         |
| Missing                    |          | \$0.00                                  |                        |            | \$0.00  |
| Repair                     |          |   |                        |            | ,       |
| Rent Ready?                | I        | I.                                      | Down?                  | 1          |         |
| Yes                        |          |   | Yes                    |            |         |
| No                         |          |   | No                     |            |         |
|                            | Total    | \$1,750.00                              |                        | +          |         |
|                            |          | ψ1,730.00                               | l                      |            |         |

|                            |           | 3 bed 2 bath    |                        |          |           |
|----------------------------|-----------|-----------------|------------------------|----------|-----------|
| Interiors                  | Oue atitu |                 | Washar/Druss           | 0        |           |
| Front Door                 | Quantity  |                 | Washer/Dryer           | Quantity | <u> </u>  |
| Repair                     |           |                 | Repair                 |          | \$0.00    |
| Replace                    |           | \$0.00          | Replace                |          |           |
| Trash Out                  | 1         | ı               | Kitchen Cabinets       |          |           |
| Required                   |           | \$0.00          | Repair                 |          | \$0.00    |
| Clean                      |           |                 | Replace                |          | \$0.00    |
| Carpet                     | 1         | T               | Sink                   |          |           |
| Requires Cleaning          |           | \$0.00          | Replace                |          | \$0.00    |
| Replace                    | 1         | \$600.00        |                        |          |           |
| Vinyl                      |           |                 | Tub/Surround           |          | _         |
| Requires Cleaning          | 1         | \$50.00         | Repair                 |          | \$0.00    |
| Replace                    |           | \$0.00          | Replace                |          |           |
| Paint                      |           |                 | Bath Vanity/Countertop |          |           |
| Touch Up                   |           | \$0.00          | Repair                 |          | \$0.00    |
| Complete Paint Job         | 1         | \$800.00        | Replace                |          | \$0.00    |
| Final Clean                |           |                 | Toilet                 |          | •         |
| Yes                        |           | \$0.00          | Repair                 |          | \$0.00    |
| No                         |           |                 | Replace                |          | \$0.00    |
| Window Coverings           | •         |                 | Water Heater           | •        | ,         |
| Replace                    |           | \$0.00          | Missing                |          | \$0.00    |
| ·                          |           |                 | Repair                 |          |           |
| Interior Doors             |           | l               | HVAC                   |          |           |
| Repair                     |           | \$0.00          | Missing                |          | \$0.00    |
| Replace                    |           |                 | Repair                 |          | 1         |
| Drywall Damage             | ı         | φυ.υυ           | Electric Fixtures      | 1        |           |
| Estimate Quick \$\$ Amount |           | \$0.00          | Missing                |          | \$0.00    |
| Louinate Quiek qu'i mount  |           | Ψ0.00           | Repair                 |          | \$0.00    |
| Refrigerator               |           |                 | Smoke/CO Detectors     |          | ψ0.00     |
| Missing                    |           | 90.00           | Missing                |          | 1 \$50.00 |
| I -                        |           | φυ.υυ           | IVIISSIIIG             |          | \$50.00   |
| Repair<br>Range            |           |                 | Mold                   |          |           |
| Missing                    | 1         | \$375.00        | I                      |          | \$0.00    |
| _                          | '         |                 |                        |          | \$0.00    |
| Repair<br>Vent Hood        |           |                 | No Pests               |          |           |
|                            |           | \$0.00          |                        |          | 00.00     |
| Missing                    |           | \$0.00          |                        |          | \$0.00    |
| Repair Dishwasher          |           |                 | No Other               |          |           |
|                            |           | <b>#</b> 045.00 | I                      |          | #0.00     |
| Missing                    | 1         | \$315.00        |                        |          | \$0.00    |
| Repair Rent Ready?         |           |                 | Down?                  |          |           |
| -                          | I         |                 | I                      | T        | 1         |
| Yes                        |           |                 | Yes                    |          |           |
| No                         |           |                 | No                     |          |           |
|                            | Total     | \$2,190.00      |                        |          |           |
|                            |           |                 |                        |          |           |

| Total Constitution         |               | 3 bed 2 bath |                           |          |          |
|----------------------------|---------------|--------------|---------------------------|----------|----------|
| Interiors Front Door       | Ougatitus     |              | Washer/Dryer              | Ougatitu |          |
| Front Door                 | Quantity<br>T |              | Washer/Dryer              | Quantity |          |
| Repair                     |               |              | Repair                    |          | \$0.00   |
| Replace                    |               | \$0.00       | Replace                   |          |          |
| Trash Out                  | 1             | I            | Kitchen Cabinets          |          |          |
| Required                   |               | \$0.00       | Repair                    | 1        | \$175.00 |
| Clean                      |               |              | Replace                   |          | \$0.00   |
| Carpet                     |               |              | Sink                      |          |          |
| Requires Cleaning          |               | \$0.00       | Replace                   |          | \$0.00   |
| Replace                    | 1             | \$600.00     | · ·                       |          | ·        |
| Vinyl                      |               | Ψ000.00      | Tub/Surround              | <u> </u> |          |
| Requires Cleaning          |               | \$0.00       | Repair                    |          | \$0.00   |
| _ ·                        | 1             | \$225.00     | l '                       |          | ψ0.00    |
| Replace Paint              | 1             | \$225.00     | Bath Vanity/Countertop    |          |          |
|                            | 1             | <b>#0.00</b> |                           |          | <u> </u> |
| Touch Up                   |               |              | Repair                    |          | \$0.00   |
| Complete Paint Job         | 1             | \$800.00     |                           |          | \$0.00   |
| Final Clean                | 1             | I            | Toilet                    |          |          |
| Yes                        |               | \$0.00       | Repair                    |          | \$0.00   |
| No                         |               |              | Replace                   |          | \$0.00   |
| Window Coverings           |               |              | Water Heater              |          |          |
| Replace                    |               | \$0.00       | Missing                   |          | \$0.00   |
|                            |               |              | Repair                    |          |          |
| Interior Doors             | •             | I.           | HVAC                      | <u> </u> |          |
| Repair                     |               | \$0.00       | Missing                   |          | \$0.00   |
| Replace                    |               |              | Repair                    |          | Ψ0.00    |
| Drywall Damage             | <u> </u>      | φυ.υυ        | Electric Fixtures         | 1        |          |
| Estimate Quick \$\$ Amount |               | 00.00        | Missing                   |          | \$0.00   |
| Estimate Quick \$\$ Amount |               | φυ.υυ        | l -                       |          | •        |
| Pofrigorotor               |               |              | Repair Smoke/CO Detectors |          | \$0.00   |
| Refrigerator               | T             | 4            | I                         | Т Т      |          |
| Missing                    |               | \$0.00       | Missing                   |          | \$0.00   |
| Repair                     |               |              |                           |          |          |
| Range                      | ,             | ,            | Mold                      |          |          |
| Missing                    |               | \$0.00       | Yes                       |          | \$0.00   |
| Repair                     |               |              | No                        |          |          |
| Vent Hood                  | •             |              | Pests                     | ·        |          |
| Missing                    |               | \$0.00       | Yes                       |          | \$0.00   |
| Repair                     |               |              | No                        |          | ,        |
| Dishwasher                 | l             | 1            | Other                     | 1        |          |
| Missing                    |               | \$0.00       |                           |          | \$0.00   |
| =                          |               | ψυ.υυ        |                           |          | ψ0.00    |
| Repair Rent Ready?         | 1             |              | Down?                     | 1        |          |
|                            |               |              | I                         | 1        |          |
| Yes                        |               |              | Yes                       |          |          |
| No                         |               |              | No                        | 1        |          |
|                            | Total         | \$1,800.00   |                           |          |          |
|                            |               |              |                           |          |          |

| Intorioro                  |  | 2 bed 2 bath |                        |                                       |              |
|----------------------------|--|--------------|------------------------|---------------------------------------|--------------|
| Interiors<br>Front Door    | Quantity   |              | Washer/Dryer           | Quantity                              |              |
| Repair                     |  | \$0.00       | Repair                 | - Country                             | \$0.00       |
| Replace                    |  |              | Replace                |                                       | ψ0.00        |
| Trash Out                  |  | \$0.00       | Kitchen Cabinets       |                                       |              |
| Required                   |  | 90.00        | Repair                 |                                       | \$0.00       |
| -                          |  | φυ.υυ        | •                      |                                       |              |
| Clean<br>Carpet            |  |              | Replace<br>Sink        |                                       | \$0.00       |
|                            |  | <b>#0.00</b> |                        |                                       | <u>фо</u> оо |
| Requires Cleaning          |  |              | Replace                |                                       | \$0.00       |
| Replace                    | 1  | \$600.00     | Tub/Surround           |                                       |              |
| Vinyl                      | <u> </u>   |              |                        | 1                                     |              |
| Requires Cleaning          | 1  | \$50.00      | •                      |                                       | \$0.00       |
| Replace                    |  | \$0.00       | Replace                |                                       |              |
| Paint                      |  | Γ            | Bath Vanity/Countertop | · · · · · · · · · · · · · · · · · · · |              |
| Touch Up                   |  | \$0.00       | Repair                 |                                       | \$0.00       |
| Complete Paint Job         | 1  | \$800.00     |                        |                                       | \$0.00       |
| Final Clean                |  |              | Toilet                 |                                       |              |
| Yes                        |  | \$0.00       | Repair                 |                                       | \$0.00       |
| No                         |  |              | Replace                |                                       | \$0.00       |
| Window Coverings           |  | •            | Water Heater           | •                                     | ·            |
| Replace                    |  | \$0.00       | Missing                |                                       | \$0.00       |
|                            |  |              | Repair                 |                                       |              |
| Interior Doors             |  |              | HVAC                   | •                                     |              |
| Repair                     |  | \$0.00       | Missing                |                                       | \$0.00       |
| Replace                    |  | \$0.00       | Repair                 |                                       |              |
| Drywall Damage             | •  |              | Electric Fixtures      | •                                     |              |
| Estimate Quick \$\$ Amount |  | \$0.00       | Missing                |                                       | \$0.00       |
|                            |  |              | Repair                 |                                       | \$0.00       |
| Refrigerator               |  | •            | Smoke/CO Detectors     | •                                     |              |
| Missing                    |  | \$0.00       | Missing                |                                       | \$0.00       |
| Repair                     |  |              |                        |                                       |              |
| Range                      | •  |              | Mold                   |                                       |              |
| Missing                    | 1  | \$375.00     | Yes                    |                                       | \$0.00       |
| Repair                     |  |              | No                     |                                       |              |
| Vent Hood                  |  |              | Pests                  |                                       |              |
| Missing                    |  | \$0.00       | Yes                    |                                       | \$0.00       |
| Repair                     |  |              | No                     |                                       |              |
| Dishwasher                 |  |              | Other                  | 1                                     |              |
| Missing                    |  | \$0.00       |                        |                                       | \$0.00       |
| Repair                     |  |              |                        |                                       | ,            |
| Rent Ready?                | 1  | 1            | Down?                  | 1                                     |              |
| Yes                        |  |              | Yes                    |                                       |              |
| No                         |  |              | No                     |                                       |              |
| 140                        | <del> _ , ,                                 </del> |              | 110                    | +                                     |              |
| <b>!</b>                   | Total  | \$1,825.00   |                        |                                       |              |

|         | Washer/Dryer              | Quantity                                       |                |
|---------|---------------------------|--|----------------|
| \$0.00  | Repair                    |  | \$0.00         |
|         | Replace                   |  | ψ0.00          |
| Ψ0.00   | Kitchen Cabinets          |  |                |
| \$0.00  | Repair                    |  | \$0.00         |
| ψ0.00   | Replace                   |  | \$0.00         |
|         | Sink                      |  | Ψ0.00          |
| \$0.00  | Replace                   |  | \$0.00         |
| \$0.00  | •                         |  | ψ0.00          |
| Ψ0.00   | Tub/Surround              |  |                |
| \$0.00  | Repair                    |  | \$0.00         |
|         | Replace                   |  | ψ0.00          |
| Ψ0.00   | Bath Vanity/Countertop    |  |                |
| \$0.00  | Repair                    |  | \$0.00         |
|         | Replace                   |  | \$0.00         |
| \$0.00  | Toilet                    |  | φυ.υυ          |
| 00.02   | Repair                    |  | \$0.00         |
| φ0.00   | l '                       |  | \$0.00         |
|         | Replace<br>Water Heater   |  | \$0.00         |
| 00.02   | Missing                   |  | \$0.00         |
| φ0.00   | _                         |  | φυ.υυ          |
|         | Repair<br>HVAC            |  |                |
| \$0.00  | Missing                   | T  | \$0.00         |
|         | _                         |  | φυ.υυ          |
| \$0.00  | Repair Electric Fixtures  |  |                |
|         |                           | T  | \$0.00         |
| \$0.00  | Missing                   |  | •              |
|         | Repair Smoke/CO Detectors |  | \$0.00         |
|         | ı                         | 1  | <b>\$50.00</b> |
| \$0.00  | Missing                   | 1  | \$50.00        |
|         | Mold                      |  |                |
|         |                           | T  |                |
| \$0.00  |                           |  | \$0.00         |
|         | No                        |  |                |
|         | Pests                     | Т  | _              |
| \$0.00  |                           |  | \$0.00         |
|         | No                        |  |                |
|         | Other                     | T  |                |
| \$0.00  |                           |  | \$0.00         |
|         |                           |  |                |
|         | Down?                     | <u>,                                      </u> | 1              |
|         | Yes                       |  |                |
|         | No                        |  |                |
| \$50.00 |                           |  |                |
|         | \$50.00                   | Yes  | Yes<br>No      |

Dishwasher

#### 2 Overall Fannie Mae Rating

**Interiors Front Door** Quantity Washer/Dryer Quantity \$0.00 Repair Repair \$0.00 \$0.00 Replace Replace Trash Out Kitchen Cabinets Required \$0.00 Repair \$175.00 Replace \$0.00 Clean Sink Carpet Requires Cleaning \$0.00 Replace \$0.00 \$600.00 Replace Tub/Surround Vinyl 1 \$50.00 Repair Requires Cleaning \$0.00 \$0.00 Replace Replace Paint **Bath Vanity/Countertop** Touch Up \$0.00 Repair \$0.00 \$800.00 Replace Complete Paint Job \$0.00 Final Clean Toilet Yes \$0.00 Repair \$0.00 \$0.00 Replace No **Window Coverings** Water Heater Replace \$0.00 Missing \$0.00 Repair **Interior Doors** HVAC Repair \$0.00 Missing \$0.00 \$0.00 Repair Replace **Electric Fixtures Drywall Damage** Estimate Quick \$\$ Amount \$0.00 Missing \$0.00

| Louinate Quick of Amount |   | ψ0.00    | IMISSING           |   | Ψ0.00   |
|--------------------------|---|----------|--------------------|---|---------|
|                          |   |          | Repair             |   | \$0.00  |
| Refrigerator             |   |          | Smoke/CO Detectors |   |         |
| Missing                  | 1 | \$500.00 | Missing            | 1 | \$50.00 |
| Repair                   |   |          |                    |   |         |
| Range                    |   |          | Mold               |   |         |
| Missing                  |   | \$0.00   | Yes                |   | \$0.00  |
| Repair                   |   |          | No                 |   |         |
| Vent Hood                |   |          | Pests              |   |         |
| Missing                  |   | \$0.00   | Yes                |   | \$0.00  |
| Renair                   |   |          | l <sub>No</sub>    |   |         |

| Missing     |       | \$0.00     |       | \$0.00 |
|-------------|-------|------------|-------|--------|
| Repair      |       |            |       |        |
| Rent Ready? |       |            | Down? |        |
| Yes         |       |            | Yes   |        |
| No          |       |            | No    |        |
|             | Total | \$2,175.00 |       |        |
|             |       |            |       |        |

Other

| Interiors<br>Front Door    | Quantity |            | Washer/Dryer           | Quantity                              |         |
|----------------------------|----------|------------|------------------------|---------------------------------------|---------|
| Repair                     |          | \$0.00     | Repair                 |                                       | \$0.00  |
| Replace                    |          |            | Replace                |                                       | ·       |
| Trash Out                  | •        | 7          | Kitchen Cabinets       |                                       |         |
| Required                   |          | \$0.00     | Repair                 |                                       | \$0.00  |
| Clean                      |          |            | Replace                |                                       | \$0.00  |
| Carpet                     | •        | •          | Sink                   |                                       | ·       |
| Requires Cleaning          | 1        | \$175.00   | Replace                |                                       | \$0.00  |
| Replace                    |          | \$0.00     |                        |                                       |         |
| Vinyl                      |          |            | Tub/Surround           |                                       |         |
| Requires Cleaning          | 1        | \$50.00    | Repair                 |                                       | \$0.00  |
| Replace                    |          | \$0.00     | Replace                |                                       |         |
| Paint                      |          |            | Bath Vanity/Countertop |                                       |         |
| Touch Up                   |          | \$0.00     | Repair                 |                                       | \$0.00  |
| Complete Paint Job         | 1        | \$800.00   | Replace                |                                       | \$0.00  |
| Final Clean                | •        |            | Toilet                 |                                       |         |
| Yes                        |          | \$0.00     | Repair                 |                                       | \$0.00  |
| No                         |          |            | Replace                |                                       | \$0.00  |
| Window Coverings           | •        |            | Water Heater           |                                       |         |
| Replace                    |          | \$0.00     | Missing                |                                       | \$0.00  |
|                            |          |            | Repair                 |                                       |         |
| Interior Doors             |          |            | HVAC                   |                                       |         |
| Repair                     |          | \$0.00     | Missing                |                                       | \$0.00  |
| Replace                    |          | \$0.00     | Repair                 |                                       |         |
| Drywall Damage             |          |            | Electric Fixtures      | <b>,</b>                              |         |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |                                       | \$0.00  |
|                            |          |            | Repair                 |                                       | \$0.00  |
| Refrigerator               |          |            | Smoke/CO Detectors     |                                       |         |
| Missing                    |          | \$0.00     | Missing                | 1                                     | \$50.00 |
| Repair                     |          |            |                        |                                       |         |
| Range                      |          |            | Mold                   | · · · · · · · · · · · · · · · · · · · |         |
| Missing                    |          | \$0.00     | Yes                    |                                       | \$0.00  |
| Repair                     |          |            | No                     |                                       |         |
| Vent Hood                  |          |            | Pests                  |                                       |         |
| Missing                    |          | \$0.00     | Yes                    |                                       | \$0.00  |
| Repair                     |          |            | No                     |                                       |         |
| Dishwasher                 |          |            | Other                  |                                       |         |
| Missing                    |          | \$0.00     |                        |                                       | \$0.00  |
| Repair                     |          |            |                        |                                       |         |
| Rent Ready?                |          |            | Down?                  |                                       |         |
| Yes                        |          |            | Yes                    |                                       |         |
| No                         |          |            | No                     |                                       |         |
|                            | Total    | \$1,075.00 |                        |                                       |         |
|                            |          |            |                        |                                       |         |

|                                   |                                       | 2 bed 2 bath  |                        |             |  |
|-----------------------------------|---------------------------------------|---------------|------------------------|-------------|--|
| Interiors                         | O                                     |               | Washandows             | Our and the |  |
| Front Door                        | Quantity                              |               | Washer/Dryer           | Quantity    |  |
| Repair                            |                                       | \$0.00        | Repair                 |             | \$0.00   |
| Replace                           |                                       | \$0.00        | Replace                |             |  |
| Trash Out                         | · · · · · · · · · · · · · · · · · · · |               | Kitchen Cabinets       |             |  |
| Required                          |                                       | \$0.00        | Repair                 |             | \$0.00   |
| Clean                             |                                       |               | Replace                |             | \$0.00   |
| Carpet                            |                                       |               | Sink                   |             |  |
| Requires Cleaning                 |                                       | \$0.00        | Replace                |             | \$0.00   |
| Replace                           | 1                                     | \$600.00      |                        |             |  |
| Vinyl                             |                                       | *             | Tub/Surround           | <u>'</u>    |  |
| Requires Cleaning                 | 2                                     | \$100.00      | Repair                 |             | \$0.00   |
| Replace                           | _                                     |               | Replace                |             | ψ0.00  |
| Paint                             |                                       | ψ0.00         | Bath Vanity/Countertop |             |  |
| Touch Up                          |                                       | 00.02         | Repair                 |             | \$0.00   |
| -                                 | ا                                     |               | · ·                    |             |  |
| Complete Paint Job<br>Final Clean | 1                                     | \$800.00      | Toilet                 |             | \$0.00   |
|                                   |                                       | <b>#</b> 0.00 |                        |             | <b>#0.00</b>                                   |
| Yes                               |                                       | \$0.00        | Repair                 |             | \$0.00   |
| No .                              |                                       |               | Replace                |             | \$0.00   |
| Window Coverings                  | ı                                     |               | Water Heater           |             |  |
| Replace                           |                                       | \$0.00        | Missing                |             | \$0.00   |
|                                   |                                       |               | Repair                 |             |  |
| Interior Doors                    |                                       |               | HVAC                   |             |  |
| Repair                            |                                       | \$0.00        | Missing                |             | \$0.00   |
| Replace                           |                                       | \$0.00        | Repair                 |             |  |
| Drywall Damage                    |                                       |               | Electric Fixtures      | •           |  |
| Estimate Quick \$\$ Amount        |                                       | \$0.00        | Missing                |             | \$0.00   |
|                                   |                                       |               | Repair                 |             | \$0.00   |
| Refrigerator                      |                                       |               | Smoke/CO Detectors     |             | ψ0.00  |
| Missing                           |                                       | \$0.00        | Missing                | 1           | \$50.00  |
| Repair                            |                                       | Ψ0.00         | Wilson ig              | •           | ψου.σσ   |
| Range                             |                                       |               | Mold                   | <b>_</b>    |  |
|                                   |                                       | \$0.00        |                        |             | \$0.00   |
| Missing                           |                                       |               |                        |             | φυ.υυ  |
| Repair<br>Vent Hood               |                                       |               | No Pests               |             |  |
|                                   |                                       | <b>#</b> 0.00 |                        |             | <b>*</b> • • • • • • • • • • • • • • • • • • • |
| Missing                           |                                       | \$0.00        |                        |             | \$0.00   |
| Repair                            |                                       |               | No                     |             |  |
| Dishwasher                        |                                       |               | Other                  |             |  |
| Missing                           |                                       | \$0.00        |                        |             | \$0.00   |
| Repair                            |                                       |               |                        |             |  |
| Rent Ready?                       |                                       |               | Down?                  |             |  |
| Yes                               |                                       |               | Yes                    |             |  |
| No                                |                                       |               | No                     |             |  |
|                                   | Total                                 | \$1,550.00    |                        |             |  |
|                                   |                                       | ψ.,555.56     |                        |             |  |
|                                   |                                       |               | -                      | '           |  |

Missing

Yes

No

Repair Rent Ready?

Total

## 2 Overall Fannie Mae Rating

| Front Door                 | Quantity |          | Washer/Dryer           | Quantity |        |
|----------------------------|----------|----------|------------------------|----------|--------|
| Repair                     |          | \$0.00   | Repair                 |          | \$0.00 |
| Replace                    |          | \$0.00   | Replace                |          |        |
| Trash Out                  | •        | *        | Kitchen Cabinets       | •        |        |
| Required                   |          | \$0.00   | Repair                 |          | \$0.00 |
| Clean                      |          |          | Replace                |          | \$0.00 |
| Carpet                     | •        |          | Sink                   | •        | ·      |
| Requires Cleaning          |          | \$0.00   | Replace                |          | \$0.0  |
| Replace                    | 1        | \$600.00 | •                      |          |        |
| Vinyl                      | •        | ·        | Tub/Surround           | •        |        |
| Requires Cleaning          | 1        | \$50.00  | Repair                 |          | \$0.00 |
| Replace                    |          | \$0.00   | Replace                |          |        |
| Paint                      | •        | ·        | Bath Vanity/Countertop | •        |        |
| Touch Up                   |          | \$0.00   | Repair                 |          | \$0.0  |
| Complete Paint Job         | 1        | \$800.00 | Replace                |          | \$0.0  |
| Final Clean                | •        |          | Toilet                 | •        | ·      |
| Yes                        |          | \$0.00   | Repair                 |          | \$0.0  |
| No                         |          |          | Replace                |          | \$0.0  |
| Window Coverings           | •        |          | Water Heater           | •        | ·      |
| Replace                    |          | \$0.00   | Missing                |          | \$0.0  |
|                            |          |          | Repair                 | 1        |        |
| Interior Doors             | •        |          | HVAC                   | •        |        |
| Repair                     |          | \$0.00   | Missing                |          | \$0.0  |
| Replace                    |          | \$0.00   | Repair                 |          |        |
| Drywall Damage             | •        |          | Electric Fixtures      | •        |        |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                |          | \$0.0  |
|                            |          |          | Repair                 |          | \$0.00 |
| Refrigerator               | •        |          | Smoke/CO Detectors     | ·        |        |
| Missing                    |          | \$0.00   | Missing                | 1        | \$50.0 |
| Repair                     |          |          |                        |          |        |
| Range                      |          |          | Mold                   |          |        |
| Missing                    |          | \$0.00   | Yes                    |          | \$0.0  |
| Repair                     |          |          | No                     |          |        |
| Vent Hood                  |          |          | Pests                  | <u>'</u> |        |
| Missing                    |          | \$0.00   | Yes                    |          | \$0.0  |
| Repair                     |          |          | No                     |          |        |
| Dishwasher                 | <u> </u> |          | Other                  | -        |        |
|                            |          |          |                        |          |        |

Down?

Yes

No

\$0.00

\$1,500.00

\$0.00

| \$0.00<br>\$0.00<br>\$0.00<br>1 \$600.00                        | Tub/Surround Repair Replace   | Quantity   | \$0.00<br>\$0.00<br>\$0.00  |
|---|---|--|---|
| \$0.00<br>\$0.00<br>\$0.00<br>1 \$600.00<br>1 \$50.00<br>\$0.00 | Repair Replace Kitchen Cabinets Repair Replace Sink Replace Tub/Surround Repair Replace | Quantity   | \$0.00<br>\$0.00  |
| \$0.00<br>\$0.00<br>\$0.00<br>1 \$600.00<br>1 \$50.00<br>\$0.00 | Replace Kitchen Cabinets Repair Replace Sink Replace Tub/Surround Repair Replace        |  | \$0.00<br>\$0.00  |
| \$0.00<br>\$0.00<br>1 \$600.00<br>1 \$50.00<br>\$0.00           | Repair Replace Sink Replace Tub/Surround Repair Replace                                 |  | \$0.00  |
| \$0.00<br>1 \$600.00<br>1 \$50.00<br>\$0.00                     | Repair Replace Sink Replace Tub/Surround Repair Replace                                 |  | \$0.00  |
| \$0.00<br>1 \$600.00<br>1 \$50.00<br>\$0.00                     | Replace Sink Replace Tub/Surround Repair Replace  |  | \$0.00  |
| 1 \$600.00<br>1 \$50.00<br>\$0.00                               | Replace  Tub/Surround  Repair Replace   |  |   |
| 1 \$600.00<br>1 \$50.00<br>\$0.00                               | Replace  Tub/Surround  Repair Replace   |  |   |
| 1 \$600.00<br>1 \$50.00<br>\$0.00                               | Tub/Surround Repair Replace   |  | \$0.00  |
| 1 \$600.00<br>1 \$50.00<br>\$0.00                               | Tub/Surround Repair Replace   |  |   |
| 1 \$50.00<br>\$0.00   | Tub/Surround Repair Replace   |  |   |
| \$0.00  | Replace   |  |   |
| \$0.00  | Replace   |  | \$0.00  |
| \$0.00  |   |  | ψ0.00   |
|   | Bath Vanity/Countertop  | <b>_</b>   |   |
|   | 1   |  | \$0.00  |
| 1 \$800.00  | I ' I   |  |   |
|   | Replace  <br>Toilet   |  | \$0.00  |
|   | 1   |  |   |
| \$0.00  | Repair  |  | \$0.00  |
|   |   |  | \$0.00  |
|   |   |  |   |
| \$0.00  | Missing   |  | \$0.00  |
|   | Repair  |  |   |
|   | HVAC  |  |   |
| \$0.00  | Missing   |  | \$0.00  |
| \$0.00  | Repair  |  |   |
|   | Electric Fixtures   | •  |   |
| \$0.00  | Missing   |  | \$0.00  |
| , , ,   | I -   |  | \$0.00  |
|   |   | L .  | Ψ0.00   |
| 1 \$500.00  |   | 1  | \$50.00   |
| Ψ300.00   | IVIISSIIIG  | '  | ψ50.00  |
|   | Mold  |  |   |
|   |   |  |   |
|   |   |  | \$0.00  |
|   |   |  |   |
|   |   |  |   |
| \$0.00  | Yes   |  | \$0.00  |
|   | No  |  |   |
|   | Other   |  |   |
| \$0.00  |   |  | \$0.00  |
|   |   |  | ļ   |
|   | Down?   | <b>'</b>   |   |
|   | Yes   |  |   |
|   | No  |  | ļ   |
| 1   |   |  |   |
| \$2,000.00  |   | <del> </del>   |   |
|   | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00                                | Replace   Water Heater     \$0.00   Missing   Repair     HVAC     \$0.00   Missing   Repair     Electric Fixtures     \$0.00   Missing   Repair     Smoke/CO Detectors     \$500.00   Missing     Repair     Smoke/CO Detectors     \$500.00   Yes   No     Pests     \$0.00   Yes   No     Other     \$0.00     Down?     Yes | Replace   Water Heater     \$0.00   Missing   Repair     HVAC     \$0.00   Missing   Repair     Electric Fixtures     \$0.00   Missing   Repair     Smoke/CO Detectors     \$500.00   Missing   1     Mold     \$0.00   Yes   No     Pests     \$0.00   Yes   No     Other     \$0.00     Down?     Yes |

| Interiore                   |          | 2 bed 2 bath |                          |          |         |
|-----------------------------|----------|--------------|--------------------------|----------|---------|
| Interiors<br>Front Door     | Quantity |              | Washer/Dryer             | Quantity |         |
| Repair                      | Quantity | ¢0.00        | Repair                   | Quantity | \$0.00  |
| ·                           |          |              | i i                      |          | \$0.00  |
| Replace<br>Trash Out        |          | \$0.00       | Replace Kitchen Cabinets |          |         |
|                             |          | Τ            |                          |          | Φο οο   |
| Required                    |          | \$0.00       | Repair                   |          | \$0.00  |
| Clean                       |          |              | Replace<br>Sink          |          | \$0.00  |
| Carpet                      |          | 1            |                          | T        |         |
| Requires Cleaning           |          |              | Replace                  |          | \$0.00  |
| Replace                     | 1        | \$600.00     |                          |          |         |
| Vinyl                       | Ι        | T .          | Tub/Surround             | Т        |         |
| Requires Cleaning           | 1        | ψου.σο       | •                        |          | \$0.00  |
| Replace                     |          | \$0.00       | Replace                  |          |         |
| Paint                       | Т        | 1            | Bath Vanity/Countertop   |          |         |
| Touch Up                    |          | \$0.00       | Repair                   |          | \$0.00  |
| Complete Paint Job          | 1        | \$800.00     |                          |          | \$0.00  |
| Final Clean                 |          |              | Toilet                   |          |         |
| Yes                         |          | \$0.00       | Repair                   |          | \$0.00  |
| No                          |          |              | Replace                  |          | \$0.00  |
| Window Coverings            |          | •            | Water Heater             | •        | ·       |
| Replace                     |          | \$0.00       | Missing                  |          | \$0.00  |
| •                           |          |              | Repair                   |          |         |
| Interior Doors              |          |              | HVAC                     |          |         |
| Repair                      |          | \$0.00       | Missing                  |          | \$0.00  |
| Replace                     |          |              | Repair                   |          |         |
| Drywall Damage              |          | ψσ.σσ        | Electric Fixtures        |          |         |
| Estimate Quick \$\$ Amount  |          | \$0.00       | Missing                  |          | \$0.00  |
| ,,                          |          |              | Repair                   |          | \$0.00  |
| Refrigerator                |          | 1            | Smoke/CO Detectors       |          | Ψ0.00   |
| Missing                     |          | \$0.00       | Missing                  | 1        | \$50.00 |
| Repair                      |          |              |                          |          | φουισσ  |
| Range                       |          | I .          | Mold                     |          |         |
| Missing                     |          | \$0.00       |                          |          | \$0.00  |
| Repair                      |          |              | No                       |          | ψ0.00   |
| Vent Hood                   |          |              | Pests                    |          |         |
| Missing                     |          | \$0.00       |                          |          | \$0.00  |
| -                           |          | \$0.00       |                          |          | φυ.υυ   |
| Repair<br><b>Dishwasher</b> |          |              | No Other                 |          |         |
|                             |          | \$0.00       |                          | Т        | <u></u> |
| Missing                     |          | \$0.00       |                          |          | \$0.00  |
| Repair Rent Ready?          | l        | <u> </u>     | Down?                    |          |         |
|                             |          | 1            |                          |          |         |
| Yes                         |          |              | Yes                      |          |         |
| No                          |          |              | No                       |          |         |
|                             | Total    | \$1,500.00   |                          |          |         |

| Quantity |              | Washer/Dryer<br>Repair   | Quantity  |  |
|----------|--------------|--|---|--|
| Quantity |              |  | Quantity  |  |
|          |              | Repair   | 1   |  |
|          | ድለ ለሳ        |  |   | \$0.00   |
| Т        | φυ.υυ        | Replace  |   |  |
|          |              | Kitchen Cabinets   |   |  |
|          | \$0.00       | Repair   | 1   | \$175.00   |
|          |              | Replace  |   | \$0.00   |
|          |              | Sink   |   |  |
|          | \$0.00       | Replace  |   | \$0.00   |
| 1        | \$600.00     | ·  |   | ·  |
| ·L       | ψοσο.σσ      | Tub/Surround   | 1   |  |
|          | \$0.00       | Repair   |   | \$0.00   |
| 1        | \$225.00     | ·  |   | ψ0.00  |
|          | \$225.00     | Bath Vanity/Countertop   | 1   |  |
|          | <b>#0.00</b> |  |   | Ф0.00  |
|          |              | Repair   |   | \$0.00   |
| 1        | \$800.00     |  |   | \$0.00   |
|          |              |  | T   |  |
|          | \$0.00       | Repair   |   | \$0.00   |
|          |              | Replace  |   | \$0.00   |
|          |              | Water Heater   |   |  |
|          | \$0.00       | Missing  |   | \$0.00   |
|          |              | Repair   |   |  |
| •        |              | HVAC   |   |  |
|          | \$0.00       | Missina  |   | \$0.00   |
|          |              | =  |   | • • • • •  |
| <u> </u> | Ψ0.00        |  |   |  |
|          | \$0.00       |  |   | \$0.00   |
|          | ψ0.00        | _  |   | ·  |
|          |              |  | 1   | \$0.00   |
|          | <b>#0.00</b> |  | 1   | <b>Ф</b> ГО ОО   |
|          | \$0.00       | Missing  | ] ']  | \$50.00  |
|          |              | NA . 1 . 1   |   |  |
|          |              |  | T T   |  |
|          | \$0.00       | Yes  |   | \$0.00   |
|          |              |  |   |  |
|          |              | Pests  |   |  |
|          | \$0.00       | Yes  |   | \$0.00   |
|          |              | No   |   |  |
| L        |              | Other  |   |  |
|          | \$0.00       |  |   | \$0.00   |
|          | <b>43.30</b> |  |   | 40.00  |
|          |              | Down?  |   |  |
| I        |              |  | T   |  |
|          |              |  |   |  |
| -1-1     |              | No   | <del>                                     </del>  |  |
| otai     | \$1,850.00   |  |   |  |
|          | otal         | 1 \$800.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00 | \$800.00   Replace   Toilet     \$0.00   Repair   Replace     Water Heater     \$0.00   Missing   Repair     HVAC     \$0.00   Missing   Repair     Electric Fixtures     \$0.00   Missing   Repair     Electric Fixtures     \$0.00   Missing   Repair     Smoke/CO Detectors     \$0.00   Wissing     Repair     Smoke/CO Detectors     \$0.00   Yes   No     Pests     \$0.00   Yes   No     Other     \$0.00     Down?     Yes   No | \$800.00   Replace   Toilet     \$0.00   Repair   Replace     Water Heater     \$0.00   Missing   Repair     HVAC     \$0.00   Missing   Repair     Electric Fixtures     \$0.00   Missing   Repair     Flectric Fixtures     \$0.00   Missing   Repair     Smoke/CO Detectors     \$0.00   Missing   1     Mold     \$0.00   Yes   No |

Rent Ready

## 2 Overall Fannie Mae Rating

| Introlona                  |               | 2 bed 2 bath  |                        |           |              |
|----------------------------|---------------|---------------|------------------------|-----------|--------------|
| Interiors                  | Ougatitus     |               | Weeker/Dwar            | Ougatitus |              |
| Front Door                 | Quantity<br>T |               | Washer/Dryer           | Quantity  |              |
| Repair                     |               |               | Repair                 |           | \$0.00       |
| Replace                    |               | \$0.00        | Replace                |           |              |
| Trash Out                  | _             |               | Kitchen Cabinets       |           |              |
| Required                   |               | \$0.00        | Repair                 |           | \$0.00       |
| Clean                      |               |               | Replace                |           | \$0.00       |
| Carpet                     |               |               | Sink                   |           |              |
| Requires Cleaning          |               | \$0.00        | Replace                |           | \$0.00       |
| Replace                    |               | \$0.00        |                        |           |              |
| Vinyl                      |               | ·             | Tub/Surround           |           |              |
| Requires Cleaning          |               | \$0.00        | Repair                 |           | \$0.00       |
| Replace                    |               |               | Replace                |           | ,            |
| Paint                      |               | ψ0.00         | Bath Vanity/Countertop |           |              |
| Touch Up                   |               | \$0.00        | Repair                 |           | \$0.00       |
| Complete Paint Job         |               |               | Replace                |           | \$0.00       |
| Final Clean                | 1             | φυ.υυ         | Toilet                 | I         | φυ.υυ        |
|                            |               | <b>\$0.00</b> |                        |           | <b>ФО ОО</b> |
| Yes                        |               | \$0.00        | Repair                 |           | \$0.00       |
| No Constitution            |               |               | Replace                |           | \$0.00       |
| Window Coverings           | T             |               | Water Heater           |           |              |
| Replace                    |               | \$0.00        | Missing                |           | \$0.00       |
|                            |               |               | Repair                 |           |              |
| Interior Doors             |               |               | HVAC                   |           |              |
| Repair                     |               | \$0.00        | Missing                |           | \$0.00       |
| Replace                    |               | \$0.00        | Repair                 |           |              |
| Drywall Damage             |               |               | Electric Fixtures      |           |              |
| Estimate Quick \$\$ Amount |               | \$0.00        | Missing                |           | \$0.00       |
|                            |               |               | Repair                 |           | \$0.00       |
| Refrigerator               | •             |               | Smoke/CO Detectors     |           | ψ0.00        |
| Missing                    |               | \$0.00        | Missing                | 1         | \$50.00      |
| Repair                     |               | ψο.σσ         |                        | ·         | ψου.σσ       |
| Range                      | 1             |               | Mold                   | I         |              |
| Missing                    |               | \$0.00        |                        |           | \$0.00       |
|                            |               | φυ.υυ         | l                      |           | φ0.00        |
| Repair<br>Vent Hood        |               |               | Pests                  |           |              |
|                            | T             |               | 1                      |           |              |
| Missing                    |               | \$0.00        | l                      |           | \$0.00       |
| Repair                     |               |               | No                     |           |              |
| Dishwasher                 | _             |               | Other                  |           |              |
| Missing                    |               | \$0.00        |                        |           | \$0.00       |
| Repair                     |               |               |                        |           |              |
| Rent Ready?                |               |               | Down?                  |           |              |
| Yes                        | 1             |               | Yes                    |           |              |
| No                         |               |               | No                     |           |              |
|                            | Total         | \$50.00       |                        |           |              |
|                            |               | \$55.50       |                        |           |              |

2 bed 2 bath

|                            |           | 2 bed 2 bath |                          |            |          |
|----------------------------|-----------|--------------|--------------------------|------------|----------|
| Interiors                  | Overstitu |              | Machau/Duren             | Overstitus |          |
| Front Door                 | Quantity  | Ι .          | Washer/Dryer             | Quantity   | _        |
| Repair                     |           |              | Repair                   |            | \$0.00   |
| Replace                    |           | \$0.00       | Replace                  |            |          |
| Trash Out                  | T         |              | Kitchen Cabinets         |            |          |
| Required                   |           | \$0.00       | Repair                   | 1          | \$175.00 |
| Clean                      |           |              | Replace                  |            | \$0.00   |
| Carpet                     |           |              | Sink                     |            |          |
| Requires Cleaning          |           | \$0.00       | Replace                  |            | \$0.00   |
| Replace                    | 1         |              | l ·                      |            |          |
| Vinyl                      |           | ψοσσ.σσ      | Tub/Surround             |            |          |
| Requires Cleaning          |           | \$0.00       | Repair                   |            | \$0.00   |
|                            | 1         |              | l '                      |            | ψ0.00    |
| Replace Paint              | ı         | φ225.00      | Bath Vanity/Countertop   |            |          |
|                            |           | Ф0.00        |                          |            | Φο οο    |
| Touch Up                   |           |              | Repair                   |            | \$0.00   |
| Complete Paint Job         | 1         | \$800.00     |                          |            | \$0.00   |
| Final Clean                |           | 1            | Toilet                   |            |          |
| Yes                        |           | \$0.00       | Repair                   |            | \$0.00   |
| No                         |           |              | Replace                  |            | \$0.00   |
| Window Coverings           |           |              | Water Heater             |            |          |
| Replace                    |           | \$0.00       | Missing                  |            | \$0.00   |
|                            |           |              | Repair                   |            |          |
| Interior Doors             |           |              | HVAC                     |            |          |
| Repair                     |           | \$0.00       | Missing                  |            | \$0.00   |
| Replace                    |           |              | Repair                   |            | ψ0.00    |
| Drywall Damage             |           | φυ.υυ        | Electric Fixtures        |            |          |
|                            |           | ¢250.00      |                          |            | \$0.00   |
| Estimate Quick \$\$ Amount |           | \$250.00     |                          |            | •        |
| Definition and an          |           |              | Repair                   |            | \$0.00   |
| Refrigerator               |           |              | Smoke/CO Detectors       |            |          |
| Missing                    |           | \$0.00       | Missing                  | 1          | \$50.00  |
| Repair                     |           |              |                          |            |          |
| Range                      |           |              | Mold                     |            |          |
| Missing                    |           | \$0.00       | Yes                      |            | \$0.00   |
| Repair                     |           |              | No                       |            |          |
| Vent Hood                  |           | •            | Pests                    | <u> </u>   |          |
| Missing                    |           | \$0.00       | Yes                      |            | \$0.00   |
| Repair                     |           |              | No                       |            | *        |
| Dishwasher                 |           |              | Other                    |            |          |
| Missing                    |           | ¢0.00        | Hole in bathroom ceiling |            | \$0.00   |
| _                          |           | φυ.υυ        |                          |            | φυ.υυ    |
| Repair Rent Ready?         |           |              | Down?                    |            |          |
|                            |           | 1            |                          | T          |          |
| Yes                        |           |              | Yes                      |            |          |
| No                         |           |              | No                       |            |          |
|                            | Total     | \$2,100.00   |                          |            |          |
|                            |           |              |                          |            |          |

2 bed 2 bath

|                                   |          | 2 bed 2 bath                            |                        |            |         |
|-----------------------------------|----------|---|------------------------|------------|---------|
| Interiors                         | Ourselle |   | Washau/Duur-           | Over-the c |         |
| Front Door                        | Quantity | I .                                     | Washer/Dryer           | Quantity   | T       |
| Repair                            |          |   | Repair                 |            | \$0.00  |
| Replace                           |          | \$0.00                                  | Replace                |            |         |
| Trash Out                         |          | 1                                       | Kitchen Cabinets       |            |         |
| Required                          |          | \$0.00                                  | Repair                 |            | \$0.00  |
| Clean                             |          |   | Replace                |            | \$0.00  |
| Carpet                            |          |   | Sink                   |            |         |
| Requires Cleaning                 |          | \$0.00                                  | Replace                |            | \$0.00  |
| Replace                           | 1        | \$600.00                                |                        |            |         |
| Vinyl                             |          | ψοσο.σο                                 | Tub/Surround           |            |         |
| Requires Cleaning                 | 1        | \$50.00                                 | Renair                 |            | \$0.00  |
| Replace                           |          |   | Replace                |            | ψ0.00   |
| Paint                             |          | φυ.υυ                                   | Bath Vanity/Countertop |            |         |
|                                   |          | £0.00                                   | Repair                 |            | \$0.00  |
| Touch Up                          |          |   | · ·                    |            | 1       |
| Complete Paint Job<br>Final Clean | 1        | \$800.00                                | Replace<br>Toilet      |            | \$0.00  |
|                                   |          |   | 1                      |            | 1 4     |
| Yes                               |          | \$0.00                                  | Repair                 |            | \$0.00  |
| No                                |          |   | Replace                |            | \$0.00  |
| Window Coverings                  |          | 1                                       | Water Heater           |            |         |
| Replace                           |          | \$0.00                                  | Missing                |            | \$0.00  |
|                                   |          |   | Repair                 |            |         |
| Interior Doors                    |          |   | HVAC                   |            |         |
| Repair                            |          | \$0.00                                  | Missing                |            | \$0.00  |
| Replace                           |          | \$0.00                                  | Repair                 |            |         |
| Drywall Damage                    | •        | + | Electric Fixtures      | -          |         |
| Estimate Quick \$\$ Amount        |          | \$0.00                                  | Missing                |            | \$0.00  |
|                                   |          |   | Repair                 |            | \$0.00  |
| Refrigerator                      | 1        | l                                       | Smoke/CO Detectors     |            | φυ.σσ   |
| Missing                           |          | 00.00                                   | Missing                |            | \$50.00 |
| I -                               |          | φυ.υυ                                   | IVIISSIIIG             | '          | \$50.00 |
| Repair                            |          |   | Mold                   |            |         |
| Range                             |          |   |                        |            | 1 00.00 |
| Missing                           |          | \$0.00                                  | Yes                    |            | \$0.00  |
| Repair                            |          |   | No                     |            |         |
| Vent Hood                         | T        | T                                       | Pests                  |            | 1       |
| Missing                           |          | \$0.00                                  | Yes                    |            | \$0.00  |
| Repair                            |          |   | No                     |            |         |
| Dishwasher                        |          |   | Other                  |            |         |
| Missing                           |          | \$0.00                                  |                        |            | \$0.00  |
| Repair                            |          |   |                        |            |         |
| Rent Ready?                       | 1        |   | Down?                  |            |         |
| Yes                               |          |   | Yes                    |            |         |
|                                   |          |   | No                     |            |         |
| No                                | Total    | ¢4 500 00                               |                        |            | 1       |
|                                   | lotai    | \$1,500.00                              |                        |            |         |
|                                   |          |   | l                      |            |         |

| Interiors<br>Front Door    | Quantity |            | Washer/Dryer           | Quantity |          |
|----------------------------|----------|------------|------------------------|----------|----------|
| Repair                     |          | \$0.00     | Repair                 |          | \$0.00   |
| Replace                    |          |            | Replace                |          | *****    |
| Trash Out                  | <u> </u> | ψο.σο      | Kitchen Cabinets       |          |          |
| Required                   |          | \$0.00     | Repair                 | 1        | \$175.00 |
| Clean                      |          |            | Replace                |          | \$0.00   |
| Carpet                     |          | •          | Sink                   | <u>'</u> | *****    |
| Requires Cleaning          |          | \$0.00     | Replace                |          | \$0.00   |
| Replace                    | 1        | \$600.00   |                        |          |          |
| Vinyl                      |          |            | Tub/Surround           | •        |          |
| Requires Cleaning          |          | \$0.00     | Repair                 |          | \$0.00   |
| Replace                    | 1        | \$225.00   | Replace                |          |          |
| Paint                      |          | •          | Bath Vanity/Countertop | •        |          |
| Touch Up                   |          | \$0.00     | Repair                 |          | \$0.00   |
| Complete Paint Job         | 1        | \$800.00   | Replace                |          | \$0.00   |
| Final Clean                |          |            | Toilet                 |          |          |
| Yes                        |          | \$0.00     | Repair                 |          | \$0.00   |
| No                         |          |            | Replace                |          | \$0.00   |
| Window Coverings           |          |            | Water Heater           | •        |          |
| Replace                    |          | \$0.00     | Missing                |          | \$0.00   |
|                            |          |            | Repair                 |          |          |
| Interior Doors             |          |            | HVAC                   |          | _        |
| Repair                     |          | \$0.00     | Missing                |          | \$0.00   |
| Replace                    |          | \$0.00     | Repair                 |          |          |
| Drywall Damage             |          |            | Electric Fixtures      |          |          |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |          | \$0.00   |
|                            |          |            | Repair                 |          | \$0.00   |
| Refrigerator               |          |            | Smoke/CO Detectors     |          |          |
| Missing                    |          | \$0.00     | Missing                |          | \$0.00   |
| Repair                     |          |            |                        |          |          |
| Range                      |          |            | Mold                   |          |          |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00   |
| Repair                     |          |            | No                     |          |          |
| Vent Hood                  |          |            | Pests                  |          |          |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00   |
| Repair                     |          |            | No                     |          |          |
| Dishwasher                 |          | _          | Other                  |          |          |
| Missing                    |          | \$0.00     |                        |          | \$0.00   |
| Repair                     |          |            |                        |          |          |
| Rent Ready?                |          |            | Down?                  |          |          |
| Yes                        |          |            | Yes                    |          |          |
| No                         |          |            | No                     |          |          |
|                            | Total    | \$1,800.00 |                        |          |          |

2 bed 2 bath

|                                   |           | 2 bed 2 bath |                          |          |         |
|-----------------------------------|-----------|--------------|--------------------------|----------|---------|
| Interiors                         | Our etter |              | Washar/Dwas-             | Oue-th-  |         |
| Front Door                        | Quantity  |              | Washer/Dryer             | Quantity |         |
| Repair                            |           | \$0.00       | Repair                   |          | \$0.00  |
| Replace                           |           | \$0.00       | Replace                  |          |         |
| Trash Out                         |           | T            | Kitchen Cabinets         |          |         |
| Required                          |           | \$0.00       | Repair                   |          | \$0.00  |
| Clean                             |           |              | Replace                  |          | \$0.00  |
| Carpet                            |           |              | Sink                     |          |         |
| Requires Cleaning                 |           | \$0.00       | Replace                  |          | \$0.00  |
| Replace                           | 1         | \$600.00     | I '                      |          | ·       |
| Vinyl                             |           | Ψ000.00      | Tub/Surround             |          |         |
| Requires Cleaning                 | 1         | \$50.00      | Renair                   |          | \$0.00  |
| Replace                           |           |              | Replace                  |          | Ψ0.00   |
| Paint                             |           | φυ.υυ        | Bath Vanity/Countertop   |          |         |
| Touch Up                          |           | 00.00        | Repair                   |          | \$0.00  |
| l '                               | _         |              | I ' I                    |          | l ' I   |
| Complete Paint Job<br>Final Clean | 1         | \$800.00     | Replace  <br>  Toilet    |          | \$0.00  |
|                                   |           |              | 1                        |          | 4       |
| Yes                               |           | \$0.00       | Repair                   |          | \$0.00  |
| No                                |           |              | Replace                  |          | \$0.00  |
| Window Coverings                  |           |              | Water Heater             |          |         |
| Replace                           |           | \$0.00       | Missing                  |          | \$0.00  |
|                                   |           |              | Repair                   |          |         |
| Interior Doors                    |           |              | HVAC                     |          |         |
| Repair                            |           | \$0.00       | Missing                  |          | \$0.00  |
| Replace                           |           | \$0.00       | Repair                   |          |         |
| Drywall Damage                    | •         | +            | Electric Fixtures        |          |         |
| Estimate Quick \$\$ Amount        |           | \$250.00     | Missing                  |          | \$0.00  |
|                                   |           | Ψ=00.00      | Repair                   |          | \$0.00  |
| Refrigerator                      |           |              | Smoke/CO Detectors       |          | ψ0.00   |
| Missing                           |           | 90.00        | Missing                  | 1        | \$50.00 |
| I -                               |           | φυ.υυ        | IVIISSIIIG               | ı        | \$50.00 |
| Repair                            |           |              | Mold                     |          |         |
| Range                             |           |              |                          |          |         |
| Missing                           |           | \$0.00       | Yes                      |          | \$0.00  |
| Repair                            |           |              | No                       |          |         |
| Vent Hood                         |           |              | Pests                    |          |         |
| Missing                           |           | \$0.00       | Yes                      |          | \$0.00  |
| Repair                            |           |              | No                       |          |         |
| Dishwasher                        |           |              | Other                    |          |         |
| Missing                           |           | \$0.00       | Hole in bathroom ceiling |          | \$0.00  |
| Repair                            |           |              |                          |          |         |
| Rent Ready?                       | 1         | 1            | Down?                    |          |         |
| Yes                               |           |              | Yes                      |          |         |
| No                                |           |              | No                       |          |         |
| INO                               | Total     | \$1,750.00   |                          |          |         |
|                                   | Iolai     | φ1,/5U.UU    |                          |          |         |
|                                   |           |              | <u> </u>                 |          |         |

2 bed 2 bath

|                            |          | 2 bed 2 bath |                           |            |               |
|----------------------------|----------|--------------|---------------------------|------------|---------------|
| Interiors                  | 0 "      |              | 144 - 1 - 45              | <b>~</b> " |               |
| Front Door                 | Quantity | 1            | Washer/Dryer              | Quantity   | I             |
| Repair                     |          | \$0.00       | Repair                    |            | \$0.00        |
| Replace                    |          | \$0.00       | Replace                   |            |               |
| Trash Out                  | 1        | 1            | Kitchen Cabinets          |            |               |
| Required                   |          | \$0.00       | Repair                    |            | \$0.00        |
| Clean                      |          |              | Replace                   |            | \$0.00        |
| Carpet                     | •        |              | Sink                      |            |               |
| Requires Cleaning          |          | \$0.00       | Replace                   |            | \$0.00        |
| Replace                    | 1        | \$600.00     | · ·                       |            |               |
| Vinyl                      |          | ψοσσ.σσ      | Tub/Surround              | •          |               |
| Requires Cleaning          |          | \$0.00       | Repair                    |            | \$0.00        |
| _ ·                        | 1        | \$225.00     | l '                       |            | Ψ0.00         |
| Replace Paint              | 1        | φ225.00      | Bath Vanity/Countertop    | 1          |               |
|                            | 1        |              |                           |            | <b>#0.00</b>  |
| Touch Up                   |          |              | Repair                    |            | \$0.00        |
| Complete Paint Job         |          | \$0.00       | Replace                   |            | \$0.00        |
| Final Clean                | 1        | 1            | Toilet                    |            | I             |
| Yes                        |          | \$0.00       | Repair                    |            | \$0.00        |
| No                         |          |              | Replace                   |            | \$0.00        |
| Window Coverings           |          |              | Water Heater              |            | _             |
| Replace                    |          | \$0.00       | Missing                   |            | \$0.00        |
|                            |          |              | Repair                    |            |               |
| Interior Doors             | •        | •            | HVAC                      |            | •             |
| Repair                     |          | \$0.00       | Missing                   |            | \$0.00        |
| Replace                    |          |              | Repair                    |            |               |
| Drywall Damage             |          | ψ0.00        | Electric Fixtures         |            | l .           |
| Estimate Quick \$\$ Amount |          | \$0.00       | Missing                   |            | \$0.00        |
| Lournato Quiok qui inount  |          | Ψ0.00        | l -                       |            | \$0.00        |
| Refrigerator               | 1        |              | Repair Smoke/CO Detectors |            | \$0.00        |
|                            | 1        | ¢500.00      | I                         | 1          | <b>\$0.00</b> |
| Missing                    | 1        | \$500.00     | IMISSING                  |            | \$0.00        |
| Repair                     | <u> </u> |              | <u> </u><br>Mold          |            |               |
| Range                      | 1        | Ι .          |                           | 1          |               |
| Missing                    |          | \$0.00       | Yes                       |            | \$0.00        |
| Repair                     |          |              | No                        |            |               |
| Vent Hood                  | ,        |              | Pests                     | _          | ı             |
| Missing                    |          | \$0.00       | Yes                       |            | \$0.00        |
| Repair                     |          |              | No                        |            |               |
| Dishwasher                 |          |              | Other                     |            |               |
| Missing                    | 1        | \$315.00     |                           |            | \$0.00        |
| Repair                     |          |              |                           |            |               |
| Rent Ready?                | 1        |              | Down?                     | 1          | <u> </u>      |
| Yes                        |          |              | Yes                       |            |               |
|                            |          |              |                           |            |               |
| No                         | Total    | 04.040.00    | No                        |            |               |
|                            | Total    | \$1,640.00   |                           |            |               |
|                            | 1        |              |                           |            | <u> </u>      |

Missing
Repair
Rent Ready?

Yes

No

Total

#### 2 Overall Fannie Mae Rating

**Interiors Front Door** Quantity Washer/Dryer Quantity \$0.00 Repair \$0.00 Repair \$0.00 Replace Replace Kitchen Cabinets Trash Out Required \$0.00 Repair \$175.00 Clean Replace \$0.00 Sink Carpet Requires Cleaning \$0.00 Replace \$0.00 \$600.00 Replace Tub/Surround Vinyl 1 Requires Cleaning \$50.00 Repair \$0.00 \$0.00 Replace Replace Paint **Bath Vanity/Countertop** \$0.00 Repair \$0.00 Touch Up \$800.00 Replace Complete Paint Job \$0.00 Final Clean Toilet Yes \$0.00 Repair \$0.00 Replace \$0.00 No **Window Coverings** Water Heater \$0.00 Missing \$0.00 Replace Repair Interior Doors **HVAC** Repair \$0.00 Missing \$0.00 \$0.00 Repair Replace **Drywall Damage Electric Fixtures** \$0.00 Missing \$0.00 Estimate Quick \$\$ Amount Repair \$0.00 Refrigerator Smoke/CO Detectors Missing \$0.00 Missing \$50.00 Repair Range Mold \$0.00 Yes Missing \$0.00 Repair No **Vent Hood** Pests Missing \$0.00 Yes \$0.00 Repair Νo Dishwasher Other

\$0.00

\$1,675.00

Down?

Yes

No

\$0.00

No Access

2 Overall Fannie Mae Rating

| Quantity |        | Washer/Dryer   | Quantity  |  |
|----------|--------|--|---|--|
| -        | \$0.00 | Repair   |   | \$0.00   |
|          | 1      | ·  |   | ·  |
|          |        |  |   |  |
|          | \$0.00 | Repair   |   | \$0.00   |
|          |        | ·  |   | \$0.00   |
|          |        |  |   | ψο.σσ,   |
|          | \$0.00 | Replace  |   | \$0.00   |
|          | \$0.00 |  |   |  |
|          |        | Tub/Surround   |   |  |
|          | \$0.00 | Repair   |   | \$0.00   |
|          | \$0.00 | Replace  |   |  |
|          |        |  |   |  |
|          | \$0.00 | Repair   |   | \$0.00   |
|          | \$0.00 | Replace  |   | \$0.00   |
|          |        |  |   |  |
|          | \$0.00 | Repair   |   | \$0.00   |
|          |        | Replace  |   | \$0.00   |
|          |        | Water Heater   | •   |  |
|          | \$0.00 | Missing  |   | \$0.00   |
|          |        | Repair   |   |  |
|          |        |  |   |  |
|          | \$0.00 | Missing  |   | \$0.00   |
|          | \$0.00 | Repair   |   |  |
|          |        | Electric Fixtures  |   |  |
|          | \$0.00 | Missing  |   | \$0.00   |
|          |        | Repair   |   | \$0.00   |
|          |        | Smoke/CO Detectors   |   |  |
|          | \$0.00 | Missing  |   | \$0.00   |
|          |        |  |   |  |
|          |        | Mold   |   |  |
|          | \$0.00 | Yes  |   | \$0.00   |
|          |        | No   |   |  |
|          |        | Pests  |   |  |
|          | \$0.00 | Yes  |   | \$0.00   |
|          |        | No   |   |  |
|          |        | Other  |   |  |
|          | \$0.00 |  |   | \$0.00   |
|          |        |  |   |  |
|          |        | Down?  |   |  |
|          |        | Yes  |   |  |
|          |        | No   |   |  |
| Total    | \$0.00 |  |   |  |
|          |        | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00 | \$0.00 Repair \$0.00 Replace  Kitchen Cabinets  \$0.00 Repair Replace  Sink  \$0.00 Replace  Sink  \$0.00 Replace  \$0.00 Repair Replace  \$0.00 Repair Replace  Water Heater  \$0.00 Missing Repair  HVAC  \$0.00 Missing Repair  Electric Fixtures  \$0.00 Missing Repair  Smoke/CO Detectors  \$0.00 Missing Repair  Mold  \$0.00 Yes No  Pests  \$0.00 Yes No  Other  \$0.00  Down?  Yes No | \$0.00 Repair \$0.00 Replace  Kitchen Cabinets  \$0.00 Repair Replace  Sink  \$0.00 Replace  Sink  \$0.00 Repair  \$0.00 Repair Replace  Water Heater  \$0.00 Missing Repair  HVAC \$0.00 Missing \$0.00 Repair  Electric Fixtures  \$0.00 Missing Repair  Smoke/CO Detectors  \$0.00 Missing Repair  Smoke/CO Detectors  \$0.00 Ves No Pests  \$0.00 Ves No Other  \$0.00 Down?  Yes No Down?  Yes No Down? |

| Interiors                  | Quantity      |                                | Washar/Driver          | Ougatitu  |
|----------------------------|---------------|--------------------------------|------------------------|---|
| Front Door                 | Quantity<br>T |                                | Washer/Dryer           | Quantity  |
| Repair                     |               |                                | Repair                 | \$0.00  |
| Replace                    |               | \$0.00                         | Replace                |   |
| Trash Out                  | T             |                                | Kitchen Cabinets       |   |
| Required                   |               | •                              | Repair                 | \$0.00  |
| Clean                      |               |                                | Replace                | \$0.00  |
| Carpet                     |               |                                | Sink                   |   |
| Requires Cleaning          |               | \$0.00                         | Replace                | \$0.00  |
| Replace                    | 1             | \$600.00                       |                        |   |
| Vinyl                      |               |                                | Tub/Surround           |   |
| Requires Cleaning          | 1             | \$50.00                        | Repair                 | \$0.00  |
| Replace                    |               | \$0.00                         | Replace                |   |
| Paint                      |               |                                | Bath Vanity/Countertop |   |
| Touch Up                   |               | \$0.00                         | Repair                 | \$0.00  |
| Complete Paint Job         | 1             | \$800.00                       | Replace                | \$0.00  |
| Final Clean                |               |                                | Toilet                 | •   |
| Yes                        | 1             | \$200.00                       | Repair                 | \$0.00  |
| No                         |               | ·                              | Replace                | \$0.00  |
| Window Coverings           |               |                                | Water Heater           | , <del>, , , , , , , , , , , , , , , , , , </del> |
| Replace                    |               | \$0.00                         | Missing                | \$0.00  |
|                            |               | ******                         | Repair                 | *****   |
| Interior Doors             |               |                                | HVAC                   |   |
| Repair                     |               | \$0.00                         | Missing                | \$0.00  |
| Replace                    |               |                                | Repair                 | *****   |
| Drywall Damage             |               | Ψ0.00                          | Electric Fixtures      |   |
| Estimate Quick \$\$ Amount |               | \$0.00                         | Missing                | \$0.00  |
| Zournato Quion qu'innount  |               | φ0.00                          | Repair                 | \$0.00  |
| Refrigerator               |               |                                | Smoke/CO Detectors     | φυ.υυ   |
| Missing                    |               | 00.02                          | Missing                | 1 \$50.00   |
|                            |               | φ0.00                          | IVIISSIIIG             | η φου.υυ  |
| Repair Range               |               |                                | Mold                   | <b>.</b>  |
|                            |               | \$0.00                         |                        | 00.00   |
| Missing                    |               | \$0.00                         |                        | \$0.00  |
| Repair Vent Head           |               |                                | No Posts               |   |
| Vent Hood                  |               | <b>** ** ** ** ** ** ** **</b> | Pests                  | 1 0000  |
| Missing                    | 1             | \$145.00                       |                        | \$0.00  |
| Repair                     |               |                                | No                     |   |
| Dishwasher                 | Т             |                                | Other                  | Т   |
| Missing                    |               | \$0.00                         |                        | \$0.00  |
| Repair                     |               |                                |                        |   |
| Rent Ready?                |               |                                | Down?                  | <b>,</b>  |
| Yes                        |               |                                | Yes                    |   |
| No                         | 1             |                                | No                     | 1   |
|                            | 4-1           |                                |                        |   |

Total \$1,845.00

| Interiors<br>Front Door    | Quantity                              |             | Washer/Dryer           | Quantity |          |
|----------------------------|---------------------------------------|-------------|------------------------|----------|----------|
| Repair                     |                                       | \$0.00      | Repair                 |          | \$0.00   |
| Replace                    |                                       |             | Replace                |          | *****    |
| Trash Out                  |                                       | ψ0.00       | Kitchen Cabinets       | <b>I</b> |          |
| Required                   |                                       | \$0.00      | Repair                 |          | \$0.00   |
| Clean                      |                                       |             | Replace                |          | \$0.00   |
| Carpet                     |                                       |             | Sink                   |          | ψο.σσ    |
| Requires Cleaning          |                                       | \$0.00      | Replace                |          | \$0.00   |
| Replace                    | 1                                     | \$600.00    |                        |          |          |
| Vinyl                      |                                       | *           | Tub/Surround           | •        |          |
| Requires Cleaning          |                                       | \$0.00      | Repair                 |          | \$0.00   |
| Replace                    | 1                                     | \$225.00    | •                      |          |          |
| Paint                      | · · · · · · · · · · · · · · · · · · · | <del></del> | Bath Vanity/Countertop |          |          |
| Touch Up                   |                                       | \$0.00      | Repair                 | 3        | \$300.00 |
| Complete Paint Job         | 1                                     | \$800.00    | •                      |          | \$0.00   |
| Final Clean                |                                       | Ψοσοίσο     | Toilet                 |          | φοισσ    |
| Yes                        | 1                                     | \$200.00    | Repair                 |          | \$0.00   |
| No                         |                                       | •           | Replace                |          | \$0.00   |
| Window Coverings           | <u> </u>                              |             | Water Heater           | I        | ψ0.00    |
| Replace                    | 3                                     | \$900.00    | Missina                |          | \$0.00   |
|                            |                                       |             | Repair                 |          | ******   |
| Interior Doors             |                                       |             | HVAC                   |          |          |
| Repair                     |                                       | \$0.00      | Missing                |          | \$0.00   |
| Replace                    | 2                                     | \$250.00    | •                      |          |          |
| Drywall Damage             |                                       | Ψ200.00     | Electric Fixtures      | I        |          |
| Estimate Quick \$\$ Amount |                                       | \$150.00    | Missina                |          | \$0.00   |
|                            |                                       | ********    | Repair                 |          | \$0.00   |
| Refrigerator               |                                       |             | Smoke/CO Detectors     |          | ψ0.00    |
| Missing                    | 1                                     | \$500.00    | Missing                | 1        | \$50.00  |
| Repair                     |                                       | •           | 3                      |          | ,        |
| Range                      |                                       |             | Mold                   |          |          |
| Missing                    | 1                                     | \$375.00    | Yes                    |          | \$0.00   |
| Repair                     |                                       |             | No                     |          | ψοισσ    |
| Vent Hood                  |                                       |             | Pests                  |          |          |
| Missing                    |                                       | \$0.00      |                        |          | \$0.00   |
| Repair                     |                                       |             | No                     |          | ψοισσ    |
| Dishwasher                 |                                       |             | Other                  |          |          |
| Missing                    |                                       | \$0.00      |                        |          | \$0.00   |
| Repair                     |                                       | 730         |                        |          | ,        |
| Rent Ready?                |                                       |             | Down?                  | I        |          |
| Yes                        |                                       |             | Yes                    |          |          |
| No                         | 1                                     |             | No                     | 1        |          |
|                            | Total                                 | \$4,350.00  |                        | 1        |          |
|                            | - 5 (4)                               | ψ,000.00    |                        |          |          |

| Interiors<br>Front Door    | Quantity |            | Washer/Dryer           | Quantity |            |
|----------------------------|----------|------------|------------------------|----------|------------|
| Repair                     |          | \$0.00     | Repair                 | ·        | \$0.00     |
| Replace                    |          |            | Replace                |          | *****      |
| Trash Out                  |          | ψ0.00      | Kitchen Cabinets       | I        |            |
| Required                   |          | \$0.00     | Repair                 | 4        | \$700.00   |
| Clean                      |          |            | Replace                |          | \$0.00     |
| Carpet                     |          |            | Sink                   |          | ψ0.00      |
| Requires Cleaning          |          | \$0.00     | Replace                |          | \$0.00     |
| Replace                    | 1        | \$600.00   |                        |          |            |
| Vinyl                      |          | •          | Tub/Surround           | •        |            |
| Requires Cleaning          |          | \$0.00     | Repair                 | 1        | \$1,200.00 |
| Replace                    | 1        | \$225.00   | Replace                |          |            |
| Paint                      |          |            | Bath Vanity/Countertop |          |            |
| Touch Up                   |          | \$0.00     | Repair                 | 4        | \$400.00   |
| Complete Paint Job         | 1        | \$800.00   | Replace                |          | \$0.00     |
| Final Clean                |          | •          | Toilet                 | •        | ·          |
| Yes                        | 1        | \$200.00   | Repair                 |          | \$0.00     |
| No                         |          |            | Replace                |          | \$0.00     |
| Window Coverings           | •        |            | Water Heater           | •        | ·          |
| Replace                    | 1        | \$300.00   | Missing                |          | \$0.00     |
|                            |          |            | Repair                 |          |            |
| Interior Doors             |          |            | HVAC                   | •        |            |
| Repair                     |          | \$0.00     | Missing                |          | \$0.00     |
| Replace                    |          | \$0.00     | Repair                 |          |            |
| Drywall Damage             |          |            | Electric Fixtures      |          |            |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |          | \$0.00     |
|                            |          |            | Repair                 |          | \$0.00     |
| Refrigerator               |          |            | Smoke/CO Detectors     |          |            |
| Missing                    |          | \$0.00     | Missing                | 1        | \$50.00    |
| Repair                     |          |            |                        |          |            |
| Range                      |          |            | Mold                   |          |            |
| Missing                    | 1        | \$375.00   | Yes                    |          | \$0.00     |
| Repair                     |          |            | No                     |          |            |
| Vent Hood                  |          |            | Pests                  |          |            |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00     |
| Repair                     |          |            | No                     |          |            |
| Dishwasher                 |          |            | Other                  |          |            |
| Missing                    |          | \$0.00     |                        |          | \$0.00     |
| Repair                     |          |            |                        |          |            |
| Rent Ready?                |          |            | Down?                  |          |            |
| Yes                        |          |            | Yes                    |          |            |
| No                         | 1        |            | No                     | 1        |            |
|                            | Total    | \$4,850.00 |                        |          |            |
|                            |          |            |                        |          |            |

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| Interiors<br>Front Door    | Quantity |            | Washer/Dryer           | Quantity |            |
|----------------------------|----------|------------|------------------------|----------|------------|
| Repair                     |          | \$0.00     | Repair                 |          | \$0.00     |
| Replace                    |          |            | Replace                |          | *****      |
| Trash Out                  |          | ψ0.00      | Kitchen Cabinets       |          |            |
| Required                   |          | \$0.00     | Repair                 |          | \$0.00     |
| Clean                      |          |            | Replace                | 1        | \$1,500.00 |
| Carpet                     |          |            | Sink                   | • 1      | ψ.,σσσ.σσ  |
| Requires Cleaning          |          | \$0.00     | Replace                |          | \$0.00     |
| Replace                    | 1        | \$600.00   |                        |          |            |
| Vinyl                      |          | •          | Tub/Surround           | •        |            |
| Requires Cleaning          | 1        | \$50.00    | Repair                 |          | \$0.00     |
| Replace                    |          | \$0.00     | Replace                |          |            |
| Paint                      |          |            | Bath Vanity/Countertop |          |            |
| Touch Up                   |          | \$0.00     | Repair                 | 1        | \$100.00   |
| Complete Paint Job         | 1        | \$800.00   | Replace                |          | \$0.00     |
| Final Clean                |          | •          | Toilet                 | •        | ·          |
| Yes                        | 1        | \$200.00   | Repair                 |          | \$0.00     |
| No                         |          |            | Replace                |          | \$0.00     |
| Window Coverings           |          |            | Water Heater           | •        |            |
| Replace                    |          | \$0.00     | Missing                |          | \$0.00     |
|                            |          |            | Repair                 |          |            |
| Interior Doors             |          |            | HVAC                   |          |            |
| Repair                     |          | \$0.00     | Missing                |          | \$0.00     |
| Replace                    | 1        | \$125.00   |                        |          |            |
| Drywall Damage             |          |            | Electric Fixtures      |          |            |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |          | \$0.00     |
|                            |          |            | Repair                 |          | \$0.00     |
| Refrigerator               |          |            | Smoke/CO Detectors     |          |            |
| Missing                    |          | \$0.00     | Missing                | 1        | \$50.00    |
| Repair                     |          |            |                        |          |            |
| Range                      | ,        |            | Mold                   |          |            |
| Missing                    | 1        | \$375.00   | Yes                    |          | \$0.00     |
| Repair                     |          |            | No                     |          |            |
| Vent Hood                  |          |            | Pests                  |          |            |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00     |
| Repair                     |          |            | No                     |          |            |
| Dishwasher                 |          |            | Other                  |          |            |
| Missing                    |          | \$0.00     |                        |          | \$0.00     |
| Repair                     |          |            |                        |          |            |
| Rent Ready?                |          |            | Down?                  |          |            |
| Yes                        |          |            | Yes                    |          |            |
| No                         | 1        |            | No                     | 1        |            |
|                            | Total    | \$3,800.00 |                        |          |            |
|                            |          |            |                        |          |            |

| Interiors Front Door       | Quantity |            | Washer/Dryer           | Quantity |          |
|----------------------------|----------|------------|------------------------|----------|----------|
| Repair                     |          | \$0.00     | Repair                 |          | \$0.00   |
| Replace                    |          |            | Replace                |          | Ψο.σσ    |
| Trash Out                  |          | ψ0.00      | Kitchen Cabinets       |          |          |
| Required                   |          | \$0.00     | Repair                 |          | \$0.00   |
| Clean                      |          | · ·        | Replace                |          | \$0.00   |
| Carpet                     | <u> </u> |            | Sink                   | L_       | ψ0.00    |
| Requires Cleaning          |          | \$0.00     | Replace                |          | \$0.00   |
| Replace                    | 1        | \$600.00   |                        |          |          |
| Vinyl                      |          | ·          | Tub/Surround           |          |          |
| Requires Cleaning          |          | \$0.00     | Repair                 |          | \$0.00   |
| Replace                    | 1        | \$225.00   | ·                      |          |          |
| Paint                      |          | ·          | Bath Vanity/Countertop |          |          |
| Touch Up                   |          | \$0.00     | Repair                 | 3        | \$300.00 |
| Complete Paint Job         | 1        | \$800.00   | Replace                |          | \$0.00   |
| Final Clean                |          |            | Toilet                 | •        |          |
| Yes                        | 1        | \$200.00   | Repair                 |          | \$0.00   |
| No                         |          |            | Replace                |          | \$0.00   |
| Window Coverings           |          |            | Water Heater           | •        |          |
| Replace                    |          | \$0.00     | Missing                |          | \$0.00   |
|                            |          |            | Repair                 |          |          |
| Interior Doors             |          |            | HVAC                   |          |          |
| Repair                     |          | \$0.00     | Missing                |          | \$0.00   |
| Replace                    | 1        | \$125.00   |                        |          |          |
| Drywall Damage             |          |            | Electric Fixtures      |          |          |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |          | \$0.00   |
|                            |          |            | Repair                 |          | \$0.00   |
| Refrigerator               |          |            | Smoke/CO Detectors     |          |          |
| Missing                    |          | \$0.00     | Missing                | 1        | \$50.00  |
| Repair                     |          |            |                        |          |          |
| Range                      | _        |            | Mold                   |          |          |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00   |
| Repair                     |          |            | No                     |          |          |
| Vent Hood                  |          |            | Pests                  |          |          |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00   |
| Repair                     |          |            | No                     |          |          |
| Dishwasher                 |          |            | Other                  |          |          |
| Missing                    |          | \$0.00     |                        |          | \$0.00   |
| Repair                     |          |            |                        |          |          |
| Rent Ready?                | <u></u>  |            | Down?                  | 1        |          |
| Yes                        |          |            | Yes                    |          |          |
| No                         | 1        |            | No                     | 1        |          |
|                            | Total    | \$2,300.00 |                        |          |          |
|                            | Total    | \$2,300.00 |                        |          |          |

| Interiors Front Door       | Quantity |            | Washer/Dryer           | Quantity   |
|----------------------------|----------|------------|------------------------|------------|
| Repair                     |          | \$0.00     | Repair                 | \$0.00     |
| Replace                    |          |            | Replace                | ψο.ο.      |
| Trash Out                  |          | ψ0.00      | Kitchen Cabinets       |            |
| Required                   |          | \$0.00     | Repair                 | \$0.00     |
| Clean                      |          |            | Replace                | \$0.00     |
| Carpet                     |          |            | Sink                   | ψ0.00      |
| Requires Cleaning          | 1        | \$175.00   | Replace                | \$0.00     |
| Replace                    |          | \$0.00     |                        |            |
| Vinyl                      |          | ·          | Tub/Surround           | •          |
| Requires Cleaning          | 1        | \$50.00    | Repair                 | \$0.00     |
| Replace                    |          | \$0.00     | Replace                |            |
| Paint                      |          |            | Bath Vanity/Countertop |            |
| Touch Up                   | 1        | \$200.00   | Repair                 | 1 \$100.00 |
| Complete Paint Job         |          | \$0.00     | Replace                | \$0.00     |
| Final Clean                |          |            | Toilet                 |            |
| Yes                        | 1        | \$200.00   | Repair                 | \$0.00     |
| No                         |          |            | Replace                | \$0.00     |
| Window Coverings           |          |            | Water Heater           | •          |
| Replace                    |          | \$0.00     | Missing                | \$0.00     |
|                            |          |            | Repair                 |            |
| Interior Doors             |          |            | HVAC                   |            |
| Repair                     |          | \$0.00     | Missing                | \$0.00     |
| Replace                    |          | \$0.00     | Repair                 |            |
| Drywall Damage             |          |            | Electric Fixtures      |            |
| Estimate Quick \$\$ Amount |          | \$50.00    | Missing                | \$0.00     |
|                            |          |            | Repair                 | \$0.00     |
| Refrigerator               |          |            | Smoke/CO Detectors     |            |
| Missing                    |          | \$0.00     | Missing                | 1 \$50.00  |
| Repair                     |          |            |                        |            |
| Range                      |          |            | Mold                   |            |
| Missing                    | 1        | \$375.00   | Yes                    | \$0.00     |
| Repair                     |          |            | No                     |            |
| Vent Hood                  |          |            | Pests                  |            |
| Missing                    |          | \$0.00     | Yes                    | \$0.00     |
| Repair                     |          |            | No                     |            |
| Dishwasher                 |          |            | Other                  |            |
| Missing                    |          | \$0.00     |                        | \$0.00     |
| Repair                     |          |            |                        |            |
| Rent Ready?                |          |            | Down?                  | 1          |
| Yes                        |          |            | Yes                    |            |
| No                         | 1        |            | No                     | 1          |
|                            | Total    | \$1,200.00 |                        |            |
|                            |          |            |                        |            |

| <u>Interiors</u>           |          |                  |                        |           |          |
|----------------------------|----------|------------------|------------------------|-----------|----------|
| Front Door                 | Quantity |                  | Washer/Dryer           | Quantity  |          |
| Repair                     |          | \$0.00           | Repair                 |           | \$0.00   |
| Replace                    |          | \$0.00           | Replace                |           |          |
| Trash Out                  |          |                  | Kitchen Cabinets       |           |          |
| Required                   |          | \$0.00           | Repair                 |           | \$0.00   |
| Clean                      |          |                  | Replace                |           | \$0.00   |
| Carpet                     |          |                  | Sink                   |           |          |
| Requires Cleaning          | 1        | \$175.00         | Replace                |           | \$0.00   |
| Replace                    |          | \$0.00           |                        |           |          |
| Vinyl                      |          |                  | Tub/Surround           |           |          |
| Requires Cleaning          | 1        | \$50.00          | Repair                 |           | \$0.00   |
| Replace                    |          |                  | Replace                |           |          |
| Paint                      |          | •                | Bath Vanity/Countertop | •         |          |
| Touch Up                   | 1        | \$200.00         | Repair                 | 2         | \$200.00 |
| Complete Paint Job         |          |                  | Replace                |           | \$0.00   |
| Final Clean                |          | ,                | Toilet                 | •         |          |
| Yes                        |          | \$0.00           | Repair                 |           | \$0.00   |
| No                         |          |                  | Replace                |           | \$0.00   |
| Window Coverings           |          |                  | Water Heater           |           |          |
| Replace                    |          | \$0.00           | Missing                |           | \$0.00   |
|                            |          |                  | Repair                 |           |          |
| Interior Doors             | •        |                  | HVAC                   | •         |          |
| Repair                     |          | \$0.00           | Missing                |           | \$0.00   |
| Replace                    |          |                  | Repair                 |           |          |
| Drywall Damage             | •        | ,                | Electric Fixtures      |           |          |
| Estimate Quick \$\$ Amount |          | \$0.00           | Missing                |           | \$0.00   |
|                            |          | -                | Repair                 |           | \$0.00   |
| Refrigerator               |          |                  | Smoke/CO Detectors     |           | φσισσ    |
| Missing                    |          | \$0.00           | Missing                | 1         | \$50.00  |
| Repair                     |          |                  |                        |           |          |
| Range                      |          |                  | Mold                   | I         |          |
| Missing                    |          | \$0.00           | Yes                    |           | \$0.00   |
| Repair                     |          | 45155            | No                     |           | ******   |
| Vent Hood                  |          |                  | Pests                  |           |          |
| Missing                    |          | \$0.00           |                        |           | \$0.00   |
| Repair                     |          | ψο.σσ            | No                     |           | ψο.σσ    |
| Dishwasher                 |          |                  | Other                  | <u> </u>  |          |
| Missing                    |          | \$0.00           |                        |           | \$0.00   |
| Repair                     |          | ψο.σσ            |                        |           | ψο.σσ    |
| Rent Ready?                |          |                  | Down?                  |           |          |
| Yes                        |          |                  | Yes                    |           |          |
| No                         | 1        |                  | No                     | 1         |          |
| INO                        | Total    | \$675.00         |                        | <u>' </u> |          |
|                            | Julian   | φο <i>ι</i> σ.υυ |                        |           |          |
|                            |          |                  |                        |           |          |

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| Interiors<br>Front Door            | Quantity |               | Washer/Dryer              | Quantity |              |
|------------------------------------|----------|---------------|---------------------------|----------|--------------|
| Repair                             |          | \$0.00        | Repair                    |          | \$0.00       |
| Replace                            |          |               | Replace                   |          | · l          |
| Trash Out                          |          | ψ0.00         | Kitchen Cabinets          | I        |              |
| Required                           |          | \$0.00        | Repair                    | 1        | \$175.00     |
| Clean                              |          |               | Replace                   |          | \$0.00       |
| Carpet                             |          |               | Sink                      |          | ψο.σσ        |
| Requires Cleaning                  |          | \$0.00        | Replace                   |          | \$0.00       |
| Replace                            |          | \$0.00        | •                         |          |              |
| Vinyl                              |          |               | Tub/Surround              | •        |              |
| Requires Cleaning                  |          | \$0.00        | Repair                    |          | \$0.00       |
| Replace                            | 1        | \$225.00      | •                         |          |              |
| Paint                              | ·J       | <del>+</del>  | Bath Vanity/Countertop    |          |              |
| Touch Up                           |          | \$0.00        | Repair                    |          | \$0.00       |
| Complete Paint Job                 |          |               | Replace                   |          | \$0.00       |
| Final Clean                        |          | Ψ0.00         | Toilet                    |          | ψ0.00        |
| Yes                                |          | \$0.00        | Repair                    |          | \$0.00       |
| No                                 |          |               | Replace                   |          | \$0.00       |
| Window Coverings                   |          |               | Water Heater              |          | ψ0.00        |
| Replace                            |          |               | Missing                   |          | \$0.00       |
| T. Opidoo                          |          |               | Repair                    |          | Ψο.σσ        |
| Interior Doors                     |          |               | HVAC                      |          |              |
| Repair                             |          |               | Missing                   |          | \$0.00       |
| Replace                            |          |               | Repair                    |          | 40.00        |
| Drywall Damage                     |          | ψ0.00         | Electric Fixtures         | <u> </u> |              |
| Estimate Quick \$\$ Amount         |          | \$0.00        | Missing                   |          | \$0.00       |
| Littillate Quick \$\$\psi\$ Amount |          |               | -                         |          | \$0.00       |
| Refrigerator                       |          |               | Repair Smoke/CO Detectors |          | φυ.υυ        |
| Missing                            |          |               | Missing                   | 1        | \$50.00      |
| I - I                              |          | φυ.υυ         | IVIISSIIIIG               | '        | φ30.00       |
| Repair Range                       |          |               | Mold                      |          |              |
|                                    |          | <b>CO. OO</b> |                           |          | <b>#0.00</b> |
| Missing                            |          | \$0.00        |                           |          | \$0.00       |
| Repair Vent Hood                   |          |               | No Posts                  |          |              |
|                                    |          | <b>#</b> 0.00 | Pests                     | 1        | 00.00        |
| Missing                            |          | \$0.00        |                           |          | \$0.00       |
| Repair                             |          |               | No Other a                |          |              |
| Dishwasher                         | 1        |               | Other                     | T        | 4            |
| Missing                            |          | \$0.00        |                           |          | \$0.00       |
| Repair Poody?                      |          |               | Down?                     |          |              |
| Rent Ready?                        |          |               | Down?                     | Т        |              |
| Yes                                |          |               | Yes                       |          |              |
| No                                 | Total    |               | No                        |          |              |
|                                    |          | \$450.00      |                           |          |              |

| Interiors |
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| Quantity  1 | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$600.00 | Tub/Surround Repair  | Quantity 1  | \$0.00<br>\$175.00<br>\$0.00<br>\$0.00   |
|-------------|--|--|---|--|
| 1           | \$0.00<br>\$0.00<br>\$0.00<br>\$600.00           | Replace Kitchen Cabinets Repair Replace Sink Replace Tub/Surround Repair | 1   | \$175.00<br>\$0.00   |
| 1           | \$0.00<br>\$0.00<br>\$600.00                     | Repair Replace Sink Replace Tub/Surround                                 | 1   | \$0.00   |
| 1           | \$0.00<br>\$600.00<br>\$0.00                     | Repair Replace Sink Replace Tub/Surround                                 | 1   | \$0.00   |
| 1           | \$0.00<br>\$600.00<br>\$0.00                     | Replace Sink Replace Tub/Surround Repair                                 |   | \$0.00   |
| 1           | \$0.00<br>\$600.00<br>\$0.00                     | Sink Replace Tub/Surround Repair   |   |  |
| 1           | \$600.00   | Replace Tub/Surround Repair  |   | \$0.00   |
| 1           | \$600.00   | Tub/Surround Repair  |   | Φ0.00  |
| 1           | \$0.00   | Tub/Surround Repair  | <u>_</u>  |  |
|             |  | Repair   | 1   |  |
|             |  | · ·  |   | <u>ФО ОО</u>   |
| <u> </u>    | \$0.00   | i  |   | \$0.00   |
| Ī           |  | Bath Vanity/Countertop   |   |  |
|             |  |  |   |  |
|             |  | · ·  |   | \$0.00   |
|             | \$0.00   |  |   | \$0.00   |
|             |  |  | <u> </u>  |  |
|             | \$0.00   | Repair   |   | \$0.00   |
|             |  |  |   | \$0.00   |
|             |  | Water Heater   |   |  |
|             | \$0.00   | Missing  |   | \$0.00   |
|             |  |  |   |  |
|             |  | HVAC   |   |  |
|             | \$0.00   | Missing  |   | \$0.00   |
|             | \$0.00   | Repair   |   |  |
|             |  | Electric Fixtures  |   |  |
|             | \$0.00   | Missing  |   | \$0.00   |
|             |  | Repair   |   | \$0.00   |
| •           |  | Smoke/CO Detectors   | •   |  |
|             | \$0.00   | Missing  | 1   | \$50.00  |
|             | ·  |  |   |  |
|             |  | Mold   |   |  |
|             | \$0.00   | Yes  |   | \$0.00   |
|             |  |  |   | ψ0.00  |
|             |  |  |   |  |
|             | \$በ በበ   |  |   | \$0.00   |
|             |  |  |   | ψ0.00  |
|             |  |  |   |  |
| T           | <b>ድ</b> ስ ስስ                                    |  |   | \$0.00   |
|             | φυ.υυ  |  |   | φυ.υυ  |
|             |  | Down?  |   |  |
|             |  |  |   | <del></del>  |
|             |  |  |   |  |
| 1-1         |  |  |   |  |
| rtai        | \$825.00   |  |   |  |
|             | tal  | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00       | \$0.00 Repair \$0.00 Replace  Toilet  \$0.00 Repair Replace Water Heater  \$0.00 Missing Repair HVAC  \$0.00 Missing Repair Electric Fixtures  \$0.00 Missing Repair  Source  ### First Company of the company | \$0.00 Repair \$0.00 Replace  Toilet  \$0.00 Repair Replace  Water Heater  \$0.00 Missing Repair HVAC  \$0.00 Missing \$0.00 Missing \$0.00 Missing \$0.00 Missing Repair  Electric Fixtures  \$0.00 Missing Repair  Smoke/CO Detectors  \$0.00 Missing 1  Mold  \$0.00 Yes No Pests  \$0.00 Yes No Other  \$0.00  Down?  Yes No |

| r | <u>ite</u> | er | <u> 10</u> | rs | 2     |
|---|------------|----|------------|----|-------|
| F | ro         | 'n | t I        | D  | _<br> |

| 1    | \$0.00<br>\$0.00<br>\$0.00<br>\$600.00 | Repair Replace Kitchen Cabinets Repair Replace Sink Replace Tub/Surround Repair | 1      | \$0.00<br>\$175.00<br>\$0.00   |
|------|--|---|--------|--|
|      | \$0.00<br>\$0.00<br>\$0.00<br>\$600.00 | Replace Kitchen Cabinets Repair Replace Sink Replace Tub/Surround               | 1      | \$175.00<br>\$0.00   |
|      | \$0.00<br>\$0.00<br>\$600.00           | Repair Replace Sink Replace Tub/Surround  | 1      | \$0.00   |
|      | \$0.00<br>\$600.00<br>\$0.00           | Replace Sink Replace Tub/Surround   | 1      | \$0.00   |
|      | \$0.00<br>\$600.00<br>\$0.00           | Replace Sink Replace Tub/Surround   |        |  |
|      | \$0.00<br>\$600.00<br>\$0.00           | Sink Replace Tub/Surround   |        |  |
|      | \$600.00<br>\$0.00                     | Tub/Surround  |        | \$0.00   |
|      | \$600.00<br>\$0.00                     | Tub/Surround  |        |  |
| 1    | \$0.00                                 | Tub/Surround  |        |  |
| 1    |  | Repair  |        |  |
| 1    | \$225.00                               | l l   |        | \$0.00   |
|      |  | Replace   |        |  |
|      |  | Bath Vanity/Countertop  | •      |  |
|      | \$0.00                                 | Repair  | 1      | \$100.00   |
| 1    | \$800.00                               | Replace   |        | \$0.00   |
| •    | ·                                      | Toilet  |        |  |
|      | \$0.00                                 | Repair  |        | \$0.00   |
|      |  | Replace   |        | \$0.00   |
| •    |  | Water Heater  | •      |  |
|      | \$0.00                                 | Missing   |        | \$0.00   |
|      |  | Repair  |        |  |
| •    |  | HVAC  | •      |  |
|      | \$0.00                                 | Missing   |        | \$0.00   |
|      | \$0.00                                 |   |        |  |
|      |  | Electric Fixtures   |        |  |
|      | \$0.00                                 | Missing   |        | \$0.00   |
|      |  | Repair  |        | \$0.00   |
|      |  | Smoke/CO Detectors  |        |  |
|      | \$0.00                                 | Missing   | 1      | \$50.00  |
|      |  |   |        |  |
|      |  | Mold  |        |  |
|      | \$0.00                                 | Yes   |        | \$0.00   |
|      |  | No  |        |  |
|      |  | Pests   |        |  |
|      | \$0.00                                 | Yes   |        | \$0.00   |
|      |  | No  |        |  |
|      |  | Other   |        |  |
|      | \$0.00                                 |   |        | \$0.00   |
|      |  |   |        |  |
|      |  | Down?   |        |  |
|      |  | Yes   |        |  |
|      |  | No  |        |  |
| otal | \$1,950.00                             |   |        |  |
|      |  | 1 \$800.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00          | Toilet | \$800.00   Replace   Toilet     \$0.00   Repair   Replace     Water Heater     \$0.00   Missing   Repair     HVAC     \$0.00   Missing   Repair     Electric Fixtures     \$0.00   Missing   Repair     Electric Fixtures     \$0.00   Missing   Repair     Flectric Fixtures     \$0.00   Missing   1     Mold     \$0.00   Yes   No     Pests     \$0.00   Ves   No     Other     \$0.00     \$ |

| Inter | <u>iors</u> |
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| Interiors<br>Front Door    | Quantity |            | Washer/Dryer           | Quantity |             |
|----------------------------|----------|------------|------------------------|----------|-------------|
| Repair                     |          | \$0.00     | Repair                 | ,        | \$0.00      |
| Replace                    |          |            | Replace                |          | ψο.σσ       |
| Trash Out                  |          | ψ0.00      | Kitchen Cabinets       |          |             |
| Required                   |          | \$0.00     | Repair                 |          | \$0.00      |
| Clean                      |          | ,          | Replace                |          | \$0.00      |
| Carpet                     |          |            | Sink                   |          | ψ0.00       |
| Requires Cleaning          |          | \$0.00     | Replace                |          | \$0.00      |
| Replace                    | 1        | \$600.00   | · ·                    |          |             |
| Vinyl                      |          | •          | Tub/Surround           | •        |             |
| Requires Cleaning          |          | \$0.00     | Repair                 |          | \$0.00      |
| Replace                    | 1        | \$225.00   | Replace                |          |             |
| Paint                      | •        | •          | Bath Vanity/Countertop | <b>I</b> |             |
| Touch Up                   |          | \$0.00     | Repair                 | 1        | \$100.00    |
| Complete Paint Job         | 1        | \$800.00   | Replace                |          | \$0.00      |
| Final Clean                |          | *          | Toilet                 | <u>'</u> | ,           |
| Yes                        |          | \$0.00     | Repair                 |          | \$0.00      |
| No                         |          |            | Replace                |          | \$0.00      |
| Window Coverings           | •        |            | Water Heater           | <b>'</b> | , , , , , , |
| Replace                    |          | \$0.00     | Missing                |          | \$0.00      |
|                            |          |            | Repair                 |          |             |
| Interior Doors             |          |            | HVAC                   | •        |             |
| Repair                     |          | \$0.00     | Missing                |          | \$0.00      |
| Replace                    |          | \$0.00     | Repair                 |          |             |
| Drywall Damage             |          |            | Electric Fixtures      | •        | <u>'</u>    |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |          | \$0.00      |
|                            |          |            | Repair                 |          | \$0.00      |
| Refrigerator               |          |            | Smoke/CO Detectors     | •        |             |
| Missing                    |          | \$0.00     | Missing                | 1        | \$50.00     |
| Repair                     |          |            |                        |          |             |
| Range                      | •        |            | Mold                   | •        |             |
| Missing                    | 1        | \$375.00   | Yes                    |          | \$0.00      |
| Repair                     |          |            | No                     |          |             |
| Vent Hood                  |          |            | Pests                  | •        |             |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00      |
| Repair                     |          |            | No                     |          |             |
| Dishwasher                 |          |            | Other                  | •        | <u>'</u>    |
| Missing                    |          | \$0.00     |                        |          | \$0.00      |
| Repair                     |          |            |                        |          |             |
| Rent Ready?                |          |            | Down?                  |          |             |
| Yes                        |          |            | Yes                    |          |             |
| No                         |          |            | No                     |          |             |
|                            | Total    | \$2,150.00 |                        |          |             |
|                            |          |            |                        |          |             |

| Interiors                  | <b>Q</b> |            |                             | <b>.</b> |           |
|----------------------------|----------|------------|-----------------------------|----------|-----------|
| Front Door                 | Quantity | 1 .        | Washer/Dryer                | Quantity |           |
| Repair                     |          |            | Repair                      |          | \$0.00    |
| Replace                    |          | \$0.00     | Replace                     |          |           |
| Trash Out                  | 1        | 1          | Kitchen Cabinets            |          |           |
| Required                   |          | \$0.00     | Repair                      |          | \$0.00    |
| Clean                      |          |            | Replace                     |          | \$0.00    |
| Carpet                     |          |            | Sink                        |          |           |
| Requires Cleaning          |          | \$0.00     | Replace                     |          | \$0.00    |
| Replace                    |          | 1 \$600.00 |                             |          |           |
| Vinyl                      |          |            | Tub/Surround                |          |           |
| Requires Cleaning          |          | \$0.00     | Repair                      |          | \$0.00    |
| Replace                    |          | \$0.00     | Replace                     |          |           |
| Paint                      |          | •          | Bath Vanity/Countertop      | •        |           |
| Touch Up                   |          | \$0.00     | Repair                      |          | \$0.00    |
| Complete Paint Job         |          | 1 \$800.00 | · ·                         |          | \$0.00    |
| Final Clean                |          | 1, 400000  | Toilet                      | •        | Ţ G I G G |
| Yes                        |          | \$0.00     | Repair                      |          | \$0.00    |
| No                         |          | 1          | Replace                     |          | \$0.00    |
| Window Coverings           |          |            | Water Heater                |          | ψ0.00     |
| Replace                    |          | \$0.00     | Missing                     |          | \$0.00    |
| Tropiace                   |          | Ψ0.00      | _                           |          | Ψ0.00     |
| Interior Doors             |          |            | Repair<br>HVAC              | <u> </u> |           |
|                            |          | 00.00      | Missing                     |          | \$0.00    |
| Repair                     |          |            | _                           |          | \$0.00    |
| Replace  Drywall Damage    |          | \$0.00     | Repair<br>Electric Fixtures |          |           |
|                            |          |            |                             |          | ¢0.00     |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                     |          | \$0.00    |
| Defrigerator               |          |            | Repair Smoke/CO Detectors   |          | \$0.00    |
| Refrigerator               | 1        | 1          |                             | T        | <b>^</b>  |
| Missing                    |          | \$0.00     | Missing                     | 1        | \$50.00   |
| Repair                     |          |            |                             |          |           |
| Range                      | 1        | 1          | Mold                        |          |           |
| Missing                    |          | \$0.00     | Yes                         |          | \$0.00    |
| Repair                     |          |            | No                          |          |           |
| Vent Hood                  | T        |            | Pests                       |          |           |
| Missing                    |          | \$0.00     | Yes                         |          | \$0.00    |
| Repair                     |          |            | No                          |          |           |
| Dishwasher                 |          |            | Other                       |          |           |
| Missing                    |          | \$0.00     |                             |          | \$0.00    |
| Repair                     |          |            |                             |          |           |
| Rent Ready?                |          | 1          | Down?                       |          |           |
| Yes                        |          |            | Yes                         |          |           |
| No                         |          |            | No                          |          |           |
| 110                        | Total    | \$1,450.00 |                             |          |           |
| 1                          | . J.u.   | Ψ1,730.00  | i .                         | 1        | ı ,       |

| Front Door                 | Quantity |               | Washer/Dryer           | Quantity |             |
|----------------------------|----------|---------------|------------------------|----------|-------------|
| Repair                     |          | \$0.00        | Repair                 |          | \$0.00      |
| Replace                    |          |               | Replace                |          | , , , , , , |
| Trash Out                  |          | Ψ0.00         | Kitchen Cabinets       |          | <u> </u>    |
| Required                   |          | \$0.00        | Repair                 | 1        | \$175.00    |
|                            | 1        |               | Replace                | 1        | \$0.00      |
| Clean Carpet               |          |               | Sink                   |          | <u> </u>    |
| Requires Cleaning          |          | 00.02         | Replace                |          | \$0.00      |
| · · ·                      |          |               |                        |          | \$0.00      |
| Replace Vinyl              | 1        | \$600.00      | <br>  Tub/Surround     |          |             |
|                            |          | Ф0.00         |                        |          | Φο οσ       |
| Requires Cleaning          |          |               | Repair                 |          | \$0.00      |
| Replace                    | 1        | \$225.00      | Replace                |          |             |
| Paint                      | Ī        |               | Bath Vanity/Countertop | 1        | Ι.          |
| Touch Up                   |          |               | Repair                 |          | \$0.00      |
| Complete Paint Job         |          | \$0.00        | Replace                |          | \$0.00      |
| Final Clean                |          |               | Toilet                 | 1        |             |
| Yes                        |          | \$0.00        | Repair                 |          | \$0.00      |
| No                         |          |               | Replace                |          | \$0.00      |
| Window Coverings           |          |               | Water Heater           | _        |             |
| Replace                    |          | \$0.00        | Missing                |          | \$0.00      |
|                            |          |               | Repair                 |          |             |
| Interior Doors             |          |               | HVAC                   | •        |             |
| Repair                     |          | \$0.00        | Missing                |          | \$0.00      |
| Replace                    |          | \$0.00        | Repair                 |          |             |
| Drywall Damage             |          | *             | Electric Fixtures      | <b>.</b> |             |
| Estimate Quick \$\$ Amount |          | \$0.00        | Missing                |          | \$0.00      |
|                            |          | ·             | Repair                 |          | \$0.00      |
| Refrigerator               |          |               | Smoke/CO Detectors     |          | φο.σο       |
| Missing                    |          | \$0.00        | Missing                | 1        | \$50.00     |
| Repair                     |          | φ0.00         | INIOSII IS             | ·        | φοσ.σσ      |
| Range                      | <u> </u> |               | Mold                   |          | <u> </u>    |
| Missing                    |          | \$0.00        |                        |          | \$0.00      |
|                            |          | •             |                        |          | φυ.υυ       |
| Repair Vent Hood           |          |               | No Pests               |          |             |
|                            |          | <b>#</b> 0.00 |                        |          |             |
| Missing                    |          | \$0.00        |                        |          | \$0.00      |
| Repair                     |          |               | No                     |          |             |
| Dishwasher                 | Т        |               | Other                  | 1        |             |
| Missing                    |          | \$0.00        |                        |          | \$0.00      |
| Repair                     |          |               |                        |          |             |
| Rent Ready?                |          |               | Down?                  | 1        |             |
| Yes                        |          |               | Yes                    |          |             |
| No                         |          |               | No                     |          |             |
|                            |          |               |                        |          |             |

| Inter | ic | <u>or</u> | <u>s</u> |
|-------|----|-----------|----------|
| Fron  | ŧ  | ח         | )_       |

| Interiors<br>Front Door    | Quantity |          | Washer/Dryer           | Quantity |          |
|----------------------------|----------|----------|------------------------|----------|----------|
| Repair                     |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          |          | Replace                |          | ·        |
| Trash Out                  |          | ψ0.00    | Kitchen Cabinets       |          |          |
| Required                   |          | \$0.00   | Repair                 | 1        | \$175.00 |
| Clean                      | 1        |          | Replace                |          | \$0.00   |
| Carpet                     | · .      |          | Sink                   | L_       | ψ0.00    |
| Requires Cleaning          |          | \$0.00   | Replace                |          | \$0.00   |
| Replace                    | 1        | \$600.00 | ·                      |          |          |
| Vinyl                      |          | ·        | Tub/Surround           | •        |          |
| Requires Cleaning          |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          | \$0.00   | Replace                |          |          |
| Paint                      | •        | •        | Bath Vanity/Countertop | •        |          |
| Touch Up                   |          | \$0.00   | Repair                 |          | \$0.00   |
| Complete Paint Job         |          | \$0.00   | Replace                |          | \$0.00   |
| Final Clean                |          | *        | Toilet                 | •        | ,        |
| Yes                        |          | \$0.00   | Repair                 |          | \$0.00   |
| No                         |          |          | Replace                |          | \$0.00   |
| Window Coverings           |          |          | Water Heater           |          | ¥ 0100   |
| Replace                    |          | \$0.00   | Missing                |          | \$0.00   |
| <u>'</u>                   |          |          | Repair                 |          | ·        |
| Interior Doors             |          |          | HVAC                   | L        |          |
| Repair                     |          | \$0.00   | Missing                |          | \$0.00   |
| Replace                    |          | \$0.00   | Repair                 |          |          |
| Drywall Damage             |          |          | Electric Fixtures      |          |          |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                |          | \$0.00   |
|                            |          |          | Repair                 |          | \$0.00   |
| Refrigerator               | •        |          | Smoke/CO Detectors     | •        | ·        |
| Missing                    |          | \$0.00   | Missing                | 1        | \$50.00  |
| Repair                     |          |          |                        |          |          |
| Range                      |          |          | Mold                   |          |          |
| Missing                    |          | \$0.00   | Yes                    |          | \$0.00   |
| Repair                     |          |          | No                     |          |          |
| Vent Hood                  |          |          | Pests                  |          |          |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| Repair                     |          |          | No                     |          |          |
| Dishwasher                 | •        |          | Other                  | <b>I</b> |          |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| Repair                     |          |          |                        |          |          |
| Rent Ready?                |          |          | Down?                  | •        |          |
| Yes                        |          |          | Yes                    |          |          |
| No                         |          |          | No                     |          |          |
|                            | Total    | \$825.00 | ·                      |          |          |
|                            |          |          |                        |          |          |

| Interio | <u>ors</u> |
|---------|------------|
| Front   | Do         |
|         |            |

| Interiors<br>Front Door    | Quantity |          | Washer/Dryer           | Quantity   |         |
|----------------------------|----------|----------|------------------------|--|---------|
| Repair                     |          | \$0.00   | Repair                 |  | \$0.00  |
| Replace                    |          |          | Replace                |  |         |
| Trash Out                  |          | ¥        | Kitchen Cabinets       | -  |         |
| Required                   |          | \$0.00   | Repair                 |  | \$0.00  |
| Clean                      |          |          | Replace                |  | \$0.00  |
| Carpet                     |          |          | Sink                   |  | φοισσ   |
| Requires Cleaning          |          | \$0.00   | Replace                |  | \$0.00  |
| Replace                    |          | \$0.00   | ·                      |  |         |
| Vinyl                      |          | ·        | Tub/Surround           | -  |         |
| Requires Cleaning          |          | \$0.00   | Repair                 |  | \$0.00  |
| Replace                    | 1        | \$225.00 |                        |  |         |
| Paint                      |          | ,        | Bath Vanity/Countertop |  |         |
| Touch Up                   | 1        | \$200.00 | Repair                 |  | \$0.00  |
| Complete Paint Job         |          |          | Replace                |  | \$0.00  |
| Final Clean                |          | ψ0.00    | Toilet                 | 1  | φοισσ   |
| Yes                        |          | \$0.00   | Repair                 |  | \$0.00  |
| No                         |          | ·        | Replace                |  | \$0.00  |
| Window Coverings           |          |          | Water Heater           | 1  | φοισσ   |
| Replace                    |          | \$0.00   | Missing                |  | \$0.00  |
| -1                         |          | •        | Repair                 |  | ,       |
| Interior Doors             |          |          | HVAC                   |  |         |
| Repair                     |          | \$0.00   | Missing                |  | \$0.00  |
| Replace                    |          |          | Repair                 |  | *****   |
| Drywall Damage             |          | ψ0.00    | Electric Fixtures      | 1  |         |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                |  | \$0.00  |
| **                         |          | •        | Repair                 |  | \$0.00  |
| Refrigerator               |          |          | Smoke/CO Detectors     |  | φοισσ   |
| Missing                    |          | \$0.00   | Missing                | 1  | \$50.00 |
| Repair                     |          | •        | 3                      |  | ,       |
| Range                      |          |          | Mold                   | 1  |         |
| Missing                    |          | \$0.00   | Yes                    |  | \$0.00  |
| Repair                     |          | •        | No                     |  | ,       |
| Vent Hood                  |          |          | Pests                  |  |         |
| Missing                    |          | \$0.00   |                        |  | \$0.00  |
| Repair                     |          |          | No                     |  | ,       |
| Dishwasher                 |          |          | Other                  |  |         |
| Missing                    |          | \$0.00   |                        |  | \$0.00  |
| Repair                     |          | 73.30    |                        |  | ,       |
| Rent Ready?                | 1        |          | Down?                  | 1  |         |
| Yes                        |          |          | Yes                    |  |         |
| No                         | 1        |          | No                     |  |         |
| 140                        | Total    | \$475.00 | 110                    | <del>                                     </del> |         |
|                            | i Jiai   | Ψ413.UU  |                        | į l  |         |

| Interiors<br>Front Door    | Quantity |            | Washer/Dryer           | Quantity                                     |                       |
|----------------------------|----------|------------|------------------------|--|-----------------------|
| Repair                     |          | \$0.00     | Repair                 |  | \$0.00                |
| Replace                    |          |            | Replace                |  | ,                     |
| Trash Out                  |          | ψ0.00      | Kitchen Cabinets       | <u>l</u>                                     |                       |
| Required                   | 1        | \$100.00   | Repair                 |  | \$0.00                |
| Clean                      |          |            | Replace                | 1  | \$1,500.00            |
| Carpet                     |          |            | Sink                   |  | <del>+ 1,000000</del> |
| Requires Cleaning          |          | \$0.00     | Replace                | 1  | \$120.00              |
| Replace                    | 1        | \$600.00   | · ·                    |  |                       |
| Vinyl                      |          |            | Tub/Surround           |  |                       |
| Requires Cleaning          |          | \$0.00     | Repair                 |  | \$0.00                |
| Replace                    |          |            | Replace                |  |                       |
| Paint                      |          |            | Bath Vanity/Countertop |  |                       |
| Touch Up                   |          | \$0.00     | Repair                 |  | \$0.00                |
| Complete Paint Job         | 1        |            | · ·                    |  | \$0.00                |
| Final Clean                | <u> </u> | <b>,</b>   | Toilet                 |  | 70.00                 |
| Yes                        | 1        | \$200.00   | Repair                 |  | \$0.00                |
| No                         |          |            | Replace                |  | \$0.00                |
| Window Coverings           | <u>.</u> | l .        | Water Heater           |  | 70.00                 |
| Replace                    |          | \$0.00     | Missing                | 1  | \$450.00              |
|                            |          |            | Repair                 |  |                       |
| Interior Doors             |          | l.         | HVAC                   | l l  |                       |
| Repair                     |          | \$0.00     | Missing                |  | \$0.00                |
| Replace                    |          |            | Repair                 |  |                       |
| Drywall Damage             |          |            | Electric Fixtures      |  |                       |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |  | \$0.00                |
|                            |          |            | Repair                 |  | \$0.00                |
| Refrigerator               |          |            | Smoke/CO Detectors     |  | ,                     |
| Missing                    |          | \$0.00     | Missing                | 1  | \$50.00               |
| Repair                     |          |            |                        |  |                       |
| Range                      |          |            | Mold                   |  |                       |
| Missing                    |          | \$0.00     | Yes                    |  | \$0.00                |
| Repair                     |          |            | No                     |  |                       |
| Vent Hood                  |          |            | Pests                  |  |                       |
| Missing                    |          | \$0.00     | Yes                    |  | \$0.00                |
| Repair                     |          |            | No                     |  | ·                     |
| Dishwasher                 |          |            | Other                  | <u>.                                    </u> |                       |
| Missing                    | 1        | \$315.00   |                        |  | \$0.00                |
| Repair                     |          |            |                        |  |                       |
| Rent Ready?                |          |            | Down?                  |  |                       |
| Yes                        |          |            | Yes                    | 1  |                       |
| No                         | 1        |            | No                     |  |                       |
|                            | Total    | \$4,135.00 |                        |  |                       |

| <u>Interiors</u>           |          |             |                        |          |            |
|----------------------------|----------|-------------|------------------------|----------|------------|
| Front Door                 | Quantity | ·           | Washer/Dryer           | Quantity |            |
| Repair                     |          | \$0.00      | Repair                 |          | \$0.00     |
| Replace                    |          | \$0.00      | Replace                |          |            |
| Trash Out                  |          |             | Kitchen Cabinets       |          |            |
| Required                   |          | \$0.00      | Repair                 |          | \$0.00     |
| Clean                      |          |             | Replace                |          | \$0.00     |
| Carpet                     |          |             | Sink                   |          |            |
| Requires Cleaning          |          | \$0.00      | Replace                |          | \$0.00     |
| Replace                    | 1        | \$600.00    |                        |          |            |
| Vinyl                      |          |             | Tub/Surround           |          |            |
| Requires Cleaning          |          | \$0.00      | Repair                 |          | \$0.00     |
| Replace                    | 1        | \$225.00    | Replace                |          |            |
| Paint                      | •        | •           | Bath Vanity/Countertop |          |            |
| Touch Up                   | 1        | \$200.00    | Repair                 |          | \$0.00     |
| Complete Paint Job         |          |             | Replace                |          | \$0.00     |
| Final Clean                | •        |             | Toilet                 |          | *          |
| Yes                        | 1        | \$200.00    | Repair                 |          | \$0.00     |
| No                         |          |             | Replace                |          | \$0.00     |
| Window Coverings           |          |             | Water Heater           |          | *          |
| Replace                    |          | \$0.00      | Missing                |          | \$0.00     |
| '                          |          |             | Repair                 |          |            |
| Interior Doors             |          |             | HVAC                   |          |            |
| Repair                     |          | \$0.00      | Missing                | 1        | \$1,600.00 |
| Replace                    |          |             | Repair                 |          | . ,        |
| Drywall Damage             | <u> </u> | ψ0.00       | Electric Fixtures      |          |            |
| Estimate Quick \$\$ Amount |          | \$0.00      | Missing                |          | \$0.00     |
| ,,,                        |          | , , , , , , | Repair                 |          | \$0.00     |
| Refrigerator               | •        |             | Smoke/CO Detectors     |          | ψο.σσ      |
| Missing                    |          | \$0.00      | Missing                | 1        | \$50.00    |
| Repair                     |          | 40.00       | 59                     |          | ψου.ου     |
| Range                      | 1        |             | Mold                   |          |            |
| Missing                    |          | \$0.00      |                        |          | \$0.00     |
| Repair                     |          | 40.00       | No                     |          | ψο.σσ      |
| Vent Hood                  |          |             | Pests                  |          |            |
| Missing                    |          | \$0.00      |                        |          | \$0.00     |
| Repair                     |          | ψυ.υυ       | No                     |          | Ψ0.00      |
| Dishwasher                 |          | l           | Other                  | l        |            |
| Missing                    |          | \$0.00      |                        |          | \$0.00     |
| Repair                     |          | Ψ0.00       |                        |          | Ψ0.00      |
| Rent Ready?                |          | l           | Down?                  |          |            |
| Yes                        |          |             | Yes                    |          |            |
| No                         |          |             | No                     |          |            |
| INU                        | Total    | \$2,875.00  | <del> </del>           |          |            |
|                            | lotai    | ₩2,075.00   |                        |          |            |
|                            |          |             |                        |          |            |

| Interiors Front Door       | Quantity |            | Washer/Dryer           | Quantity |        |
|----------------------------|----------|------------|------------------------|----------|--------|
| Repair                     |          | \$0.00     | Repair                 |          | \$0.00 |
| l '                        |          |            | Replace                |          | ψυ.υυ  |
| Replace<br>Trash Out       |          | \$0.00     | Kitchen Cabinets       | <b>I</b> |        |
| Required                   |          | \$0.00     | Repair                 |          | \$0.00 |
| Clean                      |          | Ψ0.00      | ·                      |          | \$0.00 |
| Carpet                     |          |            | Replace Sink           | <b>L</b> | φυ.υυ  |
| Requires Cleaning          | 1        | \$175.00   |                        |          | \$0.00 |
| Replace                    |          | \$0.00     | · .                    |          | ψυ.υυ  |
| Vinyl                      |          | Ψ0.00      | Tub/Surround           |          |        |
| Requires Cleaning          |          | \$0.00     | Repair                 |          | \$0.00 |
| Replace                    | 1        | \$225.00   | · ·                    |          | ψυ.υυ  |
| Paint                      | '1       | Ψ220.00    | Bath Vanity/Countertop | l        |        |
| Touch Up                   | 1        | \$200.00   | · · ·                  |          | \$0.00 |
| Complete Paint Job         |          |            | Replace                |          | \$0.00 |
| Final Clean                |          | Ψ0.00      | Toilet                 |          | ψ0.00  |
| Yes                        | 1        | \$200.00   | Repair                 |          | \$0.00 |
| No                         |          | Ψ200.00    | Replace                |          | \$0.00 |
| Window Coverings           |          |            | Water Heater           | <b>L</b> | ψ0.00  |
| Replace                    |          | \$0.00     | Missing                |          | \$0.00 |
| - topiado                  |          | ψ0.00      | Repair                 |          | ψυ.υυ  |
| Interior Doors             |          |            | HVAC                   | L        |        |
| Repair                     |          | \$0.00     | Missing                |          | \$0.00 |
| Replace                    |          |            | Repair                 |          |        |
| Drywall Damage             |          | 70.00      | Electric Fixtures      | <b>1</b> |        |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |          | \$0.00 |
|                            |          | ·          | Repair                 |          | \$0.00 |
| Refrigerator               |          |            | Smoke/CO Detectors     |          | ψ0.00  |
| Missing                    | 1        | \$500.00   | Missing                | 1 \$     | 50.00  |
| Repair                     |          |            |                        |          |        |
| Range                      |          |            | Mold                   | <b>1</b> |        |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00 |
| Repair                     |          | ·          | No                     |          |        |
| Vent Hood                  |          |            | Pests                  |          |        |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00 |
| Repair                     |          | •          | No                     |          |        |
| Dishwasher                 |          |            | Other                  | <u> </u> |        |
| Missing                    |          | \$0.00     |                        |          | \$0.00 |
| Repair                     |          |            |                        |          |        |
| Rent Ready?                |          |            | Down?                  | •        |        |
| Yes                        |          |            | Yes                    |          |        |
| No                         |          |            | No                     |          |        |
|                            | Total    | \$1,350.00 |                        |          |        |
|                            |          |            |                        |          |        |

| Interiors<br>Front Door    | Quantity                                     |                  | Washer/Dryer              | Quantity |          |
|----------------------------|--|------------------|---------------------------|----------|----------|
| Repair                     |  | \$0.00           | Repair                    |          | \$0.00   |
| Replace                    |  |                  | Replace                   |          | ******   |
| Trash Out                  |  | ψυ.υυ            | Kitchen Cabinets          |          |          |
| Required                   | 1  | \$100.00         |                           |          | \$0.00   |
| Clean                      |  |                  | Replace                   |          | \$0.00   |
| Carpet                     |  |                  | Sink                      |          | ψ0.00    |
| Requires Cleaning          |  | \$0.00           | Replace                   |          | \$0.00   |
| Replace                    | 1  | \$600.00         | •                         |          | ******   |
| Vinyl                      | '1   | Ψ000.00          | Tub/Surround              |          |          |
| Requires Cleaning          |  | \$0.00           | Repair                    |          | \$0.00   |
| Replace                    |  |                  | Replace                   |          | ψο.σσ    |
| Paint                      |  | ψ0.00            | Bath Vanity/Countertop    |          |          |
| Touch Up                   |  | \$0.00           | Repair                    |          | \$0.00   |
| Complete Paint Job         | 1  | \$800.00         | · ·                       |          | \$0.00   |
| Final Clean                | <u>                                     </u> | ψ000.00          | Toilet                    |          | ψ0.00    |
| Yes                        |  | \$0.00           | Repair                    |          | \$0.00   |
|                            |  |                  | ·                         | 1        | \$200.00 |
| No Window Coverings        |  |                  | Replace Water Heater      | II       | ֆ200.00  |
| Replace                    |  | 00.02            | Missing                   |          | \$0.00   |
| Replace                    |  |                  | -                         |          | φυ.υυ    |
| Interior Doors             |  |                  | Repair<br>HVAC            |          |          |
|                            |  |                  |                           |          | ФО ОО    |
| Repair                     |  |                  | Missing                   |          | \$0.00   |
| Replace  Drywall Damage    |  | \$0.00           | Repair Electric Fixtures  |          |          |
|                            |  | <b>#</b> 0.00    |                           |          | Φο οο    |
| Estimate Quick \$\$ Amount |  |                  | Missing                   |          | \$0.00   |
| Pofrigorator               |  |                  | Repair Smoke/CO Detectors |          | \$0.00   |
| Refrigerator               |  | <b>\$</b> 500.00 |                           |          | Φ=0.00   |
| Missing                    | 1  | \$500.00         | Missing                   | 1        | \$50.00  |
| Repair                     |  |                  | Mold                      |          |          |
| Range                      | <u> </u>                                     |                  |                           | <u> </u> | 4        |
| Missing                    |  | \$0.00           | Yes                       |          | \$0.00   |
| Repair                     |  |                  | No                        |          |          |
| Vent Hood                  | <u> </u>                                     |                  | Pests                     |          |          |
| Missing                    |  | \$0.00           | Yes                       |          | \$0.00   |
| Repair                     |  |                  | No                        |          |          |
| Dishwasher                 |  |                  | Other                     | T        |          |
| Missing                    |  | \$0.00           |                           |          | \$0.00   |
| Repair                     |  |                  |                           |          |          |
| Rent Ready?                | <u> </u>                                     |                  | Down?                     | T        |          |
| Yes                        |  |                  | Yes                       |          |          |
| No                         |  |                  | No                        |          |          |
|                            | Total  | \$2,250.00       |                           |          |          |
|                            |  |                  |                           |          |          |

Missing

Missing

Yes

No

Repair **Dishwasher** 

Repair Rent Ready?

Total

### 4 Overall Fannie Mae Rating

| Interiors                  |          |          |                        |          |          |
|----------------------------|----------|----------|------------------------|----------|----------|
| Front Door                 | Quantity |          | Washer/Dryer           | Quantity |          |
| Repair                     |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          | \$0.00   | Replace                |          |          |
| Trash Out                  |          |          | Kitchen Cabinets       |          |          |
| Required                   |          | \$0.00   | Repair                 | 1        | \$175.00 |
| Clean                      |          |          | Replace                |          | \$0.00   |
| Carpet                     |          |          | Sink                   |          |          |
| Requires Cleaning          |          | \$0.00   | Replace                |          | \$0.00   |
| Replace                    | 1        | \$600.00 |                        |          |          |
| Vinyl                      |          |          | Tub/Surround           |          |          |
| Requires Cleaning          |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    | 1        | \$225.00 | Replace                |          |          |
| Paint                      |          | ·        | Bath Vanity/Countertop |          |          |
| Touch Up                   | 1        | \$200.00 | Repair                 |          | \$0.00   |
| Complete Paint Job         |          | \$0.00   | Replace                |          | \$0.00   |
| Final Clean                |          | *        | Toilet                 |          | ,        |
| Yes                        |          | \$0.00   | Repair                 |          | \$0.00   |
| No                         |          |          | Replace                |          | \$0.00   |
| Window Coverings           |          |          | Water Heater           |          | ,        |
| Replace                    |          | \$0.00   | Missing                |          | \$0.00   |
| ·                          |          |          | Repair                 |          | ·        |
| Interior Doors             |          |          | HVAC                   |          |          |
| Repair                     |          | \$0.00   | Missing                |          | \$0.00   |
| Replace                    |          |          | Repair                 |          | *        |
| Drywall Damage             |          | ψο.σσ    | Electric Fixtures      |          |          |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                |          | \$0.00   |
|                            |          | <b>,</b> | Repair                 |          | \$0.00   |
| Refrigerator               |          |          | Smoke/CO Detectors     |          | ψ0.00    |
| Missing                    | 1        | \$500.00 |                        | 1        | \$50.00  |
| Repair                     |          | + 200.30 | ···· <b>9</b>          |          | +55.56   |
| Range                      |          |          | Mold                   | ı        |          |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| Repair                     |          | ψ0.00    | No                     |          | ψυ.υυ    |
| Vent Hood                  |          |          | Pests                  |          |          |
| 101111000                  |          |          | 1 0010                 |          |          |

\$0.00 Yes

\$0.00

\$1,750.00

No Other

Down?

Yes

No

\$0.00

\$0.00

| Front Door                 | Quantity |               | Washer/Dryer             | Quantity |              |
|----------------------------|----------|---------------|--------------------------|----------|--------------|
| Repair                     |          | \$0.00        | Repair                   |          | \$0.00       |
| Replace                    |          |               | Replace                  |          |              |
| Trash Out                  |          | ψ0.00         | Kitchen Cabinets         | L        |              |
| Required                   |          | \$0.00        | Repair                   | 1        | \$175.00     |
| Clean                      |          |               | Replace                  |          | \$0.00       |
| Carpet                     |          |               | Sink                     |          | Ψ0.00        |
| Requires Cleaning          |          | \$0.00        | Replace                  |          | \$0.00       |
| Replace                    |          | \$0.00        | ·                        |          |              |
| Vinyl                      |          |               | Tub/Surround             |          |              |
| Requires Cleaning          |          | \$0.00        | Repair                   |          | \$0.00       |
| Replace                    |          |               | Replace                  |          |              |
| Paint                      |          | <b>¥</b> 3.33 | Bath Vanity/Countertop   |          |              |
| Touch Up                   |          | \$0.00        | Repair                   | 1        | \$100.00     |
| Complete Paint Job         |          |               | Replace                  |          | \$0.00       |
| Final Clean                |          | ψ0.00         | Toilet                   | <u> </u> | ψ0.00        |
| Yes                        |          | \$0.00        | Repair                   |          | \$0.00       |
| No                         |          |               | Replace                  |          | \$0.00       |
| Window Coverings           |          |               | Water Heater             |          | ψ0.00        |
| Replace                    |          |               | Missing                  |          | \$0.00       |
| Ineplace                   |          |               | -                        |          | ψ0.00        |
| Interior Doors             |          |               | Repair<br>HVAC           |          |              |
|                            |          |               |                          |          | <b>#0.00</b> |
| Repair                     |          |               | Missing                  |          | \$0.00       |
| Replace Drywall Damage     |          | \$0.00        | Repair Electric Fixtures |          |              |
|                            |          | <b>#</b> 0.00 |                          |          | Φ0.00        |
| Estimate Quick \$\$ Amount |          |               | Missing                  |          | \$0.00       |
| Defei menten               |          |               | Repair                   |          | \$0.00       |
| Refrigerator               | <u> </u> |               | Smoke/CO Detectors       |          |              |
| Missing                    |          | \$0.00        | Missing                  | 1        | \$50.00      |
| Repair                     |          |               | <u> </u>                 |          |              |
| Range                      | T        |               | Mold                     |          |              |
| Missing                    |          | \$0.00        | Yes                      |          | \$0.00       |
| Repair                     |          |               | No                       |          |              |
| Vent Hood                  | T        |               | Pests                    |          |              |
| Missing                    |          | \$0.00        | Yes                      |          | \$0.00       |
| Repair                     |          |               | No                       |          |              |
| Dishwasher                 |          |               | Other                    | T        |              |
| Missing                    |          | \$0.00        |                          |          | \$0.00       |
| Repair                     |          |               |                          |          |              |
| Rent Ready?                | <u> </u> |               | Down?                    | т        |              |
| Yes                        |          |               | Yes                      |          |              |
| No                         |          |               | No                       |          |              |
|                            | Total    | \$325.00      |                          |          |              |
|                            |          |               |                          |          |              |

| r | <u>1t</u> | e | ri | 0 | r | S |  |
|---|-----------|---|----|---|---|---|--|
|   |           |   |    |   |   |   |  |

| Interiors<br>Front Door    | Quantity |          | Washer/Dryer           | Quantity |          |
|----------------------------|----------|----------|------------------------|----------|----------|
| Repair                     |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          |          | Replace                |          | ·        |
| Trash Out                  |          | φυ.σσ    | Kitchen Cabinets       | L        |          |
| Required                   |          | \$0.00   | Repair                 | 1        | \$175.00 |
| Clean                      |          |          | Replace                |          | \$0.00   |
| Carpet                     |          |          | Sink                   |          | Ψ0.00    |
| Requires Cleaning          |          | \$0.00   | Replace                |          | \$0.00   |
| Replace                    |          | \$0.00   | •                      |          |          |
| Vinyl                      |          |          | Tub/Surround           | <u> </u> |          |
| Requires Cleaning          |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          |          | Replace                |          |          |
| Paint                      |          | 75.55    | Bath Vanity/Countertop |          |          |
| Touch Up                   |          | \$0.00   | Repair                 |          | \$0.00   |
| Complete Paint Job         |          |          | Replace                |          | \$0.00   |
| Final Clean                |          | ψο.σσ    | Toilet                 | L        | ψοισσ    |
| Yes                        |          | \$0.00   | Repair                 |          | \$0.00   |
| No                         |          |          | Replace                | 1        | \$200.00 |
| Window Coverings           |          |          | Water Heater           | - '      | Ψ200.00  |
| Replace                    |          |          | Missing                |          | \$0.00   |
|                            |          |          | Repair                 |          | Ψ0.00    |
| Interior Doors             |          |          | HVAC                   |          |          |
| Repair                     |          |          | Missing                |          | \$0.00   |
| Replace                    |          |          | Repair                 |          | ,        |
| Drywall Damage             |          | φυ.σσ    | Electric Fixtures      |          |          |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                |          | \$0.00   |
| Louisiato Quiot qu'illiant |          |          | Repair                 |          | \$0.00   |
| Refrigerator               |          |          | Smoke/CO Detectors     |          | ψ0.00    |
| Missing                    |          |          | Missing                |          | \$0.00   |
| Repair                     |          | Ψ0.00    | Wildshifg              |          | Ψ0.00    |
| Range                      |          |          | Mold                   |          |          |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| _                          |          |          |                        |          | φυ.υυ    |
| Repair<br>Vent Hood        |          |          | No Pests               |          |          |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| l "                        |          |          |                        |          | φυ.υυ    |
| Repair Dishwasher          |          |          | No Cher                |          |          |
|                            |          |          | Otilei                 |          | \$0.00   |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| Repair Rent Ready?         |          | 1        | Down?                  |          |          |
|                            |          |          |                        | <u> </u> |          |
| Yes                        |          |          | Yes                    |          |          |
| No                         | Total    |          | No                     |          |          |
|                            |          | \$375.00 |                        |          |          |

| Interiors<br>Front Door     | Quantity |              | Washer/Dryer           | Quantity     |              |
|-----------------------------|----------|--------------|------------------------|--------------|--------------|
| Repair                      | <u> </u> | \$0.00       | Repair                 |              | \$0.00       |
| ·                           |          |              | Replace                |              | ψ0.00        |
| Replace Trash Out           |          | φυ.υυ        | Kitchen Cabinets       |              |              |
| Required                    |          | 00.02        | Repair                 |              | \$0.00       |
| · ·                         |          | φυ.υυ        | · ·                    |              | · ·          |
| Clean Carpet                |          |              | Replace Sink           |              | \$0.00       |
|                             |          | <u>Фо</u> оо |                        | 1            | ¢0.00        |
| Requires Cleaning           |          |              | Replace                |              | \$0.00       |
| Replace                     | 1        | \$600.00     | Lab/Surround           |              |              |
| Vinyl                       |          |              | ı                      |              | 4            |
| Requires Cleaning           |          |              | Repair                 |              | \$0.00       |
| Replace                     | 1        | \$225.00     | Replace                |              |              |
| Paint                       |          |              | Bath Vanity/Countertop | T            |              |
| Touch Up                    |          | \$0.00       | Repair                 |              | \$0.00       |
| Complete Paint Job          | 1        | \$800.00     |                        |              | \$0.00       |
| Final Clean                 | T        |              | Toilet                 |              |              |
| Yes                         |          | \$0.00       | Repair                 |              | \$0.00       |
| No                          |          |              | Replace                |              | \$0.00       |
| Window Coverings            |          |              | Water Heater           |              |              |
| Replace                     |          | \$0.00       | Missing                | 1            | \$450.00     |
|                             |          |              | Repair                 |              |              |
| Interior Doors              |          |              | HVAC                   |              |              |
| Repair                      |          | \$0.00       | Missing                | 1            | \$1,600.00   |
| Replace                     |          |              | Repair                 |              | . ,          |
| Drywall Damage              |          | ψο.σο        | Electric Fixtures      | _            |              |
| Estimate Quick \$\$ Amount  |          | \$0.00       | Missing                |              | \$0.00       |
| Zotimato Quiek QQ / timount |          | φο.σσ        | Repair                 |              | \$0.00       |
| Refrigerator                |          |              | Smoke/CO Detectors     | 1            | ψ0.00        |
| Missing                     | 1        | \$500.00     | ı                      | 1            | \$50.00      |
| •                           | '        | Ψ300.00      | liviissii ig           | '            | ψ50.00       |
| Repair Range                |          |              | <u> </u><br>Mold       |              |              |
|                             | 4        | Ф07F 00      |                        |              | <b>#0.00</b> |
| Missing                     | 1        | \$375.00     |                        |              | \$0.00       |
| Repair                      |          |              | No                     |              |              |
| Vent Hood                   |          |              | Pests                  | 1            |              |
| Missing                     |          | \$0.00       |                        |              | \$0.00       |
| Repair                      |          |              | No                     |              |              |
| Dishwasher                  | Г        |              | Other                  | <del> </del> |              |
| Missing                     |          | \$0.00       |                        |              | \$0.00       |
| Repair                      |          |              |                        |              |              |
| Rent Ready?                 |          |              | Down?                  |              |              |
| Yes                         |          |              | Yes                    |              |              |
| 1                           |          |              | l                      |              |              |

\$4,600.00

Total

Rent Ready?

Yes

No

## 2 Overall Fannie Mae Rating

| Interiors<br>Front Door    | Quantity |        | Washer/Dryer           | Quantity |          |
|----------------------------|----------|--------|------------------------|----------|----------|
| Repair                     | ,        | \$0.00 | Repair                 |          | \$0.00   |
| Replace                    |          |        | Replace                |          | ***      |
| Trash Out                  |          | ψ0.00  | Kitchen Cabinets       |          |          |
| Required                   |          | \$0.00 | Repair                 |          | \$0.00   |
| Clean                      |          |        | Replace                |          | \$0.00   |
| Carpet                     |          |        | Sink                   |          | <b>*</b> |
| Requires Cleaning          |          | \$0.00 | Replace                |          | \$0.00   |
| Replace                    |          | \$0.00 | ·                      |          |          |
| Vinyl                      |          | *****  | Tub/Surround           | <b>'</b> |          |
| Requires Cleaning          |          | \$0.00 | Repair                 |          | \$0.00   |
| Replace                    |          | \$0.00 | Replace                |          |          |
| Paint                      |          | •      | Bath Vanity/Countertop | <u>'</u> |          |
| Touch Up                   |          | \$0.00 | Repair                 |          | \$0.00   |
| Complete Paint Job         |          |        | Replace                |          | \$0.00   |
| Final Clean                |          | ,      | Toilet                 |          | *        |
| Yes                        |          | \$0.00 | Repair                 |          |          |
| No                         |          |        | Replace                |          | \$0.00   |
| Window Coverings           |          |        | Water Heater           |          | ·        |
| Replace                    |          | \$0.00 | Missing                |          | \$0.00   |
|                            |          |        | Repair                 |          |          |
| Interior Doors             |          |        | HVAC                   |          |          |
| Repair                     |          | \$0.00 | Missing                |          | \$0.00   |
| Replace                    |          | \$0.00 | Repair                 |          |          |
| Drywall Damage             |          |        | Electric Fixtures      |          |          |
| Estimate Quick \$\$ Amount |          | \$0.00 | Missing                |          | \$0.00   |
|                            |          |        | Repair                 |          | \$0.00   |
| Refrigerator               |          |        | Smoke/CO Detectors     |          |          |
| Missing                    |          | \$0.00 | Missing                |          | \$0.00   |
| Repair                     |          |        |                        |          |          |
| Range                      |          |        | Mold                   |          |          |
| Missing                    |          | \$0.00 | Yes                    |          | \$0.00   |
| Repair                     |          |        | No                     |          |          |
| Vent Hood                  |          |        | Pests                  |          |          |
| Missing                    |          | \$0.00 | Yes                    |          | \$0.00   |
| Repair                     |          |        | No                     |          |          |
| Dishwasher                 |          |        | Other                  |          |          |
| Missing                    |          | \$0.00 |                        |          | \$0.00   |

Down?

Yes

Total \$0.00

No

## 2 Overall Fannie Mae Rating

| Interiors                  | Occasion library |               | Week and Down                | Occupatible |        |
|----------------------------|------------------|---------------|------------------------------|-------------|--------|
| Front Door                 | Quantity         |               | Washer/Dryer                 | Quantity    |        |
| Repair                     |                  |               | Repair                       |             | \$0.00 |
| Replace                    |                  | \$0.00        | Replace                      |             |        |
| Trash Out                  |                  |               | Kitchen Cabinets             |             | 1      |
| Required                   |                  | \$0.00        | Repair                       |             | \$0.00 |
| Clean                      |                  |               | Replace                      |             | \$0.00 |
| Carpet                     |                  |               | Sink                         |             |        |
| Requires Cleaning          |                  | \$0.00        | Replace                      |             | \$0.00 |
| Replace                    | 1                | \$600.00      |                              |             |        |
| Vinyl                      |                  |               | Tub/Surround                 |             |        |
| Requires Cleaning          |                  | \$0.00        | Repair                       |             | \$0.00 |
| Replace                    |                  | \$0.00        | Replace                      |             |        |
| Paint                      |                  | ·             | Bath Vanity/Countertop       |             |        |
| Touch Up                   |                  | \$0.00        | Repair                       |             | \$0.00 |
| Complete Paint Job         | 1                | \$800.00      |                              |             | \$0.00 |
| Final Clean                |                  | φοσοίσο       | Toilet                       |             | ψ0.00  |
| Yes                        |                  | \$0.00        | Repair                       |             | \$0.00 |
| No                         |                  |               | Replace                      |             | \$0.00 |
| Window Coverings           |                  |               | Water Heater                 |             | ψυ.υυ  |
| Replace                    |                  | \$0.00        | Missing                      |             | \$0.00 |
| Tropido                    |                  |               | Repair                       |             | Ψ0.00  |
| Interior Doors             |                  |               | HVAC                         |             |        |
| Repair                     |                  | 00.02         | Missing                      |             | \$0.00 |
| l '                        |                  |               | Repair                       |             | Ψ0.00  |
| Replace Drywall Damage     |                  | \$0.00        | Electric Fixtures            | <u> </u>    |        |
|                            | T                | <b>\$0.00</b> |                              |             | \$0.00 |
| Estimate Quick \$\$ Amount |                  | \$0.00        | Missing                      |             |        |
| Refrigerator               |                  |               | Repair<br>Smoke/CO Detectors |             | \$0.00 |
|                            |                  |               |                              |             | Φ0.00  |
| Missing                    |                  | \$0.00        | Missing                      |             | \$0.00 |
| Repair                     |                  |               | 84 - 1 -1                    |             |        |
| Range                      |                  |               | Mold                         |             | T      |
| Missing                    |                  | \$0.00        | Yes                          |             | \$0.00 |
| Repair                     |                  |               | No                           |             |        |
| Vent Hood                  |                  |               | Pests                        | _           |        |
| Missing                    |                  | \$0.00        | Yes                          |             | \$0.00 |
| Repair                     |                  |               | No                           |             |        |
| Dishwasher                 |                  |               | Other                        |             |        |
| Missing                    |                  | \$0.00        |                              |             | \$0.00 |
| Repair                     |                  |               |                              |             |        |
| Rent Ready?                |                  |               | Down?                        |             |        |
| Yes                        |                  |               | Yes                          |             |        |
| 1                          |                  |               |                              |             | 1      |

Total \$1,400.00

## 2 Overall Fannie Mae Rating

| Interiors                  |          |           |                        |          |            |
|----------------------------|----------|-----------|------------------------|----------|------------|
| Front Door                 | Quantity |           | Washer/Dryer           | Quantity |            |
| Repair                     |          | \$0.00    | Repair                 |          | \$0.00     |
| Replace                    |          | \$0.00    | Replace                |          |            |
| Trash Out                  |          | •         | Kitchen Cabinets       | •        |            |
| Required                   |          | \$0.00    | Repair                 | 1        | \$175.00   |
| Clean                      |          |           | Replace                |          | \$0.00     |
| Carpet                     |          | •         | Sink                   |          | ·          |
| Requires Cleaning          |          | \$0.00    | Replace                |          | \$0.00     |
| Replace                    |          | \$0.00    | ·                      |          |            |
| Vinyl                      |          |           | Tub/Surround           | •        |            |
| Requires Cleaning          |          | \$0.00    | Repair                 |          | \$0.00     |
| Replace                    |          |           | Replace                |          |            |
| Paint                      |          | ψο.σο     | Bath Vanity/Countertop | L        |            |
| Touch Up                   |          | \$0.00    | Repair                 |          | \$0.00     |
| Complete Paint Job         | 1        | \$800.00  | ·                      |          | \$0.00     |
| Final Clean                | <u> </u> | ψοσσ.σσ   | Toilet                 |          | Ψ0.00      |
| Yes                        |          | \$0.00    | Repair                 |          | \$0.00     |
| No                         |          |           | Replace                | 1        | \$200.00   |
| Window Coverings           |          | l         | Water Heater           | - 1      | Ψ200.00    |
| Replace                    |          | \$0.00    | Missing                |          | \$0.00     |
|                            |          |           | Repair                 |          | ******     |
| Interior Doors             |          |           | HVAC                   |          |            |
| Repair                     |          | \$0.00    | Missing                | 1        | \$1,600.00 |
| Replace                    |          |           | Repair                 |          | . ,        |
| Drywall Damage             |          | ψο.σο     | Electric Fixtures      |          |            |
| Estimate Quick \$\$ Amount |          | \$0.00    | Missing                |          | \$0.00     |
|                            |          |           | Repair                 |          | \$0.00     |
| Refrigerator               |          | l         | Smoke/CO Detectors     |          | Ψ0.00      |
| Missing                    |          | \$500.00  |                        | 1        | \$50.00    |
| Repair                     | ·        |           |                        |          | φσ.σσ      |
| Range                      |          | l         | Mold                   |          |            |
| Missing                    |          | \$0.00    |                        |          | \$0.00     |
| Repair                     |          | ψο.σσ     | No                     |          | ψ0.00      |
| Vent Hood                  |          | 1         | Pests                  |          |            |
| Missing                    |          | \$0.00    |                        |          | \$0.00     |
|                            |          | Ψ0.00     |                        |          | ψ0.00      |
| Repair Dishwasher          |          | <u> </u>  | No Cther               |          |            |
| Missing                    |          | \$0.00    |                        |          | \$0.00     |
| Repair                     |          | φυ.υυ     |                        |          | φυ.υυ      |
| Rent Ready?                |          | l         | Down?                  |          |            |
| Yes                        |          | I         | Yes                    | T        |            |
|                            |          |           |                        |          |            |
| No                         | ntal .   | #2.22F.00 | No                     |          |            |

Total \$3,325.00

| <u>Interio</u> | <u>ors</u> |
|----------------|------------|
| Front          | Do         |

| Front Door                 | Quantity |            | Washer/Dryer           | Quantity |             |
|----------------------------|----------|------------|------------------------|----------|-------------|
| Repair                     |          | \$0.00     | Repair                 |          | \$0.00      |
| Replace                    |          | \$0.00     | Replace                |          |             |
| Trash Out                  |          | ·          | Kitchen Cabinets       | •        |             |
| Required                   |          | \$0.00     | Repair                 |          | \$0.00      |
| Clean                      |          |            | Replace                |          | \$0.00      |
| Carpet                     |          |            | Sink                   | •        | <del></del> |
| Requires Cleaning          |          | \$0.00     | Replace                |          | \$0.00      |
| Replace                    | 1        | \$600.00   | ·                      |          | ·           |
| Vinyl                      |          | Ψ000.00    | Tub/Surround           | •        |             |
| Requires Cleaning          |          | \$0.00     | Repair                 |          | \$0.00      |
| Replace                    |          |            | Replace                |          | ·           |
| Paint                      |          | ψ0.00      | Bath Vanity/Countertop | •        |             |
| Touch Up                   |          | \$0.00     | Repair                 |          | \$0.00      |
| Complete Paint Job         |          |            | Replace                |          | \$0.00      |
| Final Clean                |          | ψ0.00      | Toilet                 | <b>-</b> | ψ0.00       |
| Yes                        |          | \$0.00     | Repair                 |          | \$0.00      |
| No                         |          |            | Replace                |          | \$0.00      |
| Window Coverings           |          |            | Water Heater           | <b>-</b> | ψ0.00       |
| Replace                    |          | \$0.00     | Missing                |          | \$0.00      |
| 1.101.000                  |          |            | Repair                 |          | ******      |
| Interior Doors             |          |            | HVAC                   | <b>I</b> |             |
| Repair                     |          | \$0.00     | Missing                |          | \$0.00      |
| Replace                    |          |            | Repair                 |          | ******      |
| Drywall Damage             |          | ψ0.00      | Electric Fixtures      | <b>-</b> |             |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |          | \$0.00      |
| Louinato Quiet qui inicant |          | ψο.σσ      | Repair                 |          | \$0.00      |
| Refrigerator               |          |            | Smoke/CO Detectors     |          | ψ0.00       |
| Missing                    |          | \$0.00     | Missing                | 1        | \$50.00     |
| Repair                     |          | ψο.σσ      | Wilcomig               |          | Ψ00.00      |
| Range                      |          |            | Mold                   | <b>_</b> |             |
| Missing                    |          | \$0.00     |                        |          | \$0.00      |
| Repair                     |          | ψ0.00      | No                     |          | ψ0.00       |
| Vent Hood                  |          |            | Pests                  | <b>l</b> |             |
| Missing                    |          | \$0.00     |                        |          | \$0.00      |
| Repair                     |          |            | No                     |          | ψ0.00       |
| Dishwasher                 |          |            | Other                  |          |             |
| Missing                    |          | \$0.00     |                        |          | \$0.00      |
| Repair                     |          | ψυ.υυ      |                        |          | ψυ.υυ       |
| Rent Ready?                |          |            | Down?                  |          |             |
| Yes                        |          |            | Yes                    |          |             |
|                            |          |            |                        |          |             |
| No                         | Total    | \$650.00   | No                     |          |             |
| 1                          | LIUIAI   | * \$650 OO |                        |          |             |

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|----|------|-----|---|
|----|------|-----|---|

| Front Door                 | Quantity |          | Washer/Dryer           | Quantity |          |
|----------------------------|----------|----------|------------------------|----------|----------|
| Repair                     |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          | \$0.00   | Replace                |          |          |
| Trash Out                  |          |          | Kitchen Cabinets       |          |          |
| Required                   |          | \$0.00   | Repair                 | 1        | \$175.00 |
| Clean                      |          |          | Replace                |          | \$0.00   |
| Carpet                     |          |          | Sink                   |          |          |
| Requires Cleaning          |          | \$0.00   | Replace                |          | \$0.00   |
| Replace                    |          | \$0.00   |                        |          |          |
| Vinyl                      | 1        |          | Tub/Surround           |          |          |
| Requires Cleaning          |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          | \$0.00   | Replace                |          |          |
| Paint                      | T        |          | Bath Vanity/Countertop |          |          |
| Touch Up                   |          | \$0.00   | Repair                 |          | \$0.00   |
| Complete Paint Job         |          | \$0.00   | Replace                |          | \$0.00   |
| Final Clean                |          | _        | Toilet                 |          |          |
| Yes                        |          | \$0.00   | Repair                 |          | \$0.00   |
| No                         |          |          | Replace                | 1        | \$200.00 |
| Window Coverings           |          |          | Water Heater           |          |          |
| Replace                    |          | \$0.00   | Missing                |          | \$0.00   |
|                            |          |          | Repair                 |          |          |
| Interior Doors             |          |          | HVAC                   |          |          |
| Repair                     |          | \$0.00   | Missing                |          | \$0.00   |
| Replace                    |          | \$0.00   | Repair                 |          |          |
| Drywall Damage             |          |          | Electric Fixtures      |          |          |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                |          | \$0.00   |
|                            |          |          | Repair                 |          | \$0.00   |
| Refrigerator               |          |          | Smoke/CO Detectors     |          |          |
| Missing                    |          | \$0.00   | Missing                | 1        | \$50.00  |
| Repair                     |          |          |                        |          |          |
| Range                      | 1        |          | Mold                   |          |          |
| Missing                    |          | \$0.00   | Yes                    |          | \$0.00   |
| Repair                     |          |          | No                     |          |          |
| Vent Hood                  | 1        |          | Pests                  |          |          |
| Missing                    |          | \$0.00   | Yes                    |          | \$0.00   |
| Repair                     |          |          | No                     |          |          |
| Dishwasher                 | 1        |          | Other                  |          |          |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| Repair                     |          |          |                        |          |          |
| Rent Ready?                | T        |          | Down?                  | ,        |          |
| Yes                        |          |          | Yes                    |          |          |
| No                         |          |          | No                     |          |          |
|                            | Total    | \$425.00 |                        |          |          |
|                            |          |          |                        |          |          |

| Interi | <u>ors</u> |
|--------|------------|
| Frant  | D-         |

| Front Door                 | Quantity |          | Washer/Dryer           | Quantity |
|----------------------------|----------|----------|------------------------|----------|
| Repair                     |          | \$0.00   | Repair                 | \$0.0    |
| Replace                    |          | \$0.00   | Replace                |          |
| Trash Out                  |          | ·        | Kitchen Cabinets       | •        |
| Required                   |          | \$0.00   | Repair                 | \$0.0    |
| Clean                      |          |          | Replace                | \$0.0    |
| Carpet                     | _        |          | Sink                   | , , ,    |
| Requires Cleaning          |          | \$0.00   | Replace                | \$0.0    |
| Replace                    | 1        | \$600.00 | •                      |          |
| Vinyl                      |          | ¥        | Tub/Surround           |          |
| Requires Cleaning          |          | \$0.00   | Repair                 | \$0.0    |
| Replace                    |          |          | Replace                |          |
| Paint                      | •        | 40.00    | Bath Vanity/Countertop | <u> </u> |
| Touch Up                   |          | \$0.00   | Repair                 | \$0.0    |
| Complete Paint Job         |          |          | Replace                | \$0.0    |
| Final Clean                | •        | 75155    | Toilet                 | , , ,    |
| Yes                        |          | \$0.00   | Repair                 | \$0.0    |
| No                         |          |          | Replace                | \$0.0    |
| Window Coverings           |          |          | Water Heater           | , 40.0   |
| Replace                    |          | \$0.00   | Missing                | \$0.0    |
|                            |          | **       | Repair                 |          |
| Interior Doors             |          |          | HVAC                   |          |
| Repair                     |          | \$0.00   | Missing                | \$0.0    |
| Replace                    |          |          | Repair                 | ·        |
| Drywall Damage             | •        | ψο.σσ    | Electric Fixtures      | <b>I</b> |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                | \$0.0    |
|                            |          | ψο.σσ    | Repair                 | \$0.0    |
| Refrigerator               |          |          | Smoke/CO Detectors     | ψυ.υ     |
| Missing                    |          | \$0.00   | Missing                | 1 \$50.0 |
| Repair                     |          | ψο.σσ    | 9                      |          |
| Range                      |          |          | Mold                   | L        |
| Missing                    |          | \$0.00   | Yes                    | \$0.0    |
| Repair                     |          | 45155    | No                     |          |
| Vent Hood                  |          |          | Pests                  |          |
| Missing                    |          | \$0.00   |                        | \$0.0    |
| Repair                     |          | ψ0.50    | No                     |          |
| Dishwasher                 |          |          | Other                  | l        |
| Missing                    |          | \$0.00   |                        | \$0.0    |
| Repair                     |          | ψ0.00    |                        | 40.0     |
| Rent Ready?                |          |          | Down?                  | <b>I</b> |
| Yes                        |          |          | Yes                    | I        |
| No                         |          |          | No                     |          |
| INU                        | Total    | \$650.00 | INU                    |          |
|                            |          |          |                        |          |

| Interiors<br>Front Door    | Quantity |   | Washer/Dryer           | Quantity |         |
|----------------------------|----------|---|------------------------|----------|---------|
| Repair                     |          | \$0.00                                  | Repair                 |          | \$0.00  |
| Replace                    |          |   | Replace                |          | Ψ0.00   |
| Trash Out                  |          | ψ0.00                                   | Kitchen Cabinets       |          |         |
| Required                   |          | \$0.00                                  | Repair                 |          | \$0.00  |
| Clean                      |          | • | Replace                |          | \$0.00  |
| Carpet                     |          |   | Sink                   |          | ψσ.σσ   |
| Requires Cleaning          |          | \$0.00                                  | Replace                |          | \$0.00  |
| Replace                    | 1        | \$600.00                                | ·                      |          | ·       |
| Vinyl                      |          | Ţ C C C C C C C C C C C C C C C C C C C | Tub/Surround           | ·        |         |
| Requires Cleaning          |          | \$0.00                                  | Repair                 |          | \$0.00  |
| Replace                    |          |   | Replace                |          | ·       |
| Paint                      |          | •                                       | Bath Vanity/Countertop | •        |         |
| Touch Up                   |          | \$0.00                                  | Repair                 |          | \$0.00  |
| Complete Paint Job         | 1        | \$800.00                                | Replace                |          | \$0.00  |
| Final Clean                |          | ·                                       | Toilet                 | •        |         |
| Yes                        |          | \$0.00                                  | Repair                 |          | \$0.00  |
| No                         |          |   | Replace                |          | \$0.00  |
| Window Coverings           | •        |   | Water Heater           | •        |         |
| Replace                    |          | \$0.00                                  | Missing                |          | \$0.00  |
|                            |          |   | Repair                 |          |         |
| Interior Doors             | •        |   | HVAC                   | •        |         |
| Repair                     |          | \$0.00                                  | Missing                |          | \$0.00  |
| Replace                    |          | \$0.00                                  | Repair                 |          |         |
| Drywall Damage             | •        |   | Electric Fixtures      | •        |         |
| Estimate Quick \$\$ Amount |          | \$0.00                                  | Missing                |          | \$0.00  |
|                            |          |   | Repair                 |          | \$0.00  |
| Refrigerator               |          |   | Smoke/CO Detectors     |          |         |
| Missing                    |          | \$0.00                                  | Missing                | 1        | \$50.00 |
| Repair                     |          |   |                        |          |         |
| Range                      |          |   | Mold                   |          |         |
| Missing                    |          | \$0.00                                  | Yes                    |          | \$0.00  |
| Repair                     |          |   | No                     |          |         |
| Vent Hood                  |          |   | Pests                  |          |         |
| Missing                    |          | \$0.00                                  | Yes                    |          | \$0.00  |
| Repair                     |          |   | No                     |          |         |
| Dishwasher                 |          |   | Other                  |          |         |
| Missing                    |          | \$0.00                                  |                        |          | \$0.00  |
| Repair                     |          |   |                        |          |         |
| Rent Ready?                |          |   | Down?                  |          |         |
| Yes                        |          |   | Yes                    |          |         |
| No                         |          |   | No                     |          |         |
|                            | Total    | \$1,450.00                              |                        |          |         |

| <u>Interiors</u>           |          |            |                              |          |               |
|----------------------------|----------|------------|------------------------------|----------|---------------|
| Front Door                 | Quantity |            | Washer/Dryer                 | Quantity |               |
| Repair                     |          | \$0.00     | Repair                       |          | \$0.00        |
| Replace                    |          | \$0.00     | Replace                      |          |               |
| Trash Out                  | 1        |            | Kitchen Cabinets             |          |               |
| Required                   |          | \$0.00     | Repair                       |          | \$0.00        |
| Clean                      |          |            | Replace                      |          | \$0.00        |
| Carpet                     |          |            | Sink                         |          |               |
| Requires Cleaning          |          | \$0.00     | Replace                      |          | \$0.00        |
| Replace                    | 1        | \$600.00   |                              |          |               |
| Vinyl                      |          |            | Tub/Surround                 |          |               |
| Requires Cleaning          | 1        | \$50.00    | Repair                       |          | \$0.00        |
| Replace                    |          | \$0.00     | Replace                      |          |               |
| Paint                      | •        | ·          | Bath Vanity/Countertop       | •        |               |
| Touch Up                   |          | \$0.00     | Repair                       |          | \$0.00        |
| Complete Paint Job         | 1        | \$800.00   | -                            |          | \$0.00        |
| Final Clean                |          | Ψ000.00    | Toilet                       |          | ψο.σσ         |
| Yes                        |          | \$0.00     | Repair                       |          | \$0.00        |
| No                         |          | 40100      | Replace                      |          | \$0.00        |
| Window Coverings           |          |            | Water Heater                 | L L      | ψ0.00         |
| Replace                    |          | \$0.00     | Missing                      |          | \$0.00        |
| Tropiace                   |          | Ψ0.00      | Repair                       |          | ψ0.00         |
| Interior Doors             |          |            | HVAC                         |          |               |
| Repair                     |          | 00.02      | Missing                      |          | \$0.00        |
| •                          |          |            | =                            |          | \$0.00        |
| Replace  Drywall Damage    |          | \$0.00     | Repair Electric Fixtures     |          |               |
|                            |          | 00.00      |                              |          | \$0.00        |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                      |          | ·             |
| Refrigerator               |          |            | Repair<br>Smoke/CO Detectors |          | \$0.00        |
|                            |          | Ф0.00      |                              |          | <b>#</b> 0.00 |
| Missing                    |          | \$0.00     | Missing                      |          | \$0.00        |
| Repair                     |          |            | Malal                        |          |               |
| Range                      | 1        |            | Mold                         |          | *1            |
| Missing                    |          | \$0.00     |                              |          | \$0.00        |
| Repair                     |          |            | No                           |          |               |
| Vent Hood                  | 1        |            | Pests                        | T        | 1             |
| Missing                    |          | \$0.00     | Yes                          |          | \$0.00        |
| Repair                     |          |            | No                           |          |               |
| Dishwasher                 |          |            | Other                        |          |               |
| Missing                    |          | \$0.00     |                              |          | \$0.00        |
| Repair                     |          |            |                              |          | _             |
| Rent Ready?                |          |            | Down?                        |          |               |
| Yes                        |          |            | Yes                          |          |               |
| No                         |          |            | No                           |          |               |
|                            | Total    | \$1,450.00 |                              |          |               |

# 2 Overall Fannie Mae Rating

| Interiors<br>Front Door    | Quantity |          | Washer/Dryer Quantity     |              |
|----------------------------|----------|----------|---------------------------|--------------|
| Repair                     |          | \$0.00   | Repair                    | \$0.00       |
| Replace                    |          |          | Replace                   | ψο.σσ        |
| Trash Out                  |          | ψ0.00    | Kitchen Cabinets          |              |
| Required                   |          | \$0.00   | Repair                    | \$0.00       |
| Clean                      |          |          | Replace                   | \$0.00       |
| Carpet                     |          |          | Sink                      | ψ0.00        |
| Requires Cleaning          |          | \$0.00   | Replace                   | \$0.00       |
| Replace                    | 1        | \$600.00 |                           | , ,          |
| Vinyl                      | · ,      | φοσοίσο  | Tub/Surround              |              |
| Requires Cleaning          | 1        | \$50.00  | Repair                    | \$0.00       |
| Replace                    | ·        |          | Replace                   | ψο.σσ        |
| Paint                      |          | ψ0.00    | Bath Vanity/Countertop    |              |
| Touch Up                   |          | \$0.00   | Repair                    | \$0.00       |
| Complete Paint Job         | 1        | \$800.00 |                           | \$0.00       |
| Final Clean                | !]       | ψ000.00  | Toilet                    | ψ0.00        |
| Yes                        |          | \$0.00   | Repair                    | \$0.00       |
| No                         |          | ψ0.00    | Replace                   | \$0.00       |
| Window Coverings           |          |          | Water Heater              | ψ0.00        |
| Replace                    |          | \$0.00   | Missing                   | \$0.00       |
| Tropiace                   |          |          | Repair                    | φ0.00        |
| Interior Doors             |          |          | HVAC                      |              |
| Repair                     |          |          | Missing                   | \$0.00       |
| Replace                    |          |          | Repair                    | Ψ0.00        |
| Drywall Damage             |          | φ0.00    | Electric Fixtures         |              |
| Estimate Quick \$\$ Amount |          | 00.02    | Missing                   | \$0.00       |
| Estimate Quick \$\$ Amount |          |          |                           |              |
| Refrigerator               |          |          | Repair Smoke/CO Detectors | \$0.00       |
| Missing                    |          | 00.02    | Missing 1                 | \$50.00      |
|                            |          | φυ.υυ    | livissing                 | φ30.00       |
| Repair Range               |          |          | l l                       |              |
| Missing                    |          | \$0.00   |                           | \$0.00       |
|                            |          |          |                           | \$0.00       |
| Repair Vent Hood           |          |          | No Pests                  |              |
|                            |          | \$0.00   |                           | \$0.00       |
| Missing                    |          |          |                           | φυ.00        |
| Repair Dishwasher          |          |          | No Other                  |              |
|                            |          | <u></u>  |                           | <b>#0.00</b> |
| Missing                    |          | \$0.00   |                           | \$0.00       |
| Repair Rent Ready?         |          |          | Down?                     |              |
| _                          |          |          |                           |              |
| Yes                        |          |          | Yes                       |              |
| No                         |          |          | No                        |              |

\$1,500.00

Total

| Interio | <u>ors</u> |
|---------|------------|
| Front   | Do         |
|         |            |

| Front Door                 | Quantity |            | Washer/Dryer           | Quantity |
|----------------------------|----------|------------|------------------------|----------|
| Repair                     |          | \$0.00     | Repair                 | \$0.0    |
| Replace                    |          |            | Replace                |          |
| Trash Out                  |          | •          | Kitchen Cabinets       | •        |
| Required                   |          | \$0.00     | Repair                 | \$0.0    |
| Clean                      |          |            | Replace                | \$0.0    |
| Carpet                     |          |            | Sink                   | 7        |
| Requires Cleaning          |          | \$0.00     | Replace                | \$0.0    |
| Replace                    | 1        | \$600.00   |                        |          |
| Vinyl                      | •        |            | Tub/Surround           | •        |
| Requires Cleaning          | 1        | \$50.00    | Repair                 | \$0.0    |
| Replace                    |          | \$0.00     | Replace                |          |
| Paint                      |          |            | Bath Vanity/Countertop |          |
| Touch Up                   |          | \$0.00     | Repair                 | \$0.0    |
| Complete Paint Job         | 1        | \$800.00   | Replace                | \$0.0    |
| Final Clean                |          |            | Toilet                 | •        |
| Yes                        |          | \$0.00     | Repair                 | \$0.0    |
| No                         |          |            | Replace                | \$0.0    |
| Window Coverings           |          |            | Water Heater           | •        |
| Replace                    |          | \$0.00     | Missing                | \$0.0    |
|                            |          |            | Repair                 |          |
| Interior Doors             |          |            | HVAC                   |          |
| Repair                     |          | \$0.00     | Missing                | \$0.0    |
| Replace                    |          | \$0.00     | Repair                 |          |
| Drywall Damage             | _        |            | Electric Fixtures      |          |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                | \$0.0    |
|                            |          |            | Repair                 | \$0.0    |
| Refrigerator               |          |            | Smoke/CO Detectors     |          |
| Missing                    |          | \$0.00     | Missing                | 1 \$50.0 |
| Repair                     |          |            |                        |          |
| Range                      | ,        |            | Mold                   |          |
| Missing                    |          | \$0.00     | Yes                    | \$0.0    |
| Repair                     |          |            | No                     |          |
| Vent Hood                  |          |            | Pests                  |          |
| Missing                    |          | \$0.00     | Yes                    | \$0.0    |
| Repair                     |          |            | No                     |          |
| Dishwasher                 |          |            | Other                  |          |
| Missing                    |          | \$0.00     |                        | \$0.0    |
| Repair                     |          |            |                        |          |
| Rent Ready?                |          |            | Down?                  |          |
| Yes                        |          |            | Yes                    |          |
| No                         |          |            | No                     |          |
|                            | Total    | \$1,500.00 |                        |          |
|                            |          |            |                        |          |

# 2 Overall Fannie Mae Rating

| Interiors<br>Front Door    | Quantity |               | Washer/Dryer             | Quantity |         |
|----------------------------|----------|---------------|--------------------------|----------|---------|
|                            | Quantity | <b>20.00</b>  |                          | Quantity | \$0.00  |
| Repair                     |          |               | Repair                   |          | \$0.00  |
| Replace<br>Trash Out       |          | \$0.00        | Replace Kitchen Cabinets |          |         |
|                            |          | <b>#</b> 0.00 |                          |          | Φ0.00   |
| Required                   |          | \$0.00        | Repair                   |          | \$0.00  |
| Clean                      |          |               | Replace                  |          | \$0.00  |
| Carpet                     | Γ        |               | Sink                     | T        |         |
| Requires Cleaning          |          |               | Replace                  |          | \$0.00  |
| Replace                    | 1        | \$600.00      |                          |          |         |
| Vinyl                      | <u> </u> |               | Tub/Surround             | ı        | 1       |
| Requires Cleaning          | 1        | \$50.00       | Repair                   |          | \$0.00  |
| Replace                    |          | \$0.00        | Replace                  |          |         |
| Paint                      |          |               | Bath Vanity/Countertop   |          |         |
| Touch Up                   |          | \$0.00        | Repair                   |          | \$0.00  |
| Complete Paint Job         | 1        | \$800.00      | Replace                  |          | \$0.00  |
| Final Clean                |          |               | Toilet                   |          |         |
| Yes                        |          | \$0.00        | Repair                   |          | \$0.00  |
| No                         |          |               | Replace                  |          | \$0.00  |
| Window Coverings           |          |               | Water Heater             |          | ,       |
| Replace                    |          | \$0.00        | Missing                  |          | \$0.00  |
|                            |          |               | Repair                   |          | ,       |
| Interior Doors             |          |               | HVAC                     |          |         |
| Repair                     |          | \$0.00        | Missing                  |          | \$0.00  |
| Replace                    |          |               | Repair                   |          | ψ0.00   |
| Drywall Damage             |          | ψ0.00         | Electric Fixtures        |          |         |
| Estimate Quick \$\$ Amount |          | \$0.00        | Missing                  |          | \$0.00  |
| Louinato Quiok φφ / unount |          | ψ0.00         | Repair                   |          | \$0.00  |
| Refrigerator               |          |               | Smoke/CO Detectors       |          | φυ.υυ   |
| Missing                    |          | 00.02         | Missing                  | 1        | \$50.00 |
|                            |          | ψ0.00         | IVIISSIIIG               | '        | ψ50.00  |
| Repair<br>Range            |          |               | <u>l</u><br>Mold         |          |         |
|                            |          | \$0.00        |                          |          | \$0.00  |
| Missing                    |          | \$0.00        |                          |          | \$0.00  |
| Repair<br>Vent Hood        |          |               | No                       |          |         |
| Vent Hood                  |          | <b>*</b>      | Pests                    | Г Т      | Φο οο   |
| Missing                    |          | \$0.00        |                          |          | \$0.00  |
| Repair                     |          |               | No                       |          |         |
| Dishwasher                 |          |               | Other                    | <u> </u> | . 1     |
| Missing                    |          | \$0.00        |                          |          | \$0.00  |
| Repair                     |          |               |                          |          |         |
| Rent Ready?                | <u></u>  |               | Down?                    | T T      |         |
| Yes                        |          |               | Yes                      |          |         |
| No                         |          |               | No                       |          |         |
|                            | Total    | \$1,500.00    |                          |          |         |

| Interiors |
|-----------|
|           |

| Front Door                 | Quantity |            | Washer/Dryer           | Quantity |             |
|----------------------------|----------|------------|------------------------|----------|-------------|
| Repair                     |          | \$0.00     | Repair                 |          | \$0.00      |
| Replace                    |          |            | Replace                |          | ·           |
| Trash Out                  | •        | 70.00      | Kitchen Cabinets       | -        |             |
| Required                   |          | \$0.00     | Repair                 |          | \$0.00      |
| Clean                      |          |            | Replace                |          | \$0.00      |
| Carpet                     | •        |            | Sink                   | -        | *           |
| Requires Cleaning          | 1        | \$175.00   | Replace                |          | \$0.00      |
| Replace                    |          | \$0.00     | ·                      |          |             |
| Vinyl                      | •        |            | Tub/Surround           | •        |             |
| Requires Cleaning          | 1        | \$50.00    | Repair                 |          | \$0.00      |
| Replace                    |          |            | Replace                |          |             |
| Paint                      | •        | ·          | Bath Vanity/Countertop | •        |             |
| Touch Up                   |          | \$0.00     | Repair                 |          | \$0.00      |
| Complete Paint Job         | 1        | \$800.00   | · ·                    |          | \$0.00      |
| Final Clean                | •        | ,          | Toilet                 | -        | *           |
| Yes                        |          | \$0.00     | Repair                 |          | \$0.00      |
| No                         |          |            | Replace                |          | \$0.00      |
| Window Coverings           | -        |            | Water Heater           | -        | <del></del> |
| Replace                    |          | \$0.00     | Missing                |          | \$0.00      |
| •                          |          |            | Repair                 |          | ·           |
| Interior Doors             | _        |            | HVAC                   | 1        |             |
| Repair                     |          | \$0.00     | Missing                |          | \$0.00      |
| Replace                    |          |            | Repair                 |          | ·           |
| Drywall Damage             | •        | 75.55      | Electric Fixtures      |          |             |
| Estimate Quick \$\$ Amount |          | \$0.00     | Missing                |          | \$0.00      |
| **                         |          |            | Repair                 |          | \$0.00      |
| Refrigerator               |          |            | Smoke/CO Detectors     |          | ψο.σσ       |
| Missing                    |          | \$0.00     | Missing                | 1        | \$50.00     |
| Repair                     |          | ·          |                        |          | ·           |
| Range                      |          |            | Mold                   | 1        |             |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00      |
| Repair                     |          |            | No                     |          | ·           |
| Vent Hood                  |          |            | Pests                  |          |             |
| Missing                    |          | \$0.00     | Yes                    |          | \$0.00      |
| Repair                     |          |            | No                     |          |             |
| Dishwasher                 | _        |            | Other                  |          |             |
| Missing                    |          | \$0.00     |                        |          | \$0.00      |
| Repair                     |          |            |                        |          | , -         |
| Rent Ready?                |          |            | Down?                  |          |             |
| Yes                        |          |            | Yes                    |          |             |
| No                         |          |            | No                     |          |             |
| -                          | Total    | \$1,075.00 |                        |          |             |
|                            |          | Ψ.,σ.σ.σ.σ | i e                    | i I      |             |

| Interio | <u>ors</u> |
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| Front   | Do         |

| Front Door                 | Quantity |              | Washer/Dryer           | Quantity  |
|----------------------------|----------|--------------|------------------------|-----------|
| Repair                     |          | \$0.00       | Repair                 | \$0.00    |
| Replace                    |          |              | Replace                | · ·       |
| Trash Out                  |          | Ψ0.00        | Kitchen Cabinets       | l l       |
| Required                   |          | \$0.00       | Repair                 | \$0.00    |
| Clean                      |          |              | Replace                | \$0.00    |
| Carpet                     |          |              | Sink                   | j \$0.00  |
|                            |          | <u>Фо</u> оо |                        | to 00     |
| Requires Cleaning          |          |              | Replace                | \$0.00    |
| Replace                    | 1        | \$600.00     | Lab/Surround           |           |
| Vinyl                      | .1       | *            |                        | T         |
| Requires Cleaning          | 1        | \$50.00      | · ·                    | \$0.00    |
| Replace                    |          | \$0.00       | Replace                |           |
| Paint                      |          |              | Bath Vanity/Countertop |           |
| Touch Up                   |          | \$0.00       | Repair                 | \$0.00    |
| Complete Paint Job         | 1        | \$800.00     | Replace                | \$0.00    |
| Final Clean                |          |              | Toilet                 |           |
| Yes                        |          | \$0.00       | Repair                 | \$0.00    |
| No                         |          |              | Replace                | \$0.00    |
| Window Coverings           |          |              | Water Heater           | Ψ0.00     |
| Replace                    |          | \$0.00       | Missing                | \$0.00    |
| Replace                    |          |              | Repair                 | Ψ0.00     |
| Interior Doors             |          |              | HVAC                   |           |
|                            |          |              | Missing                | \$0.00    |
| Repair                     |          |              | _                      | \$0.00    |
| Replace Present            |          | \$0.00       | Repair                 |           |
| Drywall Damage             |          |              |                        | T         |
| Estimate Quick \$\$ Amount |          |              | Missing                | \$0.00    |
|                            |          |              | Repair                 | \$0.00    |
| Refrigerator               |          |              | Smoke/CO Detectors     |           |
| Missing                    |          | \$0.00       | Missing                | 1 \$50.00 |
| Repair                     |          |              |                        |           |
| Range                      |          |              | Mold                   |           |
| Missing                    |          | \$0.00       | Yes                    | \$0.00    |
| Repair                     |          |              | No                     |           |
| Vent Hood                  | •        |              | Pests                  |           |
| Missing                    |          | \$0.00       | Yes                    | \$0.00    |
| Repair                     |          |              | No                     |           |
| Dishwasher                 |          |              | Other                  | I         |
| Missing                    |          | \$0.00       |                        | \$0.00    |
|                            |          | ψ0.00        |                        | ψ0.00     |
| Repair Rent Ready?         |          |              | Down?                  |           |
|                            | T        |              | Yes                    |           |
| Yes                        |          |              |                        |           |
| No                         | Total    |              | No                     |           |
| 1                          |          | \$1,500.00   |                        |           |

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| Front Door                 | Quantity |                 | Washer/Dryer           | Quantity    |              |
|----------------------------|----------|-----------------|------------------------|-------------|--------------|
|                            | Quartity | 00.02           | Repair                 | Quartity    | \$0.00       |
| Repair                     |          |                 | •                      |             | \$0.00       |
| Replace                    |          | \$0.00          | Replace                |             |              |
| Trash Out                  |          |                 | Kitchen Cabinets       | 1           |              |
| Required                   |          |                 | Repair                 |             | \$0.00       |
| Clean                      |          |                 | Replace                |             | \$0.00       |
| Carpet                     |          |                 | Sink                   |             |              |
| Requires Cleaning          |          | \$0.00          | Replace                |             | \$0.00       |
| Replace                    | 1        | \$600.00        |                        |             |              |
| Vinyl                      |          |                 | Tub/Surround           |             |              |
| Requires Cleaning          | 1        | \$50.00         | Repair                 |             | \$0.00       |
| Replace                    |          | \$0.00          | Replace                |             |              |
| Paint                      |          |                 | Bath Vanity/Countertop |             |              |
| Touch Up                   |          | \$0.00          | Repair                 |             | \$0.00       |
| Complete Paint Job         | 1        | \$800.00        |                        |             | \$0.00       |
| Final Clean                |          | <b>4</b> 000000 | Toilet                 | <u>'</u>    | <del> </del> |
| Yes                        |          | \$0.00          | Repair                 |             | \$0.00       |
| No                         |          |                 | Replace                |             | \$0.00       |
| Window Coverings           |          |                 | Water Heater           |             | φυ.υυ        |
|                            |          | <b>#0.00</b>    |                        |             | ФО ОО        |
| Replace                    |          |                 | Missing                |             | \$0.00       |
| <u> </u>                   |          |                 | Repair                 |             |              |
| Interior Doors             |          |                 | HVAC                   | <del></del> |              |
| Repair                     |          |                 | Missing                |             | \$0.00       |
| Replace                    |          | \$0.00          | Repair                 |             |              |
| Drywall Damage             |          |                 | Electric Fixtures      |             | 1            |
| Estimate Quick \$\$ Amount |          | \$0.00          | Missing                |             | \$0.00       |
|                            |          |                 | Repair                 |             | \$0.00       |
| Refrigerator               |          |                 | Smoke/CO Detectors     |             |              |
| Missing                    |          | \$0.00          | Missing                | 1           | \$50.00      |
| Repair                     |          |                 |                        |             |              |
| Range                      |          |                 | Mold                   | •           |              |
| Missing                    |          | \$0.00          | Yes                    |             | \$0.00       |
| Repair                     |          |                 | No                     |             |              |
| Vent Hood                  |          |                 | Pests                  | 1           |              |
| Missing                    |          | \$0.00          |                        |             | \$0.00       |
| Repair                     |          |                 | No                     |             | ¥ •          |
| Dishwasher                 |          | <u> </u>        | Other                  | 1           |              |
| Missing                    |          | \$0.00          | -                      |             | \$0.00       |
| Repair                     |          | ψ3.50           |                        |             | Ψ0.00        |
| Rent Ready?                |          | <u> </u>        | Down?                  | 1           |              |
| Yes                        |          |                 | Yes                    |             |              |
|                            |          |                 |                        |             |              |
| No                         | Total    | \$1,500.00      | No                     | +           |              |
|                            |          |                 |                        |             |              |

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| 1           | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$600.00<br>\$50.00<br>\$0.00 | Tub/Surround  | \$0.00<br>\$0.00<br>\$0.00<br>\$0.00 |
|-------------|---|---|--------------------------------------|
| 1           | \$0.00<br>\$0.00<br>\$600.00<br>\$50.00<br>\$0.00                     | Repair Replace Sink Replace Tub/Surround Repair Replace | \$0.00                               |
| 1           | \$0.00<br>\$0.00<br>\$600.00<br>\$50.00<br>\$0.00                     | Repair Replace Sink Replace Tub/Surround Repair Replace | \$0.00                               |
| 1           | \$0.00<br>\$600.00<br>\$50.00<br>\$0.00                               | Replace Sink Replace Tub/Surround Repair Replace        | \$0.00                               |
| 1           | \$0.00<br>\$600.00<br>\$50.00<br>\$0.00                               | Replace Sink Replace Tub/Surround Repair Replace        | \$0.00                               |
| 1           | \$0.00<br>\$600.00<br>\$50.00<br>\$0.00                               | Replace  Tub/Surround  Repair Replace                   | \$0.00                               |
| 1           | \$600.00<br>\$50.00<br>\$0.00   | Tub/Surround Repair Replace                             |                                      |
| 1           | \$600.00<br>\$50.00<br>\$0.00   | Tub/Surround Repair Replace                             |                                      |
| 1           | \$50.00<br>\$0.00   | Tub/Surround Repair Replace                             | \$0.00                               |
|             | \$50.00<br>\$0.00   | Repair<br>Replace                                       | \$0.00                               |
| 1           | \$0.00  | Replace   | ' ' ' ' '                            |
| 1           | ī   |   |                                      |
| 1           |   | Datii Vainty/Obuiltertop                                |                                      |
| 1           | 7 1   |   | \$0.00                               |
| '\          | \$800.00  | · ·   | \$0.00                               |
|             |   | Toilet  | ψ0.00                                |
|             | \$0.00  | Repair  | \$0.00                               |
|             |   | Replace   | \$0.00                               |
|             |   | Water Heater  |                                      |
|             |   | Missing   | \$0.00                               |
|             |   | Repair  | ψ0.00                                |
|             |   | HVAC  |                                      |
|             |   | Missing   | \$0.00                               |
|             |   | Repair  | ψ0.00                                |
|             |   | Electric Fixtures                                       |                                      |
|             |   | Missing   | \$0.00                               |
|             |   | · ·   |                                      |
|             |   |   | \$0.00                               |
|             |   |   | 1 \$50.00                            |
|             | \$0.00  | Missing   | η φ30.00                             |
|             |   | Mold  |                                      |
|             |   |   | 00.00                                |
|             |   |   | \$0.00                               |
|             |   |   |                                      |
|             |   |   | Ф                                    |
|             |   |   | \$0.00                               |
|             |   |   |                                      |
|             |   | Other   |                                      |
|             | \$0.00  |   | \$0.00                               |
|             |   | Dawa 2  |                                      |
| <del></del> |   |   |                                      |
|             |   |   |                                      |
| I           |   |   |                                      |
|             | \$1,500.00  |   |                                      |
|             |   | \$0.00<br>\$0.00<br>\$0.00                              | Down?  Yes  No                       |

| Front Door                          | Quantity   |        | Washer/Dryer           | Quantity |
|-------------------------------------|------------|--------|------------------------|----------|
| Repair                              | ,          | \$0.00 | Repair                 | \$0.0    |
| Replace                             |            |        | Replace                |          |
| Trash Out                           |            | ψ0.00  | Kitchen Cabinets       | ı        |
| Required                            |            | \$0.00 | Repair                 | \$0.0    |
| Clean                               |            |        | Replace                | \$0.0    |
| Carpet                              |            |        | Sink                   | ,        |
| Requires Cleaning                   |            | \$0.00 | Replace                | \$0.0    |
| Replace                             |            | \$0.00 | •                      |          |
| Vinyl                               |            | ψ0.00  | Tub/Surround           | <u> </u> |
| Requires Cleaning                   |            | \$0.00 | Repair                 | \$0.0    |
| Replace                             |            |        | Replace                |          |
| Paint                               |            | ψ0.00  | Bath Vanity/Countertop | <u> </u> |
| Touch Up                            |            | \$0.00 | Repair                 | \$0.0    |
| Complete Paint Job                  |            |        | Replace                | \$0.0    |
| Final Clean                         |            | ψ0.00  | Toilet                 | ψ0.0     |
| Yes                                 |            | \$0.00 | Repair                 | \$0.0    |
| No                                  |            |        | Replace                | \$0.0    |
| Window Coverings                    |            |        | Water Heater           | ψυ       |
| Replace                             |            | \$0.00 | Missing                | \$0.0    |
| l topiass                           |            |        | Repair                 |          |
| Interior Doors                      |            |        | HVAC                   | l .      |
| Repair                              |            | \$0.00 | Missing                | \$0.0    |
| Replace                             |            |        | Repair                 |          |
| Drywall Damage                      |            | ψ0.00  | Electric Fixtures      |          |
| Estimate Quick \$\$ Amount          |            | \$0.00 | Missing                | \$0.0    |
| Louisiate Quiek \$\psi\$ / tillount |            |        | Repair                 | \$0.0    |
| Refrigerator                        |            |        | Smoke/CO Detectors     | ψ0.0     |
| Missing                             |            | \$0.00 | Missing                | \$0.0    |
| Repair                              |            | ψ0.00  | g                      | <b></b>  |
| Range                               |            |        | Mold                   | L        |
| Missing                             |            | \$0.00 |                        | \$0.0    |
| Repair                              |            | ψ0.00  | No                     | ψ0.0     |
| Vent Hood                           |            |        | Pests                  | I        |
| Missing                             | I          | \$0.00 |                        | \$0.0    |
| Repair                              |            |        | No                     | ψυ.      |
| Dishwasher                          |            |        | Other                  | I        |
| Missing                             |            | \$0.00 |                        | \$0.0    |
| Repair                              |            | ψυ.υυ  |                        | φυ.      |
| Rent Ready?                         |            |        | Down?                  | I        |
| Yes Yes                             | 1          |        | Yes                    |          |
|                                     | '          |        | No                     |          |
| No T                                | -<br>Total | \$0.00 | INU                    |          |
| 1                                   | Ulai       | \$0.00 |                        |          |

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| Front Door                     | Quantity |               | Washer/Dryer           | Quantity  |
|--------------------------------|----------|---------------|------------------------|-----------|
| Repair                         | j        | \$0.00        | Repair                 | \$0.00    |
| Replace                        |          |               | Replace                | ·         |
| Trash Out                      |          | ******        | Kitchen Cabinets       |           |
| Required                       |          | \$0.00        | Repair                 | \$0.00    |
| Clean                          |          |               | Replace                | \$0.00    |
| Carpet                         |          |               | Sink                   | ψ0.00     |
| Requires Cleaning              |          | \$0.00        | Replace                | \$0.00    |
| Replace                        | 1        | \$600.00      | · ·                    | Ψ0.00     |
| Vinyl                          | IJ       | \$600.00      | Tub/Surround           |           |
| Requires Cleaning              |          | \$0.00        | Repair                 | \$0.00    |
| Replace                        | 1        | \$225.00      | · ·                    | Ψ0.00     |
| Paint                          | l l      | φ225.00       | Bath Vanity/Countertop |           |
| Touch Up                       |          | \$0.00        | Repair                 | \$0.00    |
| i i                            | 1        | \$800.00      | · ·                    | \$0.00    |
| Complete Paint Job Final Clean | I        | \$600.00      | Toilet                 | φυ.υυ     |
|                                |          | <b>*</b> 0.00 |                        | \$0.00    |
| Yes                            |          |               | Repair                 |           |
| No Window Coverings            |          |               | Replace Water Heater   | \$0.00    |
|                                |          |               |                        | 40.00     |
| Replace                        |          |               | Missing                | \$0.00    |
|                                |          |               | Repair                 |           |
| Interior Doors                 |          |               | HVAC                   |           |
| Repair                         |          |               | Missing                | \$0.00    |
| Replace                        |          | \$0.00        | Repair                 |           |
| Drywall Damage                 |          |               | Electric Fixtures      |           |
| Estimate Quick \$\$ Amount     |          | \$0.00        | Missing                | \$0.00    |
|                                |          |               | Repair                 | \$0.00    |
| Refrigerator                   |          |               | Smoke/CO Detectors     |           |
| Missing                        | 1        | \$500.00      | Missing                | 1 \$50.00 |
| Repair                         |          |               |                        |           |
| Range                          |          |               | Mold                   |           |
| Missing                        |          | \$0.00        | Yes                    | \$0.00    |
| Repair                         |          |               | No                     |           |
| Vent Hood                      |          |               | Pests                  | · ·       |
| Missing                        |          | \$0.00        | Yes                    | \$0.00    |
| Repair                         |          |               | No                     |           |
| Dishwasher                     |          |               | Other                  | 1         |
| Missing                        |          | \$0.00        |                        | \$0.00    |
| Repair                         |          | ,             |                        |           |
| Rent Ready?                    |          |               | Down?                  | ı         |
| Yes                            |          |               | Yes                    |           |
| No                             |          |               | No                     |           |
|                                | Total    | \$2,175.00    |                        |           |
|                                | i Stai   | φ2, 175.00    |                        |           |

| Interiors<br>Front Door    | Quantity |         | Washer/Dryer                 | Quantity |        |
|----------------------------|----------|---------|------------------------------|----------|--------|
| Repair                     | Gunny    | \$0.00  | Repair                       | Quantity | \$0.00 |
| Replace                    |          |         | Replace                      |          | ψ0.00  |
| Trash Out                  |          | φυ.υυ   | Kitchen Cabinets             |          |        |
| Required                   |          | \$0.00  | Repair                       |          | \$0.00 |
| Clean                      |          |         | Replace                      |          | \$0.00 |
| Carpet                     |          |         | Sink                         |          | ψ0.00  |
| Requires Cleaning          |          | \$0.00  | Replace                      |          | \$0.00 |
| Replace                    |          | \$0.00  |                              |          | Ψ0.00  |
| Vinyl                      |          | φυ.υυ   | Tub/Surround                 |          |        |
| Requires Cleaning          |          | \$0.00  | Repair                       |          | \$0.00 |
| Replace                    |          |         | Replace                      |          | Ψ0.00  |
| Paint                      |          | φυ.υυ   | Bath Vanity/Countertop       |          |        |
| Touch Up                   |          | \$0.00  | Repair                       |          | \$0.00 |
| Complete Paint Job         |          |         | Replace                      |          | \$0.00 |
| Final Clean                |          | φυ.υυ   | Toilet                       |          | φυ.υυ  |
| Yes                        |          | 00.00   | Repair                       |          | \$0.00 |
|                            |          |         | · ·                          |          |        |
| No Window Coverings        |          |         | Replace Water Heater         |          | \$0.00 |
|                            |          | T 00 00 |                              |          | \$0.00 |
| Replace                    |          |         | Missing                      |          | \$0.00 |
| Interior Doors             |          |         | Repair<br>HVAC               |          |        |
|                            |          | 00.00   |                              |          | \$0.00 |
| Repair                     |          |         | Missing                      |          | \$0.00 |
| Replace  Drywall Damage    |          | \$0.00  | Repair<br>Electric Fixtures  |          |        |
|                            |          | Φ0.00   |                              |          | Ф0.00  |
| Estimate Quick \$\$ Amount |          | \$0.00  | Missing                      |          | \$0.00 |
| Refrigerator               |          |         | Repair<br>Smoke/CO Detectors |          | \$0.00 |
|                            |          | Φ0.00   |                              |          | Ф0.00  |
| Missing                    |          | \$0.00  | Missing                      |          | \$0.00 |
| Repair                     |          |         | Mold                         |          |        |
| Range                      |          | T #0.00 |                              |          | Φο οο  |
| Missing                    |          | \$0.00  |                              |          | \$0.00 |
| Repair                     |          |         | No                           |          |        |
| Vent Hood                  | T        | T       | Pests                        |          |        |
| Missing                    |          | \$0.00  |                              |          | \$0.00 |
| Repair                     |          |         | No                           |          |        |
| Dishwasher                 | <u> </u> | 1 .     | Other                        | Т        | . 1    |
| Missing                    |          | \$0.00  |                              |          | \$0.00 |
| Repair                     |          |         |                              |          |        |
| Rent Ready?                | Τ        | 1       | Down?                        | <u> </u> |        |
| Yes                        |          |         | Yes                          |          |        |
| No                         |          |         | No                           |          |        |
|                            | Total    | \$0.00  |                              |          |        |

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|------------|------------|------------|--|
| _          |            | _          |  |

| Front Door                 | Quantity |              | Washer/Dryer             | Quantity |
|----------------------------|----------|--------------|--------------------------|----------|
| Repair                     |          | \$0.00       | Repair                   | \$0.00   |
| Replace                    |          |              | Replace                  | ·        |
| Trash Out                  |          | ψ0.00        | Kitchen Cabinets         |          |
| Required                   |          | \$0.00       | Repair                   | \$0.00   |
| Clean                      |          |              | Replace                  | \$0.00   |
| Carpet                     |          |              | Sink                     | βυ.υυ    |
|                            |          | <u>Фо</u> оо |                          | ф        |
| Requires Cleaning          |          |              | Replace                  | \$0.00   |
| Replace                    |          | \$0.00       | <br>Tub/Surround         |          |
| Vinyl                      |          |              |                          | 40.00    |
| Requires Cleaning          |          |              | Repair                   | \$0.00   |
| Replace                    |          | \$0.00       | Replace                  |          |
| Paint                      |          |              | Bath Vanity/Countertop   |          |
| Touch Up                   |          | \$0.00       | Repair                   | \$0.00   |
| Complete Paint Job         |          | \$0.00       | Replace                  | \$0.00   |
| Final Clean                |          |              | Toilet                   |          |
| Yes                        |          | \$0.00       | Repair                   | \$0.00   |
| No                         |          |              | Replace                  | \$0.00   |
| Window Coverings           |          |              | Water Heater             | Ψ0.00    |
| Replace                    |          | \$0.00       | Missing                  | \$0.00   |
| The place                  |          |              | Repair                   | Ψ0.00    |
| Interior Doors             |          |              | HVAC                     |          |
|                            |          |              | Missing                  | \$0.00   |
| Repair                     |          |              | - I                      | \$0.00   |
| Replace Drywall Damage     |          | \$0.00       | Repair Electric Fixtures |          |
|                            | T        | • • • • •    |                          | 1 ***    |
| Estimate Quick \$\$ Amount |          |              | Missing                  | \$0.00   |
|                            |          |              | Repair                   | \$0.00   |
| Refrigerator               |          |              | Smoke/CO Detectors       |          |
| Missing                    |          | \$0.00       | Missing                  | \$0.00   |
| Repair                     |          |              |                          |          |
| Range                      |          |              | Mold                     |          |
| Missing                    |          | \$0.00       | Yes                      | \$0.00   |
| Repair                     |          |              | No                       |          |
| Vent Hood                  | •        |              | Pests                    | •        |
| Missing                    |          | \$0.00       | Yes                      | \$0.00   |
| Repair                     |          |              | No                       |          |
| Dishwasher                 | L        |              | Other                    |          |
| Missing                    |          | \$0.00       |                          | \$0.00   |
| Repair                     |          | ψ0.00        |                          |          |
| Rent Ready?                | <b>_</b> |              | Down?                    | I        |
| Yes                        | I        |              | Yes                      |          |
|                            |          |              |                          |          |
| No -                       | Γotal    | \$0.00       | No                       |          |
|                            | . ozai   |              |                          |          |

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| Front Door   | Quantity   | Washer/Dryer   | Quantity                               |
|--|------------|--|--|
| Repair   |            | 00 Repair  | \$0.00                                 |
| Replace  |            | 00 Replace   |  |
| Trash Out  | γ ψο.      | Kitchen Cabinets   | L                                      |
| Required   | \$0.0      | 0 Repair   | \$0.00                                 |
| Clean  |            | Replace  | \$0.00                                 |
| Carpet   |            | Sink   | ψο.σσ                                  |
| Requires Cleaning  | \$0.0      | 00 Replace   | \$0.00                                 |
| Replace  | \$0.0      |  | ψο.σσ                                  |
| Vinyl  | ψυ         | Tub/Surround   |  |
| Requires Cleaning  | \$0.0      | 00 Repair  | \$0.00                                 |
| Replace  | <b>I</b>   | 00 Replace   | ,,,,,                                  |
| Paint  | ψο         | Bath Vanity/Countertop   |  |
| Touch Up   | \$0.0      | 0 Repair   | \$0.00                                 |
| Complete Paint Job   |            | 00 Replace   | \$0.00                                 |
| Final Clean  | ψ0.0       | Toilet   | ψο.σσ                                  |
| Yes  | \$0.0      | 00 Repair  | \$0.00                                 |
| No   | ļ          | Replace  | \$0.00                                 |
| Window Coverings   | <u> </u>   | Water Heater   | ψο.σσ                                  |
| Replace  | \$0.0      | 00 Missing   | \$0.00                                 |
| The place  | <b></b>    | Repair   | ψο.σσ                                  |
| Interior Doors   | l          | HVAC   |  |
| Repair   | \$0.0      | 00 Missing   | \$0.00                                 |
| Replace  |            | 00 Repair  | 49.00                                  |
| Drywall Damage   | Ψ0.0       | Electric Fixtures  |  |
| Estimate Quick \$\$ Amount   | \$0.0      | 00 Missing   | \$0.00                                 |
| Louinate Quiek \$\$\psi\$ \tau\tau\tau\tau\tau\tau\tau\tau\tau\tau | Ψ0.0       | Repair   | \$0.00                                 |
| Refrigerator   | L.         | Smoke/CO Detectors   | ψ0.00                                  |
| Missing  | \$0.0      | 00 Missing   | \$0.00                                 |
| Repair   | <b></b>    | in in its | ψο.σσ                                  |
| Range  | L.         | Mold   |  |
| Missing  | \$0.0      | 00 Yes   | \$0.00                                 |
| Repair   | Ψ0.0       | No   | ψο.σσ                                  |
| Vent Hood  | I          | Pests  |  |
| Missing  | \$0.0      | 00 Yes   | \$0.00                                 |
| Repair   | ψο         | No   | \$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\ |
| Dishwasher   | I          | Other  | I                                      |
| Missing  | \$0.0      |  | \$0.00                                 |
| Repair   | ψυ.        | ·  | ψ0.00                                  |
| Rent Ready?  | L          | Down?  | I                                      |
| Yes  | I          | Yes  |  |
| No   |            | No   |  |
|  | otal \$0.0 |  |  |
| "  | 50.0       | ' <sup>'</sup>   |  |

Yes

No

Total

# 2 Overall Fannie Mae Rating

| Front Door                 | Quantity |          | Washer/Dryer           | Quantity |          |
|----------------------------|----------|----------|------------------------|----------|----------|
| Repair                     |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    |          | \$0.00   | Replace                |          |          |
| Trash Out                  |          | ,        | Kitchen Cabinets       | '        |          |
| Required                   |          | \$0.00   | Repair                 | 1        | \$175.00 |
| Clean                      |          |          | Replace                |          | \$0.00   |
| Carpet                     | •        |          | Sink                   |          | ·        |
| Requires Cleaning          | 1        | \$175.00 | Replace                |          | \$0.00   |
| Replace                    |          | \$0.00   |                        |          |          |
| Vinyl                      |          |          | Tub/Surround           | •        |          |
| Requires Cleaning          |          | \$0.00   | Repair                 |          | \$0.00   |
| Replace                    | 1        | \$225.00 | Replace                |          |          |
| Paint                      |          |          | Bath Vanity/Countertop | •        |          |
| Touch Up                   |          | \$0.00   | Repair                 |          | \$0.00   |
| Complete Paint Job         | 1        | \$800.00 | Replace                |          | \$0.00   |
| Final Clean                | •        | ·        | Toilet                 | -        | ·        |
| Yes                        |          | \$0.00   | Repair                 |          | \$0.00   |
| No                         |          |          | Replace                |          | \$0.00   |
| Window Coverings           | •        |          | Water Heater           | -        | ·        |
| Replace                    |          | \$0.00   | Missing                |          | \$0.00   |
|                            |          |          | Repair                 |          |          |
| Interior Doors             |          |          | HVAC                   | •        |          |
| Repair                     |          | \$0.00   | Missing                |          | \$0.00   |
| Replace                    |          | \$0.00   | Repair                 |          |          |
| Drywall Damage             |          |          | Electric Fixtures      |          |          |
| Estimate Quick \$\$ Amount |          | \$0.00   | Missing                |          | \$0.00   |
|                            |          |          | Repair                 |          | \$0.00   |
| Refrigerator               |          |          | Smoke/CO Detectors     |          |          |
| Missing                    |          | \$0.00   | Missing                |          | \$0.00   |
| Repair                     |          |          |                        |          |          |
| Range                      |          |          | Mold                   |          |          |
| Missing                    |          | \$0.00   | Yes                    |          | \$0.00   |
| Repair                     |          |          | No                     |          |          |
| Vent Hood                  |          |          | Pests                  |          |          |
| Missing                    |          | \$0.00   | Yes                    |          | \$0.00   |
| Repair                     |          |          | No                     |          |          |
| Dishwasher                 | •        |          | Other                  |          |          |
| Missing                    |          | \$0.00   |                        |          | \$0.00   |
| Repair                     |          |          |                        |          |          |
| Rent Ready?                | •        |          | Down?                  | ·        |          |
|                            |          |          | l                      |          |          |

Yes

No

\$1,375.00

| Inte | riors |
|------|-------|
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| Front Door                 | Quantity |              | Washer/Dryer             | Quantity |
|----------------------------|----------|--------------|--------------------------|----------|
| Repair                     |          | \$0.00       | Repair                   | \$0.00   |
| Replace                    |          |              | Replace                  | ·        |
| Trash Out                  |          | ψ0.00        | Kitchen Cabinets         |          |
| Required                   |          | \$0.00       | Repair                   | \$0.00   |
| Clean                      |          |              | Replace                  | \$0.00   |
| Carpet                     |          |              | Sink                     | βυ.υυ    |
|                            |          | <u>Фо</u> оо |                          | ф        |
| Requires Cleaning          |          |              | Replace                  | \$0.00   |
| Replace                    |          | \$0.00       | <br>Tub/Surround         |          |
| Vinyl                      |          |              |                          | 40.00    |
| Requires Cleaning          |          |              | Repair                   | \$0.00   |
| Replace                    |          | \$0.00       | Replace                  |          |
| Paint                      |          |              | Bath Vanity/Countertop   |          |
| Touch Up                   |          | \$0.00       | Repair                   | \$0.00   |
| Complete Paint Job         |          | \$0.00       | Replace                  | \$0.00   |
| Final Clean                |          |              | Toilet                   |          |
| Yes                        |          | \$0.00       | Repair                   | \$0.00   |
| No                         |          |              | Replace                  | \$0.00   |
| Window Coverings           |          |              | Water Heater             | Ψ0.00    |
| Replace                    |          | \$0.00       | Missing                  | \$0.00   |
| The place                  |          |              | Repair                   | Ψ0.00    |
| Interior Doors             |          |              | HVAC                     |          |
|                            |          |              | Missing                  | \$0.00   |
| Repair                     |          |              | - I                      | \$0.00   |
| Replace Drywall Damage     |          | \$0.00       | Repair Electric Fixtures |          |
|                            | T        | • • • • •    |                          | 1 ***    |
| Estimate Quick \$\$ Amount |          |              | Missing                  | \$0.00   |
|                            |          |              | Repair                   | \$0.00   |
| Refrigerator               |          |              | Smoke/CO Detectors       |          |
| Missing                    |          | \$0.00       | Missing                  | \$0.00   |
| Repair                     |          |              |                          |          |
| Range                      |          |              | Mold                     |          |
| Missing                    |          | \$0.00       | Yes                      | \$0.00   |
| Repair                     |          |              | No                       |          |
| Vent Hood                  | •        |              | Pests                    | •        |
| Missing                    |          | \$0.00       | Yes                      | \$0.00   |
| Repair                     |          |              | No                       |          |
| Dishwasher                 |          |              | Other                    |          |
| Missing                    |          | \$0.00       |                          | \$0.00   |
| Repair                     |          | ψ0.00        |                          |          |
| Rent Ready?                | <b>_</b> |              | Down?                    | I        |
| Yes                        | I        |              | Yes                      |          |
|                            |          |              |                          |          |
| No -                       | Γotal    | \$0.00       | No                       |          |
|                            | . ozai   |              |                          |          |

| Interiors                   |          |            |                        |          |                    |
|-----------------------------|----------|------------|------------------------|----------|--------------------|
| Front Door                  | Quantity | П          | Washer/Dryer           | Quantity | 1                  |
| Repair                      |          | \$0.00     | Repair                 |          | \$0.00             |
| Replace                     |          | \$0.00     | Replace                |          |                    |
| Trash Out                   |          |            | Kitchen Cabinets       |          | 1                  |
| Required                    |          | \$0.00     | Repair                 |          | \$0.00             |
| Clean                       |          |            | Replace                |          | \$0.00             |
| Carpet                      |          |            | Sink                   |          |                    |
| Requires Cleaning           |          | \$0.00     | Replace                |          | \$0.00             |
| Replace                     | 1        | \$600.00   |                        |          |                    |
| Vinyl                       |          |            | Tub/Surround           | Т        |                    |
| Requires Cleaning           | 1        | \$50.00    | Repair                 |          | \$0.00             |
| Replace                     |          | \$0.00     | Replace                |          |                    |
| Paint                       |          |            | Bath Vanity/Countertop |          |                    |
| Touch Up                    |          | \$0.00     | Repair                 |          | \$0.00             |
| Complete Paint Job          | 1        | \$800.00   | Replace                |          | \$0.00             |
| Final Clean                 | •        |            | Toilet                 | •        | ·                  |
| Yes                         |          | \$0.00     | Repair                 |          | \$0.00             |
| No                          |          |            | Replace                |          | \$0.00             |
| Window Coverings            | •        |            | Water Heater           |          | <del>*******</del> |
| Replace                     |          | \$0.00     | Missing                |          | \$0.00             |
|                             |          | , , , , ,  | Repair                 |          | , , , , ,          |
| Interior Doors              |          |            | HVAC                   |          |                    |
| Repair                      |          | \$0.00     | Missing                |          | \$0.00             |
| Replace                     |          |            | Repair                 |          | , , , , ,          |
| Drywall Damage              | 1        | ψο.σσ      | Electric Fixtures      | L        |                    |
| Estimate Quick \$\$ Amount  |          | \$0.00     | Missing                |          | \$0.00             |
|                             |          |            | Repair                 |          | \$0.00             |
| Refrigerator                |          | l          | Smoke/CO Detectors     | I L      | ψ0.00              |
| Missing                     |          | \$0.00     | Missing                | 1        | \$50.00            |
| Repair                      |          | ψ0.00      | I who on ig            |          | φου.σσ             |
| Range                       |          | <u>l</u>   | Mold                   |          |                    |
| Missing                     |          | \$0.00     |                        |          | \$0.00             |
| Repair                      |          | Ψ0.00      | No                     |          | ψ0.00              |
| Vent Hood                   |          |            | Pests                  |          |                    |
| Missing                     |          | \$0.00     |                        |          | \$0.00             |
| •                           |          | ψυ.υυ      | No                     |          | ψ0.00              |
| Repair<br><b>Dishwasher</b> |          | <u> </u>   | Other                  |          |                    |
| Missing                     |          | \$0.00     |                        | T        | \$0.00             |
| =                           |          | φυ.υυ      |                        |          | φυ.υυ              |
| Repair Rent Ready?          |          | l          | Down?                  |          |                    |
| Yes                         |          |            | Yes                    | T        |                    |
|                             |          |            |                        |          |                    |
| No                          | Total    | <b>A4</b>  | No                     | +        |                    |
|                             | Total    | \$1,500.00 |                        |          |                    |
|                             |          |            | 1                      |          |                    |

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|             | _  | _          |  |

| Front Door                 | Quantity |        | Washer/Dryer              | Quantity |               |
|----------------------------|----------|--------|---------------------------|----------|---------------|
| Repair                     |          | \$0.00 | Repair                    |          | \$0.00        |
| Replace                    |          |        | Replace                   |          | ·             |
| Trash Out                  |          | ψ0.00  | Kitchen Cabinets          |          |               |
| Required                   |          | \$0.00 | Repair                    |          | \$0.00        |
| Clean                      |          |        | Replace                   |          | \$0.00        |
| Carpet                     |          |        | Sink                      |          | ψο.σσ         |
| Requires Cleaning          |          | \$0.00 | Replace                   |          | \$0.00        |
| Replace                    |          | \$0.00 | ·                         |          | ψο.σσ         |
| Vinyl                      |          |        | Tub/Surround              |          |               |
| Requires Cleaning          |          |        | Repair                    |          | \$0.00        |
| Replace                    |          |        | Replace                   |          | ******        |
| Paint                      |          | ψο.σσ  | Bath Vanity/Countertop    |          |               |
| Touch Up                   |          | \$0.00 | Repair                    |          | \$0.00        |
| Complete Paint Job         |          |        | Replace                   |          | \$0.00        |
| Final Clean                |          |        | Toilet                    |          | ψ0.00         |
| Yes                        |          | \$0.00 | Repair                    |          | \$0.00        |
| No                         |          |        | Replace                   |          | \$0.00        |
| Window Coverings           |          |        | Water Heater              | <u> </u> | φ0.00         |
| Replace                    |          | \$0.00 | Missing                   |          | \$0.00        |
| Teplace                    |          |        | Repair                    |          | ψ0.00         |
| Interior Doors             |          |        | HVAC                      |          |               |
| Repair                     |          |        | Missing                   |          | \$0.00        |
| Replace                    |          |        | Repair                    |          | \$0.00        |
| Drywall Damage             |          | \$0.00 | Electric Fixtures         |          |               |
| Estimate Quick \$\$ Amount |          | 00.00  | Missing                   |          | \$0.00        |
| Estimate Quick \$\$ Amount |          |        | =                         |          |               |
| <br>  Refrigerator         |          |        | Repair Smoke/CO Detectors |          | \$0.00        |
|                            |          |        |                           |          | <b>\$0.00</b> |
| Missing                    |          | \$0.00 | Missing                   |          | \$0.00        |
| Repair                     |          |        | Mold                      |          |               |
| Range                      |          | #0.00  |                           |          | <b>#0.00</b>  |
| Missing                    |          | \$0.00 |                           |          | \$0.00        |
| Repair   Vent Hood         |          |        | No Pests                  |          |               |
|                            |          | Φ0.00  |                           |          | <b>#</b> 0.00 |
| Missing                    |          | \$0.00 |                           |          | \$0.00        |
| Repair                     |          |        | No Other                  |          |               |
| Dishwasher                 |          | 1      | Other                     |          |               |
| Missing                    |          | \$0.00 |                           |          | \$0.00        |
| Repair                     |          |        | D0                        |          |               |
| Rent Ready?                |          | 1      | Down?                     | Г        |               |
| Yes                        |          |        | Yes                       |          |               |
| No                         |          |        | No                        |          |               |
| i "                        | Total    | \$0.00 |                           |          |               |

|                   |          |        |                  | _        |       |
|-------------------|----------|--------|------------------|----------|-------|
| <u>Interiors</u>  |          |        |                  |          |       |
| Front Door        | Quantity |        | Washer/Dryer     | Quantity |       |
| Repair            |          | \$0.00 | Repair           |          | \$0.0 |
| Replace           |          | \$0.00 | Replace          |          |       |
| Trash Out         |          |        | Kitchen Cabinets |          |       |
| Required          |          | \$0.00 | Repair           |          | \$0.0 |
| Clean             |          |        | Replace          |          | \$0.0 |
| Carpet            |          |        | Sink             |          |       |
| Requires Cleaning |          | \$0.00 | Replace          |          | \$0.0 |
| Replace           |          | \$0.00 |                  |          |       |
| 10. 1             |          |        | T 1 /0 1         |          |       |

| Trash Out                  | •        | •      | Kitchen Cabinets       | •        |
|----------------------------|----------|--------|------------------------|----------|
| Required                   |          | \$0.00 | Repair                 | \$0.00   |
| Clean                      |          |        | Replace                | \$0.00   |
| Carpet                     |          | •      | Sink                   |          |
| Requires Cleaning          |          | \$0.00 | Replace                | \$0.00   |
| Replace                    |          | \$0.00 |                        |          |
| Vinyl                      |          |        | Tub/Surround           |          |
| Requires Cleaning          |          | \$0.00 | Repair                 | \$0.00   |
| Replace                    |          | \$0.00 | Replace                |          |
| Paint                      |          |        | Bath Vanity/Countertop |          |
| Touch Up                   |          | \$0.00 | Repair                 | \$0.00   |
| Complete Paint Job         |          | \$0.00 | Replace                | \$0.00   |
| Final Clean                |          |        | Toilet                 |          |
| Yes                        |          | \$0.00 | Repair                 | \$0.00   |
| No                         |          |        | Replace                | \$0.00   |
| Window Coverings           |          | •      | Water Heater           | •        |
| Replace                    |          | \$0.00 | Missing                | \$0.00   |
|                            |          |        | Repair                 |          |
| Interior Doors             |          | •      | HVAC                   |          |
| Repair                     |          | \$0.00 | Missing                | \$0.00   |
| Replace                    |          | \$0.00 | Repair                 |          |
| Drywall Damage             |          |        | Electric Fixtures      | •        |
| Estimate Quick \$\$ Amount |          | \$0.00 | Missing                | \$0.00   |
|                            |          |        | Repair                 | \$0.00   |
| Refrigerator               |          | •      | Smoke/CO Detectors     | •        |
| Missing                    |          | \$0.00 | Missing                | \$0.00   |
| Repair                     |          |        |                        |          |
| Range                      |          | •      | Mold                   | •        |
| Missing                    |          | \$0.00 | Yes                    | \$0.00   |
| Repair                     |          |        | No                     |          |
| Vent Hood                  | •        | •      | Pests                  | •        |
| Missing                    |          | \$0.00 | Yes                    | \$0.00   |
| Repair                     |          |        | No                     |          |
| Dishwasher                 | •        | •      | Other                  |          |
| Missing                    |          | \$0.00 |                        | \$0.00   |
| Repair                     |          |        |                        |          |
| Rent Ready?                |          |        | Down?                  | <u> </u> |
| Yes                        |          |        | Yes                    |          |
| No                         |          |        | No                     |          |
| -                          | Total    | \$0.00 |                        |          |
|                            | 1. 3.44. | ψυ.υυ  |                        |          |

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|---|---|---|----------|---|---|---|---|----------|--|
|   |   |   |          |   |   |   |   |          |  |

| Front Door                        | Quantity |               | Washer/Dryer           | Quantity |                |
|-----------------------------------|----------|---------------|------------------------|----------|----------------|
| Repair                            |          | \$0.00        | Repair                 |          | \$0.00         |
| Replace                           |          | \$0.00        | Replace                |          |                |
| Trash Out                         |          | •             | Kitchen Cabinets       | -        |                |
| Required                          |          | \$0.00        | Repair                 | 1        | \$175.00       |
| Clean                             |          |               | Replace                |          | \$0.00         |
| Carpet                            |          |               | Sink                   | <u> </u> | ψο.σσ          |
| Requires Cleaning                 |          | \$0.00        | Replace                |          | \$0.00         |
| Replace                           | 1        | \$600.00      | •                      |          | ψ0.00          |
| Vinyl                             | 1        | Ψ000.00       | Tub/Surround           | l .      |                |
| Requires Cleaning                 |          | \$0.00        | Repair                 |          | \$0.00         |
| Replace                           | 1        | \$225.00      | · ·                    |          | Ψ0.00          |
| Paint                             | l l      | Ψ223.00       | Bath Vanity/Countertop | <b>I</b> |                |
| Touch Up                          |          | 00.02         | Repair                 |          | \$0.00         |
|                                   | 4        |               | · ·                    |          |                |
| Complete Paint Job<br>Final Clean | 1        | \$800.00      | Toilet                 |          | \$0.00         |
| Yes                               |          | <b>*</b> 0.00 |                        |          | ФО 00          |
|                                   |          |               | Repair                 |          | \$0.00         |
| No Window Coverings               |          |               | Replace Water Heater   |          | \$0.00         |
| Window Coverings                  |          |               |                        |          | <b>A</b> 0 0 0 |
| Replace                           |          |               | Missing                |          | \$0.00         |
|                                   |          |               | Repair                 |          |                |
| Interior Doors                    |          |               | HVAC                   |          |                |
| Repair                            |          |               | Missing                |          | \$0.00         |
| Replace                           |          | \$0.00        | Repair                 |          |                |
| Drywall Damage                    |          |               | Electric Fixtures      |          |                |
| Estimate Quick \$\$ Amount        |          | \$0.00        | Missing                |          | \$0.00         |
|                                   |          |               | Repair                 |          | \$0.00         |
| Refrigerator                      |          |               | Smoke/CO Detectors     |          |                |
| Missing                           |          | \$0.00        | Missing                | 1        | \$50.00        |
| Repair                            |          |               |                        |          |                |
| Range                             |          |               | Mold                   | •        |                |
| Missing                           |          | \$0.00        | Yes                    |          | \$0.00         |
| Repair                            |          |               | No                     |          |                |
| Vent Hood                         |          |               | Pests                  | <u>'</u> |                |
| Missing                           |          | \$0.00        | Yes                    |          | \$0.00         |
| Repair                            |          |               | No                     |          | ,              |
| Dishwasher                        |          |               | Other                  | L        |                |
| Missing                           |          | \$0.00        |                        |          | \$0.00         |
| Repair                            |          | ψ0.00         |                        |          | Ψ0.00          |
| Rent Ready?                       |          |               | Down?                  |          |                |
| Yes                               |          |               | Yes                    |          |                |
|                                   |          |               |                        |          |                |
| No                                | Total    |               | No                     |          |                |
| 1                                 | 110131   | \$1,850.00    |                        |          |                |

# 2 Overall Fannie Mae Rating

| <u>Interiors</u><br>Front Door | Quantity |          | Washer/Dryer           | Quantity |               |
|--------------------------------|----------|----------|------------------------|----------|---------------|
| Repair                         |          | \$0.00   | Repair                 | ·        | \$0.00        |
| Replace                        |          |          | Replace                |          | · ·           |
| Trash Out                      |          | ψ0.00    | Kitchen Cabinets       |          | I             |
| Required                       |          | \$0.00   | Repair                 |          | \$0.00        |
| Clean                          |          |          | Replace                |          | \$0.00        |
| Carpet                         |          |          | Sink                   | _ L      | ψ0.00         |
| Requires Cleaning              |          | \$0.00   | Replace                |          | \$0.00        |
| Replace                        |          | \$0.00   | · '                    |          | ·             |
| Vinyl                          |          | ψ0.00    | Tub/Surround           |          | I.            |
| Requires Cleaning              |          | \$0.00   | Repair                 |          | \$0.00        |
| Replace                        |          |          | Replace                |          | , , , , ,     |
| Paint                          |          | ψ0.00    | Bath Vanity/Countertop |          | 1             |
| Touch Up                       |          | \$0.00   | Repair                 |          | \$0.00        |
| Complete Paint Job             |          |          | Replace                |          | \$0.00        |
| Final Clean                    |          | ψ0.00    | Toilet                 |          | ψο.σσ         |
| Yes                            |          | \$0.00   | Repair                 |          | \$0.00        |
| No                             |          |          | Replace                |          | \$0.00        |
| Window Coverings               |          |          | Water Heater           |          | φυ.υυ         |
| Replace                        |          | \$0.00   | Missing                |          | \$0.00        |
| Tropisso                       |          | ψο.σσ    | Repair                 |          | <b>\$5.55</b> |
| Interior Doors                 |          |          | HVAC                   |          |               |
| Repair                         |          | \$0.00   | Missing                |          | \$0.00        |
| Replace                        |          |          | Repair                 |          | <b>\$5.55</b> |
| Drywall Damage                 |          | ψ0.00    | Electric Fixtures      |          |               |
| Estimate Quick \$\$ Amount     |          | \$0.00   | Missing                |          | \$0.00        |
|                                |          | ψο.σσ    | Repair                 |          | \$0.00        |
| Refrigerator                   |          |          | Smoke/CO Detectors     |          | φυ.υυ         |
| Missing                        |          | \$0.00   | Missing                |          | \$0.00        |
| Repair                         |          | ψο.σσ    | 9                      |          | <b>\$5.55</b> |
| Range                          |          |          | Mold                   |          |               |
| Missing                        |          | \$0.00   |                        |          | \$0.00        |
| Repair                         |          | ψο.σσ    | No                     |          | ψο.σσ         |
| Vent Hood                      |          |          | Pests                  |          | ı             |
| Missing                        |          | \$0.00   |                        |          | \$0.00        |
| Repair                         |          | \$5.50   | No                     |          | \$3.00        |
| Dishwasher                     |          |          | Other                  | l        | ı             |
| Missing                        |          | \$0.00   | I                      |          | \$0.00        |
| Repair                         |          | Ψ0.00    |                        |          | ψυ.υυ         |
| Rent Ready?                    |          | <u> </u> | Down?                  | <u> </u> | 1             |
| Yes                            |          |          | Yes                    |          |               |
| 1 50                           |          |          | 169                    |          |               |

\$0.00

Total

| Interiors<br>Front Door    | Quantity |               | Washer/Dryer           | Quantity |            |
|----------------------------|----------|---------------|------------------------|----------|------------|
| Repair                     | Quantity | \$0.00        | Repair                 |          | \$0.00     |
| Replace                    |          |               | Replace                |          | Ψ0.00      |
| Trash Out                  |          | ψ0.00         | Kitchen Cabinets       |          |            |
| Required                   |          | \$0.00        | Repair                 |          | \$0.00     |
| Clean                      |          | ψο.σσ         | Replace                | 1        | \$1,500.00 |
| Carpet                     |          |               | Sink                   | '1       | φ1,000.00  |
| Requires Cleaning          |          | \$0.00        | Replace                |          | \$0.00     |
| Replace                    | 1        | \$600.00      |                        |          | φοισσ      |
| Vinyl                      |          | Ψ000.00       | Tub/Surround           |          |            |
| Requires Cleaning          |          | \$0.00        | Repair                 |          | \$0.00     |
| Replace                    | 1        | \$225.00      |                        |          | φοισσ      |
| Paint                      | '        | Ψ220.00       | Bath Vanity/Countertop |          |            |
| Touch Up                   |          | \$0.00        | Repair                 |          | \$0.00     |
| Complete Paint Job         | 1        | \$800.00      |                        |          | \$0.00     |
| Final Clean                | ''       | Ψ000.00       | Toilet                 |          | Ψ0.00      |
| Yes                        |          | \$0.00        | Repair                 |          | \$0.00     |
| No                         |          | ψο.σσ         | Replace                |          | \$0.00     |
| Window Coverings           |          |               | Water Heater           |          | ψ0.00]     |
| Replace                    |          | \$0.00        | Missing                |          | \$0.00     |
| Торіаос                    |          |               | Repair                 |          | Ψ0.00      |
| Interior Doors             |          |               | HVAC                   |          |            |
| Repair                     |          | \$0.00        | Missing                |          | \$0.00     |
| Replace                    |          |               | Repair                 |          | ,          |
| Drywall Damage             |          | ψο.σσ         | Electric Fixtures      |          |            |
| Estimate Quick \$\$ Amount |          | \$0.00        | Missing                |          | \$0.00     |
| ,,,                        |          | **            | Repair                 |          | \$0.00     |
| Refrigerator               |          |               | Smoke/CO Detectors     | -        | Ψ0.00      |
| Missing                    |          | \$0.00        | Missing                | 1        | \$50.00    |
| Repair                     |          |               | Ŭ                      |          |            |
| Range                      |          |               | Mold                   | 1        |            |
| Missing                    |          | \$0.00        | Yes                    |          | \$0.00     |
| Repair                     |          |               | No                     |          | ·          |
| Vent Hood                  |          |               | Pests                  | 1        |            |
| Missing                    |          | \$0.00        | Yes                    |          | \$0.00     |
| Repair                     |          |               | No                     |          | ·          |
| Dishwasher                 |          |               | Other                  |          |            |
| Missing                    |          | \$0.00        |                        |          | \$0.00     |
| Repair                     |          | ,             |                        |          | ,          |
| Rent Ready?                |          |               | Down?                  |          |            |
| Yes                        |          |               | Yes                    |          |            |
| No                         |          |               | No                     |          |            |
| 1                          | Total    | \$3,175.00    |                        |          |            |
| 1                          |          | ψο, 17 ο. ο ο |                        |          |            |

EXHIBIT 12 - October 18, 2019 Notice of Demand

EXHIBIT 12 - October 18, 2019 Notice of Demand



SUNTRUST BANK 4601 COLLEGE BOULEVARD SUITE 300 LEAWOOD, KS 66211 913-732-5324 MAIN

October 18, 2019

Via EMAIL: <u>ruth.g@westland.com</u> & <u>marilu.g@westland.com</u> Via Overnight Delivery

Westland Liberty Village LLC 520 West Willow Street Long Beach, California 90806

Alevy Descendants Trust Number 1 520 West Willow Street Long Beach, California 90806

Westland Village Square LLC 520 West Willow Street Long Beach, California 90806

#### Re: NOTICE OF DEMAND (the "Notice")

Property Name: Liberty Village Apartments

Property Address: 4870 Nellis Oasis Lane, Las Vegas, Nevada

Loan Number: 5178 (the "Loan")

Multifamily Note (the "Note") dated as of November 2, 2017 in the original principal amount of \$29,000,000.00 made by Borrower's predecessor in interest, Shamrock Properties VII LLC ("Shamrock Properties"), payable to the order of SunTrust Bank ("Original Lender"), which Note is secured by, *inter alia*, certain real property more particularly described in the Multifamily Deed of Trust, Assignment of Rents, Security Agreement and Fixture Filing of even date therewith (the "Security Instrument") and Multifamily Loan and Security Agreement of even date therewith (the "Loan Agreement"), which Note, Security Instrument and Loan Agreement, together with other loan documents (such Note, Security Instrument and Loan Agreement and other loan documents hereafter referred to as the "Loan Documents") were assigned from Original Lender to Fannie Mae ("Fannie Mae") and all of which covering certain real and personal property located at the address set forth above and more particularly described in the Security Instrument (the "Mortgaged Property" or the "Property"). Original Lender is now the servicer of the Loan and may be referred to herein as "Servicer." Borrower assumed the Loan from Shamrock Properties pursuant to an Assumption and Release Agreement dated as of August 29, 2018.

#### Dear Borrower,

Notice is hereby given that Borrower has failed to maintain the Mortgaged Property in accordance with the terms of the Loan Documents, including, but not limited to, Article 6 of the Loan Agreement, which failure to maintain may constitute an Event of Default under the Loan Documents.



SUNTRUST BANK 4601 COLLEGE BOULEVARD SUITE 300 LEAWOOD, KS 66211 913-732-5324 MAIN

On September 9, 2019-September 11, 2019, a Property Condition Assessment ("PCA") was conducted on the Mortgaged Property, whereby certain deficiencies were noted and identified. Enclosed herewith is a copy of the PCA and a schedule of needed repairs is attached hereto as Exhibit A.

The PCA contains specific information related to the current deficiencies in physical condition of the Mortgaged Property and should be reviewed by Borrower for more detail on the required repairs. All repairs and replacements identified on Exhibit A and in the PCA shall constitute Additional Lender Repairs and Additional Lender Replacements, as defined in the Loan Documents. Borrower shall be required to execute an Amendment to the Loan Agreement reflecting the amendment and restatement of Schedules 5 and 6 thereto with the repairs and replacements identified on Exhibit A hereto. Please note, however, this may not be an exhaustive list and is subject to change pursuant to additional inspections that may be performed or required by Fannie Mae or Servicer.

Demand is hereby made for Borrower to correct its failure to maintain the Mortgaged Property and immediately implement corrective action to undertake repairs of the deficiencies noted in the PCA and on Exhibit A, as well as any other repair or replacement needed at the Mortgaged Property, to the satisfaction of Fannie Mae in its sole discretion. Borrower must also perform the Additional Lender Repairs and Additional Lender Replacements within the dates listed on Exhibit A. Furthermore, Borrower must provide Fannie Mae or Servicer access at such time and date requested by either for inspection of the Mortgaged Property to determine the status of the required repairs and to confirm that such repairs have been completed to Fannie Mae's satisfaction, in its sole discretion.

Pursuant to Section 13.02(a)(4) of the Loan Agreement, Fannie Mae has determined the funds in the Replacement Reserve Account or the Repairs Escrow Account are insufficient to cover the costs of the Additional Lender Replacements and Additional Lender Repairs. Demand is further made for Borrower to deposit with Servicer, on behalf of Fannie Mae, within thirty (30) days of the date of this letter an amount equal to \$1,753,145.00 (the "Demand Amount"), which deposit will be held by Servicer in the Repairs Escrow Account as additional security for the Loan. Failure to deposit the required amount shall constitute Borrower's failure to pay an amount due on the Loan and will be an Event of Default under the Loan Documents. Notwithstanding the foregoing, Fannie Mae has agreed to allow the Borrower to transfer 75% of the current balance in the Replacement Reserve (after Lender's receipt of the Borrower's 10/01/2019 loan payment) in the total amount of \$246,047.00 to the Repairs Escrow Account and to credit such amount to the Demand Amount. In addition, from and after the date of such transfer of funds, the funds in the Replacement Reserve Account may only be used to reimburse the Additional Lender Replacements (as will be identified on the new Schedule 5 to the Loan Agreement) of the occupied units per the Borrower's Rent Roll dated 09/05/2019.

Additionally, Fannie Mae and Servicer have determined the amount of funds in the Replacement Reserve Account and Repairs Escrow Account are insufficient to cover the on-going Required Repairs and Required Replacements identified in the PCA, even after completion of the Additional Lender Repairs and Additional Lender Replacements identified on Exhibit A. To ensure the necessary funds are available, Fannie Mae hereby notifies Borrower the Monthly Replacement Reserve Deposit is being increased by \$8,160.00 per month so that the total Monthly Replacement Reserve Deposit by Borrower shall be equal to \$26,760.00 per month. This increased deposit amount will commence with the Loan payment due on December 1, 2019.

Each of the above constitute separate obligations of Borrower under the Loan Documents and Borrower's failure to perform any of the above obligations may constitute a separate Event of Default under the Loan Documents.

The Servicer's or Fannie Mae's acceptance of any payment on the Loan should not be considered a waiver of any default or a novation, modification, or renewal of the Loan. Notwithstanding the acceptance of any payments or any other amounts at any time by the Servicer, Fannie Mae does not waive any default which may exist under the Loan Documents. Furthermore, acceptance of any payment shall not act as a waiver of,



4601 COLLEGE BOULEVARD SUITE 300 LEAWOOD, KS 66211 913-732-5324 MAIN

or prevent Fannie Mae from exercising any right, remedy, or power available to Fannie Mae, including, without limitation, all rights, remedies, and powers granted under the Loan Documents and at law or in equity, all of which are expressly reserved.

Sincerely,

Michael Woolf Asset Manager

cc: Joey Davenport, Fannie Mae

Joe E. Greenhaw, Jr., SunTrust Bank

Enclosures (PCA copy)

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#### **EXHIBIT A**



10/2/2019

| Section 2. | 6 Replacement | of Capital Items | Schedule |
|------------|---------------|------------------|----------|
|            |               |                  |          |
|            |               |                  |          |

| Assessment Date(s):             | 9/9-11, 2019 |
|---------------------------------|--------------|
| Year Built:                     | 1986-1987    |
| Age(s):                         | 33           |
| Total Net Rentable SF:          | 684,216      |
| No. Dwelling Units:             | 720          |
| Inflation Rate                  | 3.00%        |
| Estimated Annual Unit Turnover: | Not Reported |

| Location Factor:    | 1.08                |       |
|---------------------|---------------------|-------|
| Annual Cost Per Uni | l/Year (uninfialed) | \$406 |
| Annual Cost Per Uni | I / Year (inflated) | 3444  |

| ection No. | bes  | Capital Expense Category          | Average<br>EUL (ye.) | Effective<br>Age (yr.) | RULIYE | Quantity | Unit of<br>Measure | Unit Cost   | Total Cost over<br>Eval. Period | Year 1   | Year 2   | Year 3   | Year 4   | Year S    | Years    | Year 7   |
|------------|--|-----------------------------------|----------------------|------------------------|--------|----------|--------------------|-------------|---------------------------------|----------|----------|----------|----------|-----------|----------|----------|
| 4          | Site   |                                   |                      |                        |        |          | 2                  |             |                                 |          |          |          |          |           |          |          |
| 116        | Aughalt Seal Cost and Striping                   | Parking / Paving / Sideraniks     | 5                    | 2                      | 1      | 446,250  | SF                 | \$0.20      | \$89,250                        |          |          | 589,250  |          |           |          |          |
| 121        | Swimming Pool Repairs/Refurbishment              | Other Site Capital Expense        | 1                    | 0-5                    | 3+     | 2        | Allow              | \$10,000.00 | \$20,000                        |          |          | \$20,000 |          |           |          |          |
| .2         | Structural Frame and Building Envelope (Architec | tural Components)                 |                      |                        |        |          |                    |             |                                 |          |          |          |          |           |          |          |
| 124        | Diserior Walls - Paint/Finish/Power Wash         | Building / Esterior               | 10                   | 5                      | 5      | 720      | Unit               | \$500.00    | \$360,000                       |          | 1        | 1 1      |          | \$360,000 |          |          |
| 1          | Machanical / Electrical / Plumbing Systems       |                                   |                      |                        |        |          |                    |             |                                 |          |          |          |          |           |          |          |
| 111        | Gas Water Heaters - Individual                   | Electrical / Flumbing             | 15                   | 1+                     | 16     | 315      | TA.                | \$450.00    | \$141,750                       | \$20,250 | \$20,250 | \$20,250 | \$20,250 | \$20,250  | \$30,350 | \$30,393 |
| 111        | Paid / Roof Mounted Condenser                    | WAC and Other Building Systems    | 20                   | 1+                     | 14     | 210      | . IA               | \$900.00    | \$189,000                       | \$27,000 | \$27,000 | \$27,000 | \$27,000 | \$27,000  | \$27,000 | \$27,000 |
| 111        | Gas Forced Air Units (FALFs) - Replacement       | HVAC and Other Building Systems   | 20                   | 1+                     | 1+     | 210      | EA                 | 5900.00     | \$189,000                       | 527,000  | 527,000  | 527,000  | \$27,000 | \$27,000  | \$27,000 | \$27,000 |
| 4          | interior Elements (Dwelling Units / Common Area  | 4)                                |                      |                        |        |          |                    |             |                                 |          |          |          |          |           |          |          |
| 144        | Carpet   | Carpeting and Viryl Expense       | 7                    | 1+                     | 1+     | 568      | Unit               | \$850.00    | \$499,800                       | \$71,400 | \$71,400 | \$71,400 | \$71,400 | \$71,400  | \$71,400 | \$71,400 |
| 144        | Weyl Flooring                                    | Carpeting and Viryl Expense       | 10                   | 1+                     | 14     | 420      | Dist               | \$300.00    | \$126,000                       | \$18,000 | \$18,000 | \$18,000 | \$18,000 | \$18,000  | \$18,000 | \$18,000 |
| 146        | Refrigerator                                     | Appliance Capital Expenditures RR | 10                   | 10                     | 10     | 406      | Ta .               | \$500.00    | \$203,000                       | \$29,000 | \$29,000 | \$29,000 | \$29,000 | \$29,000  | \$29,000 | \$29,000 |
| 146        | Range / Oven Gas                                 | Appliance Capital Expenditures FR | 15                   | 1+                     | - Dr   | 245      | fa                 | \$400,00    | \$98,000                        | \$14,000 | \$14,000 | \$14,000 | \$14,000 | \$14,000  | \$14,000 | \$14,000 |
| 144        | Dishwasher                                       | Appliance Capital Expenditures RR | 10                   | 3+                     | 1+     | 420      | tu                 | \$115.00    | \$132,300                       | \$18,900 | \$18,900 | \$18,500 | \$18,500 | \$18,900  | \$18,900 | \$18,900 |
|            | Miscellaneous/Other                              |                                   |                      |                        |        |          |                    |             |                                 |          |          |          |          |           |          |          |

\*Section 2.6. Replacement Reserve cash above are based on the completion of all immediate repairs in Section 2.5.

Total, Inflated (aresual inflation factor (60%)

Total, inflated javenual inflation factor (\$2%)

Annual Cost Fer Unit / Year (uninflated)

Second Cost Fer Unit / Year (uninflated)

\$2,048,100 \$275,500 \$275,500 \$314,400 \$275,500 \$545,500 \$275,500 \$

\$406 \$446



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10/2/2019



| Section 2.5: Immediate Repairs           |                          |               |              |            |  |         |
|--|--------------------------|---------------|--------------|------------|--|---------|
| Assessment Date(s):                      | 9/9-11, 2019             |               |              |            |  |         |
| Assessment Detets):                      | 1996-1987                |               |              |            |  |         |
| Seeds):                                  | 31                       |               |              |            |  |         |
| operati<br>Cotal Net Rentable SF:        | 684.216                  |               |              |            |  |         |
| No. Dwelling Units:                      | 720                      |               |              |            |  |         |
| offation Rate                            | 3.00%                    |               |              |            |  |         |
| stimuted Annual Unit Turnouse:           | Not Reported             |               |              |            |  |         |
| life Safety: Items that may impact the h | 7700                     | r amolowan    | or vieltore  |            |  |         |
| tem                                      | Quantity                 | Unit          | Unit Cost    | Total Cost | Brief Description  | Section |
| indewalki                                | 30                       | ĒĀ            | \$350.00     | \$7,500    | Concrete walkness, provide access to the apartment buildings. (3 chizovoid approximatinty 30 areas of demograph powerset overlap gotential trip-hazards to the residents. This is due to a leck of trendy respers and segments to the elements. (3 recommends the demograph areas of sidewords to replaced to allowable petertial trip hazards. (3 recommends the potential trip hazards be self-record in the cost 40 days.)  | 3,14    |
| Stairmann, Landings, Policin, Balcocies  | 1                        | Allere        | \$316,600.00 | \$236,600  | The second floor apartments are accessed by extents stainways with steel framing and pre-cast concrete tep pasts. The fronting is covered with stuczo that is damaged in places and the stainways are connected to stainformed inclining that have opinious or 1008 floor that are converted with outdoor carporing. The steep leads have failed at whele locations, and the landings are water-damaged as they are not voter-promotel. The metal and evocal handals, we damaged as itself toolstons and the polared surfaces are chipped and pending. The requirity of patios and belacines at the votant apartments have indeed polarities are damaged and stained by pigeon decoprings. These conditions are dain to a lack of trendy repair and routine emiriterators. If recommends the damaged steep paid (1845) ha replaced (see Attached repair estimate in \$321.20). (3 also reconversable that stail bearings be replaced and very control of the proper control to prevent further datestoriented introduces carporal trains and part of the stail pending to repair and places to repair emony, and the sense classical and estateprotice are overlated fishmeted costs to repair damaged stocco is included in the Bulleting Cadding estimate, see Section 2.5. (5) recommends the statemaps and lendings be addressed in the next 50 deeps to eliminate those potential failulated fully peaceds. | 326     |
| Smole and CO Detectors                   |                          |               |              | βΩ         | Simples deflectors were missing in a majority of the valuest apartments impacted. Gas appliances are feather in the aberling unit, becomes, CO detectors are not installed. SI recommends combination similar and CO detectors be residated in develop units and the leasing office to eliminate life safety concerns. Gormands does are resided in the Valenta and Down Apartment recommendations. SI recommends matallation of three units within 60 days.   | 1.16    |
| Subtotal: Life Safety                    |                          |               |              | 5 224,10   | 90   |         |
| Critical Repair: Items recommended for   | completion within the ne | ct six months |              |            |  |         |
| tum                                      | Quantity                 | Unit          | Unit Cost    | Total Cost | Brief Description  | Section |
| Ausoris                                  | 1                        | Allow         | 5.107,k50.00 | \$107,850  | This pitched building roofs are weatherproofest with concuste tiles that are alwayged in areas also to a last of threaty roofsine maintenance and repairs. Due to the high food of damage, the earls on doublings 3442, 3465, and 4550 require sunspiked replacements. It necessworth of the earls on 30 of the buildings are repaired at 5400 per buildings, and three of the buildings took to repaired at a scot of 542,250. See attached repair submitted.   | 3.2.5   |



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10/2/2019



| -sirraing Peak                | 1 | Allow | \$40,000.00    | \$40,000    | Four in-ground swimming goods are focated at the Property. The pool located near the centur of the<br>Property has been distincted and the plaster in credited and demaged, in addition, there are large creds in<br>the concrete desic burrounding the pool. The good at the northwest and or the Property in inspirators,<br>and the good deck surface is damaged that to a lack of timely require. Si recommends the central and<br>northwest submining point and careviorate decks be reprinted as resided and restorated to surface.  | 3.2.3 |
|-------------------------------|---|-------|----------------|-------------|--|-------|
| investiry familian            | 1 | EA    | \$10,000.00    | \$10,000    | There are four [4] bundey hubbings located on the Property. The bundey room on the sauthness side of the Property has been derauged by usefuls and is making all off the bundly suppress. The walk, carling, and floreing are dismaged. If recurrences the bundly subject the scalebust side of the Property be refurcished, the sendes of the scalebust side of the property be refurcished, the sendes to be service.  | 1.2.8 |
| Torontos, Calvidator          | 1 | EA    | \$40,000.00    | \$40,000    | The fitness center is focuted in a stand-stone halding edjacent to the swimming pool in the center of the<br>Property. The fitness expansion is making and the building is currently being used to store near<br>appliances. So reconvened the fitness center be refurbished, the fitness equipment be replaced, and<br>the center be returned to service.   | 3.2.3 |
| funions and Desun Aparthments | 1 | Allow | \$1,297,545,00 | \$2,597,546 | The Property has a total of 366 vaccent units. 18 imposted the interiors of 352 of the 366 vaccent units sharing this impactions, 21 of which sever made ready and 27 never "flower" (unlessable). The niminising 14 vicent tests were not impected on management sould not produce keys. 29 assumes have 24 units are also "flower." The comitions of the vacant and observant supplications, services (24 units are also "flower." The comitions of the vacant and observant supplications, services (200 detectors, 1440-4, systems, submission of the vacant and observant substances applications, services (200 detectors, 1440-4, systems, submission of the vacant and enterprise of the vacant and enterprise produces of the supplication of the vacant and enterprise produces of the supplication and the supplication of the vacant and produces of the vacant and enterprise of the vacant and produces of the vacant and enterprise of the vacant and produces of the vacant and produces of the vacant and vacant varies of the vacant varies of vacant vacant vacant vacant varies of vacant vacant varies of vacant varies vacant varies vacant vacant vacant varies vacant vacant vacant vacant varies vacant vacant vacant vacan | 343   |
| duction bimiguous Flor        | 1 | EA    | \$650.00       | \$650       | Microbial growth was observed in Units 1017, 1063, 1064, and in the southwest branchy building. The source of water intrinsic appears to be from plumbing or not loads. Brand on observed evidence of water intrinsic and/or mole, a dischard Menagement Plus should be developed and implemented. At a minimum, the MRMP must certain a provision for [0] staff training, [0] information to be provided to brand; [0] if socrementation of the gate, [0] the appropriate protocol for incident response and remediation, and [o] rentime, scheduled inspections of common space and unit interiors.  | 4.1   |
| had Blanagamount              | i | Allew |                | TBO         | The Property is infested with pignoms and brief droppings are precisions on belcomy and patio femors and<br>floor, the roofs, and building light Satures. It recommends an impaction and post exclusion to deter<br>pignons from landing, rooting, and missing be conducted by a licensed peed control firm. Typical pignon  | 42    |



4601 COLLEGE BOULEVARD SUITE 300 LEAWOOD, KS 66211 913-732-5324 MAIN

10/2/2019



| Item                           | Quantity | Unit | Unit Cost  | Total Cost   | Brief Description   | Section |
|--------------------------------|----------|------|------------|--------------|---|---------|
| Carports                       | 35       | EA   | \$1,000.00 | \$35,000     | A total of 71 steel-framed carports provide parking for 712 cars. The roofs of approximately 35 of the structures have been damaged by trucks. f3 recommends the damaged carport roofs be repaired/replaced as needed.  | 3.1.6   |
| building Cladding              | 90       | Blds | \$1,000.00 | \$90,000     | The buildings cladding consists of painted concrete stucco. There are small areas of damaged stucco<br>throughout the Property buildings due to poor stucco preparation prior to the previous painting<br>activities. It recommends the damaged stucco be repaired and the paint of the buildings be touched-up<br>with matching paint. | 32.4    |
| Sports Court                   | i        | EA   | \$8,000.00 | 58,000       | A sports court (formerly two edjacent tennis courts), is located on the Property. The sports court surface damaged and cracked and in poor condition due to a lack of timely repairs and exposure to the elements. Its recommends the sports court surface be repaired to bring this lite amenity back to service.                      | 32.8    |
| Subtotal: Deferred Maintenance |          |      |            | \$ 133,00    |   |         |
| Total Immediate Repairs        |          |      |            | \$ 1,753,145 |   |         |

| terr |  |  |
|------|--|--|
|      |  |  |
|      |  |  |

| Items of Note: Non-Life Sa | afety, typically have an aggregate cost less than \$3,000 (\$1,000 or less for Small Mortgage Loans) and can be addres | sed by on-site staff. |
|----------------------------|--|-----------------------|
| Item                       | Brief Description  | Section               |
| None                       |  |                       |



October 18, 2019

Via EMAIL: <u>ruth.g@westland.com</u> & <u>marilu.g@westland.com</u> Via Overnight Delivery

Westland Liberty Village LLC 520 West Willow Street Long Beach, California 90806

Alevy Descendants Trust Number 1 520 West Willow Street Long Beach, California 90806

Westland Village Square LLC 520 West Willow Street Long Beach, California 90806

Re: NOTICE OF DEMAND (the "Notice")

Property Name: Village Square Apartments

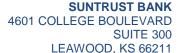
Property Address: 5025 Nellis Oasis Lane, Las Vegas, Nevada

Loan Number: 5177 (the "Loan")

Multifamily Note (the "Note") dated as of November 2, 2017 in the original principal amount of \$9,366,000.00 made by Borrower's predecessor in interest, Shamrock Properties VII LLC ("Shamrock Properties"), payable to the order of SunTrust Bank ("Original Lender"), which Note is secured by, *inter alia*, certain real property more particularly described in the Multifamily Deed of Trust, Assignment of Rents, Security Agreement and Fixture Filing of even date therewith (the "Security Instrument") and Multifamily Loan and Security Agreement of even date therewith (the "Loan Agreement"), which Note, Security Instrument and Loan Agreement, together with other loan documents (such Note, Security Instrument and Loan Agreement and other loan documents hereafter referred to as the "Loan Documents") were assigned from Original Lender to Fannie Mae ("Fannie Mae") and all of which covering certain real and personal property located at the address set forth above and more particularly described in the Security Instrument (the "Mortgaged Property" or the "Property"). Original Lender is now the servicer of the Loan and may be referred to herein as "Servicer." Borrower assumed the Loan from Shamrock Properties pursuant to an Assumption and Release Agreement dated as of August 29, 2018.

Dear Borrower,

Notice is hereby given that Borrower has failed to maintain the Mortgaged Property in accordance with the terms of the Loan Documents, including, but not limited to, Article 6 of the Loan Agreement, which failure to maintain may constitute an Event of Default under the Loan Documents.





On September 9, 2019-September 11, 2019, a Property Condition Assessment ("PCA") was conducted on the Mortgaged Property, whereby certain deficiencies were noted and identified. Enclosed herewith is a copy of the PCA and a schedule of needed repairs is attached hereto as Exhibit A.

The PCA contains specific information related to the current deficiencies in physical condition of the Mortgaged Property and should be reviewed by Borrower for more detail on the required repairs. All repairs and replacements identified on Exhibit A and in the PCA shall constitute Additional Lender Repairs and Additional Lender Replacements, as defined in the Loan Documents. Borrower shall be required to execute an Amendment to the Loan Agreement reflecting the amendment and restatement of Schedules 5 and 6 thereto with the repairs and replacements identified on Exhibit A hereto. Please note, however, this may not be an exhaustive list and is subject to change pursuant to additional inspections that may be performed or required by Fannie Mae or Servicer.

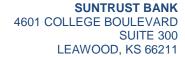
Demand is hereby made for Borrower to correct its failure to maintain the Mortgaged Property and immediately implement corrective action to undertake repairs of the deficiencies noted in the PCA and on Exhibit A, as well as any other repair or replacement needed at the Mortgaged Property, to the satisfaction of Fannie Mae in its sole discretion. Borrower must also perform the Additional Lender Repairs and Additional Lender Replacements within the dates listed on Exhibit A. Furthermore, Borrower must provide Fannie Mae or Servicer access at such time and date requested by either for inspection of the Mortgaged Property to determine the status of the required repairs and to confirm that such repairs have been completed to Fannie Mae's satisfaction, in its sole discretion.

Pursuant to Section 13.02(a)(4) of the Loan Agreement, Fannie Mae has determined the funds in the Replacement Reserve Account or the Repairs Escrow Account are insufficient to cover the costs of the Additional Lender Replacements and Additional Lender Repairs. Demand is further made for Borrower to deposit with Servicer, on behalf of Fannie Mae, within thirty (30) days of the date of this letter an amount equal to \$1,092,835.00 (the "Demand Amount"), which deposit will be held by Servicer in the Repair Escrow Account as additional security for the Loan. Failure to deposit the required amount shall constitute Borrower's failure to pay an amount due on the Loan and will be an Event of Default under the Loan Documents. Notwithstanding the foregoing, Fannie Mae has agreed to allow the Borrower to transfer 75% of the current balance in the Replacement Reserve (after Lender's receipt of the Borrower's 10/01/2019 loan payment) in the total amount of \$106,217.00 to the Repairs Escrow Account and to credit such amount to the Demand Amount. In addition, from and after the date of such transfer of funds, the funds in the Replacement Reserve Account may only be used to reimburse the Additional Lender Replacements (as will be identified on the new Schedule 5 to the Loan Agreement) of the occupied units per the Borrower's Rent Roll dated 09/05/2019.

Additionally, Fannie Mae and Servicer have determined the amount of funds in the Replacement Reserve Account and Repairs Escrow Account are insufficient to cover the on-going Required Repairs and Required Replacements identified in the PCA, even after completion of the Additional Lender Repairs and Additional Lender Replacements identified on Exhibit A. To ensure the necessary funds are available, Fannie Mae hereby notifies Borrower the Monthly Replacement Reserve Deposit is being increased by \$1,397.42 per month so that the total Monthly Replacement Reserve Deposit by Borrower shall be equal to \$11,656,50 per month. This increased deposit amount will commence with the Loan payment due on December 1, 2019.

Each of the above constitute separate obligations of Borrower under the Loan Documents and Borrower's failure to perform any of the above obligations may constitute a separate Event of Default under the Loan Documents.

The Servicer's or Fannie Mae's acceptance of any payment on the Loan should not be considered a waiver of any default or a novation, modification, or renewal of the Loan. Notwithstanding the acceptance of any payments or any other amounts at any time by the Servicer, Fannie Mae does not waive any default which may exist under the Loan Documents. Furthermore, acceptance of any payment shall not act as a waiver of,





or prevent Fannie Mae from exercising any right, remedy, or power available to Fannie Mae, including, without limitation, all rights, remedies, and powers granted under the Loan Documents and at law or in equity, all of which are expressly reserved.

Sincerely,

Michael Woolf Asset Manager

cc: Joey Davenport, Fannie Mae

Joe E. Greenhaw, Jr., SunTrust Bank

Enclosures (PCA copy)



4601 COLLEGE BOULEVARD SUITE 300 LEAWOOD, KS 66211 913-732-5324 MAIN

#### **EXHIBIT A**



10/2/2019

| Section 2.6 Replacement of | f Capital | Items Schedule |
|----------------------------|-----------|----------------|
|----------------------------|-----------|----------------|

| Assessment Date(s):            | 9/9-9/11/2019 |
|--------------------------------|---------------|
| Year Built:                    | 1988 and 1990 |
| Age(s)                         | 31            |
| Total Net Rentable SF:         | 164,215       |
| No. Dwelling Units:            | 409           |
| inflation Rate                 | 3.00%         |
| Estimated Annual Unit Turnover | Not Regarded  |

| Location factor:     | 1.08              |      |
|----------------------|-------------------|------|
| Annual Cost Per Unit | \$312             |      |
| Annual Cost Per Unit | / Year (inflated) | 5342 |

| ection No. | 100  | Capital Expense Category          | Average<br>ESS (pr.) | Apr (st.) | MAC(p.) | Quantity | Unit of<br>Measure | Unit Cost   | fotal Cost over<br>East. Period | 1001     | Total    | THE      | Tier E  | Visit 1  | Titel    | Year 7    |
|------------|--|-----------------------------------|----------------------|-----------|---------|----------|--------------------|-------------|---------------------------------|----------|----------|----------|---------|----------|----------|-----------|
| 1.1        | Site   |                                   |                      |           |         |          |                    |             |                                 |          |          |          |         |          |          |           |
| 116        | Apphalt heat Coat and Striping                     | Paiking / Paving/ Indowalks       |                      | 2         |         | 141,750  | AF                 | 50.30       | \$28,850                        |          |          | \$28,350 |         |          |          |           |
| 121        | Surroring Foot Repairs/Refurbioliment              | Other life Capital Expense        |                      | - 15      |         | 1        | Mare               | \$10,000.00 | \$10,000                        |          |          | \$10,000 |         |          |          |           |
| 1.2        | Structural Frame and Building Envelope (Architectu | aral Components)                  |                      |           |         |          |                    |             |                                 |          |          |          |         |          |          |           |
| 12.0       | Sisterior Walls - Paint/Freich/Fower Wash          | Building / Siderar                | 10                   | 1         | *       | 609      | LINE               | 5100.00     | \$204,500                       |          |          |          |         |          |          | \$200,500 |
| 1.1        | Mechanical / Electrical / Plumbing Systems         |                                   |                      |           |         |          |                    |             |                                 |          |          |          |         |          |          |           |
| 13.7       | Pad / Roof Mounted Condenses                       | work and Other Building Systems   | 30                   | 5+.       | 1+      | 212      | 68                 | 3800.00     | \$185,800                       | \$51,000 | \$51,300 | \$11,200 | 58,000  | 58,000   | \$8,000  | \$8,550   |
| 111        | Electric Forced Air Strate (FREFs) - Reglacement   | WERE and Other building Systems   | 10                   | 2+        | 1+      | 282      | NA.                | \$800.00    | \$185,600                       | \$51,000 | \$65,300 | \$51,200 | \$8,000 | 58,000   | \$1,000  | \$8,500   |
| 1.4        | Interior Clements (Dwelling Units / Common Area)   |                                   |                      |           |         |          |                    |             |                                 |          |          |          |         |          |          | 7         |
| 144        | Carpet   | Carpeting and Virgitapence        | 1                    | 2+        | 3+      | 298      | LWIE               | \$850.00    | \$100,000                       | \$10,700 | 514,700  | \$14,700 | 524,760 | \$14,700 | \$14,700 | \$14,700  |
| 1.4.4      | Viryl Hooring                                      | Carpeting and Ways Expense        | 10                   | \$+       | 1+      | 238      | EWit               | \$150.00    | \$45,700                        | \$5,100  | \$5,000  | \$5,500  | \$5,200 | \$5,000  | \$5,000  | \$5,100   |
| 144        | Refrigerator                                       | Appliance Capital Expenditures RR | 16                   | 5+        | 1+      | 210      | G <sub>k</sub>     | \$100.00    | \$105,000                       | \$15,000 | \$15,000 | \$15,000 | 515,000 | \$15,000 | \$15,000 | \$15,000  |
| 146        | Range / Oven Mectric                               | Cook Top                          | 15                   | Be.       | 10      | 140      | fa.                | \$250.00    | 5.05,000                        | \$5,000  | \$1,000  | \$5,000  | \$5,000 | \$5,000  | \$5,000  | \$5,000   |
|            | Miccellaneous/Other                                |                                   |                      |           |         |          |                    |             |                                 |          |          |          |         |          |          |           |
|            |  | Recreational Facilities           |                      |           |         |          |                    |             |                                 |          |          |          |         |          |          |           |
|            |  |                                   |                      |           |         |          |                    |             |                                 |          |          |          |         |          |          |           |

"Jaction 2.5, Replacement Beserve Costs above are based on the completion of all immediate repairs in Section 2.5, total uninflated

fotal, beliated james inflation factor (#1%)

Carnelative Notal

Second Cast Per Unit / Year (printlated)

\$487,540 \$145,700 \$146,700 \$182,500 \$145,800 \$14

\$21.7 \$162



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10/2/2019



| Section 2.5: Immediate Repairs           |                               |             |              |            |  |         |
|--|-------------------------------|-------------|--------------|------------|--|---------|
| Assessment Date(s):                      | 9/8-9/11/2019                 |             |              |            |  |         |
| Year Built:                              | 1988 and 1990                 |             |              |            |  |         |
| Age(s):                                  | 11                            |             |              |            |  |         |
| Total Net Rentable SF:                   | 264,335                       |             |              |            |  |         |
| No. Dwelling Units:                      | 428                           |             |              |            |  |         |
| inflation Rate                           | 1.00%                         |             |              |            |  |         |
| Estimated Annual Unit Tumover:           | Not Reported                  |             |              |            |  |         |
| Life Safety: Items that may impact the I | health or safety of residents | , employees | or visitors  |            |  |         |
| Nem .                                    | Quantity                      | Unit        | Unit Cost    | Total Cost | Brief Description  | Section |
| None                                     |                               |             |              | 50         |  |         |
| Subtatal: Life Safety                    |                               |             |              | \$         |  |         |
| Critical Repair: Items recommended for   | r completion within the next  | six months  |              |            |  |         |
| Nem                                      | Quantity                      | Unit        | Unit Cost    | Total Cost | Brief Description  | Section |
| Building Roofs                           | i                             | Alltra      | \$353,930.00 | \$352,970  | The fist roafs on the three west buildings consist of single-ly TFO membranes that appear to be less than 5 years old and in pool condition. The first roafs no the three seat buildings are covered with modified bitumen roafing systems that appear to be over 20 years old, in poor condition, and leaks were identified in several with inspected. There are also three until areas of appliat shingle roof visitions that are also in poor condition. The concrete life manuands are demand of large level. There is along amount of discarded IVAX equipment and debrin on all of the roofs. These conditions are due to age, at leaks of timely regalized and are desired to apply and the condition of the control of the cont | 113     |
| Vacant and Down Agartments               |                               | Altona      | \$711,225.60 | \$711,215  | The Property has a total of 211 vector units. To expected the interiors of 177 of the 211 vector units, during this investigation, it of which made ready and 0 were "down" (uniscussible). The immaisting 36 vector district work not imported as management todd har produce levy. If assures these M write are "down". The condition of the vector and down units appears to be due to planting analyse root leaks, management of departs. The condition of the vector and down units appears to be due to planting, analyse root leaks, managed departs, in addition to missing application, MVAC vectors, colorants and counterton, and floor coverings. 10 increments the 160 vector/down units accessed be resonant an enabled and retracted to rest ready condition. Reconsition activities will include all or some of the following-replacement of appliances, MVAC veries, colorants/commission, Bending, drywall inquire, clearing and painting. A complete listing of all units impacted and estimated regar/perfacement town required to return each unit to rest ready condition is estached to the report (total estimated out \$44,235), in addition, it estimates the control \$13,000.  | 14.3    |
| Central Domestic Bollers / Water Heaters | ı                             | Allow       | \$20,000.00  | \$20,000   | Heated domantic water is provided to the units via 4 central bollers and 3 natural gas-fired water<br>heaters located in utility means on the Property. One of the bollers as separative and another has<br>resched the unit of the united file. It addition, one of the 55-gallers easter heaters, it hepperative. These<br>conditions are due to 3 lock of timely replacement of the water heating apparative. The<br>recommends the tray bollers be replaced at a most of \$6.000 each, and one uniter baster be replaced at<br>a cast of \$4.000.  | 11.1    |



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10/2/2019



| Moisture Management Flan  | 1   | a             | \$450,00         | SESD            | Microbial growth was observed in Urons 95 and 183. This is due to planning at rand water and a lock of creaty maintenance. Based on observed evidence of water increases and/or mole, a Meetiure Management Plan should be developed and implemented, for a minimum, the MMP must concern a previous for in [4 cash training (8) information is be provided to immore, (iii) documentation of the plan, (iv) if the appropriate protocols for incident expense and immediations and [3] mustbe, advantabled trajections of common space and with interiors. | 4.1     |  |
|---|---|---------------|------------------|-----------------|---|---------|--|
| Pest Management   | t   | Allow         |                  | TAD             | The Property is infected with signons and find drappings are precision in the puriting lots and on the extensive walkness. Or recommends are imposition and part exclusions to dater piguents from leading, receiting, and neeting be conducted by a Scienced part control firm. Typical pigues esclusions can include laind applies, anti-fibrid note, loss refrage electrical tracks, and chemical repolition.  | 4.2     |  |
| Subtotal: Critical Repair   |   |               |                  | \$ 1,004,835    |   |         |  |
| Deferred Maintenance: Non-recurring cap   | pital items typically recon                     | nmended for   | completion wi    | thin 12 months. |   |         |  |
| Item  | Quantity  | Unit          | Unit Cest        | Total Cost      | Brief Description   | Section |  |
| Amerities/Sports Court  | i   | Allow         | 58,000,00        | \$4,000         | The Property cannains a large specis court for headarbell; hermorly real edjacent servic courts. The court surface is desnaged and cracked and in poor condition star in a lack of tends repairs and exposure to the elements. 10 sector-model she sports count be re-earliaced. Extracted cost is 58 JBDs.   | 1.2.4   |  |
| Subtotal: Deferred Maintenance  |   |               |                  | \$ 8,000        |   |         |  |
| Total Immediate Regain  |   |               |                  |                 |   |         |  |
| Total immediate Repairs   |   |               |                  | \$ 1,092,825    |   |         |  |
|   |   |               |                  | \$ 1,092,825    |   |         |  |
| Items of Note   | nave an aggregate cost les                      | s than \$3,00 | 0 (\$1,000 or le |                 | age Loans) and can be addressed by on-site staff.   |         |  |
| Total immediate Regain:<br>Items of Note<br>Items of Note: Non-Life Safety, typically i<br>Item | have an aggregate cost les<br>Brief Description | s than \$3,00 | 0 (\$1,000 or le |                 |   | Section |  |

# EXHIBIT 13 - December 17, 2019 Notice of Default and Acceleration of Note

EXHIBIT 13 - December 17, 2019 Notice of Default and Acceleration of Note



Hughes Center 3883 Howard Hughes Parkway Suite 1100 Las Vegas, Nevada 89169-5958 702.784.5200 www.swlaw.com

> Mandy S. Shavinsky 702.784.5229 mshavinsky@swlaw.com

December 17, 2019

# Via Certified Mail - Return Receipt Requested

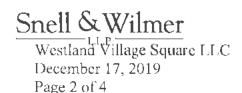
Westland Village Square LLC 520 West Willow Street Long Beach, California 90806

Multifamily Note (the "Note") dated as of November 2, 2017, in the face amount of Re: \$9,366,000.00, executed by Westland Village Square LLC, a Nevada limited liability company, successor-in-interest to Shamrock Properties VI LLC, a Delaware limited liability company ("Borrower"), to the order of SunTrust Bank, a Georgia banking corporation, now Truist Bank, a North Carolina banking corporation (the "Servicer"), which Note is secured by, inter alia, the lien of that certain Multifamily Deed of Trust, Assignment of Leases and Rents, Security Agreement and Fixture Filing (the "Security Instrument") of even date therewith recorded in Book 20171103, as Instrument No. 0001292, in the Official Records of Clark County, Nevada, covering certain real and personal property (the "Property") located in Clark County, Nevada and more particularly described in the Security Instrument, and the Multifamily Loan and Security Agreement of even date therewith, as amended (the "Loan Agreement"); which Note has been assigned and endorsed by Lender to Fannie Mae (herein so called); which Security Instrument has been assigned by Lender to Fannie Mae pursuant to that certain Assignment of Security Instrument dated November 2, 2017, executed by Lender and recorded in Book 20171103, as Instrument No. 0001293, in the Official Records of Clark County, Nevada; and which Loan Agreement has been assigned to Fannie Mae; Fannie Mae Loan Number

#### Dear Borrower:

Borrower has failed to perform or comply with the covenants or agreements of Borrower under the Note, the Security Instrument, the Loan Agreement and other documents or instruments executed by Borrower in connection with the Note or the loan evidenced thereby (collectively, the "Loan Documents"), including, but not limited to Borrower's (i) failure to maintain the Mortgage Property in accordance with Article 6 of the Loan Agreement and (ii) failure to comply with Lender's request to increase the Replacement Reserve Account in accordance with Section 13.02(a)(4) of the Loan Agreement. Each such failure constitutes an "Event of Default" (as defined in the Security Instrument).

Loan No 1717473617



This letter constitutes a formal notice that the outstanding principal indebtedness evidenced by the Note has been accelerated (subject to the applicable provisions of NRS 107.080(2)(a)(2)) as a result of the occurrence and present continuation of such Event of Default. Demand is hereby made for immediate payment in full of the entire unpaid principal balance of the Note, plus (to the extent lawful) accrued and unpaid interest thereon and the costs and attorneys' fees of Fannie Mae. In order to determine the exact payoff figure currently owing to Fannie Mae pursuant to the Note, please call Joe E. Greenhaw, Jr. of Servicer at (913) 732-5249, or you may have your counsel contact me at the direct dial telephone number set forth above.

You are further notified that, by reason of such default and acceleration of said indebtedness, Fannie Mae may immediately institute foreclosure proceedings under the Security Instrument and may otherwise exercise any and all other rights and remedies enumerated in the Loan Documents or otherwise available at law or in equity (including, without limitation, the appointment of a receiver over the Property, applications of escrow deposits, reserves and/or other funds held by Servicer toward payment of Borrower's obligations under the Loan Documents in the manner set forth therein).

Please be advised that the demand made hereby is being given pursuant to the terms and provisions of the Loan Documents. By making this demand, Fannie Mae does not waive any of the rights or remedies available to Fannie Mae under the Loan Documents or otherwise. No failure to exercise any rights or remedies available to Fannie Mae and no delay in exercising any such rights or remedies shall operate as a waiver of any rights which Fannie Mae may have pursuant to the terms of the Loan Documents or otherwise. Further, any reference by Fannie Mae or Servicer to any event of default or default shall in no way constitute, or be construed to be, a waiver of any other event of default or default which may now exist or hereafter arise under the Loan Documents.

UNDER THE SECURITY INSTRUMENT EXECUTED BY BORROWER IN FAVOR OF FANNIE MAE, BORROWER'S LICENSE TO COLLECT RENTS HAS TERMINATED, AND FANNIE MAE IS NOW ENTITLED TO ALL RENTS AS THEY BECOME DUE AND PAYABLE, INCLUDING RENTS CURRENTLY DUE AND UNPAID. UNTIL FURTHER NOTICE, ANY RENTS BORROWER RECEIVED AFTER THE OCCURRENCE OF THE EVENT OF DEFAULT SHALL BE RECEIVED AND HELD BY BORROWER IN TRUST FOR THE BENEFIT OF FANNIE MAE. UNTIL FURTHER NOTICE, ALL SUCH RENTS SHALL BE APPLIED ONLY TO BONA FIDE CURRENT OPERATING EXPENSES TO THIRD PARTIES IN CONNECTION WITH THE OPERATION OF THE PROPERTY WITH EXCESS PAID TO FANNIE MAE, TO BE APPLIED IN ACCORDANCE WITH THE LOAN DOCUMENTS.

# Snell & Wilmer

Westland Village Square LLC December 17, 2019 Page 3 of 4

Also, please be advised that under the Loan Agreement, the Borrower and the Alevy Descendants Trust Number 1, Yaakov Greenspan, co-trustee, as Key Principal(s) are liable to Fannie Mae for, among other things, (x) all Rents not applied first, to the payment of reasonable operating expenses as such operating expenses become due and payable, and then, to the Debt Service Amounts due and payable under the Note, Security Instrument, or any other Loan Documents, and (y) Borrower's failure, following a default under any of the Loan Documents, to deliver to Fannie Mae on demand all Rents and security deposits relating to the Property.

Please be advised that any discussions that may have occurred or may occur in the future between representatives of Borrower and of Fannie Mae regarding the Property or the Note evidence nothing more than the continuing good faith attempts of Fannie Mae to work out the existing problems in a manner reasonably acceptable to all parties. Borrower may not rely upon any such discussions in any manner or fashion. Unless and until a binding, written agreement has been fully executed by and between all parties, Fannie Mae's rights and remedies are and will continue to be fully enforceable under the terms of the Loan Documents.

For your information, this letter is also being sent to the Alevy Descendants Trust Number 1, Yaakov Greenspan, co-trustee, in order to notify the Key Principal(s) of Borrower's defaults. In the event that such defaults are not cured in the time period set forth herein, Fannie Mae, at its sole option and in addition to any other remedies available to Fannie Mae, may seek to recover from Key Principal any indebtedness and any other obligations owing by Key Principal pursuant to the Loan Documents.

Notwithstanding any previous action or inaction by or on behalf of Servicer or Fannie Mae to the contrary, if any, you are hereby notified that Fannie Mae will hereafter require strict compliance with the terms and conditions of the Note and other Loan Documents, and Fannie Mae does not in any manner waive any rights or remedies available against you pursuant to the Note or other Loan Documents or applicable law, including without limitation the rights described in this letter.

In the event that Borrower wishes to discuss these matters, Borrower may contact Joe E. Greenhaw, Jr. of Servicer at (913) 732-5249 or Michael Woolf of Cohen Financial at 312-602-6126.

# Snell & Wilmer

Westland Village Square LLC December 17, 2019 Page 4 of 4

Your immediate attention to this matter is recommended.

Very truly yours,

Snell & Wilmer L.L.P.

Marda Alle

Mandy S. Shavinsky

cc: Yaakov Greenspan (Key Principal)

Alevy Descendants Trust Number 1 (Key Principal)

John W. Hofsaess, Esq. (Borrower Counsel) (john.h@westlandREG.com)

Carol King (Fannie Mae) (carol\_king@fanniemae.com)

Chelo Carter, Esq. (Fannie Mae) (chelo carter@fanniemae.com)

Kyla Whittington (Fannie Mae) (kyla\_whittington@fanniemae.com)

Lorna E. Coleman (Fannie Mae) (lorna e colman@fanniemae.com)

Lisa R. Holmes (Fannie Mae) (lisa r holmes@fanniemae.com)

Joe E. Greenhaw, Jr. (Servicer) (joe.greenhaw@suntrust.com)



Hughes Center
3883 Howard Hughes Parkway
Suite 1100
Las Vegas, Nevada 89169-5958
702.784.5200
www.swlaw.com

Mandy S. Shavinsky 702.784.5229 mshavinsky@swlaw.com

December 17, 2019

## Via Certified Mail Return Receipt Requested

Westland Liberty Village LLC 520 West Willow Street Long Beach, California 90806

Re: Multifamily Note (the "Note") dated as of November 2, 2017, in the face amount of \$29,000,000.00, executed by Westland Liberty Village LLC, a Nevada limited liability company, successor-in-interest to Shamrock Properties VI LLC, a Delaware limited liability company ("Borrower"), to the order of SunTrust Bank, a Georgia banking corporation, now Truist Bank, a North Carolina banking corporation (the "Servicer"), which Note is secured by, inter alia, the lien of that certain Multifamily Deed of Trust, Assignment of Leases and Rents, Security Agreement and Fixture Filing (the "Security Instrument") of even date therewith recorded in Book 20171103, as Instrument No. 0001307, in the Official Records of Clark County, Nevada, covering certain real and personal property (the "Property") located in Clark County, Nevada and more particularly described in the Security Instrument, and the Multifamily Loan and Security Agreement of even date therewith, as amended (the "Loan Agreement"); which Note has been assigned and endorsed by Lender to Fannie Mae (herein so called); which Security Instrument has been assigned by Lender to Fannie Mae pursuant to that certain Assignment of Security Instrument dated November 2, 2017, executed by Lender and recorded in Book 20171103, as Instrument No. 0001308, in the Official Records of Clark County, Nevada; and which Loan Agreement has been assigned to Fannie Mae; Fannie Mae Loan Number

## Dear Borrower:

Borrower has failed to perform or comply with the covenants or agreements of Borrower under the Note, the Security Instrument, the Loan Agreement and other documents or instruments executed by Borrower in connection with the Note or the loan evidenced thereby (collectively, the "Loan Documents"), including, but not limited to Borrower's (i) failure to maintain the Mortgage Property in accordance with Article 6 of the Loan Agreement and (ii) failure to comply with Lender's request to increase the Replacement Reserve Account in accordance with Section 13.02(a)(4) of the Loan Agreement. Each such failure constitutes an "Event of Default" (as defined in the Security Instrument).

Loan No. 1717473617



Westland Liberty Village LLC December 17, 2019 Page 2 of 4

This letter constitutes a formal notice that the outstanding principal indebtedness evidenced by the Note has been accelerated (subject to the applicable provisions of NRS 107.080(2)(a)(2)) as a result of the occurrence and present continuation of such Event of Default. Demand is hereby made for immediate payment in full of the entire unpaid principal balance of the Note, plus (to the extent lawful) accrued and unpaid interest thereon and the costs and attorneys' fees of Fannie Mae. In order to determine the exact payoff figure currently owing to Fannie Mae pursuant to the Note, please call Joe E. Greenhaw, Jr. of Servicer at (913) 732-5249, or you may have your counsel contact me at the direct dial telephone number set forth above.

You are further notified that, by reason of such default and acceleration of said indebtedness, Fannie Mae may immediately institute foreclosure proceedings under the Security Instrument and may otherwise exercise any and all other rights and remedies enumerated in the Loan Documents or otherwise available at law or in equity (including, without limitation, the appointment of a receiver over the Property, applications of escrow deposits, reserves and/or other funds held by Servicer toward payment of Borrower's obligations under the Loan Documents in the manner set forth therein).

Please be advised that the demand made hereby is being given pursuant to the terms and provisions of the Loan Documents. By making this demand, Fannie Mae does not waive any of the rights or remedies available to Fannie Mae under the Loan Documents or otherwise. No failure to exercise any rights or remedies available to Fannie Mae and no delay in exercising any such rights or remedies shall operate as a waiver of any rights which Fannie Mae may have pursuant to the terms of the Loan Documents or otherwise. Further, any reference by Fannie Mae or Servicer to any event of default or default shall in no way constitute, or be construed to be, a waiver of any other event of default or default which may now exist or hereafter arise under the Loan Documents.

UNDER THE SECURITY INSTRUMENT EXECUTED BY BORROWER IN FAVOR OF FANNIE MAE, BORROWER'S LICENSE TO COLLECT RENTS HAS TERMINATED, AND FANNIE MAE IS NOW ENTITLED TO ALL RENTS AS THEY BECOME DUE AND PAYABLE, INCLUDING RENTS CURRENTLY DUE AND UNPAID. UNTIL FURTHER NOTICE, ANY RENTS BORROWER RECEIVED AFTER THE OCCURRENCE OF THE EVENT OF DEFAULT SHALL BE RECEIVED AND HELD BY BORROWER IN TRUST FOR THE BENEFIT OF FANNIE MAE. UNTIL FURTHER NOTICE, ALL SUCH RENTS SHALL BE APPLIED ONLY TO BONA FIDE CURRENT OPERATING EXPENSES TO THIRD PARTIES IN CONNECTION WITH THE OPERATION OF THE PROPERTY WITH EXCESS PAID TO FANNIE MAE, TO BE APPLIED IN ACCORDANCE WITH THE LOAN DOCUMENTS.



Westland Liberty Village LLC December 17, 2019 Page 3 of 4

Also, please be advised that under the Loan Agreement, the Borrower and the Alevy Descendants Trust Number 1, Yaakov Greenspan, co-trustee, as Key Principal(s) are liable to Fannie Mae for, among other things, (x) all Rents not applied first, to the payment of reasonable operating expenses as such operating expenses become due and payable, and then, to the Debt Service Amounts due and payable under the Note, Security Instrument, or any other Loan Documents, and (y) Borrower's failure, following a default under any of the Loan Documents, to deliver to Fannie Mae on demand all Rents and security deposits relating to the Property.

Please be advised that any discussions that may have occurred or may occur in the future between representatives of Borrower and of Fannie Mae regarding the Property or the Note evidence nothing more than the continuing good faith attempts of Fannie Mae to work out the existing problems in a manner reasonably acceptable to all parties. Borrower may not rely upon any such discussions in any manner or fashion. Unless and until a binding, written agreement has been fully executed by and between all parties, Fannie Mae's rights and remedies are and will continue to be fully enforceable under the terms of the Loan Documents.

For your information, this letter is also being sent to the Alevy Descendants Trust Number 1, Yaakov Greenspan, co-trustee, in order to notify the Key Principal(s) of Borrower's defaults. In the event that such defaults are not cured in the time period set forth herein, Fannie Mae, at its sole option and in addition to any other remedies available to Fannie Mae, may seek to recover from Key Principal any indebtedness and any other obligations owing by Key Principal pursuant to the Loan Documents.

Notwithstanding any previous action or inaction by or on behalf of Servicer or Fannie Mae to the contrary, if any, you are hereby notified that Fannie Mae will hereafter require strict compliance with the terms and conditions of the Note and other Loan Documents, and Fannie Mae does not in any manner waive any rights or remedies available against you pursuant to the Note or other Loan Documents or applicable law, including without limitation the rights described in this letter.

In the event that Borrower wishes to discuss these matters, Borrower may contact Joe E. Greenhaw, Jr. of Servicer at (913) 732-5249 or Michael Woolf of Cohen Financial at 312-602-6126.



Westland Liberty Village LLC December 17, 2019 Page 4 of 4

Your immediate attention to this matter is recommended.

Very truly yours,

Snell & Wilmer L.L.P.

Marsh. XVII-

Mandy S. Shavinsky

cc: Yaakov Greenspan (Key Principal)

Alevy Descendants Trust Number 1 (Key Principal)

John W. Hofsaess, Esq. (Borrower Counsel) (john.h@westlandREG.com)

Carol King (Fannie Mae) (carol king@fanniemae.com)

Chelo Carter, Esq. (Fannie Mae) (chelo carter@fanniemae.com)

Kyla Whittington (Fannie Mae) (kyla whittington@fanniemae.com)

Lorna E. Coleman (Fannie Mae) (lorna\_e\_colman@fanniemae.com)

Lisa R. Holmes (Fannie Mae) (lisa r holmes@fanniemae.com)

Joe E. Greenhaw, Jr. (Servicer) (joe.greenhaw@suntrust.com)

EXHIBIT 14 - December 17, 2019 Demand and Notice Pursuant to Nevada Revised Statutes 107A.270

EXHIBIT 14 - December 17, 2019 Demand and Notice Pursuant to Nevada Revised Statutes 107A.270



Hughes Center 3883 Howard Hughes Parkway Suite 1100 Las Vegas, Nevada 89169-5958 702.784.5200 www.swlaw.com

> Mandy S. Shavinsky 702.784.5229 mshavinsky@swlaw.com

December 17, 2019

# Via Certified Mail - Return Receipt Requested

Westland Liberty Village LLC 520 West Willow Street Long Beach, California 90806 Alevy Descendants Trust Number 1 c/o Yaakov Greenspan, Co-Trustee 520 West Willow Street Long Beach, California 90806

Re: Multifamily Loan in the Original Principal Amount of \$29,000,000.00 (the "Loan") by SunTrust Bank, a Georgia banking corporation, now Truist Bank, a North Carolina banking corporation ("Original Lender"), predecessor-in-interest to Fannie Mae ("Fannie Mae"), to Westland Liberty Village LLC, a Nevada limited liability company, successor-in-interest to Shamrock Properties VI LLC, a Delaware limited liability company ("Borrower"), and Guaranteed on a Non-Recourse Basis by the Alevy Descendants Trust Number 1, Yaakov Greenspan, cotrustee ("Key Principal") – Fannie Mae Loan No.

# Demand and Notice Pursuant to Nevada Revised Statutes ("NRS") 107A.270

### Dear Borrower and Key Principal:

This firm has been retained by Fannie Mae in connection with the above-referenced matter. Reference is made to that certain Multifamily Note, dated November 2, 2017, in the original principal amount of \$29,000,000.00 from Borrower as maker to Original Lender and evidencing the Loan (the "Note"). The Loan and the obligations of Borrower under the Note and other loan documents are secured by, among other things, that certain Multifamily Deed of Trust, Assignment of Leases and Rents, Security Agreement and Fixture Filing ("Security Instrument"), dated of even date with the Note, made by Borrower as trustor, to First American Title, as trustee, for the benefit of Original Lender, recorded in the Official Records of Clark County, Nevada (the "Official Records"), on November 3, 2017, in Book 20171103, as Instrument No. 0001307. Original Lender assigned its interest in the Security Instrument and Note to Fannie Mae pursuant to, among other documents, that certain Assignment Security Instrument, dated as of November 2, 2017, and recorded in the Official Records on November 3, 2017 in Book 20171103, as Instrument No. 0001308.



Westland Liberty Village LLC Alevy Descendants Trust Number 1 December 17, 2019 Page 2

This letter constitutes written notice pursuant to Nevada Revised Statutes (as amended, "NRS") § 107A.270 that Lender is entitled to be paid the proceeds of any and all "Rents" (as defined in the Security Instrument) from or for the real property collateral encumbered by the lien of the Security Instrument, as expressly set forth in Section 3 of the Security Instrument. Lender hereby makes written demand pursuant to NRS § 107A.270 that Borrower pay over to Lender, in care of the Servicer for the Loan, SunTrust Bank, a Georgia banking corporation, now Truist Bank, a North Carolina banking corporation, the proceeds of any and all such Rents from or for such real property collateral. Such "Rents" include, without limitation, those which have accrued but remain unpaid as of the date upon which you receive this letter or which accrue on or after that datc. Without limiting the foregoing, the revocable license granted to Borrower pursuant to Section 3(b) of the Security Instrument is hereby revoked and terminated as of the date on which Borrower receives this letter.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Snell & Wilmer L.L.P

Mandy/S. Shavinsky

cc: John W. Hofsaess, Esq. (john.h@westlandREG.com)

Carol King (Fannie Mae) (carol king@fanniemae.com)

Chelo Carter, Esq. (Fannie Mae) (chelo carter@fanniemae.com)

Kyla Whittington (Fannie Mae) (kylanerta\_whittington@fanniemae.com)

Lorna E. Coleman (Fannie Mae) (lorna\_e\_colman@fanniemae.com)

Lisa R. Holmes (Fannie Mae) (lisa\_r\_holmes@fanniemae.com)

Joe F. Greenhaw, Jr. (Servicer) (joe.greenhaw@suntrust.com)



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www.swlaw.com

Mandy S. Shavinsky 702.784.5229 mshavinsky@swlaw.com

December 17, 2019

# Via Certified Mail - Return Receipt Requested

Westland Village Square LLC 520 West Willow Street Long Beach, California 90806 Alevy Descendants Trust Number 1 c/o Yaakov Greenspan, Co-Trustee 520 West Willow Street Long Beach, California 90806

Re: Multifamily Loan in the Original Principal Amount of \$9,366,000.00 (the "Loan") by SunTrust Bank, a Georgia banking corporation, now Truist Bank, a North Carolina banking corporation ("Original Lender"), predecessor-in-interest to Fannie Mae ("Fannie Mae"), to Westland Village Square LLC, a Nevada limited liability company, successor-in-interest to Shamrock Properties VI LLC, a Delaware limited liability company ("Borrower"), and Guaranteed on a Non-Recourse Basis by the Alevy Descendants Trust Number 1, Yaakov Greenspan, Co-Trustee ("Key Principal") – Fannie Mae Loan No.

# Demand and Notice Pursuant to Nevada Revised Statutes ("NRS") 107A.270

Dear Borrower and Key Principal:

This firm has been retained by Fannie Mae in connection with the above-referenced matter. Reference is made to that certain Multifamily Note, dated November 2, 2017, in the original principal amount of \$9,366,000.00 from Borrower as maker to Original Lender and evidencing the Loan (the "Note"). The Loan and the obligations of Borrower under the Note and other loan documents are secured by, among other things, that certain Multifamily Deed of Trust, Assignment of Leases and Rents, Security Agreement and Fixture Filing ("Security Instrument"), dated of even date with the Note, made by Borrower as trustor, to First American Title, as trustee, for the benefit of Original Lender, recorded in the Official Records of Clark County, Nevada (the "Official Records"), on November 3, 2017, in Book 20171103, as Instrument No. 0001292. Original Lender assigned its interest in the Security Instrument and Note to Fannie Mae pursuant to, among other documents, that certain Assignment Security Instrument, dated as of November 2, 2017, and recorded in the Official Records on November 3, 2017 in Book 20171103, as Instrument No. 0001293.



Westland Village Square LLC Alevy Descendants Trust Number 1 December 17, 2019 Page 2

This letter constitutes written notice pursuant to Nevada Revised Statutes (as amended, "NRS") § 107A.270 that Lender is entitled to be paid the proceeds of any and all "Rents" (as defined in the Security Instrument) from or for the real property collateral encumbered by the lien of the Security Instrument, as expressly set forth in Section 3 of the Security Instrument. Lender hereby makes written demand pursuant to NRS § 107A.270 that Borrower pay over to Lender, in care of the Servicer for the Loan, SunTrust Bank, a Georgia banking corporation, now Truist Bank, a North Carolina banking corporation, the proceeds of any and all such Rents from or for such real property collateral. Such "Rents" include, without limitation, those which have accrued but remain unpaid as of the date upon which you receive this letter or which accrue on or after that date. Without limiting the foregoing, the revocable license granted to Borrower pursuant to Section 3(b) of the Security Instrument is hereby revoked and terminated as of the date on which Borrower receives this letter.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Manuel !

Snell & Wilmer L.L.P.

Mandy S. Shavinsky

cc: John W. Hofsaess, Esq. (john.h@westlandREG.com)

Carol King (Fannie Mae) (carol\_king@fanniemae.com)

Chelo Carter, Esq. (Fannie Mae) (chelo\_carter@fanniemae.com)

Kyla Whittington (Fannie Mae) (kylancrta whittington@fanniemae.com)

Lorna E. Coleman (Fannie Mae) (lorna\_e \_colman@fanniemae.com)

Lisa R. Holmes (Fannie Mae) (lisa\_r\_holmes@fanniemae.com)

Joe E. Greenhaw, Jr. (Servicer) (joe.greenhaw@suntrust.com)

EXHIBIT 15 - Liberty Village Notice of Default and Election to Sell under Deed of Trust

EXHIBIT 15 - Liberty Village Notice of Default and Election to Sell under Deed of Trust

APN#s: 140-08-710-161, 140-08-711-273 and 140-08-712-289

When recorded mail to:

First American Title Insurance Company 4380 La Jolla Drive, Suite 110 San Diego, CA 92122

Order No.

5002532-NCS-1003660-SD

Inst #: 20200714-0001254

Fees: \$292.00

07/14/2020 08:54:55 AM Receipt #: 4132781

Requestor:

First American Title Insur Recorded By: CHSHD Pgs: 3

Debbie Conway

CLARK COUNTY RECORDER

Src: ERECORD Ofc: ERECORD

# NOTICE OF DEFAULT AND ELECTION TO SELL UNDER DEED OF TRUST

#### NOTICE IS HEREBY GIVEN:

That First American Title Insurance Company, a Nebraska corporation, is the duly appointed trustee ("Trustee") under a Multifamily Deed of Trust, Assignment of Leases and Rents, Security Agreement and Fixture Filing, dated as of November 2, 2017, made by SHAMROCK PROPERTIES VI LLC, a Nevada limited liability company, as trustor (the "Original Trustor") to FIRST AMERICAN TITLE INSURANCE COMPANY, as trustee for the benefit of SUNTRUST BANK, a Georgia corporation, now Truist Bank, a North Carolina corporation, as the original beneficiary (the "Original Beneficiary"), recorded in the Official Records of Clark County, Nevada (the "Official Records"), on November 3, 2017, in Book 20171103 as Instrument No. 0001307 (as the same may have been amended, the "**Deed of Trust**"). The beneficial interest in the Deed of Trust was assigned by the Original Beneficiary to FANNIE MAE (the "Current Beneficiary"), pursuant to an Assignment Security Instrument and Note, dated as of November 2, 2017, and recorded in the Official Records on November 3, 2017 in Book 20171103 as Instrument No. 0001308 and securing, among other obligations, a Multifamily Note, dated as of November 2, 2017, from Original Trustor to Original Beneficiary in the original principal amount of \$29,000,000.00 (as amended, the "Note," and together with the Deed of Trust and the other agreements, assignments and instruments evidencing and/or securing the Note and the obligations of the Original Trustor thereunder, the "Loan Documents"). The obligations under the Note were assigned by Original Trustor to WESTLAND LIBERTY VILLAGE LLC, a Nevada limited liability company ("Current Trustor"), pursuant to an Assumption and Release Agreement, dated as of August 29, 2018, and recorded in the Official Records on August 30, 2018 in Book 20180830 as Instrument No. 0002686.

That a breach of, and default in, the obligations for which such Deed of Trust is security has occurred in that the Current Trustor has failed to maintain the mortgaged property and failed to increase reserves pursuant to the Loan Documents, causing the balance due under the Note to be accelerated. Additional accrued interest, late charges and other costs and fees are also due and payable with respect to the obligations secured by the Deed of Trust.

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Liberty Village Apartments - Las Vegas, Nevada - Notice of Default and Election to Sell

That by reason thereof, the undersigned, Current Beneficiary has delivered notice of said default to said duly appointed Trustee under such Deed of Trust, and all documents evidencing the obligations secured thereby and, subject to Nevada Revised Statutes ("NRS") Section 107.080, has declared and does hereby declare all sums secured thereby immediately due and payable and has elected and does hereby elect to cause the trust property to be sold to satisfy the obligations secured thereby.

Furthermore, the Current Beneficiary herein elects to conduct a unified foreclosure sale pursuant to the provisions of the Nevada Uniform Commercial Code (NRS Chapter 104) and to include in the non-judicial foreclosure of the estate described in this Notice of Default all personal property and fixtures described in the Deed of Trust and in any other instruments executed in favor of the Current Beneficiary. Current Beneficiary reserves the right to revoke its election as to some or all of the personal property and/or fixtures, or to add additional personal property and/or fixtures to the elections herein expressed, at Current Beneficiary's sole election from time to time and to any time until the consummation of the Trustee's Sale to be conducted pursuant to the Deed of Trust and this Notice of Default and Election to Sell.

## NOTICE

YOU MAY HAVE THE RIGHT TO CURE THE DEFAULT HEREIN AND REINSTATE THE OBLIGATION SECURED BY SUCH DEED OF TRUST ABOVE DESCRIBED. SECTION 107.080 OF NRS PERMITS CERTAIN DEFAULTS TO BE CURED UPON THE PAYMENT OF THE AMOUNTS REQUIRED BY THAT SECTION WITHOUT REQUIRING PAYMENT OF THAT PORTION OF PRINCIPAL AND INTEREST WHICH WOULD NOT BE DUE HAD NO DEFAULT OCCURRED. WHERE REINSTATMENT IS POSSIBLE, IF THE DEFAULT IS NOT CURED WITHIN 35 DAYS FOLLOWING THE RECORDING AND MAILING TO CURRENT TRUSTOR OR CURRENT TRUSTOR'S SUCCESSOR IN INTEREST OF THIS NOTICE, THE RIGHT OF REINSTATEMENT WILL TERMINATE AND THE PROPERTY MAY THEREAFTER BE SOLD.

To determine if reinstatement is possible and the amount, if any, necessary to cure the default, contact the servicer of the obligations secured by the Deed of Trust for the Current Beneficiary, whose name and address as of the date of this notice is:

Truist Bank 8330 Boone Boulevard, Suite 700 Vienna, VA 22182 Attn: Joe E. Greenhaw 913-732-5249

| Dated this \( \frac{1}{2} \) day of \( \frac{1}{2} \) day. 2020                              |
|--|
| By: Name: Roy E. Miller Title: Assistant Vice President                                      |
| STATE OF (MG) ) SS. COUNTY OF COUNTY OF (OUM)  |
| This instrument was acknowledged before me, a notary public, on, 2020, by, as of FANNIE MAE. |
| LINDA S. HENDERSON My Notary ID # 1511536 Expires April 19, 2024  Notary Public              |

EXHIBIT 16 - Village Square Notice of Default and Election to Sell under Deed of Trust

EXHIBIT 16 - Village Square Notice of Default and Election to Sell under Deed of Trust

APN#s: 140-08-702-002 and 140-08-702-003

When recorded mail to:

First American Title Insurance Company 4380 La Jolla Drive, Suite 110 San Diego, CA 92122

Order No. 5002532-NCS-1003652-SD

Inst #: 20200714-0001255

Fees: \$292.00

07/14/2020 08:54:55 AM Receipt #: 4132781

Requestor:

First American Title Insur Recorded By: CHSHD Pgs: 3

**Debbie Conway** 

**CLARK COUNTY RECORDER** 

Src: ERECORD Ofc: ERECORD

# NOTICE OF DEFAULT AND ELECTION TO SELL UNDER DEED OF TRUST

#### NOTICE IS HEREBY GIVEN:

That First American Title Insurance Company, a Nebraska corporation, is the duly appointed trustee ("Trustee") under a Multifamily Deed of Trust, Assignment of Leases and Rents, Security Agreement and Fixture Filing, dated as of November 2, 2017, made by SHAMROCK PROPERTIES VI LLC, a Nevada limited liability company, as trustor (the "Original Trustor") to FIRST AMERICAN TITLE INSURANCE COMPANY, as trustee for the benefit of SUNTRUST BANK, a Georgia corporation, now Truist Bank, a North Carolina corporation, as the original beneficiary (the "Original Beneficiary"), recorded in the Official Records of Clark County, Nevada (the "Official Records"), on November 3, 2017, in Book 20171103 as Instrument No. 0001292 (as the same may have been amended, the "**Deed of Trust**"). The beneficial interest in the Deed of Trust was assigned by the Original Beneficiary to FANNIE MAE (the "Current Beneficiary"), pursuant to an Assignment Security Instrument and Note, dated as of November 2, 2017, and recorded in the Official Records on November 3, 2017 in Book 20171103 as Instrument No. 0001293 and securing, among other obligations, a Multifamily Note, dated as of November 2, 2017, from Original Trustor to Original Beneficiary in the original principal amount of \$9,366,000.00 (as amended, the "Note," and together with the Deed of Trust and the other agreements, assignments and instruments evidencing and/or securing the Note and the obligations of the Original Trustor thereunder, the "Loan Documents"). The obligations under the Note were assigned by Original Trustor to WESTLAND VILLAGE SQUARE LLC, a Nevada limited liability company ("Current Trustor"), pursuant to an Assumption and Release Agreement, dated as of August 29, 2018, and recorded in the Official Records on August 30, 2018 in Book 20180830 as Instrument No. 0002653.

That a breach of, and default in, the obligations for which such Deed of Trust is security has occurred in that the Current Trustor has failed to maintain the mortgaged property and failed to increase reserves pursuant to the Loan Documents, causing the balance due under the Note to be accelerated. Additional accrued interest, late charges and other costs and fees are also due and payable with respect to the obligations secured by the Deed of Trust.

Village Square Apartments - Las Vegas, Nevada - Notice of Default and Election to Sell

That by reason thereof, the undersigned, Current Beneficiary has delivered notice of said default to said duly appointed Trustee under such Deed of Trust, and all documents evidencing the obligations secured thereby and, subject to Nevada Revised Statutes ("NRS") Section 107.080, has declared and does hereby declare all sums secured thereby immediately due and payable and has elected and does hereby elect to cause the trust property to be sold to satisfy the obligations secured thereby.

Furthermore, the Current Beneficiary herein elects to conduct a unified foreclosure sale pursuant to the provisions of the Nevada Uniform Commercial Code (NRS Chapter 104) and to include in the non-judicial foreclosure of the estate described in this Notice of Default all personal property and fixtures described in the Deed of Trust and in any other instruments executed in favor of the Current Beneficiary. Current Beneficiary reserves the right to revoke its election as to some or all of the personal property and/or fixtures, or to add additional personal property and/or fixtures to the elections herein expressed, at Current Beneficiary's sole election from time to time and to any time until the consummation of the Trustee's Sale to be conducted pursuant to the Deed of Trust and this Notice of Default and Election to Sell.

## **NOTICE**

YOU MAY HAVE THE RIGHT TO CURE THE DEFAULT HEREIN AND REINSTATE THE OBLIGATION SECURED BY SUCH DEED OF TRUST ABOVE DESCRIBED. SECTION 107.080 OF NRS PERMITS CERTAIN DEFAULTS TO BE CURED UPON THE PAYMENT OF THE AMOUNTS REQUIRED BY THAT SECTION WITHOUT REQUIRING PAYMENT OF THAT PORTION OF PRINCIPAL AND INTEREST WHICH WOULD NOT BE DUE HAD NO DEFAULT OCCURRED. WHERE REINSTATMENT IS POSSIBLE, IF THE DEFAULT IS NOT CURED WITHIN 35 DAYS FOLLOWING THE RECORDING AND MAILING TO CURRENT TRUSTOR OR CURRENT TRUSTOR'S SUCCESSOR IN INTEREST OF THIS NOTICE, THE RIGHT OF REINSTATEMENT WILL TERMINATE AND THE PROPERTY MAY THEREAFTER BE SOLD.

To determine if reinstatement is possible and the amount, if any, necessary to cure the default, contact the servicer of the obligations secured by the Deed of Trust for the Current Beneficiary, whose name and address as of the date of this notice is:

Truist Bank 8330 Boone Boulevard, Suite 700 Vienna, VA 22182 Attn: Joe E. Greenhaw 913-732-5249

Dated this <u>S</u> day of <u>July</u>, 2020

4847-7370-3860 3

Village Square Apartments - Las Vegas, Nevada - Notice of Default and Election to Sell

| By: Name: Roy E. Miller Title: Assistant Vice President                         |
|---|
| STATE OF  |
| This instrument was acknowledged before me, a notary public, on July 8, 2020, b |
| LINDAS. HENDERSON My Notary ID # 1511536 Expires April 19, 2024  Notary Public  |

EXHIBIT 4 - Proposed Order Appointing Receiver

EXHIBIT 4 - Proposed Order Appointing Receiver

Noakes in Support of Plaintiff's Application for Appointment of Receiver ("Fannie Mae Declaration"), Declaration of Servicer in Support of Plaintiff's Application for Appointment of Receiver ("Servicer Declaration"), the Verified Complaint ("Complaint") of Plaintiff Federal National Mortgage Association ("Plaintiff" or "Fannie Mae"), the Court having reviewed the pleadings and papers on file herein, including any filed by Defendants Westland Liberty Village, LLC ("Liberty Village LLC"), Westland Village Square, LLC ("Village Square LLC", collectively "Defendants") and having heard the arguments presented by the parties at any hearing scheduled for this matter, and good cause appearing therefore:

#### IT IS HEREBY ORDERED, ADJUDGED AND DECREED that:

1. APPOINTMENT OF RECEIVER: The Madison Real Estate Group LLC, a Nevada limited-liability company, acting by and through Jacqueline Kimaz ("Receiver") is hereby

4822-0453-3175

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- 2. POSSESSION OF RECEIVER: The Receiver shall have and take possession of all the real and personal, tangible and intangible property (including, without limitation, all land, buildings and structures, leases, rents, fixtures and movable personal property) more specifically defined as the "Village Square Property" and "Liberty Village Property" in the Verified Complaint. The Village Square Property and Liberty Village Property are referred to collectively herein as the "Property." The Property includes, without limitation, the interests of Plaintiff in any "Leases" and "Rents" and all other "Mortgaged Property" as identified in each "Multifamily Deed of Trust, Assignment of Leases and Rents, Security Agreement and Fixture Filing" (the "Deeds of Trust") attached as Exhibits 3 and 8 to the Verified Complaint on file herein. Included within the Property is those certain apartment complex commonly known as "Village Square Apartments" and "Liberty Village Apartments" located in Las Vegas, NV and on the land more particularly described in the legal description attached as "Exhibit A" to each of the Deeds of Trust.
- 4. NRS 32.305 INJUNCTION. Pursuant to NRS 32.305, the entry of this Order operates as a stay, applicable to all persons, of an act, action or proceeding: (a) to obtain possession of, exercise control over or enforce a judgment against the Property; and (b) to enforce a lien against the Property to the extent the lien secured a claim against the owner which arose before entry of this Order; provided, however, that this does not prohibit Plaintiff from proceeding to

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foreclose or otherwise enforce its Deeds of Trust against the Property.

- 5. DUTIES, RIGHTS, AND POWERS OF RECEIVER: The Receiver is hereby granted the following duties, rights, and powers:
  - a. To enter on and take possession of the Property;
  - b. To give notice of the appointment of the Receiver to all known creditors of the Defendants in the manner described in NRS 32.335 (the "Receivership Notice"). The Receivership Notice must advise creditors of their right to file creditors' claims within ninety (90) days following the date of the Receivership Notice. The Receiver is excused from publishing the Receivership Notice pursuant to NRS 32.335(1)(b);
  - c. Pursuant to NRS 32.295(3)(c), to immediately record a copy of this Order in the Office of the Recorder of Records for Clark County, Nevada and in any other jurisdiction where any portion of the Property is located;
  - d. To care for, preserve, and maintain the Property pending this Court's determination of any issues relating to the ownership or title to such Property and for the duration of this receivership;
  - e. To incur all expenses necessary for the care, preservation, maintenance of the Property;
  - f. To lease the Property, or portions thereof;
  - g. To, with the consent of Plaintiff and pursuant to NRS 32.295(c) and 32.315(2), to market the Property for sale and pursue a private sale, and incur the reasonable expenses related thereto; provided, however, the closing of any sale of the Property requires prior Court approval;
  - To employ or terminate the employment of any Nevada licensed person or firm to perform maintenance and repairs on the improvements and buildings on or with respect to the Property and to manage such work with respect to the Property;

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| i. | To operate, manage, control and conduct the Property and its business and     |
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|    | incur the expenses necessary in such operation, management, control, and      |
|    | conduct in the ordinary and usual course of business, and do all things and   |
|    | incur the risks and obligations ordinarily incurred by owners, managers, and  |
|    | operators of similar properties, and no such risks or obligations so incurred |
|    | shall be the personal risk or obligation of Receiver, but shall be a risk or  |
|    | obligation of the receivership estate;  |

- j. To notify all local, state and federal governmental agencies, all vendors and suppliers, and any and all others who provide goods or services to the Property of his or her appointment as Receiver. No utility may terminate service to the Property as a result of non-payment of pre-receivership obligations without prior order of this Court. No insurance company may cancel its existing current-paid policy as a result of the appointment of the Receiver, without prior order of this Court;
- k. To either open new utility accounts or continue existing utility accounts for the Property at the Receiver's discretion in the name of the Receiver or the name of Plaintiff. In the event the Receiver continues existing utility accounts, the Receiver shall be entitled to maintain such accounts without providing any new deposit. In the event the Receiver opens new utility account, he shall be entitled to do so without paying any new deposit;
- 1. To maintain adequate insurance over the Property to the same extent and in the same manner as it has heretofore been insured (including maintaining any current policies on the Property), or as in the judgment of Receiver may seem fit and proper, and to cause all presently existing policies to be amended by adding Receiver and the receivership estate as an additional insured within ten (10) days of the entry of this Order. If there is inadequate insurance or insufficient funds in the receivership estate to procure adequate insurance, Receiver is directed to immediately petition this Court for instructions. During

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the period in which the Property is uninsured or underinsured, Receiver shall not be personally responsible for any claims arising therefore;

- m. To pay all necessary insurance premiums for such insurance and all taxes and assessments levied on the Property during the receivership;
- Subject to Plaintiff's rights under the Deeds of Trust, as to any insurance n. claims, to make proof of loss, intervene in, or assert a claim, to adjust and compromise any insurance claims, to collect, and to receive any insurance proceeds;
- To demand, collect and receive all rents derived from the Property, or any part o. thereof, including all proceeds in the possession of the Defendants or other third parties which are or were derived from the rents generated by the Property;
- To bring and prosecute all proper actions for the (i) collection of rents derived p. from the Property, (ii) removal from the Property of persons not entitled to entry thereon, (iii) protection of the Property, (iv) damage caused to the Property; and (v) recovery of possession of the Property;
- Any security or other deposits which tenants have paid to Defendants or their q. agents and which are not paid to the Receiver, and over which the Receiver has no control, shall be obligations of the Defendants and may not be rendered by the Receiver without further order of the Court. Any other security or other deposits which the tenants or other third parties have paid or may pay to the Receiver, if otherwise refundable under the terms of their leases or agreements with the Receiver, shall be expenses of the subject property and refunded by the Receiver in accordance with the leases or agreements;
- r. To hire, employ, retain, and/or terminate attorneys, certified public accountants, investigators, security guards, consultants, property management companies, brokers, construction management companies, brokers, appraisers, title companies, licensed construction control companies, and any other

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- To retain environmental specialists to perform environmental inspections and S. assessments of the Property if deemed necessary and, if deemed necessary and advisable in the discretion of the Receiver, to remediate the Property or remove any dispose of contaminates, if any, affecting the Property;
- t. To, pursuant to NRS 32.320, utilize her discretion to continue in effect or reject any contracts presently existing and not in default relating to the Property. In exercising such discretion, the Receiver does not have an obligation to pay prior liabilities of Defendants to third parties or to continue any contract which the Receiver determines is not in the best interest of the Property;
- To utilize her discretion to enter into, exercise the powers, rights and remedies u. of the Defendants, and/or modify any and all contracts, agreements, or instruments affecting any part or all of the Property, including, without limitation, leases, property management agreements, property owner association agreements, or common area association agreements. In addition, the Receiver shall have the authority to immediately terminate any existing contract, agreement, or instrument which is not, in Receiver's sole discretion, deemed commercially reasonable or beneficial to the Property. The Receiver shall not be bound by any contract between any Defendant and any third party that the Receiver does not expressly assume in writing;
- v. To make any repairs to the Property that the Receiver, in her discretion deems necessary or appropriate;
- To pay and discharge out of the funds coming into her possession all the w. expenses of the receivership and the costs and expenses of operation and maintenance of the Property, including all Receiver's and related fees and expenses as well as taxes, governmental assessments, and other charges lawfully imposed upon the Property;

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| х. | To have the power to advance funds to keep current any liens, if any, taxes and |  |  |
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|    | assessments encumbering the Property which are senior to any lien arising       |  |  |
|    | under the Deeds of Trust;   |  |  |

- To expend funds to purchase merchandise, construction and other materials, y. supplies and services as the Receiver deems necessary and advisable to assist her in performing her duties hereunder and to pay therefore the ordinary and usual rates and prices out of the funds that may come into the possession of the Receiver:
- To apply, obtain and pay any reasonable fees for any lawful license, permit or z. other governmental approval relating to the Property or the operation thereof; confirm the existence of and, to the extent permitted by law, exercise the privileges of any existing license or permit or the operation thereof, and do all things necessary to protect and maintain such licenses, permits and approvals;
- aa. To open and utilize bank accounts for receivership funds. Defendants shall provide to the Receiver their taxpayer identification number. As to any existing accounts relating to the Property, the Receiver shall be entitled to manage and modify such accounts, including, without limitation, the ability to change existing signature cards to identify the Receiver as the authorized party for such accounts, limit the use of such accounts by others, and/or to close such accounts as the Receiver deems appropriate. The Receiver shall manage any accounts to avoid overdrawn checks:
- bb. To present for payment any checks, money orders or other forms of payment made payable to the Defendants which constitute rents of the Property, endorse same and collect the proceeds thereof, such proceeds to be used and maintained as elsewhere provided herein;
- After expending the necessary funds to operate the Property and pay all cc. reasonable and necessary costs and expenses associated with such operation, the Receiver shall maintain any remaining funds for distribution to Plaintiff,

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and, upon request of Plaintiff, may distribute to Plaintiff during the receivership any excess funds which Receiver, in his or her discretion, determines are not necessary for the receivership. The Receiver shall identify any interim distributions made to Plaintiff in its monthly report submitted to the Court;

- dd. Pursuant to NRS 32.325, any lawsuit or claims filed against the Receiver or the Property in the receivership estate shall be resolved by this Court. The Receiver shall be entitled to file an appropriate pleading or motion in any other action to effectuate the consolidation or transfer of such other matters into this case:
- ee. To have the status of a lien creditor pursuant to NRS 32.280;
- ff. Pursuant to Commodities Futures Trading Commission v. Weintraub, 471 U.S. 343 (1985), and *United States v. Plache*, 913 F.2d 1375, 1381 (9th Cir. 1990) (holding a receiver may waive the attorney-client privilege), to waive the attorney-client privilege and other privileges held by Defendants;
- To generally do such other things as may be necessary or incidental to the gg. foregoing specific powers, directions and general authorities and take actions relating to the Property beyond the scope contemplated by the provisions set forth above, provided the Receiver obtains prior court approval for any actions beyond the scope contemplated herein; and
- hh. Nothing provided for herein shall entitle the Receiver to have ex parte communications with the Court.
- 6. DUTIES OF DEFENDANT: Defendants, including without limitation, agents, affiliates, representatives, officers, managers, directors, shareholders, Defendants' members, partners, trustees and other persons exercising or having control over the affairs of the Defendants shall, pursuant to NRS 32.300:
  - Assist and cooperate with the Receiver in the administration of the receivership and the discharge of the Receiver's duties;

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b. Preserve and turn over to the Receiver all receivership property in their possession, custody or control as specified in Section 2; c. Identify all records and other information relating to the receivership property, including a password, authorization or other information needed to obtain or maintain access to or control of the receivership property, and make available to the receiver the records and information in their possession, custody or control: d. On subpoena, submit to examination under oath by the receiver concerning the acts, conduct, property, liabilities and financial condition of the owner or any matter relating to the Property or the receivership; and e. Perform any other duty imposed by this Order, any other order issued by the Court or any law of this State. 7. NON-INTERFERENCE WITH RECEIVER:

- Defendants, including, without limitation, Defendants' agents, affiliates, representatives, officers, managers, directors, shareholders, members, partners, trustees and other persons exercising or having control over the affairs of the Defendants, are enjoined from the following:
  - a. Interfering with the Receiver, directly or indirectly, in the management and operation of the Property;
  - b. Interfering with the Receiver, directly or indirectly, in the collection of rents derived from the Property;
  - c. Collecting or attempting to collect the rents derived from the Property;
  - d. Extending, dispersing, transferring, assigning, selling, conveying, devising, pledging, mortgaging, creating a security interest in or disposing of the whole or any part of the Property (including the rents thereof) without the prior written consent of the Receiver;
  - e. Terminating any existing insurance policies relating to the Property;
  - f. Negotiating any modifications to any liens against the Property;
  - Selling or attempting to purchase, sell or negotiate the sale of any liens against

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27 28 the Property; and

- h. Doing any act which will, or which will tend to, impair, defeat, divert, prevent or prejudice the preservation of the Property (including the leases and rents thereof) or the interest of Plaintiff in the Property and in said leases and rents.
- 8. TURNOVER: Defendants and their partners, agents, affiliates, representatives, officers, managers, directors, shareholders, members, partners, trustees, property managers, architects, contractors, subcontractors, and employees, and all other persons with actual or constructive knowledge of this Order and its agents and employees shall use commercially reasonable efforts to do the following:
  - a. Turn over to the Receiver the possession of the Property, including all keys to all locks on the Property, and the records, books of account, ledgers and all business records for the Property (including, without limitation, construction contracts and subcontracts, the plans, specifications and drawings relating to or pertaining to any part or all of the Property), wherever located in and whatever mode maintained (including, without limitation, information contained on computers and any and all passwords to any software, if any, relating thereto as well as all banking records, statements and canceled checks);
  - b. Turn over to the Receiver all documents which constitute or pertain to all licenses, permits or governmental approvals relating to the Property;
  - c. Turn over to the Receiver all documents which constitute or pertain to insurance policies, whether currently in effect or lapsed which relate to the Property;
  - d. Turn over to the Receiver all contracts, leases and subleases, royalty agreements, licenses, assignments or other agreements of any kind whatsoever, whether currently in effect or lapsed, which relate to any interest in the Property;
  - e. Turn over to the Receiver all documents pertaining to past, present or future construction of any type with respect to all or any part of the Property;
  - f. Turn over to the Receiver all documents of any kind pertaining to any and all toxic chemicals or hazardous material, if any, ever brought, used and/or

remaining upon the Property, including, without limitation, all reports, surveys, inspections, checklists, proposals, orders, citations, fines, warnings and notices; g. Turn over to the Receiver all rents derived from the Property (including, without limitation, all security deposits, advances, prepaid rents, storage fees, and

parking fees) wherever and whatsoever mode maintained;

- h. Turn over to the Receiver all mail relating to the Property. The Receiver is further authorized and empowered to take any and all steps necessary to receive, collect and review all mail addressed to Defendants including, but not limited to, mail addressed to any post office boxes held in the name of Defendants, and the Receiver is authorized to instruct the U.S. Postmaster to reroute, hold, and or release said mail to said Receiver. Mail reviewed by the Receiver in the performance of his or her duties will promptly be forwarded to Defendants after review by the Receiver; and
- i. Use commercially reasonable efforts to effectuate the turnover of the Property to the Receiver.
- 9. CLAIM PROCEEDINGS. Pursuant to NRS 32.335, creditors and claimants holding claims against Defendant that arose prior to the entry of this Order shall file submit their claims to the Court and the Receiver in writing and upon oath within ninety (90) days after the date of the Receivership Notice required under Section 5(b) of this Order. Creditors and claimants failing to do so within ninety (90) days from the date of the Receivership Notice shall by the discretion of the court be barred from participating in the distribution of the assets of the company. The procedures for all claims submitted to the Receiver shall be governed by NRS 32.335.

### 10. RECEIVERSHIP REPORTS.

a. The Receiver shall prepare, as soon as practicable but not more than thirty (30) days after the entry of this order, an initial receivership report (the "<u>Initial Report</u>") describing all the: (1) real property in the receivership estate; (2) personal property in the receivership estate: (3) all cash accounts and other liquid assets of the receivership estate; (4) all known claims secured by the Property,

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holding those secured claims and the amount of those claims; (5) if applicable, the identity of any real estate broker engaged by the Receiver to market the Property; (6) if applicable, the terms upon which the real estate broker will be engaged; and (7) any other matter the Receiver believes is relevant to the performance of her duties under this Order.

Pursuant to NRS 32.330, the Receiver shall prepare interim monthly reports (the

such as consensual deeds of trust and tax liens, the identity of the creditors

- b. Pursuant to NRS 32.330, the Receiver shall prepare interim monthly reports (the "Interim Reports"), by no later than five (5) business days after the end of each month, so long as the Property shall remain in her possession or care, a report setting forth: (1) the activities of the Receiver since the filing of the last receiver's report, including a summary of Receiver's efforts to market and sell the Property, if any; (2) all receipts, disbursements, and cash flow; (3) changes in the assets in her charge; (4) claims against the assets in her charge; (5) the fees and expenses of the Receiver, including payment of any professional fees incurred by the Receiver, along with the request for payment; and (6) other relevant operational issues that have occurred during the preceding calendar quarter.
- c. Upon completion of the Receiver's duties under this Order, the Receiver shall also prepare a Final Report (the "Final Report") in compliance with NRS 32.350 which sets forth: (1) a description of the activities of the Receiver in the conduct of the Receivership; (2) A list of the receivership property at the commencement of the receivership and any receivership property received during the receivership; (3) a list of disbursements, including payments to professionals engaged by the receiver; (4) a list of dispositions of the receivership property; (5) a list of distributions make or proposed to be made from the receivership for creditor claims; (6) if not filed separately, a request for approval of the payment of fees and expenses of the Receiver, including payment of any professional fees incurred by the Receiver; and (7) any other information the Court may later

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require. The Receiver shall mail a copy of the monthly reports and the Final Report to the attorneys of record for the parties, for any party not represented by any attorney to the address set forth in the notice provision contained in the Deeds of Trust, and to any other interested parties who make a written request to the Receiver for such reports. The Final Report shall be filed with the Court, served on the parties, and served on any other interested party who makes a written request for the Final Report to the Receiver.

#### 11. RECEIVER COMPENSATION AND FUNDING FOR THE RECEIVERSHIP: The Receiver shall be compensated, and the receivership shall be entitled to funding as follows:

- a. The Receiver shall charge the rates and/or fees: (1) a one-time "Setup Fee" of \$8,000.00; plus (2) a "Monthly Property Management Fee" of the greater of (i) 3.5% of monthly revenues or (ii) \$15/unit. The Receiver, her management company, her consultants, agents, employees, legal counsel, and professionals shall be paid on a monthly basis. To be paid on a monthly basis, the Receiver must file the Interim Reports with the Court and serve a copy on all parties each month for the time and expenses incurred in the preceding calendar month. If no objection thereto is filed and served on or within ten (10) days following service thereof, such fees and expenses set out in the Interim Reports may be paid. If an objection is timely filed and served, such fees set out in the Interim Reports shall not be paid absent further order of the Court. In the event objections are timely made to fees and expenses, those specific fees and expenses objected to will be paid within ten (10) days of an agreement among the parties or the entry of an order by this Court adjudicating the matter. In the event there are any additional fees, expenses, or claims for compensation claimed by the Receiver which are not set forth herein, then the Receiver shall request approval for such amounts by filing a motion with this Court;
- b. At Plaintiff's request or upon order of the Court, the Receiver shall prepare and deliver to Plaintiff a comprehensive monthly budget (the "Budget")

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providing for all fees and costs expected to be incurred by the Receiver in the performance of her duties prescribed herein, as well as income expected to be generated from operation of the Property. The Receiver shall revise the budget from time to time or upon request from Plaintiff. The Receiver shall immediately inform Plaintiff if monthly fees and costs are expected to exceed the budgeted amount, or if income from operations will be insufficient to compensate the Receiver for fees and costs incurred;

- Notwithstanding anything in this Order to the contrary, the Receiver shall not c. expend or disburse more than \$10,000.00 of the monthly amount set forth in the Budget without obtaining prior written approval of Plaintiff and filing a notice of additional expenditure with this Court, to be served on all parties. If Defendants do not file an objection to the additional expenditure within five (5) business days of service of the notice of additional expenditure, then the Receiver may expend the additional funds. Provided, however, that if the additional expenditure is required on an emergency basis, and the process outlined in this section cannot be reasonably followed without endangering the lives or safety of persons on the Property, then the Receiver may expend or disburse more than \$10,000.00 without following the process outlined herein; and
- d. Prior to the termination of the receivership, the Receiver shall file her Final Report. If an objection is timely filed and served, such fees and costs that the Receiver has requested approval of in the Final Report shall not be paid absent further order of the Court. In the event objections are timely made to such fees and expenses, those specific fees and expenses objected to will be paid within ten (10) days of an agreement among the parties or the entry of an order by this Court adjudicating the matter.
- 12. RECEIVERSHIP CERTIFICATES. To the extent that the net rents or other monies derived from the Property are insufficient to satisfy the costs and expenses of the receivership, the

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necessary to satisfy such costs and expenses in accordance with the terms of the Deeds of Trust. The decision to lend additional monies for the costs and expenses of the Receivership shall be within the sole discretion of Plaintiff. If in its sole discretion, Plaintiff lends additional monies to the receivership estate, such loans shall be deemed secured advances to be added to Plaintiff's loan and secured by the Deeds of Trust. The Deeds of Trust encumbering the Property shall retain their lien priority as to the entire loans, including said advances, notwithstanding the fact that said advances shall increase the outstanding indebtedness of Plaintiff's loan. The Receiver is further authorized to issue and execute such documents as may be necessary to evidence the obligation to repay the advances, including but not limited to, the issuance of a receiver's "Certificates of Indebtedness" or "Receivership Certificates" evidencing the obligation of the receivership estate (and not the Receiver individually) to repay such sums. The principal sum of each such certificate or document, together with reasonable interest thereon, shall be payable out of the next available funds which constitute rents. In the event any funds advanced to the Receiver by the Plaintiff remain at the termination of the receivership, such funds shall be returned to Plaintiff.

Receiver shall have the right to request and borrow such additional funds from Plaintiff as may be

- 13. DEFENSES AND IMMUNITIES OF RECEIVER. The Receiver is entitled to all defenses and immunities provided by the law of this State other than NRS 32.100 to 32.370, inclusive, for an act or omission within the scope of the Receiver's appointment. The Receiver may be sued personally for an act or omission in administering receivership property only with approval of this Court.
- 14. DISCHARGE OF RECEIVER AND DISMISSAL OF CASE: Without further order of this Court, upon the occurrence of any of the following events, the Receiver shall relinquish possession and control of the Property to the appropriate person or entity: (a) upon written notice from Plaintiff that Defendants have cured the defaults existing under Plaintiff's loan documents; (b) reinstatement of the loans secured by the Deeds of Trust as evidenced by written proof of payment from Plaintiff; (c) the completion of the valid trustee's sale of the Property by Plaintiff or any assignee as evidenced by a recorded trustee's sale deed; (d) the completion of a sale of the Property by the Receiver pursuant to an order of this Court; or (e) the acquisition of the

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Property by Plaintiff or any assignee as evidenced by a written deed in lieu of foreclosure. Upon relinquishment or possession and control of the Property, the Receiver shall be relieved of any further duties, liabilities and responsibilities relating to the Property set forth in this Order. As soon as practicable after the Receiver relinquishes possession and control of the Property, the Receiver shall serve on all parties, their successors in interest as applicable, or any other party entitled to notice and file with this Court the Receiver's Final Report and Final Statement of Account relating to the receivership. Upon the Court's review of the Final Report and Final Statement of Account and any objections thereto, the Court shall enter an appropriate order which closes out the receivership and dismisses this receivership action. Nothing contained herein shall prevent application of NRS 32.345 in appropriate circumstances.

- 15. BANKRUPTCY. If Defendants, or either of them, files a bankruptcy case during the receivership, Plaintiff shall give notice of the bankruptcy case to the Court, to all parties, and to the Receiver. If the Receiver receives notice that the bankruptcy has been filed and part of the bankruptcy estate includes property that is the subject of this Order, the Receiver shall have the following duties:
  - The Receiver shall immediately contact the party who obtained the appointment of the Receiver and determine whether that party intends to move in the bankruptcy court for an order for (1) relief from the automatic stay, and/or (2) relief from the Receiver's obligation to turn over the Property (11 U.S.C. § 543). If the party has no intention to make such a motion, the Receiver shall immediately turn over the property to the appropriate entity – either to the trustee in bankruptcy if one has been appointed or, if not, to the debtor in possession – and otherwise comply with 11 U.S.C. § 543.
  - b. Unless otherwise ordered by the Bankruptcy Court, remain in possession pending resolution. If the party who obtained the receivership intends to seek relief immediately from both the automatic stay and the Receiver's obligation to turn over the Property, the Receiver may remain in possession and preserve the Property pending the ruling on those motions (11 U.S.C. § 543(a)). The

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Receiver's authority to preserve the Property shall be limited as follows: (1) the Receiver may continue to collect Rents and other income; (2) the Receiver may make only those disbursements necessary to preserve and protect the Property; (3) the Receiver shall not execute any new leases or other long-term contracts; and; (4) the Receiver shall do nothing that would effect a material change in the circumstances of the Property.

- c. Turn over the Property, if no motion for relief is filed within thirty (30) court days after notice of the Bankruptcy. If the party who obtained the receivership fails to file a motion within thirty (30) court days after his or her receipt of notice of the bankruptcy filing, the receiver shall immediately turn over the Property to the appropriate entity (either to the trustee in bankruptcy if one has been appointed or, if not, to the debtor in possession) and otherwise comply with 11 U.S.C. § 543.
- d. Retain bankruptcy counsel. The Receiver may petition the court to retain legal counsel to assist the receiver with issues arising out of the bankruptcy proceedings that affect the receivership.
- 16. CONTACTING THE RECEIVER: Individuals or entities interested in the Property, including, without limitation, tenants may contact the Receiver directly by and through the following individual: Jacqueline Kimaz, c/o The Madison Real Estate Group, 16250 Ventura Boulevard, Suite 265, Los Angeles, CA 91436; Telephone: 213-620-1010.
- 17. MOTIONS FOR INSTRUCTIONS. The Receiver, Plaintiff, or any other party who maintains an interest in any property subject to this receivership, may at any time apply to this court for any further or other instructions and powers necessary to enable the Receiver to perform its duties properly and/or modify this order as to such property.

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#### IT IS SO ORDERED.

Dated: \_\_\_\_\_\_, 2020

DISTRICT COURT JUDGE

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Respectfully submitted, SNELL & WILMER L.L.P. Nathan G. Kanute, Esq. David L. Edelblute, Esq. 3883 Howard Hughes Parkway, Suite 1100 Las Vegas, NV 89169 Telephone: (702) 784-5200 Facsimile: (702) 784-5252 Attorneys for Plaintiff Federal National Mortgage Association 

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## EXHIBIT "N"

Westland Strategic Improvement Plan for Liberty Village and Village Square, dated November 27, 2019

Westland 000439 – Westland 000760

## EXHIBIT "N"

On August 29, 2019, upon the purchase of 4870 Nellis Oasis Lane, Las Vegas, NV 89115 ("Liberty Village Apartment Homes") and 5025 Nellis Oasis Lane, Las Vegas, NV 89115 ("Village Square Apartment Homes" or in combination the "Properties") it was determined that the condition of the Properties was unstable and the Properties were poorly managed. This Strategic Improvement Plan (the "Plan") lays a framework for attaining the goals of improving the onsite conditions at the communities and profitability of the Properties. This Plan establishes a framework for effective management at the Properties with targeted strategic improvements, and a documented focus for the substantial influx of financial capital and hands-on work.

#### INITIAL ASSESSMENT & EXECUTIVE SUMMARY

To develop this Plan, due to limitations imposed in the due diligence process, the Properties were subject to an initial assessment during an evaluation period after the purchase of the Properties. The assessment included:

- an evaluation of the onsite conditions;
- data gathering to assess the true financial condition and level of delinquencies at the Properties;
- a marketing assessment to better target a viable resident base;
- a human resource evaluation to develop a staff required to properly manage the properties; and
- an assessment of electronic, equipment and documentary resources.

Based on the needs derived from the initial assessment, it was determined that Westland would need to engage in a multi-stage plan. Phase One involved a test period for gathering and analyzing data, deploying new staff to the property, and removal of hazardous conditions in need of abatement at the property. Phase Two is to implement stabilizing processes, make wide-scale physical improvements of areas at the property in need of imminent improvements, upgrade electronic resources and equipment to allow for effective management, and execute an initial marketing plan to increase occupancy at the Properties with a viable resident base. Phase Three is to maximize profitability once the property is fully stabilized through targeted unit upgrades and cooperative agreements with local businesses.

## MISSION STATEMENT

Westland provides spaces where people can reach their true potential by providing quality residential services and seeking to make a positive impact on each community we serve.

### **SWOT ANALYSIS**

| Strengths  | Weaknesses  |  |  |  |
|--|---|--|--|--|
| <ul> <li>Large floorplans compared to the market</li> <li>Down units expected to return online have more desirable unit floor plans</li> <li>Laundry hookups available in some floorplans</li> <li>Large open green spaces</li> <li>Existing onsite amenities are richer than competition</li> <li>Space in old leasing office can be converted into a new amenity</li> <li>High concentration of 3 bedroom units (a draw for families)</li> </ul>   | <ul> <li>Inaccurate historical data for property before acquisition</li> <li>Current demographics of tenant base is not strong</li> <li>High current concentration of studio and one bedroom units that are leased</li> <li>High vacancy</li> <li>Need to overcome property's long-standing poor reputation</li> </ul>                        |  |  |  |
| Opportunities  | <ul> <li>Inaccurate historical data for property before acquisition</li> <li>Current demographics of tenant base is not strong</li> <li>High current concentration of studio and one bedroom units that are leased</li> <li>High vacancy</li> <li>Need to overcome property's</li> </ul>  |  |  |  |
| <ul> <li>Low expected inventory in the local sub-market</li> <li>Growing Las Vegas residential market</li> <li>Nellis Air Force Base expansion</li> <li>Able to remove draw of adjacent property to negative elements</li> <li>Technological improvements for lease payments and vendor portal not utilized</li> <li>Rapidly increasing rent rates &amp; historically low loan rates</li> <li>Limited taxation and employment regulations</li> </ul> | <ul> <li>High crime potential area</li> <li>Changing political climate in<br/>Nevada favoring greater<br/>tenant protections, and<br/>increased hurdles for<br/>evictions</li> <li>Changing customer<br/>expectations for repair times<br/>not aligned with short-term<br/>maintenance needs</li> <li>High employee turnover rates</li> </ul> |  |  |  |

#### GOALS/KEY PERFORMANCE INDICATORS

- Obtain rental occupancy of 94% within 5 years, and 87% within 1 year
- Increase renewals about 50%
- Reduce, or maintain, evictions at their current level (10 or less/month; under 10%)
- Increase online reputation ratings to at least 3.5 out of 5.0
- Decrease annual apartment turnover to under 35%
- Restore all vacant units by the end of 2020
- Revitalize athletic and recreational amenities during Q1 & Q2 2020

#### TARGET CUSTOMERS

While the Properties have unit sizes and styles that are suitable for a broad range of potential residents, consistent with the above SWOT analysis, the additional units coming online are larger floorplans. The natural target market for such units are families with income in the \$25,000 to \$65,000 range.

Two local employment segments have high concentrations of potential residents who meet the target criteria: Nellis Air Force Base and nearby warehouse facilities. Short-term specialty concessions have been offered to employees of the local warehouse facilities, and will be provided to Air Force base housing in order to capitalize on those markets.

Onsite several changes in amenities can be made to increase the appeal of the Properties to those target markets. First, renovation of onsite amenities can focus on recreational opportunities that add value and appeal to families. Specifically, the current tennis court renovation project will convert the amenity to a splash pad, soccer field and playground, and the old leasing office can be converted into an onsite gym. Finally, the prior fire damaged units can be reconstructed with increased size floor plans and in unit laundry capabilities, which are critical selling point to families, result in an increased rental rate, and decrease unit turnover.

#### **COMPETITIVE ANALYSIS & OPERATIONS PLAN**

#### **Phase One**

The initial step taken at the property was a thorough evaluation of the onsite staff. Prior to acquisition all members of the staff were interviewed. Prior management had employed approximately 20 staff members onsite. However, Westland was only able to retain 2 employees, based on numerous staff members lacking proper qualifications and others having engaged in past ethical breaches, and at the present time not one of those individuals remains with Westland. Ultimately, Westland determined that the optimal number of employees needed to efficiently operate the Properties was 32 staff members. By the end of Q2 2019, Westland had the property fully staffed and properly trained.

Second, prior to acquisition, the Properties were cited as in need of abatement of a dangerous condition. The notice of abatement required the owner of the Properties to take action to decrease the rate of crime onsite, as local law enforcement deemed the level of crime at the Properties a dangerous condition. A portion of the physical improvements required by the notice of abatement had been performed by the date of the change in ownership, but the "improvements" nearly immediately failed as a result of substandard work, and the rate of criminal activity at the Properties remained unchanged. As such, during the initial phase, four actions were taken to displace the criminal element from the Properties and create a safe environment. Those actions were: 1) repairing and replacing the defective security measures, 2) working cooperative with law enforcement to increase the police presence onsite and restore the onsite "shotspotter" gunshot detection system, 3) evict tenants when cited for criminal violations, and 4) hiring a new onsite security vendor. By the end of Q2 2019, the actions had successfully reduced criminal activity onsite, and the notice of abatement was rescinded.

Finally, throughout due diligence, the seller of the Properties imposed numerous restrictions on inspections and data gathering. Upon the purchase of the property through the end of the fourth quarter of 2018, Westland engaged in extensive data gathering and analysis, which revealed the true condition of the property.

For instance, based on the data received from Seller, the property was allegedly 86% occupied at the time of purchase. However, upon assuming management of the Properties, we found that to be untrue. Specifically, those "occupied" units included numerous tenants, amounting to approximately 8.3% of the residents onsite, who had been served with a five-day notice to pay rent or quit, remained non-compliant for several months, and who had no legal action taken against them. Those tenants should have been evicted prior to acquisition, but were not. Similarly, none of the tenants appear to have been submitted to appropriately rigorous background checks<sup>1</sup>, because an enormous percentage of the tenants that moved into the property within a year prior to Westland's acquisition defaulted on their rental obligations and had to be evicted, primarily for the non-payment of rent. Specifically, since the purchase. Westland had to evict 32% of the occupied units, or a total of 311 tenants, who were individuals that moved into the Properties from August 29, 2017 to August 29, 2018. Those tenant evictions resulted in a 27.5% decrease in occupancy at the Properties, and stressed the need for more stringent rental criteria. Ultimately, in large part due to those evictions, the Properties reached its lowest level of occupancy, with only 44% of the units occupied, in July 2019.

#### **Phase Two**

By August of 2019, the rate of crime at the Properties had been reduced and defaults resulting in evictions had slowed to a level consistent with other well managed properties.

<sup>&</sup>lt;sup>1</sup> Westland substituted the best in class rental criteria that it utilizes at other properties. The criteria requires that the applicant meet not only defined credit based scores, but also requires a verifiable residential history, verifiable employment or source(s) of income, lack of criminal history that would be detrimental to the community (positive results are subject to individual review), and a lack of evictions. These criteria attract more stable tenants, and result in lower turnover, lower eviction rates, and lower rates of crime.

At that point, we were able to refocus our management efforts on our Phase Two goal of stabilizing the Properties and increasing its occupancy with the quality tenants that were reluctant to relocate to the Properties during Phase One. During Q1 of 2019, Westland had already began to shift personnel from other Westland communities who were part of our leasing and maintenance turn teams, in an effort to jump start an increase in occupancy and rehabilitation of vacant units. To date, utilizing our own employees from other sites has resulted, and is expected to continue to result in, a reduction of the normally high Las Vegas employee turnover rate, which is necessary to create a further environment of stability at the Properties. By August 2019, those efforts resulted in a steady increase in the number of rent ready units, and the number of those units that were re-let.

Specifically, the Properties' number of rent ready units and occupancy have increased by approximately 2% each month (slightly over 20 units), and has pushed towards increasing by 3% monthly (to over 30 units, or more than an additional net unit per day). Essentially, we have increased the number of rent ready units and quality move-ins, which has reduced the number of evictions and move outs, and resulted in the following occupancy trend:

45% in August 47% in September 49% in October and Estimated to be at 52% by the end of November

Notably, the strong November increases are being made at a time of year when new leasing traditionally slows. As such, we estimate that we are on track to move in 40+ new Residents monthly by Q1 2020. In order to accomplish that estimate, we will be turning 10-12 units per week, depending on the severity of damage in the vacant unit. However, as can be seen by recent results, our trained leasing agents and professional turn team are working diligently to ensure those results.

The occupancy trend is perhaps most clearly seen by examining the numbers from November 2019. Currently, we have an inventory of 59 units ready for move in, after already moving in 62 new residents during November 2019, and having another 3 applicants who are confirmed for move in before the end of November 2019. For this month, we currently have only 8 residents on eviction status. These numbers support our expected 52% occupancy rate by the end of November. Additionally we have 46 pending applications in various stages of the approval process.

Thereafter, we expect that increases of at least 3% additional occupancy each month are sustainable throughout the remainder of Phase Two by continuing to utilize our internal marketing plan (some of which is incorporated in this document), which is attached as Appendix A. Specifically, that plan includes additional customer outreach via follow-up calls after maintenance requests, and during the 90-120 day period after beginning residency is a key method of gauging customer satisfaction. Importantly, based on the limited supply of available units of similar size and quality, Westland expects to be able

to continue the projected occupancy rate increases while also simultaneously implementing a pricing increase.

In relation to onsite costs associated with vacancies, based on our experience in actually restoring units, Westland has determined that the recent Property Condition Assessment ("PCA") commissioned by Lender is inflated. The costs are known to be inflated because the identified repair costs for vacant units contained estimated amounts that are much higher than the amount Westland actually pays for specific items that have fixed prices based on pricing agreements with pre-approved vendors.

The costs related to many of the individual units listed in the PCA are addressed within the attached report (Appendix B), in which Westland addresses the actual pricing it has secured related to the PCA commissioned by Lender. Importantly, there are a substantial number of the units where repairs are stated to be required in the PCA but have already been completed, and many of those units are already occupied. No individual budget has been provided related to those units. The number of units where such work was performed are:

|                 | Completed | Occupied |
|-----------------|-----------|----------|
| Liberty Village | 139       | 103      |
| Village Square  | 43        | 33       |
| Total           | 182       | 136      |

As such, for Appendix B, Westland prepared a sample of 164 budgets at Liberty Village and 142 at Village Square. Our area manager and property manager walked each of these units and filled out a budget form (attached) for each unit.

Of the Liberty Village sample, 145 units had budgets prepared by F3.

|             | Westland Prepared | F3 prepared  |               |
|-------------|-------------------|--------------|---------------|
| Sample size | Budgets           | budgets      | Difference    |
| 145         | \$383,051.83      | \$542,065.00 | \$ 159,013.17 |
| Average     |                   |              |               |
| cost        | \$2,641.74        | \$3,738.38   | 42%           |

An additional 19 units had no F3 budgets associated.

|             | Westland Prepared |
|-------------|-------------------|
| Sample size | Budgets           |
| 19          | \$42,719.06       |
| Average     |                   |
| cost        | \$2,248.37        |

Of the Village Square sample, 115 units had budgets prepared by F3.

|             | Westland Prepared | F3 prepared  |              |
|-------------|-------------------|--------------|--------------|
| Sample size | Budgets           | budgets      | Difference   |
| 115         | \$173,761.00      | \$400,675.00 | \$226,914.00 |
| Average     |                   |              |              |
| cost        | \$1,510.97        | \$3,484.13   | 131%         |

An additional 27 units had no F3 budgets associated.

|             | Westland Prepared |
|-------------|-------------------|
| Sample size | Budgets           |
| 27          | \$31,926.80       |
| Average     |                   |
| cost        | \$1,182.47        |

Further, the summary below reflects the difference between the PCA's estimated cost per unit and Westland's estimated cost per unit.

|                    | F3 PCA         | Westland Budget <sup>2</sup> | Difference (\$) | Difference (%) |
|--------------------|----------------|------------------------------|-----------------|----------------|
| Liberty<br>Village | \$1,197,545.00 | \$911,399.18                 | \$286,145.82    | 23.89%         |
| Village<br>Square  | \$711,215.00   | \$306,725.94                 | \$404,489.06    | 56.87%         |
| Total              | \$1,908,760.00 | \$1,218,125.12               | \$690,634.88    | 40.44%         |

Again, details on individual units that have already been reviewed by our maintenance turn team are addressed in Appendix B.

Aside from individual unit improvements, our recent capital expenditures have also increased tenant retention during Phase Two, based on wide-scale physical improvements to areas at the property in need of imminent improvements, upgrades to electronic resources and equipment to allow for effective management at the property. A summary of the capital expenditures that have already been made, that are in process, and that are on hold/planned for Q1 & Q2 2020, in relation to the Property Condition Assessment commissioned by the lender (including substantiating details showing the cost of work done or bid amounts) are shown below:

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<sup>&</sup>lt;sup>2</sup> The summary uses the average per unit cost multiplied by the number of Vacant/Down units outlined in the PCAs, and does not take into account the 182 units Westland has already been made rent ready.

|        | Liberty Village Required Repairs         | Status      | Estim ated<br>Completion | Notes  | Amount        |
|--------|--|-------------|--------------------------|--|---------------|
| 1      | Sidewalks                                | Completed   |                          | Contract & pictures attached   | \$15,072.00   |
| 2      | Stainways                                | Completed   |                          | Stairways Contract & pictures attached   | \$21,160.00   |
| 4      | Roofs                                    | Completed   |                          | Contract attached  | \$107,850.00  |
| 9      | Moisture Management Plan #1017           | Completed   |                          | Invoice attached   | \$4,800.00    |
| 12     | Building Cladding (stucco)               | Completed   |                          | Done in-house, pictures attached   |               |
| 14     | Sunken Areas                             | Completed   |                          | Contract attached.   | \$4,935.00    |
| 9 (a)  | Moisture Management Plan #1063           | Completed   |                          | Invoice attached   | \$5,500.00    |
| 9 (b)  | Moisture Management Plan #1064           | Completed   |                          | Invoice attached   | \$1,800.00    |
|        |  |             |                          | Total paid for completed work  | \$161,117.00  |
| 3      | Smoke and CO Detectors (Vacant Units)    | In Progress | Q4 2020                  | Smoke Alarms & CO have been purchased & will be installed at turn. Invoices attached that include shared cost for Liberty & Village Square | \$35,209.69   |
| 6      | Laundry Facilities                       | In Progress |                          |  |               |
| 8      | Vacant and Down Apartments               | In Progress | Q4 2020                  | Working on units (see alternate report)  |               |
| 10     | Pest Management (pigeons)                | In Progress | Q1 2020                  | Received estimates, expect to sign and commence in 30 days; **Bid amount for annual service  | \$12,720.00   |
| 11     | Carports                                 | In Progress | Q2 2020                  | Waiting on additional estimates; to be done by 1st quarter 2020; **First estimate received   | \$12,789.00   |
| 10 (a) | Pest Management (pigeons exclusion)      | In Progress | Q1 2020                  | Received estimates, expect to sign and commence in 30 days   | \$40,284.00   |
| 2 (a)  | Landings                                 | In progress | Q4 2020                  | Concurrent with unit turnover  | \$100.00      |
| 2 (b)  | Patios                                   | In progress | Q4 2020                  | Obtaining bids as needed at time of turn over; per unit cost varies  | \$200 - \$300 |
| 2 (c)  | Balconies                                | In progress | Q4 2020                  | Obtaining bids as needed at time of turn over; per unit cost varies  | \$400 - \$600 |
| 6 (a)  | SW Laundry room Roof                     | In Progress | Q1 2020                  | Bid attached, scheduled start date 11/22/2019  | \$3,458.00    |
| 6 (b)  | SW Laundry room vandalized walls/ceiling | In Progress | Q2 2020                  | Obtaining bids   |               |
| 6 (c)  | SW Laundry room flooring                 | In Progress | Q2 2020                  | Obtaining bids   |               |
| 5      | Swimming Pools                           | On Hold     | Q2 2020                  | Will obtain bids and have it repaired by May of 2020.  |               |
| 7      | Fitness Center                           | On Hold     | Q4 2020                  | Being used as storage unit until optimum occupancy<br>reached  |               |
| 13     | Sports Court (cracked surface)           | On Hold     | Q3 2020                  | Will obtain estimates for alternate design planned by end of Q2 2020   |               |
|        | Village Square Required Repairs          | Status      |                          | Notes  |               |
| 1      | Building Roofs                           | Completed   |                          | Contract and pictures attached.  | \$46,200.00   |
| 4      | Moisture Management Plan #095            | Completed   |                          | Invoice attached.  | \$5,500.00    |
| 4 (a)  | Moisture Management Plan #183            | Completed   |                          | Invoice attached.  | \$5,500.00    |
|        |  |             |                          | Total paid for completed work  | \$57,200.00   |
| 2      | Vacant and Down Apartments               | In Progress | Q4 2020                  | Working on units (see alternate report)  |               |
| 5      | Pest Management (pigeons)                | In Progress | Q1 2020                  | Received estimates, expect to sign and commence in 30 days; **Bid amount for annual service  | \$9,600.00    |
| 6      | Amenities/Sports Court (surface damaged) | In Progress | Q1 2020                  | Obtaining bids   |               |
| 3      | Central Domestic Boilers / Water Heaters | On Hold     | See note                 | Will replace boilers as needed, not needed at this time  |               |
|        |  |             |                          | Combined Total Expended on Completed Items   | \$218,317.00  |

In reviewing this summary chart, please note that additional capital expenditures have also already been made, which total \$1.8 million. Further, the combined total expenditure amount listed above in this summary only includes projects that have been completed. However, as the summary details, payments have already been made on a portion of the expenses listed as work in progress, which is not reflected in the combined total expenditures on completed items.

In addition to these expenditures, retention has increased because the overall tenant service experience has been enhanced during Phase Two by the addition of the mobile maintenance orders at the Properties (a process that pushes work orders to the maintenance employee's mobile device and reduces processing delays). Additionally, during Phase Two, online application processing was made available for the Properties, which has enhanced the availing leasing options. Finally, online payment processing has

created a convenient bill payment option for tenants that decreased accounts receivable handling times.

The overall condition of the Properties will also be improved, because two buildings that were destroyed by fire are in the process of being restored with completion dates anticipated to occur within the next month. Specifically, two buildings, Buildings 3517 and 3426, were fire damaged at the time of purchase, and under construction at the time of the inspection. One of those buildings (8 units) will be completed and rent ready in December 2019, and the other building's (8 units) scheduled completion date in Q1 2020.

#### **Phase Three**

Based on our experience in the local community and the trends at these Properties we anticipate being able to sustain 3% occupancy increases until we reach 87% occupancy, which should occur during Q1 2021. At that time, Westland will shift its processes and policies to focus on increasing profitability.

First, due to the substantial size of the properties, with a combined 1129 units, we will be able to create a segmented premium customer base by improving vacant units with Westland's standardized premium unit upgrades. Doing so requires an additional expenditure of \$3,000 to \$5,000 per unit (depending on unit size), but allows for the ability to charge an additional \$100.00 per month for such units, resulting in a payback period of 30 to 50 months for the additional expenditure. Coupled with a lower turn rate for such units, premium upgraded units have an average 18.71% expected return on investment, even in the unlikely event that the premium upgrades are fully depreciated in five (5) years. Long term, Westland believes it would be most efficient for 25-30% of the units to be upgraded to premium units.

Second, past owners have been unsuccessful in establishing a contractual placement relationship with Nellis Air Force Base's local on-base housing office. In the past, the primary impediments have been the dilapidated physical condition of the property and the number of citations issued by law enforcement being regarded as unacceptable for use as safe off-base housing. Westland has already established contacts with onbase housing, which have been productive, and upon no later than reaching Phase Three, Westland believes that off-base housing will be receptive to a marketing presentation to place service members at the Properties. Due to government budgetary considerations, non-upgraded units are likely to be most acceptable to the off-base housing offices. Filling units with that potential tenant population would have the effect of maximizing stability at the property by creating a stable baseline population, lower eviction rates, enable the Properties to rely on rent payments effectively backed by federal government guaranties, and minimize turnover costs.

Westland is in the process of capitalizing upon a significant off-site opportunity related to a site adjacent to the property, which purchase is expected to be completed by the end of the current year. Currently, the site is occupied by a liquor store and bar that have been identified as a draw to an undesirable segment of the local population. Through a

separate entity, Westland would purchase the site, run out the leases, and redevelop the space. Westland has gauged interest from local government for use as a police substation and from non-profit organizations as a childcare facility, and has received positive responses expressing interest in and the need for such spaces at that location. Such a repurposed space would be expected to further increase the value of these Properties by creating an even stronger police presence to deter a return of crime and/or by adding local services consistent with Westland's long-term strategic plan of establishing a family-oriented resident base. The purchase, redevelopment and leasing of that adjacent site is anticipated to be completed in the long-term range of three to five years.

# **APPENDIX**

A

# Liberty Village-Village Square 2020 Marketing Plan

## 2020 Property Goals

- Obtain rental occupancy of 94% within 5 years, and 87% within 1 year
- Increase renewals about 50%
- Reduce, or maintain, evictions at their current level (10 or less/month; under 10%)
- Increase online reputation ratings to at least 3.5 out of 5.0

## **SWOT Analysis For Properties**

| Strength   | Weakness   |
|--|--|
| <ul> <li>Large floorplans compared to the market; down units expected to return online have more desirable unit floor plans</li> <li>Large open green spaces</li> <li>Laundry hookups available in some floorplans</li> <li>Existing onsite amenities are richer than competition</li> <li>Space in old leasing office can be converted into a new amenity</li> <li>High concentration of 3 bedroom units (a draw for families)</li> </ul> | <ul> <li>Inaccurate historical date for property prior to acquisition</li> <li>Current demographics of tenant base is not strong</li> <li>High current concentration of studio and one bedroom units that are leased</li> <li>High vacancy</li> <li>Need to overcome property's long-standing poor reputation</li> </ul> |
| Opportunities  | Threats  |
| <ul> <li>Low expected inventory in the local market</li> <li>Growing Las Vegas residential market</li> <li>Nellis Air Force Base expansion</li> <li>Able to remove draw of adjacent property to negative elements</li> <li>Technological improvements for</li> </ul>   | <ul> <li>Current market pricing is low</li> <li>High crime potential area</li> <li>Changing political climate in<br/>Nevada favoring greater tenant<br/>protections, and increased<br/>hurdles for evictions</li> <li>Changing customer expectations<br/>for repair times not aligned with</li> </ul>                    |

lease payments and vendor portal not previously utilized

- Rapidly increasing rental rates & historically low loan rates
- Limited taxation and employment regulations

short-term maintenance needs
 High employee turnover rates in

 High employee turnover rates in Las Vegas market

## Target audience

Liberty has a wide range of unit sizes and styles, which are suitable for a broad range of audiences. (Ages: 18-65+, Family Income: 25k-65K, Family size: 1 up to 7)

Two specific employer bases have been identified to target: military and warehouse workers Both have a specialty concession for based on their employer

## Marketing Factor Analysis

## **Product**

Suggested product changes designed to attract the target audience include:

- Change out the old leasing office into a desired amenity for the residents, an onsite gym
- > Increase floor plans with in-unit laundry hookup/laundry rentals

## **Price**

To support the goal of creating a strong and durable tenant base, only moderate pricing increases are being considered at this time.

Currently implemented YTD average monthly base rent increases have been:

|                  | AVG asking rent | AVG occupied rent | AVG \$ Differential |  |
|------------------|-----------------|-------------------|---------------------|--|
| Jan 2019         | \$720           | \$646             | \$74                |  |
| Nov 2019         | \$775           | \$736             | \$39                |  |
| Change YTD       | %8 growth       | %12 growth        |                     |  |
| 2020 Recommended | \$800           | \$775             | \$25                |  |

Liberty Village-Village Square 2020 Marketing Plan

The currently implemented YTD price increases have not caused a material change in demand elasticity at either property. Further, our leasing agents have been able to shrink the differential between the average rent sought and average occupied rent. As such, additional price minor rental price increases are appropriate, and will continue through 2020 while the properties work towards achieving an optimal occupancy rate.

## **Placement**

Currently monthly traffic sits between 340- 450 unique applicant prospects, which has been generated by a current monthly ad spend of \$4200.

#### Current ad sites:

- Apartment guide
- Apartments.com
- Zillow
- Zumper
- Geo targeted google ads

We expect to be able to reduce our advertising budget as occupancy increases through 2020, as improvements at the community and tenant referrals begin to attract increased numbers of applicant prospects without the need for advertising spending. At that point, a portion of the reduction can be expected to be shifted to promotions, including tenant referral incentives.

## **Promotions**

For 2020, we do not plan to provide heavy cash concessions for move ins (outside of the current campaigns targeting specific employers). Concessions will be set more in line with the overall market, which may slow down leasing (that can be expected to be offset by tenant referrals), but in our experience it will even further reduce turnover and ensure the stability of new residents at the communities (offering large move-in concessions is an effective way to fill up a building quickly, but the same concession also attracts tenants that are less stable leading to higher turnover rates). Further, now that the rate of crime has decreased at the Properties, we believe it is now the time to emphasize referral concessions with our current resident base.

## **People**

The current onsite staff has shown that they are capable of effectively leasing and converting the applicant traffic they have received from applicants into residents, so we believe that we

have a proper staff in place. However, due to the significant turnover in the Las Vegas market, we still must focus on consistently engaging staff with ongoing training opportunities

## **Process**

Traditionally, these properties have had a hard time keeping residents, even though that trend has begun to turn around. People are less likely to move if they have strong bonds with neighbors, and property managers are the resource that help to knit the apartment community together. A show of appreciation to a long-time resident at renewal time, or any time for that matter, doesn't have to be over the top.

One way to decrease turnover is to increase the ways the leasing staff interact and support the residents.

#### Recommendations for 2020

- 1. Ensure follow up phone calls are made after a maintenance calls within a reasonable time.
- 2. Have leasing staff call or visit residents who have moved in 90 and 120 days after move-in for feedback on the leasing process, to check in on their level of satisfaction, to drive process improvement, and implement new marketing initiatives.
- 3. Have quarterly renewal parties in the extra office until a new amenity is created (MTM included).
- 4. Host events/participate in sponsoring resident functions in local community.
- 5. Make sure staff is walking the property and greeting residents every day.
- 6. Complete implementation of online resident portal.

## **Physical Evidence**

## 2019 Google Reviews:

| Current score | Target score |
|---------------|--------------|
| 2.0           | 3.5          |

The overwhelming nature of the reviews currently posted have to do with maintenance and cleanliness at the property. There is also a data legacy problem due to the poor reputation created by pre-acquisition management.

#### **Recommendations to Increase Review Scores for 2020**

- Ensure that employees are asking residents for reviews from satisfied customers when
  maintenance requests are completed or a renewal is completed, in order to specifically
  counter any poor reviews. We should employ an additional monthly incentive for the
  maintenance staff member and leasing agent with the highest number of positive
  reviews.
- 2. Have an "I love resident" party in February. At the event, place information on how residents can leave positive reviews on key sites to encourage reviews.
- 3. Improve portering services with specific training on storage of large trash items, which have been found to take up garbage space, and lead to reviews regarding poor cleanliness at the Properties.

#### **Additional Training Recommendations:**

All staff at this location need to be at best practices with regards to work orders and renewals

### **Packaging**

Signage was not replaced when we took over the properties in 2018. There is currently no need for any changes, other than new banners on a quarterly basis.

# **APPENDIX**

B

| Property Property  | eady Bu              |         | rm Templa<br>Vacant  |             | Start      | Date        | Complete Date |
|--|----------------------|---------|----------------------|-------------|------------|-------------|---------------|
|  |                      |         |                      | - 2000      | Start Date |             | Complete Pate |
| 4035 Village Square  | 1                    | 1       |                      |             |            | I           |               |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy       | Medium      | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435      | \$1,567     | \$3,712       |
| Area Managers Approval: Fill in Name   |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535      | \$1,938     | \$4,207       |
| Approver Comments: Needs   |                      |         |                      | 3 Bedroom   | \$665      | \$2,156     | \$4,901       |
| Power in Unit  |                      |         |                      | Average     | \$545      | \$1,887     | \$4,273       |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY        | Rate        | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     | •          | \$ 2.85     | \$ -          |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |            | \$ 1.21     | \$ -          |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |            | \$ 75.00    | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | . RS                 | Linear Foot | 120        | \$ 1.50     | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        | -          | \$ 500.00   | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESU                 | Each        |            | \$ 225.00   | \$ -          |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | RESURFACE            | Each        |            | \$ 75.00    | \$ -          |
| Standard Kitchen Cabinet-Paint only  | Vendor / In          | EXPENSE | CA CA                | Each        |            | \$ 170.00   | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new   | House<br>Vendor      | EXPENSE | CABINETS             | Each        | 2          | \$ 30.00    | \$ 60.00      |
| Kitchen drawers  1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | <u> </u>             | Each        |            | \$ 215.00   | \$ -          |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |            | \$ 235.00   | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |            | \$ 250.00   | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE | , <del>1</del>       | Each        |            | \$ 30.00    | \$ -          |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |            | \$ 25.00    | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | _                    | Each        |            | \$ 180.00   | \$ -          |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |            | \$ 160.00   | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | AZE                  | Each        |            | \$ 65.00    | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install medicine cabinate. mirrors | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2          | \$ 25.00    | \$ 50.00      |
| 1 Bedroom Maintenance Materials  |                      |         | <u> </u>             | Each        |            | \$ 125.00   | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |            | \$ 175.00   | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | IS                   | Each        |            | \$ 205.00   | \$ -          |
| Windows  | Vendor               | EXPENSE | WIN<br>B             | Each        |            | \$ 80.00    | \$ -          |
| Screens  | Vendor               | EXPENSE | WINDOWS &            | Each        |            | \$ 35.00    | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | , 0,<br>%            | Each        |            | \$ 30.00    | \$ -          |
| Fridge   | In House             | CAPITAL |                      | Each        |            | \$ 446.00   | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |            | \$ 346.00   | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | APF                  | Each        |            | \$ 326.00   | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |            | \$ 250.00   | \$ -          |
| Washer   | In House             | CAPITAL | CES                  | Each        |            | \$ 383.00   | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |            | \$ 336.00   | \$ -          |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |            | \$ 414.00   | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1          | \$ 85.00    | \$ 85.00      |
|  |                      |         |                      |             |            | Grand Total | \$ 375.00     |
|  |                      |         |                      |             |            |             |               |

| Property Property  | Make Ready Budget Formatty  Unit # |         |                      | Date Start Date |       |             | Complete Date |  |
|--|------------------------------------|---------|----------------------|-----------------|-------|-------------|---------------|--|
| . ,  |                                    |         |                      |                 |       |             |               |  |
| 4035 Village Square  | 1                                  | 6       |                      |                 |       |             |               |  |
| Unit Type - Square Footage   | Plank                              | Carpet  | Baseboard            | Unit Size       | Easy  | Medium      | Hard          |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                                    |         |                      | 1 Bedroom       | \$435 | \$1,567     | \$3,712       |  |
| Area Managers Approval: Fill in Name   |                                    | Carmen  | $\mathcal{B}$        | 2 Bedroom       | \$535 | \$1,938     | \$4,207       |  |
| Approver Comments:   |                                    |         |                      |                 | \$665 | \$2,156     | \$4,901       |  |
|  |                                    |         |                      | Average         | \$545 | \$1,887     | \$4,273       |  |
| Item   | Туре                               | Ca      | tegory               | Measure         | QTY   | Rate        | Sub Totals    |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor                             | CAPITAL |                      | Sq. Ft.         |       | \$ 2.85     | \$ -          |  |
| Carpet- Contractor will install Carpet floor   | Vendor                             | CAPITAL | _                    | Sq. Ft.         | 120   | \$ 1.21     | \$ 145.20     |  |
| Carpet Cleaning  | Vendor                             | EXPENSE | FLOORS               | Each            |       | \$ 75.00    | \$ -          |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor                             | CAPITAL | . 6                  | Linear Foot     |       | \$ 1.50     | \$ -          |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor                             | CAPITAL |                      | Each            |       | \$ 500.00   | \$ -          |  |
| Resurface Kitchen Countertop   | Vendor                             | EXPENSE | RESUI                | Each            |       | \$ 225.00   | \$ -          |  |
| Resurface - Bathroom Countertop  | Vendor                             | EXPENSE | ESURFACE             | Each            |       | \$ 75.00    | \$ -          |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House               | EXPENSE |                      | Each            | 1     | \$ 170.00   | \$ 170.00     |  |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor                             | EXPENSE | CABINETS             | Each            |       | \$ 30.00    | \$ -          |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor                             | EXPENSE |                      | Each            |       | \$ 215.00   | \$ -          |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor                             | EXPENSE |                      | Each            |       | \$ 235.00   | \$ -          |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor                             | EXPENSE | PAINT                | Each            |       | \$ 250.00   | \$ -          |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor                             | EXPENSE |                      | Each            |       | \$ 30.00    | \$ -          |  |
| In House Touch Up Paint  | In House                           | EXPENSE |                      | Hour            |       | \$ 25.00    | \$ -          |  |
| Resurface - Bathtub  | Vendor                             | EXPENSE | ,,                   | Each            |       | \$ 180.00   | \$ -          |  |
| Resurface - Shower walls   | Vendor                             | EXPENSE | RE-GLAZE             | Each            |       | \$ 160.00   | \$ -          |  |
| Resurface - Bathroom sink  | Vendor                             | EXPENSE | ZE                   | Each            |       | \$ 65.00    | \$ -          |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing splices. | In House                           | EXPENSE | MAINTENANCE<br>LABOR | Each            | 2     | \$ 25.00    | \$ 50.00      |  |
| 1 Bedroom Maintenance Materials  |                                    |         | M.                   | Each            |       | \$ 125.00   | \$ -          |  |
| 2 Bedroom Maintenance Materials  | Materials                          | EXPENSE | MATERIALS            | Each            |       | \$ 175.00   | \$ -          |  |
| 3 Bedroom Maintenance Materials  |                                    |         | , is                 | Each            |       | \$ 205.00   | \$ -          |  |
| Windows  | Vendor                             | EXPENSE | WIN                  | Each            |       | \$ 80.00    | \$ -          |  |
| Screens  | Vendor                             | EXPENSE | WINDOWS &            | Each            |       | \$ 35.00    | \$ -          |  |
| Blinds replacement   | Vendor / In<br>House               | EXPENSE | ,                    | Each            | 1     | \$ 30.00    | \$ 30.00      |  |
| Fridge   | In House                           | CAPITAL |                      | Each            |       | \$ 446.00   | \$ -          |  |
| Stove-Gas  | In House                           | CAPITAL | 1                    | Each            |       | \$ 346.00   | \$ -          |  |
| Stove-Electrical   | In House                           | CAPITAL | APF                  | Each            |       | \$ 326.00   | \$ -          |  |
| Dish washer  | In House                           | CAPITAL | APPLIANCES           | Each            |       | \$ 250.00   | \$ -          |  |
| Washer   | In House                           | CAPITAL |                      | Each            |       | \$ 383.00   | \$ -          |  |
| Dryer-Electrical   | In House                           | CAPITAL |                      | Each            |       | \$ 336.00   | \$ -          |  |
| Dryer-Gas  | In House                           | CAPITAL |                      | Each            |       | \$ 414.00   | \$ -          |  |
| House Keeping  | Vendor                             | EXPENSE |                      | Each            | 1     | \$ 85.00    | \$ 85.00      |  |
|  |                                    |         |                      |                 |       | Grand Total | \$ 480.20     |  |
| Giord Total  |                                    |         |                      |                 |       |             |               |  |

| Property  | Unit # Vacant Da     |         |                      |             | Date  | Complete Date |             |  |
|---|----------------------|---------|----------------------|-------------|-------|---------------|-------------|--|
| 4035 Village Square   | 1                    | 7       |                      |             |       |               |             |  |
|   |                      |         |                      | 11. 11.61   |       | 24.1          |             |  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium        | Hard        |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | _       | _                    | 1 Bedroom   | \$435 | \$1,567       | \$3,712     |  |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938       | \$4,207     |  |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156       | \$4,901     |  |
|   |                      |         |                      | Average     | \$545 | \$1,887       | \$4,273     |  |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate          | Sub Totals  |  |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85       | \$ 980.40   |  |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21       | \$ -        |  |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00      | \$ -        |  |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | <b>.</b> .           | Linear Foot | 120   | \$ 1.50       | \$ 180.00   |  |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00     | \$ -        |  |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00     | \$ 225.00   |  |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00      | \$ 75.00    |  |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        | 1     | \$ 170.00     | \$ 170.00   |  |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00      | \$ -        |  |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 215.00     | \$ -        |  |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00     | \$ -        |  |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00     | \$ -        |  |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE | 1                    | Each        |       | \$ 30.00      | \$ -        |  |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00      | \$ -        |  |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        |       | \$ 180.00     | \$ -        |  |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00     | \$ -        |  |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00      | \$ -        |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00      | \$ 75.00    |  |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00     | \$ -        |  |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00     | \$ -        |  |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00     | \$ -        |  |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00      | \$ -        |  |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00      | \$ -        |  |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00      | \$ 30.00    |  |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00     | \$ -        |  |
| Stove-Gas   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 346.00     | \$ -        |  |
| Stove-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 326.00     | \$ -        |  |
| Dish washer   | In House             | CAPITAL |                      | Each        |       | \$ 250.00     | \$ -        |  |
| Washer  | In House             | CAPITAL |                      | Each        |       | \$ 383.00     | \$ -        |  |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00     | \$ -        |  |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00     | \$ -        |  |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00      | \$ 85.00    |  |
|   |                      |         |                      |             |       | Grand Total   | \$ 1,820.40 |  |
| Ohtain Area M   |                      |         |                      |             |       |               |             |  |

**Obtain Area Manager Approval** 

| Make Ready Budget Form Template  |                      |         |                      |             |            |                    |               |  |  |
|--|----------------------|---------|----------------------|-------------|------------|--------------------|---------------|--|--|
| Property   | Uni                  | it#     | Vacant               | Date        | Start Date |                    | Complete Date |  |  |
| 4035 Village Square  | 1                    | 9       |                      |             |            |                    |               |  |  |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy       | Medium             | Hard          |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435      | \$1,567            | \$3,712       |  |  |
| Area Managers Approval: Fill in Name   |                      | Carmen  | . <b>B</b>           | 2 Bedroom   | \$535      | \$1,938            | \$4,207       |  |  |
| Approver Comments:   | •                    |         |                      | 3 Bedroom   | \$665      | \$2,156            | \$4,901       |  |  |
|  |                      |         |                      | Average     | \$545      | \$1,887            | \$4,273       |  |  |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY        | Rate               | Sub Totals    |  |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     | 344        | \$ 2.85            | \$ 980.40     |  |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |            | \$ 1.21            | \$ -          |  |  |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |            | \$ 75.00           | \$ -          |  |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | ]                    | Linear Foot | 120        | \$ 1.50            | \$ 180.00     |  |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |            | \$ 500.00          | \$ -          |  |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUR                | Each        |            | \$ 225.00          | \$ -          |  |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE             | Each        |            | \$ 75.00           | \$ -          |  |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |            | \$ 170.00          | \$ -          |  |  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |            | \$ 30.00           | \$ -          |  |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1          | \$ 215.00          | \$ 215.00     |  |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |            | \$ 235.00          | \$ -          |  |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |            | \$ 250.00          | \$ -          |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        | 1          | \$ 30.00           | \$ 30.00      |  |  |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |            | \$ 25.00           | \$ -          |  |  |
| Resurface - Bathtub  | Vendor               | EXPENSE |                      | Each        | 1          | \$ 180.00          | \$ 180.00     |  |  |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |            | \$ 160.00          | \$ -          |  |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |            | \$ 65.00           | \$ -          |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3          | \$ 25.00           | \$ 75.00      |  |  |
| 1 Bedroom Maintenance Materials  |                      |         | <u> </u>             | Each        |            | \$ 125.00          | \$ -          |  |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |            | \$ 175.00          | \$ -          |  |  |
| 3 Bedroom Maintenance Materials  |                      |         |                      | Each        |            | \$ 205.00          | \$ -          |  |  |
| Windows  | Vendor               | EXPENSE | WINDOWS &            | Each        |            | \$ 80.00           | \$ -          |  |  |
| Screens  | Vendor               | EXPENSE | SONS                 | Each        | 1          | \$ 35.00           | \$ 35.00      |  |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | <u>\$0</u>           | Each        | 1          | \$ 30.00           | \$ 30.00      |  |  |
| Fridge   | In House             | CAPITAL |                      | Each        |            | \$ 446.00          | \$ -          |  |  |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |            | \$ 346.00          | \$ -          |  |  |
| Stove-Electrical   | In House             | CAPITAL | APPLIANCES           | Each        |            | \$ 326.00          | \$ -          |  |  |
| Dish washer  | In House             | CAPITAL |                      | Each        |            | \$ 250.00          | \$ -          |  |  |
| Washer   | In House             | CAPITAL |                      | Each        |            | \$ 383.00          | \$ -          |  |  |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |            | \$ 336.00          | \$ -          |  |  |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |            | \$ 414.00          | \$ -          |  |  |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1          | \$ 85.00           | \$ 85.00      |  |  |
|  |                      |         |                      |             |            | <b>Grand Total</b> | \$ 1,810.40   |  |  |

**Obtain Area Manager Approval** 

**Make Ready Budget Form Template** Unit# **Vacant Date Start Date Complete Date Property** 4035 Village Square 20 **Unit Size** Easy Medium Hard Plank Carpet Baseboard Unit Type - Square Footage \$3,712 1 Bedroom \$435 \$1.567 Fill in Squre Feet ONLY if flooring replacement is needed. Carmen B \$535 \$1,938 \$4,207 2 Bedroom Area Managers Approval: Fill in Name \$4,901 **Approver Comments:** 3 Bedroom \$665 \$2,156 \$1.887 \$4.273 \$545 Average Category **Sub Totals** Type Measure QTY Rate Vinyl Plank- Contractor will install vinyl floor Vendor CAPITAL Sq. Ft. 344 Ś 2.85 980.40 \$ 1.21 Carpet- Contractor will install Carpet floor Vendor CAPITAL Sa. Ft. **Carpet Cleaning** Vendor EXPENSE Each \$ 75.00 \$ Baseboard- Contractor will install and provide baseboards Vendor CAPITAL Linear Foot 120 1.50 180.00 \$ Tile Shower walls- Contractor will install shower wall tiles Vendor CAPITAL Each 500.00 RESURFACE EXPENSE 225.00 225.00 Resurface Kitchen Countertop Ś Resurface - Bathroom Counterton Vendor **EXPENSE** Each 1 75.00 75.00 **EXPENSE** Each 1 \$ 170.00 170.00 Standard Kitchen Cabinet-Paint only House Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Vendor EXPENSE Each 1 \$ 30.00 30.00 Kitchen drawers 1 Bedroom Paint -Paint and patch as needed Vendor EXPENSE Each \$ 215.00 EXPENSE 2 Bedroom Paint -Paint and patch as needed Vendor Each Ś 235.00 PAIN 3 Bedroom Paint -Paint and patch as needed Vendor **EXPENSE** Each \$ 250.00 \$ Drywall Patches / Texture - Major pactching or drywall replacement Vendor **EXPENSE** Each 30.00 FXPFNSF \$ In House Touch Up Paint 25.00 In House Hour Resurface - Bathtub **EXPENSE** 180.00 Each RE-GLAZE Resurface - Shower walls Vendor **EXPENSE** Each \$ 160.00 EXPENSE \$ Resurface - Bathroom sink Vendor Each 65.00 Ś In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: MAINTENANCE Replace outlets, electrical switches, install electrical fixtures such as smoke LABOR EXPENSE Each 2 Ś 25.00 50.00 alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall In House sinks, faucets, angel stops, and p-traps, install new doors, closet doors, 1 Bedroom Maintenance Materials Each \$ 125.00 \$ MATERIALS **EXPENSE** \$ 2 Bedroom Maintenance Materials Materials Each 175.00 \$ 3 Bedroom Maintenance Materials 205.00 Each WINDOWS **EXPENSE** \$ \_ Windows Vendor Fach 80.00 **EXPENSE** \$ 35.00 Vendor Each Screens Vendor / In \$ Blinds replacement **EXPENSE** Fach 1 30.00 30.00 CAPITAL \$ 446.00 Fridge Fach In House Stove-Gas CAPITAL Each \$ 346.00 In House \$ Stove-Electrical In House CAPITAL Each 326.00 APPLIANCES \$ Dish washer CAPITAL 250.00 In House Each Washer In House CAPITAL Each 383.00 Dryer-Electrical In House CAPITAL Each \$ 336.00

**Obtain Area Manager Approval** 

\$

\$

414.00

85.00

**Grand Total** 

CAPITAL

EXPENSE

Each

Fach

In House

Dryer-Gas

House Keeping

85.00

1,825.40

**Make Ready Budget Form Template** Unit# **Vacant Date Start Date Complete Date Property** 4035 Village Square 24 **Unit Size** Easy Medium Hard Plank Carpet Baseboard Unit Type - Square Footage \$3,712 1 Bedroom \$435 \$1.567 Fill in Squre Feet ONLY if flooring replacement is needed. Carmen B \$535 \$1,938 \$4,207 2 Bedroom Area Managers Approval: Fill in Name \$4,901 **Approver Comments:** 3 Bedroom \$665 \$2,156 \$1.887 \$4.273 \$545 Average Category **Sub Totals** Type Measure QTY Rate Vinyl Plank- Contractor will install vinyl floor Vendor CAPITAL Sq. Ft. 344 Ś 2.85 980.40 \$ 1.21 Carpet- Contractor will install Carpet floor Vendor CAPITAL Sa. Ft. FLOORS **Carpet Cleaning** Vendor EXPENSE Each \$ 75.00 \$ Baseboard- Contractor will install and provide baseboards Vendor CAPITAL Linear Foot 120 1.50 180.00 \$ Tile Shower walls- Contractor will install shower wall tiles Vendor CAPITAL Each 500.00 RESURFACE EXPENSE 225.00 Resurface Kitchen Countertop Ś Resurface - Bathroom Counterton Vendor **EXPENSE** Each 75.00 **EXPENSE** Each \$ 170.00 Standard Kitchen Cabinet-Paint only House Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Vendor EXPENSE Each \$ 30.00 Kitchen drawers 1 Bedroom Paint -Paint and patch as needed Vendor EXPENSE Each 1 \$ 215.00 215.00 EXPENSE 2 Bedroom Paint -Paint and patch as needed Vendor Each Ś 235.00 PAIN 3 Bedroom Paint -Paint and patch as needed Vendor **EXPENSE** Each \$ 250.00 \$ Drywall Patches / Texture - Major pactching or drywall replacement Vendor **EXPENSE** Each 30.00 FXPFNSF \$ In House Touch Up Paint 25.00 In House Hour Resurface - Bathtub **EXPENSE** \$ 180.00 180.00 RE-GLAZE Resurface - Shower walls Vendor **EXPENSE** Each \$ 160.00 EXPENSE \$ Resurface - Bathroom sink Vendor Each 65.00 Ś In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: MAINTENANCE Replace outlets, electrical switches, install electrical fixtures such as smoke LABOR EXPENSE Each 3 Ś 25.00 75.00 alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall In House sinks, faucets, angel stops, and p-traps, install new doors, closet doors, 1 Bedroom Maintenance Materials Each \$ 125.00 \$ MATERIALS **EXPENSE** \$ 2 Bedroom Maintenance Materials Materials Each 175.00 \$ 3 Bedroom Maintenance Materials 205.00 Each WINDOWS **EXPENSE** \$ 80.00 Windows Vendor Fach **EXPENSE** \$ 35.00 35.00 Vendor Each 1 Screens Vendor / In \$ Blinds replacement **EXPENSE** Fach 1 30.00 30.00 CAPITAL \$ 446.00 Fridge Fach In House Stove-Gas CAPITAL Each \$ 346.00 In House \$ Stove-Electrical In House CAPITAL Each 326.00 APPLIANCES \$ Dish washer CAPITAL 250.00 In House Each Washer In House CAPITAL Each 383.00 Dryer-Electrical In House CAPITAL Each \$ 336.00 Dryer-Gas In House CAPITAL Each \$ 414.00

**Obtain Area Manager Approval** 

\$

85.00

**Grand Total** 

EXPENSE

Fach

House Keeping

85.00

1,780.40

| Make Ready Budget Form Template  Property Unit # Vacant Date Start Date  |                       |                    |                       |             |            |                        |                       |  |  |
|--|-----------------------|--------------------|-----------------------|-------------|------------|------------------------|-----------------------|--|--|
|  |                       |                    | Vacant                | Date        | 314.1.24.0 |                        | Complete Date         |  |  |
| 4035 Village Square  | 2                     | 7                  |                       |             |            |                        |                       |  |  |
| Unit Type - Square Footage   | Plank                 | Carpet             | Baseboard             | Unit Size   | Easy       | Medium                 | Hard                  |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                       |                    |                       | 1 Bedroom   | \$435      | \$1,567                | \$3,712               |  |  |
| Area Managers Approval: Fill in Name   |                       | Carmen             | $\mathcal{B}$         | 2 Bedroom   | \$535      | \$1,938                | \$4,207               |  |  |
| Approver Comments:   |                       |                    |                       | 3 Bedroom   | \$665      | \$2,156                | \$4,901               |  |  |
|  |                       |                    |                       | Average     | \$545      | \$1,887                | \$4,273               |  |  |
| item   | Type Category         |                    |                       | Measure     | QTY        | Rate                   | Sub Totals            |  |  |
| Vinyl Plank- Contractor will install vinyl floor   | <b>Type</b><br>Vendor | CAPITAL            | tegory                | Sq. Ft.     | QII        | \$ 2.85                | \$ -                  |  |  |
| Carpet- Contractor will install Carpet floor   | Vendor                | CAPITAL            | _                     | Sq. Ft.     |            | \$ 1.21                | \$ -                  |  |  |
| Carpet Cleaning  | Vendor                | EXPENSE            | FLOORS                | Each        |            | \$ 75.00               | \$ -                  |  |  |
| Baseboard- Contractor will install and provide baseboards  |                       | CAPITAL            | )<br>PRS              | Linear Foot |            | \$ 1.50                | \$ -                  |  |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor                |                    | -                     |             |            |                        | \$ -                  |  |  |
|  | Vendor                | CAPITAL<br>EXPENSE | l RE                  | Each        | 1          | \$ 500.00<br>\$ 225.00 |                       |  |  |
| Resurface Kitchen Countertop   | Vendor<br>Vendor      | EXPENSE            | RESURFACE             | Each        | 1          | \$ 225.00              | \$ 225.00<br>\$ 75.00 |  |  |
| Resurface - Bathroom Countertop  | Vendor / In           |                    | ČE<br>Q               | Each        | 1          |                        |                       |  |  |
| Standard Kitchen Cabinet-Paint only  Replace -Kitchen cabinet doors or drawers- Contractor will build and install new  | House                 | EXPENSE<br>EXPENSE | CABINETS              | Each        | 2          | \$ 170.00<br>\$ 30.00  | \$ -                  |  |  |
| Kitchen drawers  | Vendor                |                    | l SI                  | Each        |            |                        |                       |  |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor                | EXPENSE            | -                     | Each        | 1          | \$ 215.00              | \$ 215.00             |  |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor                | EXPENSE            | PAINT                 | Each        |            | \$ 235.00              | \$ -                  |  |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor                | EXPENSE            |                       | Each        |            | \$ 250.00              | \$ -                  |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor                | EXPENSE            |                       | Each        | 5          | \$ 30.00               | \$ 150.00             |  |  |
| In House Touch Up Paint  | In House              | EXPENSE            |                       | Hour        |            | \$ 25.00               | \$ -                  |  |  |
| Resurface - Bathtub  | Vendor                | EXPENSE            | - R                   | Each        | 1          | \$ 180.00              | \$ 180.00             |  |  |
| Resurface - Shower walls   | Vendor                | EXPENSE            | RE-GLAZE              | Each        |            | \$ 160.00              | \$ -                  |  |  |
| Resurface - Bathroom sink  | Vendor                | EXPENSE            |                       | Each        |            | \$ 65.00               | \$ -                  |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House              | EXPENSE            | MAINTENAN CE<br>LABOR | Each        | 3          | \$ 25.00               | \$ 75.00              |  |  |
| 1 Bedroom Maintenance Materials  |                       |                    | <u> </u>              | Each        |            | \$ 125.00              | \$ -                  |  |  |
| 2 Bedroom Maintenance Materials  | Materials             | EXPENSE            | MATERIALS             | Each        |            | \$ 175.00              | \$ -                  |  |  |
| 3 Bedroom Maintenance Materials  |                       |                    | l ls                  | Each        |            | \$ 205.00              | \$ -                  |  |  |
| Windows  | Vendor                | EXPENSE            | WIN<br>B              | Each        |            | \$ 80.00               | \$ -                  |  |  |
| Screens  | Vendor                | EXPENSE            | WINDOWS &             | Each        | 1          | \$ 35.00               | \$ 35.00              |  |  |
| Blinds replacement   | Vendor / In<br>House  | EXPENSE            | 8 8                   | Each        | 1          | \$ 30.00               | \$ 30.00              |  |  |
| Fridge   | In House              | CAPITAL            |                       | Each        |            | \$ 446.00              | \$ -                  |  |  |
| Stove-Gas  | In House              | CAPITAL            | ]                     | Each        |            | \$ 346.00              | \$ -                  |  |  |
| Stove-Electrical   | In House              | CAPITAL            | AP.                   | Each        |            | \$ 326.00              | \$ -                  |  |  |
| Dish washer  | In House              | CAPITAL            | APPLIANCES            | Each        |            | \$ 250.00              | \$ -                  |  |  |
| Washer   | In House              | CAPITAL            |                       | Each        |            | \$ 383.00              | \$ -                  |  |  |
| Dryer-Electrical   | In House              | CAPITAL            |                       | Each        |            | \$ 336.00              | \$ -                  |  |  |
| Dryer-Gas  | In House              | CAPITAL            |                       | Each        |            | \$ 414.00              | \$ -                  |  |  |
| House Keeping  | Vendor                | EXPENSE            |                       | Each        | 1          | \$ 85.00               | \$ 85.00              |  |  |
|  |                       |                    |                       |             |            | Grand Total            | \$ 1,130.00           |  |  |
| Grand Total  |                       |                    |                       |             |            |                        |                       |  |  |

| Make Ready Budget Form Template  Property  Unit # Vacant Date Start Date C  |                      |         |                      |              |            |                       |               |  |  |
|---|----------------------|---------|----------------------|--------------|------------|-----------------------|---------------|--|--|
|   |                      |         | Vacant               | Date         | Start Bute |                       | Complete Date |  |  |
| 4035 Village Square   | 3                    | 2       |                      |              |            |                       |               |  |  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size    | Easy       | Medium                | Hard          |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom    | \$435      | \$1,567               | \$3,712       |  |  |
| Area Managers Approval: Fill in Name  |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom    | \$535      | \$1,938               | \$4,207       |  |  |
| Approver Comments:  |                      |         |                      | 3 Bedroom    | \$665      | \$2,156               | \$4,901       |  |  |
|   |                      |         |                      | Average      | \$545      | \$1,887               | \$4,273       |  |  |
| item  | Туре                 | Ca      | tegory               | Measure      | QTY        | Rate                  | Sub Totals    |  |  |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL | tegory               | Sq. Ft.      | ٩          | \$ 2.85               | \$ -          |  |  |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL |                      | Sq. Ft.      |            | \$ 1.21               | \$ -          |  |  |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each         |            | \$ 75.00              | \$ -          |  |  |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | . JRS                | Linear Foot  |            | \$ 1.50               | \$ -          |  |  |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each         |            | \$ 500.00             | \$ -          |  |  |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | es.                  | Each         |            | \$ 225.00             | \$ -          |  |  |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | RESURFACE            | Each         |            | \$ 225.00             | \$ -          |  |  |
| Standard Kitchen Cabinet-Paint only   | Vendor / In          | EXPENSE | CE<br>CS             | Each         |            | \$ 170.00             | \$ -          |  |  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new  | House<br>Vendor      | EXPENSE | CABINETS             | Each         |            | \$ 30.00              | \$ -          |  |  |
| Kitchen drawers   | Vendor               | EXPENSE | , v                  | Each         |            |                       | \$ -          |  |  |
| 1 Bedroom Paint - Paint and patch as needed   | Vendor               | EXPENSE |                      | Each         |            | \$ 215.00             | \$ -          |  |  |
| 2 Bedroom Paint - Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each         |            | \$ 250.00             | \$ -          |  |  |
| 3 Bedroom Paint - Paint and patch as needed   |                      |         |                      |              |            | \$ 30.00              | \$ -          |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each         | 2          |                       |               |  |  |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour         |            |                       |               |  |  |
| Resurface - Bathtub   | Vendor               | EXPENSE | RE-6                 | Each         |            |                       | \$ -          |  |  |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each         |            | \$ 160.00<br>\$ 65.00 | _             |  |  |
| Resurface - Bathroom sink  In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install medicing explicates. | Vendor<br>In House   | EXPENSE | MAINTENANCE<br>LABOR | Each<br>Each | 2          | \$ 65.00              | \$ 50.00      |  |  |
| 1 Bedroom Maintenance Materials   |                      |         | Š                    | Each         |            | \$ 125.00             | \$ -          |  |  |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each         |            | \$ 175.00             | \$ -          |  |  |
| 3 Bedroom Maintenance Materials   |                      |         | l st                 | Each         |            | \$ 205.00             | \$ -          |  |  |
| Windows   | Vendor               | EXPENSE | WIN                  | Each         |            | \$ 80.00              | \$ -          |  |  |
| Screens   | Vendor               | EXPENSE | WINDOWS &            | Each         |            | \$ 35.00              | \$ -          |  |  |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , &                  | Each         | 1          | \$ 30.00              | \$ 30.00      |  |  |
| Fridge  | In House             | CAPITAL |                      | Each         |            | \$ 446.00             | \$ -          |  |  |
| Stove-Gas Stove-Gas   | In House             | CAPITAL | 1                    | Each         |            | \$ 346.00             | \$ -          |  |  |
| Stove-Electrical  | In House             | CAPITAL | AP                   | Each         |            | \$ 326.00             | \$ -          |  |  |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each         |            | \$ 250.00             | \$ -          |  |  |
| Washer  | In House             | CAPITAL |                      | Each         |            | \$ 383.00             | \$ -          |  |  |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each         |            | \$ 336.00             | \$ -          |  |  |
| Dryer-Gas   | In House             | CAPITAL |                      | Each         |            | \$ 414.00             | \$ -          |  |  |
| House Keeping   | Vendor               | EXPENSE |                      | Each         | 1          | \$ 85.00              | \$ 85.00      |  |  |
|   |                      |         |                      |              |            | Grand Total           | \$ 215.00     |  |  |
| Grand Total   |                      |         |                      |              |            |                       |               |  |  |

| Property   | Ready Budget Form Template  Unit # Vacant Date |               |                      |             | Start | Date      | Complete Date |  |
|--|--|---------------|----------------------|-------------|-------|-----------|---------------|--|
| , ,  | 3  | <u> </u>      |                      |             |       |           | •             |  |
| 4035 Village Square  |  |               |                      |             | _     |           |               |  |
| Unit Type - Square Footage   | Plank  | Carpet        | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |  |               |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |  |
| Area Managers Approval: Fill in Name   |  | Carmen        | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |  |
| Approver Comments:   |  |               |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |  |
|  |  |               |                      | Average     | \$545 | \$1,887   | \$4,273       |  |
| ltem   | Туре   | Type Category |                      | Measure     | QTY   | Rate      | Sub Totals    |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor   | CAPITAL       |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40     |  |
| Carpet- Contractor will install Carpet floor   | Vendor   | CAPITAL       |                      | Sq. Ft.     |       | \$ 1.21   | \$ -          |  |
| Carpet Cleaning  | Vendor   | EXPENSE       | FLOORS               | Each        |       | \$ 75.00  | \$ -          |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor   | CAPITAL       | s                    | Linear Foot | 120   | \$ 1.50   | \$ 180.00     |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor   | CAPITAL       |                      | Each        |       | \$ 500.00 | \$ -          |  |
| Resurface Kitchen Countertop   | Vendor   | EXPENSE       | RESUI                | Each        | 1     | \$ 225.00 | \$ 225.00     |  |
| Resurface - Bathroom Countertop  | Vendor   | EXPENSE       | RESURFACE            | Each        | 1     | \$ 75.00  | \$ 75.00      |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House                           | EXPENSE       | CABI                 | Each        | 1     | \$ 170.00 | \$ 170.00     |  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor   | EXPENSE       | CABINETS             | Each        |       | \$ 30.00  | \$ -          |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor   | EXPENSE       |                      | Each        | 1     | \$ 215.00 | \$ 215.00     |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor   | EXPENSE       |                      | Each        |       | \$ 235.00 | \$ -          |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor   | EXPENSE       | PAINT                | Each        |       | \$ 250.00 | \$ -          |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor   | EXPENSE       |                      | Each        | 3     | \$ 30.00  | \$ 90.00      |  |
| In House Touch Up Paint  | In House                                       | EXPENSE       |                      | Hour        |       | \$ 25.00  | \$ -          |  |
| Resurface - Bathtub  | Vendor   | EXPENSE       | 2                    | Each        | 1     | \$ 180.00 | \$ 180.00     |  |
| Resurface - Shower walls   | Vendor   | EXPENSE       | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |  |
| Resurface - Bathroom sink  | Vendor   | EXPENSE       | ZE                   | Each        |       | \$ 65.00  | \$ -          |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightful medicing cabinate, migrate. | In House                                       | EXPENSE       | MAINTENANCE<br>LABOR | Each        | 2     | \$ 25.00  | \$ 50.00      |  |
| 1 Bedroom Maintenance Materials  |  |               | S A                  | Each        |       | \$ 125.00 | \$ -          |  |
| 2 Bedroom Maintenance Materials  | Materials                                      | EXPENSE       | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |  |
| 3 Bedroom Maintenance Materials  |  |               | S                    | Each        |       | \$ 205.00 | \$ -          |  |
| Windows  | Vendor   | EXPENSE       | ₩<br>B               | Each        |       | \$ 80.00  | \$ -          |  |
| Screens  | Vendor   | EXPENSE       | WINDOWS &            | Each        |       | \$ 35.00  | \$ -          |  |
| Blinds replacement   | Vendor / In<br>House                           | EXPENSE       | %<br>%               | Each        | 1     | \$ 30.00  | \$ 30.00      |  |
| Fridge   | In House                                       | CAPITAL       |                      | Each        |       | \$ 446.00 | \$ -          |  |
| Stove-Gas  | In House                                       | CAPITAL       |                      | Each        |       | \$ 346.00 | \$ -          |  |
| Stove-Electrical   | In House                                       | CAPITAL       | АРР                  | Each        |       | \$ 326.00 | \$ -          |  |
| Dish washer  | In House                                       | CAPITAL       | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |  |
| Washer   | In House                                       | CAPITAL       |                      | Each        |       | \$ 383.00 | \$ -          |  |
| Dryer-Electrical   | In House                                       | CAPITAL       |                      | Each        |       | \$ 336.00 | \$ -          |  |
| Dryer-Gas  | In House                                       | CAPITAL       |                      | Each        |       | \$ 414.00 | \$ -          |  |
| House Keeping  | Vendor   | EXPENSE       |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |  |
| Grand Total  |  |               |                      |             |       |           |               |  |

| Property   | eady Budget Form Template  Unit # Vacant Date |         | Start Date           |             | Complete Date |           |            |
|--|---|---------|----------------------|-------------|---------------|-----------|------------|
| 4035 Village Square  | 3   | 4       |                      |             |               |           |            |
| Unit Type - Square Footage   | Plank   | Carpet  | Baseboard            | Unit Size   | Easy          | Medium    | Hard       |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |   |         |                      | 1 Bedroom   | \$435         | \$1,567   | \$3,712    |
|  |   | Carmen  | B                    | 2 Bedroom   | \$535         | \$1,938   | \$4,207    |
| Area Managers Approval: Fill in Name Approver Comments:  |   | Carmen  |                      | 3 Bedroom   | \$665         | \$2,156   | \$4,901    |
| Approver commence.   |   |         |                      |             |               |           |            |
|  |   |         |                      | Average     | \$545         | \$1,887   | \$4,273    |
| Item   | Туре  | Ca      | tegory               | Measure     | QTY           | Rate      | Sub Totals |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor  | CAPITAL |                      | Sq. Ft.     |               | \$ 2.85   | \$ -       |
| Carpet- Contractor will install Carpet floor   | Vendor  | CAPITAL | 2                    | Sq. Ft.     |               | \$ 1.21   | \$ -       |
| Carpet Cleaning  | Vendor  | EXPENSE | FLOORS               | Each        |               | \$ 75.00  | \$ -       |
| Baseboard- Contractor will install and provide baseboards  | Vendor  | CAPITAL |                      | Linear Foot |               | \$ 1.50   | \$ -       |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor  | CAPITAL |                      | Each        |               | \$ 500.00 | \$ -       |
| Resurface Kitchen Countertop   | Vendor  | EXPENSE | RESURFACE            | Each        | 1             | \$ 225.00 | \$ 225.00  |
| Resurface - Bathroom Countertop  | Vendor  | EXPENSE | FACE                 | Each        | 1             | \$ 75.00  | \$ 75.00   |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House                          | EXPENSE | CABINETS             | Each        | 1             | \$ 170.00 | \$ 170.00  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new<br>Kitchen drawers  | Vendor  | EXPENSE | NETS                 | Each        |               | \$ 30.00  | \$ -       |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor  | EXPENSE |                      | Each        | 1             | \$ 215.00 | \$ 215.00  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor  | EXPENSE | _                    | Each        |               | \$ 235.00 | \$ -       |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor  | EXPENSE | PAINT                | Each        |               | \$ 250.00 | \$ -       |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor  | EXPENSE |                      | Each        |               | \$ 30.00  | \$ -       |
| In House Touch Up Paint  | In House                                      | EXPENSE |                      | Hour        |               | \$ 25.00  | \$ -       |
| Resurface - Bathtub  | Vendor  | EXPENSE |                      | Each        |               | \$ 180.00 | \$ -       |
| Resurface - Shower walls   | Vendor  | EXPENSE | RE-GLAZE             | Each        |               | \$ 160.00 | \$ -       |
| Resurface - Bathroom sink  | Vendor  | EXPENSE | ZE                   | Each        |               | \$ 65.00  | \$ -       |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House                                      | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2             | \$ 25.00  | \$ 50.00   |
| 1 Bedroom Maintenance Materials  |   |         | <u> </u>             | Each        |               | \$ 125.00 | \$ -       |
| 2 Bedroom Maintenance Materials  | Materials                                     | EXPENSE | MATERIALS            | Each        |               | \$ 175.00 | \$ -       |
| 3 Bedroom Maintenance Materials  |   |         | S                    | Each        |               | \$ 205.00 | \$ -       |
| Windows  | Vendor  | EXPENSE | WIN<br>B             | Each        |               | \$ 80.00  | \$ -       |
| Screens  | Vendor  | EXPENSE | WINDOWS 8            | Each        |               | \$ 35.00  | \$ -       |
| Blinds replacement   | Vendor / In<br>House                          | EXPENSE | , &                  | Each        | 1             | \$ 30.00  | \$ 30.00   |
| Fridge   | In House                                      | CAPITAL |                      | Each        |               | \$ 446.00 | \$ -       |
| Stove-Gas  | In House                                      | CAPITAL |                      | Each        |               | \$ 346.00 | \$ -       |
| Stove-Electrical   | In House                                      | CAPITAL | APPLIANCES           | Each        |               | \$ 326.00 | \$ -       |
| Dish washer  | In House                                      | CAPITAL |                      | Each        |               | \$ 250.00 | \$ -       |
| Washer   | In House                                      | CAPITAL |                      | Each        |               | \$ 383.00 | \$ -       |
| Dryer-Electrical   | In House                                      | CAPITAL |                      | Each        |               | \$ 336.00 | \$ -       |
| Dryer-Gas  | In House                                      | CAPITAL |                      | Each        |               | \$ 414.00 | \$ -       |
| House Keeping  | Vendor  | EXPENSE |                      | Each        | 1             | \$ 85.00  | \$ 85.00   |
| Grand Total  |   |         |                      |             |               |           |            |

**Make Ready Budget Form Template** Unit# **Vacant Date Start Date Complete Date Property** 4035 Village Square 37 **Unit Size** Easy Medium Hard Plank Baseboard Carpet Unit Type - Square Footage 1 Bedroom \$435 \$1.567 \$3.712 Fill in Squre Feet ONLY if flooring replacement is needed. Carmen B \$535 \$1,938 \$4,207 2 Bedroom Area Managers Approval: Fill in Name \$4,901 **Approver Comments:** 3 Bedroom \$665 \$2,156 \$1.887 \$4.273 \$545 Average Category **Sub Totals** Type Measure QTY Rate Vinyl Plank- Contractor will install vinyl floor Vendor CAPITAL Sq. Ft. 344 Ś 2.85 980.40 \$ 1.21 Carpet- Contractor will install Carpet floor Vendor CAPITAL Sa. Ft. FLOORS **Carpet Cleaning** Vendor EXPENSE Each \$ 75.00 \$ Baseboard- Contractor will install and provide baseboards Vendor CAPITAL Linear Foot 120 1.50 180.00 \$ Tile Shower walls- Contractor will install shower wall tiles Vendor CAPITAL Each 500.00 RESURFACE EXPENSE 225.00 Resurface Kitchen Countertop Each Ś Resurface - Bathroom Counterton Vendor **EXPENSE** Each 75.00 **EXPENSE** Each 1 \$ 170.00 170.00 Standard Kitchen Cabinet-Paint only House Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Vendor EXPENSE Each \$ 30.00 Kitchen drawers 1 Bedroom Paint -Paint and patch as needed Vendor EXPENSE Each 1 \$ 215.00 215.00 EXPENSE 2 Bedroom Paint -Paint and patch as needed Vendor Each Ś 235.00 PAIN 3 Bedroom Paint -Paint and patch as needed Vendor **EXPENSE** Each \$ 250.00 \$ Drywall Patches / Texture - Major pactching or drywall replacement Vendor **EXPENSE** Each 30.00 FXPFNSF \$ In House Touch Up Paint 25.00 In House Hour Resurface - Bathtub **EXPENSE** \$ 180.00 180.00 RE-GLAZE Resurface - Shower walls Vendor **EXPENSE** Each \$ 160.00 EXPENSE \$ Resurface - Bathroom sink Vendor Each 65.00 Ś In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: MAINTENANCE Replace outlets, electrical switches, install electrical fixtures such as smoke LABOR EXPENSE Each 2 Ś 25.00 50.00 alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall In House sinks, faucets, angel stops, and p-traps, install new doors, closet doors, 1 Bedroom Maintenance Materials Each \$ 125.00 \$ MATERIALS **EXPENSE** \$ 2 Bedroom Maintenance Materials Materials Each 175.00 \$ 3 Bedroom Maintenance Materials 205.00 Each WINDOWS **EXPENSE** \$ \_ Windows Vendor Fach 80.00 **EXPENSE** \$ 35.00 Vendor Each Screens Vendor / In \$ Blinds replacement **EXPENSE** Fach 1 30.00 30.00 CAPITAL \$ 446.00 Fridge Fach In House Stove-Gas CAPITAL Each \$ 346.00 In House \$ Stove-Electrical In House CAPITAL Each 326.00 APPLIANCES \$ Dish washer CAPITAL 250.00 In House Each Washer In House CAPITAL Each 383.00 Dryer-Electrical In House CAPITAL Each \$ 336.00 Dryer-Gas In House CAPITAL Each \$ 414.00 House Keeping EXPENSE Fach \$ 85.00 85.00

**Obtain Area Manager Approval** 

**Grand Total** 

1,890.40

| Property  | Uni                  |          | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|----------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 3                    | <u> </u> |                      |             |       |             |                  |
|   |                      |          | Darehaand            | Unit Sina   | Facu  | Modium      | Hand             |
| Unit Type - Square Footage  | Plank                | Carpet   | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |          |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen   | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |          |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |          |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Ca       | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL  |                      | Sq. Ft.     |       | \$ 2.85     | \$ -             |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL  | <u> </u>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE  | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL  | "                    | Linear Foot |       | \$ 1.50     | \$ -             |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL  |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE  | RESUR                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE  | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE  | CABI                 | Each        | 1     | \$ 170.00   | \$ 170.00        |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE  | NETS                 | Each        | 14    | \$ 30.00    | \$ 420.00        |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 30.00    | \$ 30.00         |
| In House Touch Up Paint   | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE  | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE  |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |          | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |          | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE  | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE  | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE  | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL  |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL  | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL  | VCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL  |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |          |                      |             |       | Grand Total | \$ 1,505.00      |
|   |                      |          |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 4                    | <u></u> |                      |             |       |             |                  |
| Unit Type - Square Footage  |                      |         | Baseboard            | Unit Size   | Facu  | Medium      | Hard             |
| Onit Type - Square Footage  | Plank                | Carpet  | Баѕероаго            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | 0       |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | : <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | π                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | ]                    | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | RFACE                | Each        |       | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 170.00   | \$ 170.00        |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 30.00    | \$ 30.00         |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | 2                    | Each        |       | \$ 180.00   | \$ -             |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | νN                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | 15                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIZ                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | VCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 1,765.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Ready Budget Form Template Unit # Vacant De |         |                      |             |         | Complete Date      |               |
|---|---|---------|----------------------|-------------|---------|--------------------|---------------|
|   |   |         | - Cudum              |             | 500.0   |                    | Complete Date |
| 4035 Village Square   | 4   | 5       |                      |             |         | I                  |               |
| Unit Type - Square Footage  | Plank                                       | Carpet  | Baseboard            | Unit Size   | Easy    | Medium             | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |   |         |                      | 1 Bedroom   | \$435   | \$1,567            | \$3,712       |
| Area Managers Approval: Fill in Name  | Carmen B                                    |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207            |               |
| Approver Comments:  |   |         |                      | 3 Bedroom   | \$665   | \$2,156            | \$4,901       |
|   |   |         |                      | Average     | \$545   | \$1,887            | \$4,273       |
| Item  | Туре  | Ca      | tegory               | Measure     | QTY     | Rate               | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor                                      | CAPITAL |                      | Sq. Ft.     |         | \$ 2.85            | \$ -          |
| Carpet- Contractor will install Carpet floor  | Vendor                                      | CAPITAL | _                    | Sq. Ft.     |         | \$ 1.21            | \$ -          |
| Carpet Cleaning   | Vendor                                      | EXPENSE | FLOORS               | Each        |         | \$ 75.00           | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor                                      | CAPITAL | - K                  | Linear Foot |         | \$ 1.50            | \$ -          |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor                                      | CAPITAL | 1                    | Each        |         | \$ 500.00          | \$ -          |
| Resurface Kitchen Countertop  | Vendor                                      | EXPENSE | RESUI                | Each        |         | \$ 225.00          | \$ -          |
| Resurface - Bathroom Countertop   | Vendor                                      | EXPENSE | RESURFACE            | Each        |         | \$ 75.00           | \$ -          |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House                        | EXPENSE | CABI                 | Each        |         | \$ 170.00          | \$ -          |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor                                      | EXPENSE | CABINETS             | Each        |         | \$ 30.00           | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor                                      | EXPENSE |                      | Each        | 1       | \$ 215.00          | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor                                      | EXPENSE | -                    | Each        |         | \$ 235.00          | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor                                      | EXPENSE | PAINT                | Each        |         | \$ 250.00          | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor                                      | EXPENSE |                      | Each        |         | \$ 30.00           | \$ -          |
| In House Touch Up Paint   | In House                                    | EXPENSE | †                    | Hour        |         | \$ 25.00           | \$ -          |
| Resurface - Bathtub   | Vendor                                      | EXPENSE | 2                    | Each        |         | \$ 180.00          | \$ -          |
| Resurface - Shower walls  | Vendor                                      | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00          | \$ -          |
| Resurface - Bathroom sink   | Vendor                                      | EXPENSE | T ZE                 | Each        |         | \$ 65.00           | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightly with the production exhibitors. | In House                                    | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3       | \$ 25.00           | \$ 75.00      |
| 1 Bedroom Maintenance Materials   |   |         | MA                   | Each        |         | \$ 125.00          | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials                                   | EXPENSE | MATERIALS            | Each        |         | \$ 175.00          | \$ -          |
| 3 Bedroom Maintenance Materials   |   |         | 2.5                  | Each        |         | \$ 205.00          | \$ -          |
| Windows   | Vendor                                      | EXPENSE | WINDOWS &            | Each        |         | \$ 80.00           | \$ -          |
| Screens   | Vendor                                      | EXPENSE | LINDS                | Each        |         | \$ 35.00           | \$ -          |
| Blinds replacement  | Vendor / In<br>House                        | EXPENSE | 80                   | Each        | 1       | \$ 30.00           | \$ 30.00      |
| Fridge  | In House                                    | CAPITAL |                      | Each        |         | \$ 446.00          | \$ -          |
| Stove-Gas   | In House                                    | CAPITAL |                      | Each        |         | \$ 346.00          | \$ -          |
| Stove-Electrical  | In House                                    | CAPITAL | APP                  | Each        |         | \$ 326.00          | \$ -          |
| Dish washer   | In House                                    | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00          | \$ -          |
| Washer  | In House                                    | CAPITAL | K                    | Each        |         | \$ 383.00          | \$ -          |
| Dryer-Electrical  | In House                                    | CAPITAL | <u> </u>             | Each        |         | \$ 336.00          | \$ -          |
| Dryer-Gas Dryer-Gas   | In House                                    | CAPITAL |                      | Each        |         | \$ 414.00          | \$ -          |
| House Keeping   | Vendor                                      | EXPENSE |                      | Each        | 1       | \$ 85.00           | \$ 85.00      |
|   |   |         |                      |             |         | <b>Grand Total</b> | \$ 405.00     |

| Property  | Uni                  |          | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|----------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 4                    | <u> </u> |                      |             |       |             |                  |
|   |                      |          | Darehaand            | Unit Size   | Facu  | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet   | Baseboard            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |          |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen   | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |          |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |          |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL  |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL  | <b>_</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE  | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL  |                      | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL  |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE  | RESUF                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE  | ₹FACE                | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE  | ESURFACE CABINETS    | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE  | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE  |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE  | Z.                   | Each        |       | \$ 180.00   | \$ -             |
| Resurface - Shower walls  | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE  |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |          | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |          | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE  | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE  | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE  | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL  |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL  | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL  | VCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL  |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |          |                      |             |       | Grand Total | \$ 1,865.40      |
|   |                      |          |                      |             |       |             | Manager Annroval |

| Property   | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date         | Complete Date |
|--|----------------------|---------|----------------------|-------------|---------|--------------|---------------|
| 4035 Village Square  | 4                    |         |                      |             |         |              |               |
|  |                      |         | Beecheed             | Hait Cias   | Fann    | D.C. odinana | Head          |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy    | Medium       | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435   | \$1,567      | \$3,712       |
| Area Managers Approval: Fill in Name   | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207      |               |
| Approver Comments:   |                      |         |                      | 3 Bedroom   | \$665   | \$2,156      | \$4,901       |
|  |                      |         |                      | Average     | \$545   | \$1,887      | \$4,273       |
| Item   | Туре                 | Ca      | tegory               | Measure     | QTY     | Rate         | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |         | \$ 2.85      | \$ -          |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | Ī                    | Sq. Ft.     |         | \$ 1.21      | \$ -          |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00     | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | - 16                 | Linear Foot |         | \$ 1.50      | \$ -          |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00    | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUF                | Each        |         | \$ 225.00    | \$ -          |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | RESURFACE            | Each        |         | \$ 75.00     | \$ -          |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE |                      | Each        |         | \$ 170.00    | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | CABINETS             | Each        |         | \$ 30.00     | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |         | \$ 215.00    | \$ -          |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |         | \$ 235.00    | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00    | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE | _                    | Each        |         | \$ 30.00     | \$ -          |
| In House Touch Up Paint  | In House             | EXPENSE | † †                  | Hour        |         | \$ 25.00     | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | 2                    | Each        | 1       | \$ 180.00    | \$ 180.00     |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00    | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | ZE                   | Each        |         | \$ 65.00     | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install medicine cobinets. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3       | \$ 25.00     | \$ 75.00      |
| 1 Bedroom Maintenance Materials  |                      |         | Z.                   | Each        |         | \$ 125.00    | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00    | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | , is                 | Each        |         | \$ 205.00    | \$ -          |
| Windows  | Vendor               | EXPENSE | N N                  | Each        |         | \$ 80.00     | \$ -          |
| Screens  | Vendor               | EXPENSE | WINDOWS :            | Each        |         | \$ 35.00     | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1       | \$ 30.00     | \$ 30.00      |
| Fridge   | In House             | CAPITAL |                      | Each        |         | \$ 446.00    | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |         | \$ 346.00    | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | APF                  | Each        |         | \$ 326.00    | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00    | \$ -          |
| Washer   | In House             | CAPITAL | CES                  | Each        |         | \$ 383.00    | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL | † †                  | Each        |         | \$ 336.00    | \$ -          |
| Dryer-Gas Dryer-Gas  | In House             | CAPITAL |                      | Each        |         | \$ 414.00    | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00     | \$ 85.00      |
|  |                      |         |                      |             |         | Grand Total  | \$ 370.00     |

| Property  | Uni                  |          | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|----------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 4                    | <u> </u> |                      |             |       |             |                  |
|   |                      |          | Baseboard            | Unit Size   | Facu  | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet   | ваѕероаго            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |          |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen   | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |          |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |          |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL  |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL  | <b>1</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE  | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL  | ] "                  | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL  |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE  | RESUF                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE  | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE  | CABI                 | Each        |       | \$ 170.00   | \$ -             |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE  | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE  |                      | Each        | 2     | \$ 30.00    | \$ 60.00         |
| In House Touch Up Paint   | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE  | Z.                   | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE  |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |          | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |          | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE  | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE  | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE  | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL  |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL  | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL  | VCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL  |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |          |                      |             |       | Grand Total | \$ 2,105.40      |
|   |                      |          |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | dget Form Template  # Vacant Date Start Date |             |         |             | Complete Date     |
|---|----------------------|---------|--|-------------|---------|-------------|-------------------|
| . ,   |                      |         | - Tutum                                      |             | 500.0   |             | Complete Date     |
| 4035 Village Square   | 6                    | 3       |  |             |         |             |                   |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard                                    | Unit Size   | Easy    | Medium      | Hard              |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |  | 1 Bedroom   | \$435   | \$1,567     | \$3,712           |
| Area Managers Approval: Fill in Name  | Carmen B             |         | 2 Bedroom                                    | \$535       | \$1,938 | \$4,207     |                   |
| Approver Comments:  |                      |         |  | 3 Bedroom   | \$665   | \$2,156     | \$4,901           |
|   |                      |         |  | Average     | \$545   | \$1,887     | \$4,273           |
| ltem  | Туре                 | Ca      | tegory                                       | Measure     | QTY     | Rate        | Sub Totals        |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |  | Sq. Ft.     | 344     | \$ 2.85     | \$ 980.40         |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | _  | Sq. Ft.     |         | \$ 1.21     | \$ -              |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS                                       | Each        |         | \$ 75.00    | \$ -              |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | σ  | Linear Foot | 120     | \$ 1.50     | \$ 180.00         |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |  | Each        |         | \$ 500.00   | \$ -              |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUL  | Each        | 1       | \$ 225.00   | \$ 225.00         |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE                                     | Each        | 1       | \$ 75.00    | \$ 75.00          |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE |  | Each        |         | \$ 170.00   | \$ -              |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | CABINETS                                     | Each        | 1       | \$ 30.00    | \$ 30.00          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |  | Each        | 1       | \$ 215.00   | \$ 215.00         |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |  | Each        |         | \$ 235.00   | \$ -              |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT  | Each        |         | \$ 250.00   | \$ -              |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE | ·  | Each        |         | \$ 30.00    | \$ -              |
| In House Touch Up Paint   | In House             | EXPENSE |  | Hour        |         | \$ 25.00    | \$ -              |
| Resurface - Bathtub   | Vendor               | EXPENSE | R  | Each        | 1       | \$ 180.00   | \$ 180.00         |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE                                     | Each        |         | \$ 160.00   | \$ -              |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |  | Each        |         | \$ 65.00    | \$ -              |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightly medicing splates. | In House             | EXPENSE | MAINTENANCE<br>LABOR                         | Each        | 3       | \$ 25.00    | \$ 75.00          |
| 1 Bedroom Maintenance Materials   |                      |         | ₹  | Each        |         | \$ 125.00   | \$ -              |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS                                    | Each        |         | \$ 175.00   | \$ -              |
| 3 Bedroom Maintenance Materials   |                      |         | l is   | Each        |         | \$ 205.00   | \$ -              |
| Windows   | Vendor               | EXPENSE | WIN  | Each        |         | \$ 80.00    | \$ -              |
| Screens   | Vendor               | EXPENSE | WINDOWS &                                    | Each        |         | \$ 35.00    | \$ -              |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , , , , , , , , , , , , , , , , , , ,        | Each        | 1       | \$ 30.00    | \$ 30.00          |
| Fridge  | In House             | CAPITAL |  | Each        |         | \$ 446.00   | \$ -              |
| Stove-Gas   | In House             | CAPITAL |  | Each        |         | \$ 346.00   | \$ -              |
| Stove-Electrical  | In House             | CAPITAL | APF  | Each        |         | \$ 326.00   | \$ -              |
| Dish washer   | In House             | CAPITAL | APPLIANCES                                   | Each        |         | \$ 250.00   | \$ -              |
| Washer  | In House             | CAPITAL | NCES   | Each        |         | \$ 383.00   | \$ -              |
| Dryer-Electrical  | In House             | CAPITAL |  | Each        |         | \$ 336.00   | \$ -              |
| Dryer-Gas   | In House             | CAPITAL |  | Each        |         | \$ 414.00   | \$ -              |
| House Keeping   | Vendor               | EXPENSE |  | Each        | 1       | \$ 85.00    | \$ 85.00          |
|   |                      |         |  |             |         | Grand Total | \$ 2,075.40       |
|   |                      |         |  |             |         |             | /lanager Approval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 6                    | 1       |                      |             |       |             |                  |
|   |                      |         | Baseboard            | Unit Size   | Facu  | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | ваѕероаго            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | <b>.</b> .           | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ₹FACE                | Each        |       | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | ESURFACE CABINETS    | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | 22                   | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2     | \$ 25.00    | \$ 50.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | VCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 1,720.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date               | Complete Date |
|---|----------------------|---------|----------------------|-------------|---------|--------------------|---------------|
| 4035 Village Square   | 6                    | <br>6   |                      |             |         |                    |               |
|   |                      |         | B l l                | Hait Cias   | Face    | D.C. odinana       | Hand          |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy    | Medium             | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435   | \$1,567            | \$3,712       |
| Area Managers Approval: Fill in Name  | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207            |               |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665   | \$2,156            | \$4,901       |
|   |                      |         |                      | Average     | \$545   | \$1,887            | \$4,273       |
| Item  | Туре                 | Ca      | tegory               | Measure     | QTY     | Rate               | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     |         | \$ 2.85            | \$ -          |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | Ī                    | Sq. Ft.     | 100     | \$ 1.21            | \$ 121.00     |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00           | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | , s                  | Linear Foot |         | \$ 1.50            |               |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00          | \$ -          |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |         | \$ 225.00          | \$ -          |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | RESURFACE            | Each        |         | \$ 75.00           | \$ -          |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE |                      | Each        |         | \$ 170.00          | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | CABINETS             | Each        |         | \$ 30.00           | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00          | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |         | \$ 235.00          | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00          | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |         | \$ 30.00           | \$ -          |
| In House Touch Up Paint   | In House             | EXPENSE | † †                  | Hour        |         | \$ 25.00           | \$ -          |
| Resurface - Bathtub   | Vendor               | EXPENSE | 22                   | Each        | 1       | \$ 180.00          | \$ 180.00     |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00          | \$ -          |
| Resurface - Bathroom sink   | Vendor               | EXPENSE | ΣE                   | Each        |         | \$ 65.00           | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, install new doors, considered with the distance of the control of | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2       | \$ 25.00           | \$ 50.00      |
| 1 Bedroom Maintenance Materials   |                      |         | M N                  | Each        |         | \$ 125.00          | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00          | \$ -          |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |         | \$ 205.00          | \$ -          |
| Windows   | Vendor               | EXPENSE | B N                  | Each        |         | \$ 80.00           | \$ -          |
| Screens   | Vendor               | EXPENSE | WINDOWS (            | Each        |         | \$ 35.00           | \$ -          |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , %<br>%             | Each        | 1       | \$ 30.00           | \$ 30.00      |
| Fridge  | In House             | CAPITAL |                      | Each        |         | \$ 446.00          | \$ -          |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 346.00          | \$ -          |
| Stove-Electrical  | In House             | CAPITAL | APP                  | Each        |         | \$ 326.00          | \$ -          |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00          | \$ -          |
| Washer  | In House             | CAPITAL |                      | Each        |         | \$ 383.00          | \$ -          |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |         | \$ 336.00          | \$ -          |
| Dryer-Gas Dryer-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 414.00          | \$ -          |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00           | \$ 85.00      |
|   |                      |         |                      |             |         | <b>Grand Total</b> | \$ 681.00     |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 6                    |         |                      |             |       |             |                  |
|   |                      |         |                      | 11. 11.61   | F     | 24.1        |                  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         | _                    | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments: Needs Power in Unit  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | "                    | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        |       | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00   | \$ -             |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2     | \$ 25.00    | \$ 50.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        |       | \$ 30.00    | \$ -             |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | VCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 1,690.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 6                    | Ω       |                      |             |       |             |                  |
|   |                      |         |                      |             | _     |             |                  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         | _                    | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments: Needs  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | <b>.</b> .           | Linear Foot |       | \$ 1.50     | \$ -             |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        |       | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2     | \$ 25.00    | \$ 50.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | % × ×                | Each        |       | \$ 30.00    | \$ -             |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | NCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 1,510.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property   | Uni                  |         | rm Templa<br>Vacant  |             | Start    | Date      | Complete Date |  |
|--|----------------------|---------|----------------------|-------------|----------|-----------|---------------|--|
| 4035 Village Square  | 7                    | 2       |                      |             |          |           |               |  |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy     | Medium    | Hard          |  |
| Onit Type - Square rootage   | FIGIIK               | Carpet  | Daseboard            |             | <u> </u> |           |               |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435    | \$1,567   | \$3,712       |  |
| Area Managers Approval: Fill in Name   |                      | Carmen  | i B                  | 2 Bedroom   | \$535    | \$1,938   | \$4,207       |  |
| Approver Comments: Needs  Power in Unit  |                      |         |                      | 3 Bedroom   | \$665    | \$2,156   | \$4,901       |  |
|  |                      |         |                      | Average     | \$545    | \$1,887   | \$4,273       |  |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY      | Rate      | Sub Totals    |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |          | \$ 2.85   | \$ -          |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | <u> </u>             | Sq. Ft.     |          | \$ 1.21   | \$ -          |  |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |          | \$ 75.00  | \$ -          |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL |                      | Linear Foot |          | \$ 1.50   | \$ -          |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |          | \$ 500.00 | \$ -          |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUR                | Each        |          | \$ 225.00 | \$ -          |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE             | Each        |          | \$ 75.00  | \$ -          |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |          | \$ 170.00 | \$ -          |  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |          | \$ 30.00  | \$ -          |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1        | \$ 215.00 | \$ 215.00     |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | _                    | Each        |          | \$ 235.00 | \$ -          |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |          | \$ 250.00 | \$ -          |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        | 4        | \$ 30.00  | \$ 120.00     |  |
| In House Touch Up Paint  | In House             | EXPENSE | 1                    | Hour        |          | \$ 25.00  | \$ -          |  |
| Resurface - Bathtub  | Vendor               | EXPENSE | R                    | Each        | 1        | \$ 180.00 | \$ 180.00     |  |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |          | \$ 160.00 | \$ -          |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |          | \$ 65.00  | \$ -          |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, install new doors, constitutions of the property of t | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2        | \$ 25.00  | \$ 50.00      |  |
| 1 Bedroom Maintenance Materials  |                      |         | N.                   | Each        |          | \$ 125.00 | \$ -          |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |          | \$ 175.00 | \$ -          |  |
| 3 Bedroom Maintenance Materials  |                      |         | <u>ا</u>             | Each        |          | \$ 205.00 | \$ -          |  |
| Windows  | Vendor               | EXPENSE | B N                  | Each        |          | \$ 80.00  | \$ -          |  |
| Screens  | Vendor               | EXPENSE | WINDOWS (            | Each        |          | \$ 35.00  | \$ -          |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | Ø                    | Each        |          | \$ 30.00  | \$ -          |  |
| Fridge   | In House             | CAPITAL |                      | Each        |          | \$ 446.00 | \$ -          |  |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |          | \$ 346.00 | \$ -          |  |
| Stove-Electrical   | In House             | CAPITAL | APP                  | Each        |          | \$ 326.00 | \$ -          |  |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |          | \$ 250.00 | \$ -          |  |
| Washer   | In House             | CAPITAL | ices                 | Each        |          | \$ 383.00 | \$ -          |  |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |          | \$ 336.00 | \$ -          |  |
| Dryer-Gas Dryer-Gas  | In House             | CAPITAL |                      | Each        |          | \$ 414.00 | \$ -          |  |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1        | \$ 85.00  | \$ 85.00      |  |
| Grand Total  |                      |         |                      |             |          |           |               |  |

| Property   | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|--|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square  | 7                    | 3       |                      |             |       |             |                  |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
|  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      | Carmen  | . <b>P</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Area Managers Approval: Fill in Name Approver Comments: Needs  |                      | Carmen  | . 0                  | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
| Power in Unit  |                      |         |                      |             | •     |             |                  |
|  |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| Item   | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | 2                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | 5                    | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | FACE                 | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABIN                | Each        |       | \$ 170.00   | \$ -             |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | JETS                 | Each        | 14    | \$ 30.00    | \$ 420.00        |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        | 3     | \$ 30.00    | \$ 90.00         |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub  | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroer | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2     | \$ 25.00    | \$ 50.00         |
| 1 Bedroom Maintenance Materials  |                      |         | ΑM                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials  |                      |         | ııs                  | Each        |       | \$ 205.00   | \$ -             |
| Windows  | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens  | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | %<br>%               | Each        |       | \$ 30.00    | \$ -             |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical   | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer   | In House             | CAPITAL | ICES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|  |                      |         |                      |             |       | Grand Total | \$ 2,500.40      |
|  |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |          | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|----------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 7                    | <u> </u> |                      |             |       |             |                  |
|   |                      |          | Baseboard            | Unit Size   | Facu  | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet   | ваѕероаго            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |          |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen   | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments: Needs Power in Unit  |                      |          |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |          |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL  |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL  | <b>_</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE  | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL  | - α                  | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL  |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE  | RESUF                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE  | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE  | CABI                 | Each        | 1     | \$ 170.00   | \$ 170.00        |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE  | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE  |                      | Each        | 2     | \$ 30.00    | \$ 60.00         |
| In House Touch Up Paint   | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE  | Z.                   | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE  |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |          | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |          | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE  | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE  | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE  | %<br>%               | Each        |       | \$ 30.00    | \$ -             |
| Fridge  | In House             | CAPITAL  |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL  | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL  | ICES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL  |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |          |                      |             |       | Grand Total | \$ 2,245.40      |
|   |                      |          |                      |             |       |             | Manager Annroval |

| Property Property  | eagy Bu              |               | rm Templa<br>Vacant  |             | Start | Date      | Complete Date |  |  |
|--|----------------------|---------------|----------------------|-------------|-------|-----------|---------------|--|--|
| 4035 Village Square  | 7                    | <u> </u>      |                      |             |       |           |               |  |  |
| Unit Type - Square Footage   | Plank                | Carpet        | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |  |  |
|  |                      |               |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      | <u>Carmen</u> | <b>. 2</b> 2         | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |  |  |
| Area Managers Approval: Fill in Name   |                      | Carmen        | <i>. D</i>           |             |       |           |               |  |  |
| Approver Comments: Needs Power in Unit   |                      |               |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |  |  |
|  |                      |               |                      | Average     | \$545 | \$1,887   | \$4,273       |  |  |
| ltem   | Туре                 | Ca            | tegory               | Measure     | QTY   | Rate      | Sub Totals    |  |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL       |                      | Sq. Ft.     |       | \$ 2.85   | \$ -          |  |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL       | 71                   | Sq. Ft.     | 120   | \$ 1.21   | \$ 145.20     |  |  |
| Carpet Cleaning  | Vendor               | EXPENSE       | FLOORS               | Each        |       | \$ 75.00  | \$ -          |  |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL       | <b></b>              | Linear Foot |       | \$ 1.50   | \$ -          |  |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL       |                      | Each        |       | \$ 500.00 | \$ -          |  |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE       | RESURFACE            | Each        |       | \$ 225.00 | \$ -          |  |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE       | RFACE                | Each        |       | \$ 75.00  | \$ -          |  |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE       | CABINETS             | Each        |       | \$ 170.00 | \$ -          |  |  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE       | NETS                 | Each        |       | \$ 30.00  | \$ -          |  |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 215.00 | \$ 215.00     |  |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE       |                      | Each        |       | \$ 235.00 | \$ -          |  |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE       | PAINT                | Each        |       | \$ 250.00 | \$ -          |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE       | ·                    | Each        |       | \$ 30.00  | \$ -          |  |  |
| In House Touch Up Paint  | In House             | EXPENSE       | 1                    | Hour        |       | \$ 25.00  | \$ -          |  |  |
| Resurface - Bathtub  | Vendor               | EXPENSE       | 2                    | Each        | 1     | \$ 180.00 | \$ 180.00     |  |  |
| Resurface - Shower walls   | Vendor               | EXPENSE       | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |  |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE       |                      | Each        |       | \$ 65.00  | \$ -          |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House             | EXPENSE       | MAINTENANCE<br>LABOR | Each        | 2     | \$ 25.00  | \$ 50.00      |  |  |
| 1 Bedroom Maintenance Materials  |                      |               | <b>S</b>             | Each        |       | \$ 125.00 | \$ -          |  |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE       | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |  |  |
| 3 Bedroom Maintenance Materials  |                      |               | , is                 | Each        |       | \$ 205.00 | \$ -          |  |  |
| Windows  | Vendor               | EXPENSE       | W N                  | Each        |       | \$ 80.00  | \$ -          |  |  |
| Screens  | Vendor               | EXPENSE       | WINDOWS :            | Each        |       | \$ 35.00  | \$ -          |  |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE       | %<br>%               | Each        |       | \$ 30.00  | \$ -          |  |  |
| Fridge   | In House             | CAPITAL       |                      | Each        |       | \$ 446.00 | \$ -          |  |  |
| Stove-Gas  | In House             | CAPITAL       |                      | Each        |       | \$ 346.00 | \$ -          |  |  |
| Stove-Electrical   | In House             | CAPITAL       | APF                  | Each        |       | \$ 326.00 | \$ -          |  |  |
| Dish washer  | In House             | CAPITAL       | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |  |  |
| Washer   | In House             | CAPITAL       |                      | Each        |       | \$ 383.00 | \$ -          |  |  |
| Dryer-Electrical   | In House             | CAPITAL       |                      | Each        |       | \$ 336.00 | \$ -          |  |  |
| Dryer-Gas Dryer-Gas  | In House             | CAPITAL       |                      | Each        |       | \$ 414.00 | \$ -          |  |  |
| House Keeping  | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |  |  |
| Grand Total \$ 67  |                      |               |                      |             |       |           |               |  |  |

| Property  | Uni                  |         | Vacant               |             | Date Start Date |               | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-----------------|---------------|------------------|
| 4035 Village Square   | 80                   | 0       |                      |             |                 |               |                  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy            | Medium        | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435           | \$1,567       | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | <b>B</b>             | 2 Bedroom   | \$535           | \$1,938       | \$4,207          |
| Approver Comments: Needs  |                      |         |                      | 3 Bedroom   | \$665           | \$2,156       | \$4,901          |
| - Power in Unit   |                      |         |                      | Average     | \$545           | \$1,887       | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY             | Rate          | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344             | \$ 2.85       | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL |                      | Sq. Ft.     |                 | \$ 1.21       | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |                 | \$ 75.00      | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | is is                | Linear Foot | 120             | \$ 1.50       | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |                 | \$ 500.00     | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1               | \$ 225.00     | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE             | Each        | 1               | \$ 75.00      | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE |                      | Each        | 1               | \$ 170.00     | \$ 170.00        |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | CABINETS             | Each        |                 | \$ 30.00      | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1               | \$ 215.00     | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |                 | \$ 235.00     | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |                 | \$ 250.00     | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |                 | \$ 30.00      | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |                 | \$ 25.00      | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1               | \$ 180.00     | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |                 | \$ 160.00     | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |                 | \$ 65.00      | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, linstall prodicing applicate, micross | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3               | \$ 25.00      | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | MA                   | Each        |                 | \$ 125.00     | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |                 | \$ 175.00     | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | \LS                  | Each        |                 | \$ 205.00     | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |                 | \$ 80.00      | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS !            | Each        |                 | \$ 35.00      | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | S &                  | Each        |                 | \$ 30.00      | \$ -             |
| Fridge  | In House             | CAPITAL |                      | Each        |                 | \$ 446.00     | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |                 | \$ 346.00     | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |                 | \$ 326.00     | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |                 | \$ 250.00     | \$ -             |
| Washer  | In House             | CAPITAL | VCES                 | Each        |                 | \$ 383.00     | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |                 | \$ 336.00     | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |                 | \$ 414.00     | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1               | \$ 85.00      | \$ 85.00         |
|   |                      |         |                      |             |                 | Grand Total   | \$ 2,185.40      |
|   |                      |         |                      |             |                 | Ohtain Area I | Nanager Approval |

| Property Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date         | Complete Date     |
|--|----------------------|---------|----------------------|-------------|---------|--------------|-------------------|
| . ,  |                      |         | 1 4 4 4 1            |             | 300.1   |              | Complete Date     |
| 4035 Village Square  | 8                    | 1       |                      |             |         |              |                   |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy    | Medium       | Hard              |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435   | \$1,567      | \$3,712           |
| Area Managers Approval: Fill in Name   | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207      |                   |
| Approver Comments: Needs   |                      |         |                      | 3 Bedroom   | \$665   | \$2,156      | \$4,901           |
| Power in Unit  |                      |         |                      | Average     | \$545   | \$1,887      | \$4,273           |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY     | Rate         | Sub Totals        |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     | 344     | \$ 2.85      | \$ 980.40         |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | _                    | Sq. Ft.     |         | \$ 1.21      | \$ -              |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00     | \$ -              |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | - 8                  | Linear Foot | 120     | \$ 1.50      | \$ 180.00         |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00    | \$ -              |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESU                 | Each        | 1       | \$ 225.00    | \$ 225.00         |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE             | Each        | 1       | \$ 75.00     | \$ 75.00          |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE |                      | Each        | 1       | \$ 170.00    | \$ 170.00         |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | CABINETS             | Each        | 14      | \$ 30.00     | \$ 420.00         |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00    | \$ 215.00         |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |         | \$ 235.00    | \$ -              |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00    | \$ -              |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        | 3       | \$ 30.00     | \$ 90.00          |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |         | \$ 25.00     | \$ -              |
| Resurface - Bathtub  | Vendor               | EXPENSE | 2                    | Each        | 1       | \$ 180.00    | \$ 180.00         |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00    | \$ -              |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |         | \$ 65.00     | \$ -              |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightly medicing capitals. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3       | \$ 25.00     | \$ 75.00          |
| 1 Bedroom Maintenance Materials  |                      |         | ΦW                   | Each        |         | \$ 125.00    | \$ -              |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00    | \$ -              |
| 3 Bedroom Maintenance Materials  |                      |         | l s                  | Each        |         | \$ 205.00    | \$ -              |
| Windows  | Vendor               | EXPENSE | WIN                  | Each        |         | \$ 80.00     | \$ -              |
| Screens  | Vendor               | EXPENSE | WINDOWS &            | Each        |         | \$ 35.00     | \$ -              |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | %<br>%               | Each        |         | \$ 30.00     | \$ -              |
| Fridge   | In House             | CAPITAL |                      | Each        |         | \$ 446.00    | \$ -              |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |         | \$ 346.00    | \$ -              |
| Stove-Electrical   | In House             | CAPITAL | АРР                  | Each        |         | \$ 326.00    | \$ -              |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00    | \$ -              |
| Washer   | In House             | CAPITAL |                      | Each        |         | \$ 383.00    | \$ -              |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |         | \$ 336.00    | \$ -              |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |         | \$ 414.00    | \$ -              |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00     | \$ 85.00          |
|  |                      |         |                      |             |         | Grand Total  | \$ 2,695.40       |
|  |                      |         |                      |             |         | Obtain Ama I | /Janager Approval |

| Property Property  | eagy Bu              |         | rm Templa<br>Vacant  |             | Start    | Date      | Complete Date |  |  |
|--|----------------------|---------|----------------------|-------------|----------|-----------|---------------|--|--|
| 4035 Village Square  | 8                    | 2       |                      |             |          |           |               |  |  |
|  |                      |         | Baseboard            | Unit Size   | Easy     | Medium    | Hard          |  |  |
| Unit Type - Square Footage   | Plank                | Carpet  | baseboard            |             | <u> </u> |           |               |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435    | \$1,567   | \$3,712       |  |  |
| Area Managers Approval: Fill in Name   | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938  | \$4,207   |               |  |  |
| Approver Comments: Needs Power in Unit   |                      |         |                      | 3 Bedroom   | \$665    | \$2,156   | \$4,901       |  |  |
|  |                      |         |                      | Average     | \$545    | \$1,887   | \$4,273       |  |  |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY      | Rate      | Sub Totals    |  |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |          | \$ 2.85   | \$ -          |  |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |          | \$ 1.21   | \$ -          |  |  |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |          | \$ 75.00  | \$ -          |  |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | S                    | Linear Foot |          | \$ 1.50   | \$ -          |  |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |          | \$ 500.00 | \$ -          |  |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUR                | Each        |          | \$ 225.00 | \$ -          |  |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | RESURFACE            | Each        |          | \$ 75.00  | \$ -          |  |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |          | \$ 170.00 | \$ -          |  |  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        | 1        | \$ 30.00  | \$ 30.00      |  |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |          | \$ 215.00 | \$ -          |  |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |          | \$ 235.00 | \$ -          |  |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |          | \$ 250.00 | \$ -          |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE | ·                    | Each        |          | \$ 30.00  | \$ -          |  |  |
| In House Touch Up Paint  | In House             | EXPENSE | <u> </u>             | Hour        |          | \$ 25.00  | \$ -          |  |  |
| Resurface - Bathtub  | Vendor               | EXPENSE | R                    | Each        |          | \$ 180.00 | \$ -          |  |  |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |          | \$ 160.00 | \$ -          |  |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |          | \$ 65.00  | \$ -          |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4        | \$ 25.00  | \$ 100.00     |  |  |
| 1 Bedroom Maintenance Materials  |                      |         | <b>S</b>             | Each        |          | \$ 125.00 | \$ -          |  |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |          | \$ 175.00 | \$ -          |  |  |
| 3 Bedroom Maintenance Materials  |                      |         | lis (                | Each        |          | \$ 205.00 | \$ -          |  |  |
| Windows  | Vendor               | EXPENSE | W N                  | Each        |          | \$ 80.00  | \$ -          |  |  |
| Screens  | Vendor               | EXPENSE | WINDOWS :            | Each        |          | \$ 35.00  | \$ -          |  |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | Ø                    | Each        |          | \$ 30.00  | \$ -          |  |  |
| Fridge   | In House             | CAPITAL |                      | Each        |          | \$ 446.00 | \$ -          |  |  |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |          | \$ 346.00 | \$ -          |  |  |
| Stove-Electrical   | In House             | CAPITAL | АРР                  | Each        |          | \$ 326.00 | \$ -          |  |  |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |          | \$ 250.00 | \$ -          |  |  |
| Washer   | In House             | CAPITAL | ICES                 | Each        |          | \$ 383.00 | \$ -          |  |  |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |          | \$ 336.00 | \$ -          |  |  |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |          | \$ 414.00 | \$ -          |  |  |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1        | \$ 85.00  | \$ 85.00      |  |  |
| Grand Total \$ 215   |                      |         |                      |             |          |           |               |  |  |

| Property  | Uni                  |               | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 8                    | 5             |                      |             |       |             |                  |
| Unit Type - Square Footage  | Plank                | Carpet        | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
|   |                      | ,             |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | <u>Carmen</u> | <b>. 2</b> 2         | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Area Managers Approval: Fill in Name  |                      | Carmen        | <i>U</i>             | 3 Bedroom   | · ·   |             |                  |
| Approver Comments: Needs Power in Unit  |                      |               |                      |             | \$665 | \$2,156     | \$4,901          |
|   |                      |               |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Ca            | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL       |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL       |                      | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE       | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL       | ] ° [                | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL       |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE       | NESUR                | Each        |       | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE       | FACE                 | Each        |       | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE       | ESURFACE CABINETS    | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE       | NETS                 | Each        | 14    | \$ 30.00    | \$ 420.00        |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE       |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE       |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE       | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE       | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE       |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE       | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |               | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE       | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |               | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE       | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE       | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE       | %<br>%               | Each        |       | \$ 30.00    | \$ -             |
| Fridge  | In House             | CAPITAL       |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL       |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL       | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL       | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL       | NCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL       |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL       |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |               |                      |             |       | Grand Total | \$ 2,135.40      |
|   |                      |               |                      |             |       |             | Manager Annroval |

| Property   | Uni                  |          | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|--|----------------------|----------|----------------------|-------------|-------|-------------|------------------|
| . ,  | 0                    | 6        |                      |             |       |             |                  |
| 4035 Village Square  | 8                    | <b>6</b> |                      |             |       |             |                  |
| Unit Type - Square Footage   | Plank                | Carpet   | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |          |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name   |                      | Carmen B |                      | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments: Needs   |                      |          |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
| Power in Unit  |                      |          |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem   | Туре                 | Ca       | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL  |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL  | _                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning  | Vendor               | EXPENSE  | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL  | <b>8</b>             | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL  |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE  | RESUI                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE  | ESURFACE             | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE  |                      | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE  | CABINETS             | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  |                      | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE  |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint  | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub  | Vendor               | EXPENSE  | 2                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls   | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink  | Vendor               | EXPENSE  |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightly medicing capitals. | In House             | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials  |                      |          | ΦW                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials  |                      |          | l s                  | Each        |       | \$ 205.00   | \$ -             |
| Windows  | Vendor               | EXPENSE  | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens  | Vendor               | EXPENSE  | WINDOWS &            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement   | Vendor / In<br>House | EXPENSE  | ,                    | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge   | In House             | CAPITAL  |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas  | In House             | CAPITAL  |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical   | In House             | CAPITAL  | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer  | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer   | In House             | CAPITAL  |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical   | In House             | CAPITAL  |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas Dryer-Gas  | In House             | CAPITAL  |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|  |                      |          |                      |             |       | Grand Total | \$ 2,045.40      |
|  |                      |          |                      |             |       |             | Aanager Approval |

| Property  | Uni                  |               | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 8                    | 7             |                      |             |       |             |                  |
| Unit Type - Square Footage  | Plank                | Carpet        | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
|   |                      |               |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | <u>Carmen</u> | . <b>P</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Area Managers Approval: Fill in Name Approver Comments: Needs   |                      | Carmen        | . 0                  | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
| Power in Unit   |                      |               |                      |             | •     |             |                  |
|   |                      |               |                      | Average     | \$545 | \$1,887     | \$4,273          |
| Item  | Туре                 | Ca            | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL       |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL       | 2                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE       | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL       |                      | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL       |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE       | ESUR                 | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE       | FACE                 | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE       | ESURFACE CABINETS    | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE       | NETS                 | Each        | 1     | \$ 30.00    | \$ 30.00         |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE       |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE       |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE       | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE       | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE       |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE       | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |               | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE       | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |               | 15                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE       | WIZ                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE       | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE       | %<br>%<br>%          | Each        |       | \$ 30.00    | \$ -             |
| Fridge  | In House             | CAPITAL       |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas Stove-Gas   | In House             | CAPITAL       |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL       | ΑP                   | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL       | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL       | NCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL       |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL       |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |               |                      |             |       | Grand Total | \$ 2,045.40      |
|   |                      |               |                      |             |       |             | Janager Annroval |

| Property   | Uni                  |                  | rm Templa<br>Vacant  |             | Start | Date      | Complete Date |  |
|--|----------------------|------------------|----------------------|-------------|-------|-----------|---------------|--|
| 4035 Village Square  | 8                    | <del></del><br>8 |                      |             |       |           |               |  |
| Unit Type - Square Footage   | Plank                | Carpet           | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |  |
| Onit Type - Square rootage   | FIGIIK               | Carpet           | Daseboard            |             | ,     |           |               |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |                  | •                    | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |  |
| Area Managers Approval: Fill in Name   |                      | Carmen           | <i>B</i>             | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |  |
| Approver Comments: Needs Power in Unit   |                      |                  |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |  |
|  |                      |                  |                      | Average     | \$545 | \$1,887   | \$4,273       |  |
| Item   | Туре                 | Ca               | tegory               | Measure     | QTY   | Rate      | Sub Totals    |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL          |                      | Sq. Ft.     |       | \$ 2.85   | \$ -          |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL          |                      | Sq. Ft.     | 100   | \$ 1.21   | \$ 121.00     |  |
| Carpet Cleaning  | Vendor               | EXPENSE          | FLOORS               | Each        |       | \$ 75.00  | \$ -          |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL          | ,                    | Linear Foot |       | \$ 1.50   | \$ -          |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL          |                      | Each        |       | \$ 500.00 | \$ -          |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE          | RESUR                | Each        |       | \$ 225.00 | \$ -          |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE          | ESURFACE             | Each        |       | \$ 75.00  | \$ -          |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE          | CABINETS             | Each        |       | \$ 170.00 | \$ -          |  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE          | NETS                 | Each        |       | \$ 30.00  | \$ -          |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE          |                      | Each        |       | \$ 215.00 | \$ -          |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE          |                      | Each        |       | \$ 235.00 | \$ -          |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE          | PAINT                | Each        |       | \$ 250.00 | \$ -          |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE          |                      | Each        |       | \$ 30.00  | \$ -          |  |
| In House Touch Up Paint  | In House             | EXPENSE          | 1                    | Hour        | 2     | \$ 25.00  | \$ 50.00      |  |
| Resurface - Bathtub  | Vendor               | EXPENSE          | R                    | Each        | 1     | \$ 180.00 | \$ 180.00     |  |
| Resurface - Shower walls   | Vendor               | EXPENSE          | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE          |                      | Each        |       | \$ 65.00  | \$ -          |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, install new doors, constitutions of the property of t | In House             | EXPENSE          | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00  | \$ 75.00      |  |
| 1 Bedroom Maintenance Materials  |                      |                  | MA                   | Each        |       | \$ 125.00 | \$ -          |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE          | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |  |
| 3 Bedroom Maintenance Materials  |                      |                  | Į.                   | Each        |       | \$ 205.00 | \$ -          |  |
| Windows  | Vendor               | EXPENSE          | ® ¥                  | Each        |       | \$ 80.00  | \$ -          |  |
| Screens  | Vendor               | EXPENSE          | WINDOWS :            | Each        |       | \$ 35.00  | \$ -          |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE          | 80                   | Each        | 1     | \$ 30.00  | \$ 30.00      |  |
| Fridge   | In House             | CAPITAL          |                      | Each        |       | \$ 446.00 | \$ -          |  |
| Stove-Gas  | In House             | CAPITAL          |                      | Each        |       | \$ 346.00 | \$ -          |  |
| Stove-Electrical   | In House             | CAPITAL          | APP                  | Each        |       | \$ 326.00 | \$ -          |  |
| Dish washer  | In House             | CAPITAL          | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |  |
| Washer   | In House             | CAPITAL          |                      | Each        |       | \$ 383.00 | \$ -          |  |
| Dryer-Electrical   | In House             | CAPITAL          |                      | Each        |       | \$ 336.00 | \$ -          |  |
| Dryer-Gas  | In House             | CAPITAL          |                      | Each        |       | \$ 414.00 | \$ -          |  |
| House Keeping  | Vendor               | EXPENSE          |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |  |
| Grand Total  |                      |                  |                      |             |       |           |               |  |

| Property  | Uni                  |               | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 9                    | 3             |                      |             |       |             |                  |
| Unit Type - Square Footage  | Plank                | Carpet        | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
|   |                      | ,             |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | <u>Carmen</u> | <u>. 7</u> 2         | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Area Managers Approval: Fill in Name  |                      | Carmen        | . <b>D</b>           | 3 Bedroom   | · ·   |             |                  |
| Approver Comments: Needs Power in Unit  |                      |               |                      |             | \$665 | \$2,156     | \$4,901          |
|   |                      |               |                      | Average     | \$545 | \$1,887     | \$4,273          |
| Item  | Туре                 | Ca            | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL       |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL       | 2                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE       | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL       |                      | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL       |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE       | RESUR                | Each        |       | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE       | ESURFACE CABINETS    | Each        |       | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE       | CABI                 | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE       | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       |                      | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE       | ·                    | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE       |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE       | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE       | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE       |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE       | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |               | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE       | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |               | l s                  | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE       | WIZ                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE       | WINDOWS . BLINDS     | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE       | ,                    | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL       |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL       |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL       | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL       | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL       |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL       |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL       |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |               |                      |             |       | Grand Total | \$ 1,745.40      |
|   |                      |               |                      |             |       |             | Janager Δnnroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 9                    |         |                      |             |       |             |                  |
|   |                      |         |                      | 11. 11.61   | F     | 24.1        |                  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         | _                    | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments: Needs Power in Unit  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | - α                  | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ₹ACE                 | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 170.00   | \$ 170.00        |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicates wiscoss. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4     | \$ 25.00    | \$ 100.00        |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | ICES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 2,240.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 9                    | 7       |                      |             |       |             |                  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
|   |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | Carmen  | <b>. 2</b> 2         | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | <i>U</i>             |             | · ·   |             |                  |
| Approver Comments: Needs Power in Unit  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| Item  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL |                      | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL |                      | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | NESUR                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | FACE                 | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 170.00   | \$ 170.00        |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        | 14    | \$ 30.00    | \$ 420.00        |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        | 3     | \$ 30.00    | \$ 90.00         |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicates. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4     | \$ 25.00    | \$ 100.00        |
| 1 Bedroom Maintenance Materials   |                      |         | ΑM                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ,LS                  | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , S                  | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APP                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 2,750.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 9                    | Ω       |                      |             |       |             |                  |
|   |                      |         |                      | 11. 11.61   |       | 20.15       |                  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         | _                    | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments: Needs Power in Unit  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| item  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | σ –                  | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        | 1     | \$ 500.00   | \$ 500.00        |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        | 1     | \$ 170.00   | \$ 170.00        |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4     | \$ 25.00    | \$ 100.00        |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | iCES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 2,740.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |                    | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|--------------------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 10                   | )O                 |                      |             |       |             |                  |
| Unit Type - Square Footage  | Plank                | Carpet             | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
|   | - runk               | ou.per             | 243525414            | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | <u> </u><br>Carmen | <b>D</b>             | 2 Bedroom   | \$535 |             |                  |
| Area Managers Approval: Fill in Name  |                      | Carmen             | . <b>D</b>           |             | · ·   | \$1,938     | \$4,207          |
| Approver Comments: Needs Power in Unit  |                      |                    |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |                    |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Ca                 | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL            |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL            | 2                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE            | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL            | <b>s</b> [           | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL            |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE            | RESUR                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE            | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE            | CABII                | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE            | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE            |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE            | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE            | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE            |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE            |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE            | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE            | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE            |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE            | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |                    | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE            | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |                    | 15                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE            | WIZ                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE            | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE            | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL            |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL            |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL            | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL            | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL            | ICES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL            |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL            |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE            |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |                    |                      |             |       | Grand Total | \$ 2,045.40      |
|   |                      |                    |                      |             |       |             | Manager Annroval |

| Property   | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date      | Complete Date |
|--|----------------------|---------|----------------------|-------------|-------|-----------|---------------|
| 4035 Village Square  | 10                   | )1      |                      |             |       |           |               |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |
|  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      | Carmen  | <u>. 1</u> 2         | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |
| Arrea Managers Approval: Fill in Name  |                      | Carmen  | <i>. U</i>           | 3 Bedroom   | \$665 | \$2,156   |               |
| Approver Comments: Needs Power in Unit   |                      |         |                      |             |       |           | \$4,901       |
|  |                      |         |                      | Average     | \$545 | \$1,887   | \$4,273       |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate      | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40     |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | 2                    | Sq. Ft.     |       | \$ 1.21   | \$ -          |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00  | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL |                      | Linear Foot | 120   | \$ 1.50   | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00 | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESURFACE            | Each        | 1     | \$ 225.00 | \$ 225.00     |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 75.00  | \$ 75.00      |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABINETS             | Each        | 1     | \$ 170.00 | \$ 170.00     |
| <b>Replace -Kitchen cabinet doors or drawers-</b> Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00  | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00 | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00 | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00 | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00  | \$ -          |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |       | \$ 25.00  | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00 | \$ 180.00     |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | iñ                   | Each        |       | \$ 65.00  | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new division sphipate. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4     | \$ 25.00  | \$ 100.00     |
| 1 Bedroom Maintenance Materials  |                      |         | 3                    | Each        |       | \$ 125.00 | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | Į (i                 | Each        |       | \$ 205.00 | \$ -          |
| Windows  | Vendor               | EXPENSE | NIN B                | Each        |       | \$ 80.00  | \$ -          |
| Screens  | Vendor               | EXPENSE | WINDOWS 8            | Each        |       | \$ 35.00  | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | , %<br>%             | Each        | 1     | \$ 30.00  | \$ 30.00      |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00 | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00 | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00 | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |
| Washer   | In House             | CAPITAL |                      | Each        |       | \$ 383.00 | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00 | \$ -          |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00 | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |
|  |                      |         |                      |             |       |           |               |

| Plank   Carpet   Description   Plank   Carpet   Description   Descript   | Make R   | eady Bu   | dget Fo | rm Templa            | ite         |       |                    |               |
|--|--|-----------|---------|----------------------|-------------|-------|--------------------|---------------|
| Plank   Carpet   Description   Plank   Carpet   Description   Descript   | Property   | Un        | it#     | Vacant               | Date        | Start | Date               | Complete Date |
| Time   Commontate  | 4035 Village Square  | 10        | )2      |                      |             |       |                    |               |
| Acea Managers Approval: Fill in Name  Approver Comments:  Temporar | Unit Type - Square Footage   | Plank     | Carpet  | Baseboard            | Unit Size   | Easy  | Medium             | Hard          |
| Approver Communis:    Table  | Fill in Squre Feet ONLY if flooring replacement is needed.   |           |         |                      | 1 Bedroom   | \$435 | \$1,567            | \$3,712       |
| New Notice   New   | Area Managers Approval: Fill in Name   |           | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938            | \$4,207       |
| Type   | Approver Comments:   |           |         |                      | 3 Bedroom   | \$665 | \$2,156            | \$4,901       |
| April   Plank   Contractor will install Cargest floor   Verdor   CAPITAL     Facility   Sq. Ft.   Sq. Pt.   . Pt.   Sq. Pt. Sq. Pt. Sq. Pt.   Sq. Pt. Sq. Pt.   Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq. Pt. Sq.    |  |           |         |                      | Average     | \$545 | \$1,887            | \$4,273       |
| Appel   Contractor will install current floor   Vendor   Vendor   CAPTAL   Vendor   CAPTAL   Sach   S. 75.00   S CAPTAL  | Item   | Туре      | Ca      | tegory               | Measure     | QTY   | Rate               | Sub Totals    |
| Pare   Cleaning   Vendor   CoPENSE   Pare   Contractor will install and provide base boards   Vendor   CAPITAL   Fach   \$ 1500   \$   | Vinyl Plank- Contractor will install vinyl floor   | Vendor    | CAPITAL |                      | Sq. Ft.     |       | \$ 2.85            | \$ -          |
| Description   Security   Securi   | Carpet- Contractor will install Carpet floor   | Vendor    | CAPITAL | _                    | Sq. Ft.     | 100   | \$ 1.21            | \$ 121.00     |
| Description   Security   Securi   | Carpet Cleaning  | Vendor    | EXPENSE | FLOOP                | Each        |       | \$ 75.00           | \$ -          |
| Resurface Ritchen Countertop   Vendor   PAPENSE   Resurface - Bathroom Countertop   Vendor   Vendor   PAPENSE   Resurface - Bathroom Countertop   Vendor   PAPENSE     | Baseboard- Contractor will install and provide baseboards  | Vendor    | CAPITAL | · 8                  | Linear Foot |       | \$ 1.50            | \$ -          |
| Searchard Kitchen Cabinet-Paint only   Searchard Kitchen Cabinet-Paint only   Searchard Kitchen Cabinet-Paint and patch as needed   Vendor   EXPENSE   Bedroom Paint-Paint and patch as needed   Vendor   EXPENSE   Each   \$ 25500 \$  | Tile Shower walls- Contractor will install shower wall tiles   | Vendor    | CAPITAL | 1                    | Each        |       | \$ 500.00          | \$ -          |
| Searchard Kitchen Cabinet-Paint only   Searchard Kitchen Cabinet-Paint only   Searchard Kitchen Cabinet-Paint and patch as needed   Vendor   EXPENSE   Bedroom Paint-Paint and patch as needed   Vendor   EXPENSE   Each   \$ 25500 \$  | Resurface Kitchen Countertop   | Vendor    | EXPENSE | RESU                 | Each        |       | \$ 225.00          | \$ -          |
| Searchard Kitchen Cabinet-Paint only   Searchard Kitchen Cabinet-Paint only   Searchard Kitchen Cabinet-Paint and patch as needed   Vendor   EXPENSE   Bedroom Paint-Paint and patch as needed   Vendor   EXPENSE   Each   \$ 25500 \$  | Resurface - Bathroom Countertop  | Vendor    | EXPENSE | IRFAC                | Each        |       | \$ 75.00           | \$ -          |
| Bedroom Paint -Paint and patch as needed   Vendor   EXPENSE  | Standard Kitchen Cabinet-Paint only  |           | EXPENSE | E CAE                | Each        |       | \$ 170.00          | \$ -          |
| Redroom Paint -Paint and patch as needed   | Replace - Kitchen cabinet doors or drawers- Contractor will build and install new  |           | EXPENSE | INETS                | Each        |       | \$ 30.00           | \$ -          |
| Bedroom Paint-Paint and patch as needed   Vendor   EXPENSE   Fach   \$ 250.00   \$   | 1 Bedroom Paint -Paint and patch as needed   | Vendor    | EXPENSE |                      | Each        | 1     | \$ 215.00          | \$ 215.00     |
| Department   Vendor   EXPENSE   Each   \$ 30.00   \$   | 2 Bedroom Paint -Paint and patch as needed   | Vendor    | EXPENSE |                      | Each        |       | \$ 235.00          | \$ -          |
| Department   Vendor   EXPENSE   Each   \$ 30.00   \$   | 3 Bedroom Paint -Paint and patch as needed   | Vendor    | EXPENSE | PAIN                 | Each        |       | \$ 250.00          | \$ -          |
| Resurface - Bathtub   Vendor   EXPENSE   Resurface - Shower walls   Vendor   EXPENSE   Resurface - Shower walls   Vendor   EXPENSE   Resurface - Shower walls   Vendor   EXPENSE   Resurface - Bathroom sink   Resurface - Bathroom sink   Vendor   EXPENSE   Resurface - Bathroom sink   Resurface - Bathroom sink   Vendor   EXPENSE   Resurface - Bathroom sink   Resurface - Ba   | Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor    | EXPENSE |                      | Each        |       | \$ 30.00           | \$ -          |
| New Face   Section   Sec   | In House Touch Up Paint  | In House  | EXPENSE |                      | Hour        |       | \$ 25.00           | \$ -          |
| National Resurtace - Bathroom sink   Vendor   EXPENSE   Each   \$ 65.00 \$   | Resurface - Bathtub  | Vendor    | EXPENSE | , ,                  | Each        | 1     | \$ 180.00          | \$ 180.00     |
| National Resurtace - Bathroom sink   Vendor   EXPENSE   Each   \$ 65.00 \$   | Resurface - Shower walls   | Vendor    | EXPENSE | E-GLA                | Each        |       | \$ 160.00          | \$ -          |
| Amaterials   Expense   Each  | Resurface - Bathroom sink  | Vendor    | EXPENSE | ŽĒ                   | Each        |       | \$ 65.00           | \$ -          |
| Expense   Each   | In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install medicine achieves. | In House  | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00           | \$ 75.00      |
| Vendor   EXPENSE   Screens   Vendor   EXPENSE   Each   \$ 80.00   \$   | 1 Bedroom Maintenance Materials  |           |         | M N                  | Each        |       | \$ 125.00          | \$ -          |
| Vendor   EXPENSE   Screens   Vendor   EXPENSE   Each   \$ 80.00   \$   | 2 Bedroom Maintenance Materials  | Materials | EXPENSE | TERIA                | Each        |       | \$ 175.00          | \$ -          |
| Stove-Gas   In House   CAPITAL   Each   Sacond   | 3 Bedroom Maintenance Materials  |           |         | , is                 | Each        |       | \$ 205.00          | \$ -          |
| Stove-Gas   In House   CAPITAL   Each   Sacond   | Windows  | Vendor    | EXPENSE | WIN                  | Each        |       | \$ 80.00           | \$ -          |
| Stove-Gas   In House   CAPITAL   Each   Sacond   | Screens  | Vendor    | EXPENSE | LINDS                | Each        |       | \$ 35.00           | \$ -          |
| Fridge   | Blinds replacement   |           | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00           | \$ 30.00      |
| Stove-Electrical   In House   CAPITAL   PROPRET   Each   \$ 326.00 \$ - 1  | Fridge   |           | CAPITAL |                      | Each        |       | \$ 446.00          | \$ -          |
| Dish washer  | Stove-Gas  | In House  | CAPITAL |                      | Each        |       | \$ 346.00          | \$ -          |
| In House   CAPITAL   Each   \$ 385.00   \$ -   | Stove-Electrical   | In House  | CAPITAL | API                  | Each        |       | \$ 326.00          | \$ -          |
| In House   CAPITAL   Each   \$ 385.00   \$ -   | Dish washer  | In House  | CAPITAL | PLIANCES             | Each        |       | \$ 250.00          | \$ -          |
| Oryer-Gas In House CAPITAL Each \$ 414.00 \$ - House Keeping Vendor EXPENSE Each 1 \$ 85.00 \$ 85.00   | Washer   | In House  | CAPITAL |                      | Each        |       | \$ 383.00          | \$ -          |
| House Keeping Vendor EXPENSE Each 1 \$ 85.00 \$ 85.00  | Dryer-Electrical   | In House  | CAPITAL |                      | Each        |       | \$ 336.00          | \$ -          |
|  | Dryer-Gas  | In House  | CAPITAL |                      | Each        |       | \$ 414.00          | \$ -          |
| Grand Total \$ 706.00  | House Keeping  | Vendor    | EXPENSE |                      | Each        | 1     | \$ 85.00           | \$ 85.00      |
|  |  |           |         |                      |             |       | <b>Grand Total</b> | \$ 706.00     |

| Property   |                      | it#     | rm Templa<br>Vacant  |             | Start | Date        | Complete Date |
|--|----------------------|---------|----------------------|-------------|-------|-------------|---------------|
| 4035 Village Square  | 10                   | )4      |                      |             |       |             |               |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard          |
| Fill in Course Feet ONLY if fleering replacement is needed   |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712       |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      | Carmen  | . <b>R</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207       |
| Area Managers Approval: Fill in Name Approver Comments: Needs  |                      | Carmen  |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901       |
| Power in Unit  |                      |         |                      |             |       |             |               |
|  |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273       |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40     |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | . P                  | Sq. Ft.     |       | \$ 1.21     | \$ -          |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL |                      | Linear Foot | 120   | \$ 1.50     | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUR                | Each        | 1     | \$ 225.00   | \$ 225.00     |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | RESURFACE CABINETS   | Each        | 1     | \$ 75.00    | \$ 75.00      |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00   | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00   | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE | . <del>-</del>       | Each        |       | \$ 30.00    | \$ -          |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | 22                   | Each        | 1     | \$ 180.00   | \$ 180.00     |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | ΞĘ                   | Each        |       | \$ 65.00    | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00      |
| 1 Bedroom Maintenance Materials  |                      |         | Š                    | Each        |       | \$ 125.00   | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | 15                   | Each        |       | \$ 205.00   | \$ -          |
| Windows  | Vendor               | EXPENSE | WIZ                  | Each        |       | \$ 80.00    | \$ -          |
| Screens  | Vendor               | EXPENSE | WINDOWS & BLINDS     | Each        |       | \$ 35.00    | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | , %<br>S             | Each        | 1     | \$ 30.00    | \$ 30.00      |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | ΑĐ                   | Each        |       | \$ 326.00   | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -          |
| Washer   | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -          |
| Dryer-Gas Pryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00      |
|  |                      |         |                      |             |       | Grand Total |               |

| Property Property   | Uni                  |          | rm Templa<br>Vacant  |             | Start | Date         | Complete Date |
|---|----------------------|----------|----------------------|-------------|-------|--------------|---------------|
| 4035 Village Square   | 10                   | <u> </u> |                      |             |       |              |               |
|   |                      |          | Beecheed             | Hait Cias   | Fann  | D.C. odinana | Hand          |
| Unit Type - Square Footage  | Plank                | Carpet   | Baseboard            | Unit Size   | Easy  | Medium       | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |          |                      | 1 Bedroom   | \$435 | \$1,567      | \$3,712       |
| Area Managers Approval: Fill in Name  |                      | Carmen   | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938      | \$4,207       |
| Approver Comments:  |                      |          |                      | 3 Bedroom   | \$665 | \$2,156      | \$4,901       |
|   |                      |          |                      | Average     | \$545 | \$1,887      | \$4,273       |
| Item  | Туре                 | Ca       | tegory               | Measure     | QTY   | Rate         | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL  |                      | Sq. Ft.     |       | \$ 2.85      | \$ -          |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL  | Ī                    | Sq. Ft.     |       | \$ 1.21      | \$ -          |
| Carpet Cleaning   | Vendor               | EXPENSE  | FLOORS               | Each        |       | \$ 75.00     | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL  | S                    | Linear Foot | 120   | \$ 1.50      | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL  |                      | Each        |       | \$ 500.00    | \$ -          |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE  | RESUI                | Each        | 1     | \$ 225.00    | \$ 225.00     |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE  | RESURFACE            | Each        | 1     | \$ 75.00     | \$ 75.00      |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE  |                      | Each        | 1     | \$ 170.00    | \$ 170.00     |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE  | CABINETS             | Each        | 2     | \$ 30.00     | \$ 60.00      |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 215.00    | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        |       | \$ 235.00    | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00    | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE  |                      | Each        | 5     | \$ 30.00     | \$ 150.00     |
| In House Touch Up Paint   | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00     | \$ -          |
| Resurface - Bathtub   | Vendor               | EXPENSE  | 2                    | Each        | 1     | \$ 180.00    | \$ 180.00     |
| Resurface - Shower walls  | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00    | \$ -          |
| Resurface - Bathroom sink   | Vendor               | EXPENSE  | ZE                   | Each        |       | \$ 65.00     | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, install new doors, considered with the distance of the control of | In House             | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00     | \$ 75.00      |
| 1 Bedroom Maintenance Materials   |                      |          | MA                   | Each        |       | \$ 125.00    | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00    | \$ -          |
| 3 Bedroom Maintenance Materials   |                      |          | , is                 | Each        |       | \$ 205.00    | \$ -          |
| Windows   | Vendor               | EXPENSE  | W N                  | Each        |       | \$ 80.00     | \$ -          |
| Screens   | Vendor               | EXPENSE  | WINDOWS :            | Each        |       | \$ 35.00     | \$ -          |
| Blinds replacement  | Vendor / In<br>House | EXPENSE  | %<br>%               | Each        | 1     | \$ 30.00     | \$ 30.00      |
| Fridge  | In House             | CAPITAL  |                      | Each        |       | \$ 446.00    | \$ -          |
| Stove-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 346.00    | \$ -          |
| Stove-Electrical  | In House             | CAPITAL  | АРР                  | Each        |       | \$ 326.00    | \$ -          |
| Dish washer   | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00    | \$ -          |
| Washer  | In House             | CAPITAL  |                      | Each        |       | \$ 383.00    | \$ -          |
| Dryer-Electrical  | In House             | CAPITAL  |                      | Each        |       | \$ 336.00    | \$ -          |
| Dryer-Gas Dryer-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 414.00    | \$ -          |
| House Keeping   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00     | \$ 85.00      |
| Grand Total   |                      |          |                      |             |       |              |               |

| Make Ready Budget Form Template  Property Unit # Vacant Date Start Date Complete Date  |                      |         |                      |             |       |                    |               |  |  |  |
|--|----------------------|---------|----------------------|-------------|-------|--------------------|---------------|--|--|--|
| <b>Ргоре</b> тту   | Uni                  | it#     | vacant               | Date        | Start | Date               | Complete Date |  |  |  |
| 4035 Village Square  | 10                   | )7      |                      |             |       |                    |               |  |  |  |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium             | Hard          |  |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435 | \$1,567            | \$3,712       |  |  |  |
| Area Managers Approval: Fill in Name   |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938            | \$4,207       |  |  |  |
| Approver Comments:   |                      |         |                      | 3 Bedroom   | \$665 | \$2,156            | \$4,901       |  |  |  |
|  |                      |         |                      | Average     | \$545 | \$1,887            | \$4,273       |  |  |  |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate               | Sub Totals    |  |  |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |       | \$ 2.85            | \$ -          |  |  |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |       | \$ 1.21            | \$ -          |  |  |  |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00           | \$ -          |  |  |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | 33                   | Linear Foot |       | \$ 1.50            | \$ -          |  |  |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00          | \$ -          |  |  |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUI                | Each        | 1     | \$ 225.00          | \$ 225.00     |  |  |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE             | Each        | 1     | \$ 75.00           | \$ 75.00      |  |  |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE |                      | Each        |       | \$ 170.00          | \$ -          |  |  |  |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | CABINETS             | Each        |       | \$ 30.00           | \$ -          |  |  |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00          | \$ 215.00     |  |  |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00          | \$ -          |  |  |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00          | \$ -          |  |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00           | \$ -          |  |  |  |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |       | \$ 25.00           | \$ -          |  |  |  |
| Resurface - Bathtub  | Vendor               | EXPENSE | RE                   | Each        | 1     | \$ 180.00          | \$ 180.00     |  |  |  |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00          | \$ -          |  |  |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00           | \$ -          |  |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install medicing exhibitors. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00           | \$ 75.00      |  |  |  |
| 1 Bedroom Maintenance Materials  |                      |         | N<br>A               | Each        |       | \$ 125.00          | \$ -          |  |  |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00          | \$ -          |  |  |  |
| 3 Bedroom Maintenance Materials  |                      |         |                      | Each        |       | \$ 205.00          | \$ -          |  |  |  |
| Windows  | Vendor               | EXPENSE | WINDOWS &            | Each        |       | \$ 80.00           | \$ -          |  |  |  |
| Screens  | Vendor               | EXPENSE | DOWS                 | Each        |       | \$ 35.00           | \$ -          |  |  |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | <u>%</u>             | Each        | 1     | \$ 30.00           | \$ 30.00      |  |  |  |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00          | \$ -          |  |  |  |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00          | \$ -          |  |  |  |
| Stove-Electrical   | In House             | CAPITAL | APPL                 | Each        |       | \$ 326.00          | \$ -          |  |  |  |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00          | \$ -          |  |  |  |
| Washer   | In House             | CAPITAL | ES                   | Each        |       | \$ 383.00          | \$ -          |  |  |  |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00          | \$ -          |  |  |  |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00          | \$ -          |  |  |  |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00           | \$ 85.00      |  |  |  |
|  |                      |         |                      |             |       | <b>Grand Total</b> | \$ 885.00     |  |  |  |

| Property   | Uni                  |               | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|--|----------------------|---------------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square  | 11                   | 14            |                      |             |       |             |                  |
| Unit Type - Square Footage   | Plank                | Carpet        | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
|  |                      | ,             |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      | <u>Carmen</u> | . <b>P</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Area Managers Approval: Fill in Name Approver Comments: Needs  |                      | Carmen        | . 0                  | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
| Power in Unit  |                      |               |                      |             | •     |             |                  |
|  |                      |               |                      | Average     | \$545 | \$1,887     | \$4,273          |
| Item   | Туре                 | Ca            | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL       |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL       | 2                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning  | Vendor               | EXPENSE       | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL       | "                    | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL       |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE       | ESURFACE CABINETS    | Each        |       | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE       | FACE                 | Each        |       | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE       | CABIN                | Each        |       | \$ 170.00   | \$ -             |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE       | JETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE       | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE       | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE       |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint  | In House             | EXPENSE       |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub  | Vendor               | EXPENSE       | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls   | Vendor               | EXPENSE       | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink  | Vendor               | EXPENSE       |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, micross | In House             | EXPENSE       | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials  |                      |               | ΑM                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE       | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials  |                      |               | ııs                  | Each        |       | \$ 205.00   | \$ -             |
| Windows  | Vendor               | EXPENSE       | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens  | Vendor               | EXPENSE       | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement   | Vendor / In<br>House | EXPENSE       | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge   | In House             | CAPITAL       |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas  | In House             | CAPITAL       |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical   | In House             | CAPITAL       | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer  | In House             | CAPITAL       | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer   | In House             | CAPITAL       |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical   | In House             | CAPITAL       |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas  | In House             | CAPITAL       |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping  | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|  |                      |               |                      |             |       | Grand Total | \$ 1,745.40      |
|  |                      |               |                      |             |       |             | Manager Annroval |

| Property   | Uni                  |         | rm Templa<br>Vacant                   |             | Start | Date      | Complete Date |
|--|----------------------|---------|---------------------------------------|-------------|-------|-----------|---------------|
| 4035 Village Square  | 12                   | ))      |                                       |             |       |           |               |
|  |                      |         | Basahaard                             | Unit Size   | Eacu  | Medium    | Hard          |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard                             |             | Easy  |           |               |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         | _                                     | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |
| Area Managers Approval: Fill in Name   |                      | Carmen  | <i>B</i>                              | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |
| Approver Comments: Needs Power in Unit   |                      |         |                                       | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |
|  |                      |         |                                       | Average     | \$545 | \$1,887   | \$4,273       |
| Item   | Туре                 | Ca      | tegory                                | Measure     | QTY   | Rate      | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                                       | Sq. Ft.     |       | \$ 2.85   | \$ -          |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL |                                       | Sq. Ft.     |       | \$ 1.21   | \$ -          |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS                                | Each        |       | \$ 75.00  | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | - K                                   | Linear Foot | 120   | \$ 1.50   | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                                       | Each        |       | \$ 500.00 | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUI                                 | Each        |       | \$ 225.00 | \$ -          |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE                              | Each        |       | \$ 75.00  | \$ -          |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | САВ                                   | Each        |       | \$ 170.00 | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | CABINETS                              | Each        |       | \$ 30.00  | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                                       | Each        |       | \$ 215.00 | \$ -          |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | -                                     | Each        |       | \$ 235.00 | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                                 | Each        |       | \$ 250.00 | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE | . <b>-</b>                            | Each        |       | \$ 30.00  | \$ -          |
| In House Touch Up Paint  | In House             | EXPENSE |                                       | Hour        |       | \$ 25.00  | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | 77                                    | Each        |       | \$ 180.00 | \$ -          |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE                              | Each        |       | \$ 160.00 | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | - E                                   | Each        |       | \$ 65.00  | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install medicine schingts. | In House             | EXPENSE | MAINTENANCE<br>LABOR                  | Each        | 3     | \$ 25.00  | \$ 75.00      |
| 1 Bedroom Maintenance Materials  |                      |         | N.                                    | Each        |       | \$ 125.00 | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS                             | Each        |       | \$ 175.00 | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | <u>ا</u>                              | Each        |       | \$ 205.00 | \$ -          |
| Windows  | Vendor               | EXPENSE | ₩ N                                   | Each        |       | \$ 80.00  | \$ -          |
| Screens  | Vendor               | EXPENSE | WINDOWS (                             | Each        |       | \$ 35.00  | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | , , , , , , , , , , , , , , , , , , , | Each        | 1     | \$ 30.00  | \$ 30.00      |
| Fridge   | In House             | CAPITAL |                                       | Each        |       | \$ 446.00 | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                                       | Each        |       | \$ 346.00 | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | APP                                   | Each        |       | \$ 326.00 | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES                            | Each        |       | \$ 250.00 | \$ -          |
| Washer   | In House             | CAPITAL |                                       | Each        |       | \$ 383.00 | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL |                                       | Each        |       | \$ 336.00 | \$ -          |
| Dryer-Gas Dryer-Gas  | In House             | CAPITAL |                                       | Each        |       | \$ 414.00 | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                                       | Each        | 1     | \$ 85.00  | \$ 85.00      |
| Grand Total  |                      |         |                                       |             |       |           |               |

| Property  | Uni                  |               | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 12                   | )3            |                      |             |       |             |                  |
| Unit Type - Square Footage  | Plank                | Carpet        | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
|   |                      | ,             |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | <u>Carmen</u> | <b>. 2</b> 2         | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Area Managers Approval: Fill in Name  |                      | Carmen        | <i>U</i>             | 3 Bedroom   | · ·   |             |                  |
| Approver Comments: Needs Power in Unit  |                      |               |                      |             | \$665 | \$2,156     | \$4,901          |
|   |                      |               |                      | Average     | \$545 | \$1,887     | \$4,273          |
| Item  | Туре                 | Ca            | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL       |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL       | <b>2</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE       | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL       | <b>s</b> [           | Linear Foot |       | \$ 1.50     | \$ -             |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL       |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE       | NESUR                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE       | FACE                 | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE       | ESURFACE CABINETS    | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE       | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE       | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 30.00    | \$ 30.00         |
| In House Touch Up Paint   | In House             | EXPENSE       |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE       | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE       | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE       |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing cabinate misraes. | In House             | EXPENSE       | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |               | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE       | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |               | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE       | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE       | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE       | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL       |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL       |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL       | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL       | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL       |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL       |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL       |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE       |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |               |                      |             |       | Grand Total | \$ 1,895.40      |
|   |                      |               |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 13                   | 22      |                      |             |       |             |                  |
|   |                      |         | Darehaand            | Unit Size   | Facu  | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | σ                    | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        | 1     | \$ 500.00   | \$ 500.00        |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        |       | \$ 180.00   | \$ -             |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4     | \$ 25.00    | \$ 100.00        |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | ICES                 | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 2,390.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date      | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-----------|------------------|
| 4035 Village Square   | 13                   | 25      |                      |             |       |           |                  |
|   |                      |         | Darehaand            | Unit Size   | Facu  | Medium    | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            |             | Easy  |           |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938   | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887   | \$4,273          |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate      | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21   | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00  | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | <b>.</b> .           | Linear Foot | 120   | \$ 1.50   | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00 | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00 | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00  | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00 | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00  | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00 | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00 | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00 | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00  | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00  | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | 22                   | Each        | 1     | \$ 180.00 | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00  | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4     | \$ 25.00  | \$ 100.00        |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00 | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00 | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00 | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00  | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00  | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00  | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00 | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00 | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00 | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00 | \$ -             |
| Washer  | In House             | CAPITAL | ACES                 | Each        |       | \$ 383.00 | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00 | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00 | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00  | \$ 85.00         |
| Grand Total \$  |                      |         |                      |             |       |           |                  |
|   |                      |         |                      |             |       |           | Manager Annroval |

| Property  | Uni                  | it#     | Vacant               | Date        | Start | Date       | Complete Date |  |
|---|----------------------|---------|----------------------|-------------|-------|------------|---------------|--|
| 4035 Village Square   | 13                   | 37      |                      |             |       |            |               |  |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium     | Hard          |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567    | \$3,712       |  |
| Area Managers Approval: Fill in Name  |                      | Carmen  | <b>B</b>             | 2 Bedroom   | \$535 | \$1,938    | \$4,207       |  |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156    | \$4,901       |  |
|   |                      |         |                      | Average     | \$545 | \$1,887    | \$4,273       |  |
| ltem  | Type Category !      |         | Measure              | QTY         | Rate  | Sub Totals |               |  |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85    | \$ 980.40     |  |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | _                    | Sq. Ft.     |       | \$ 1.21    | \$ -          |  |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00   | \$ -          |  |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL |                      | Linear Foot | 120   | \$ 1.50    | \$ 180.00     |  |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00  | \$ -          |  |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00  | \$ 225.00     |  |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE             | Each        | 1     | \$ 75.00   | \$ 75.00      |  |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |       | \$ 170.00  | \$ -          |  |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00   | \$ -          |  |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00  | \$ 215.00     |  |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00  | \$ -          |  |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00  | \$ -          |  |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00   | \$ -          |  |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00   | \$ -          |  |
| Resurface - Bathtub   | Vendor               | EXPENSE | 2                    | Each        | 1     | \$ 180.00  | \$ 180.00     |  |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00  | \$ -          |  |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00   | \$ -          |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install medicing exhibitor. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4     | \$ 25.00   | \$ 100.00     |  |
| 1 Bedroom Maintenance Materials   |                      |         | ΑM                   | Each        |       | \$ 125.00  | \$ -          |  |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00  | \$ -          |  |
| 3 Bedroom Maintenance Materials   |                      |         | ,LS                  | Each        |       | \$ 205.00  | \$ -          |  |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00   | \$ -          |  |
| Screens   | Vendor               | EXPENSE | WINDOWS              | Each        |       | \$ 35.00   | \$ -          |  |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , 0,<br>%            | Each        | 1     | \$ 30.00   | \$ 30.00      |  |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00  | \$ -          |  |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00  | \$ -          |  |
| Stove-Electrical  | In House             | CAPITAL | APP                  | Each        |       | \$ 326.00  | \$ -          |  |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00  | \$ -          |  |
| Washer  | In House             | CAPITAL | CES                  | Each        |       | \$ 383.00  | \$ -          |  |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00  | \$ -          |  |
| Dryer-Gas   | In House             | CAPITAL | <u> </u>             | Each        |       | \$ 414.00  | \$ -          |  |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00   | \$ 85.00      |  |
| Grand Total   |                      |         |                      |             |       |            |               |  |
| Obtain Area M   |                      |         |                      |             |       |            |               |  |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date      | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-----------|------------------|
| 4035 Village Square   | 14                   | 12      |                      |             |       |           |                  |
|   |                      |         | Baseboard            | Unit Size   | Facu  | Medium    | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | ваѕероаго            |             | Easy  |           |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938   | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887   | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate      | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>_</b>             | Sq. Ft.     |       | \$ 1.21   | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00  | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL |                      | Linear Foot | 120   | \$ 1.50   | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00 | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00 | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        |       | \$ 75.00  | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00 | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00  | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00 | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00 | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00 | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        | 2     | \$ 30.00  | \$ 60.00         |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00  | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | 22                   | Each        | 1     | \$ 180.00 | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00  | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4     | \$ 25.00  | \$ 100.00        |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00 | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00 | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00 | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00  | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00  | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00  | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00 | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00 | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00 | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00 | \$ -             |
| Washer  | In House             | CAPITAL | VCES                 | Each        |       | \$ 383.00 | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00 | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00 | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00  | \$ 85.00         |
| Grand Total \$  |                      |         |                      |             |       |           |                  |
|   |                      |         |                      |             |       |           | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date      | Complete Date |
|---|----------------------|---------|----------------------|-------------|-------|-----------|---------------|
| 4035 Village Square   | 14                   | 14      |                      |             |       |           |               |
|   |                      |         |                      | 11. 11.61   | F     | 24.1      |               |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | _       | _                    | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |
|   |                      |         |                      | Average     | \$545 | \$1,887   | \$4,273       |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate      | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40     |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21   | \$ -          |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00  | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | <b>.</b> .           | Linear Foot | 120   | \$ 1.50   | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00 | \$ -          |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00 | \$ -          |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        |       | \$ 75.00  | \$ -          |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00 | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00  | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00 | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00 | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00 | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00  | \$ -          |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00  | \$ -          |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00 | \$ 180.00     |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00  | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00  | \$ 75.00      |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00 | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00 | \$ -          |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00  | \$ -          |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00  | \$ -          |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00  | \$ 30.00      |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00 | \$ -          |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00 | \$ -          |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00 | \$ -          |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |
| Washer  | In House             | CAPITAL | VCES                 | Each        |       | \$ 383.00 | \$ -          |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00 | \$ -          |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00 | \$ -          |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |
| Grand Total \$  |                      |         |                      |             |       |           |               |
|   |                      |         |                      |             |       |           | \$ 1,745.40   |

| Property Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date      | Complete Date |  |  |
|--|----------------------|---------|----------------------|-------------|-------|-----------|---------------|--|--|
| . ,  |                      |         | 1 4 4 4 1            |             | 500.0 |           | Complete Date |  |  |
| 4035 Village Square  | 14                   | 18      |                      |             |       |           |               |  |  |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |  |  |
| Area Managers Approval: Fill in Name   |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |  |  |
| Approver Comments:   |                      |         |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |  |  |
|  |                      |         |                      | Average     | \$545 | \$1,887   | \$4,273       |  |  |
| ltem   | Туре                 | Са      | tegory               | Measure     | QTY   | Rate      | Sub Totals    |  |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40     |  |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | _                    | Sq. Ft.     |       | \$ 1.21   | \$ -          |  |  |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00  | \$ -          |  |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | σ                    | Linear Foot | 120   | \$ 1.50   | \$ 180.00     |  |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00 | \$ -          |  |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESU                 | Each        | 1     | \$ 225.00 | \$ 225.00     |  |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE             | Each        | 1     | \$ 75.00  | \$ 75.00      |  |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE |                      | Each        |       | \$ 170.00 | \$ -          |  |  |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | CABINETS             | Each        | 3     | \$ 30.00  | \$ 90.00      |  |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00 | \$ 215.00     |  |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00 | \$ -          |  |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00 | \$ -          |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE | -                    | Each        |       | \$ 30.00  | \$ -          |  |  |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |       | \$ 25.00  | \$ -          |  |  |
| Resurface - Bathtub  | Vendor               | EXPENSE | 2                    | Each        | 1     | \$ 180.00 | \$ 180.00     |  |  |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |  |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00  | \$ -          |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightly medicing capitals. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00  | \$ 75.00      |  |  |
| 1 Bedroom Maintenance Materials  |                      |         | ΦW                   | Each        |       | \$ 125.00 | \$ -          |  |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |  |  |
| 3 Bedroom Maintenance Materials  |                      |         | l s                  | Each        |       | \$ 205.00 | \$ -          |  |  |
| Windows  | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00  | \$ -          |  |  |
| Screens  | Vendor               | EXPENSE | WINDOWS &            | Each        |       | \$ 35.00  | \$ -          |  |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | ,                    | Each        | 1     | \$ 30.00  | \$ 30.00      |  |  |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00 | \$ -          |  |  |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00 | \$ -          |  |  |
| Stove-Electrical   | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00 | \$ -          |  |  |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |  |  |
| Washer   | In House             | CAPITAL | CES                  | Each        |       | \$ 383.00 | \$ -          |  |  |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00 | \$ -          |  |  |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00 | \$ -          |  |  |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |  |  |
| Grand Total \$   |                      |         |                      |             |       |           |               |  |  |
| Obtain Area Mar  |                      |         |                      |             |       |           |               |  |  |

| Property Property  | eady Bu              |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date |
|--|----------------------|---------|----------------------|-------------|-------|-------------|---------------|
| 4035 Village Square  | 15                   | 50      |                      |             |       |             |               |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard          |
| Fill in Cours Foot ONLY if flooring replacement is needed  |                      | -       |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712       |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      | Carmen  | R                    | 2 Bedroom   | \$535 | \$1,938     | \$4,207       |
| Area Managers Approval: Fill in Name Approver Comments:  |                      | Carmen  | . 0                  | 3 Bedroom   | \$665 | \$2,156     | \$4,901       |
| Approver Comments.   |                      |         |                      |             |       |             |               |
|  |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273       |
| Item   | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |       | \$ 2.85     | \$ -          |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | . P                  | Sq. Ft.     | 100   | \$ 1.21     | \$ 121.00     |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL |                      | Linear Foot | 120   | \$ 1.50     | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESURFACE            | Each        |       | \$ 225.00   | \$ -          |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | FACE                 | Each        |       | \$ 75.00    | \$ -          |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |       | \$ 170.00   | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        | 2     | \$ 30.00    | \$ 60.00      |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | - z                  | Each        | 1     | \$ 180.00   | \$ 180.00     |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00      |
| 1 Bedroom Maintenance Materials  |                      |         | <b>S</b>             | Each        |       | \$ 125.00   | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | l s                  | Each        |       | \$ 205.00   | \$ -          |
| Windows  | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -          |
| Screens  | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | , %<br>%             | Each        | 1     | \$ 30.00    | \$ 30.00      |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -          |
| Washer   | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -          |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00      |
|  |                      |         |                      |             |       | Grand Total | \$ 946.00     |

| Property   | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date      | Complete Date |
|--|----------------------|---------|----------------------|-------------|-------|-----------|---------------|
| 4035 Village Square  | 15                   | :2      |                      |             |       |           |               |
|  |                      |         | Darehaand            | Unit Size   | Facu  | Medium    | Hard          |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            |             | Easy  |           |               |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |
| Area Managers Approval: Fill in Name   |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |
| Approver Comments:   |                      |         |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |
|  |                      |         |                      | Average     | \$545 | \$1,887   | \$4,273       |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate      | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40     |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | <b>_</b>             | Sq. Ft.     |       | \$ 1.21   | \$ -          |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00  | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | , s                  | Linear Foot |       | \$ 1.50   | \$ -          |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00 | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00 | \$ -          |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        |       | \$ 75.00  | \$ -          |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00 | \$ -          |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00  | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00 | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00 | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00 | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00  | \$ -          |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |       | \$ 25.00  | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | Z.                   | Each        | 1     | \$ 180.00 | \$ 180.00     |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00  | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misraer | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00  | \$ 75.00      |
| 1 Bedroom Maintenance Materials  |                      |         | ďΝ                   | Each        |       | \$ 125.00 | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | 15                   | Each        |       | \$ 205.00 | \$ -          |
| Windows  | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00  | \$ -          |
| Screens  | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00  | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00  | \$ 30.00      |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00 | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00 | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00 | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |
| Washer   | In House             | CAPITAL | VCES                 | Each        |       | \$ 383.00 | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00 | \$ -          |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00 | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |
| Grand Total  |                      |         |                      |             |       |           |               |
|  |                      |         |                      |             |       |           | \$ 1,565.40   |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date      | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-----------|------------------|
| 4035 Village Square   | 15                   |         |                      |             |       |           |                  |
|   |                      |         | Baseboard            | Unit Size   | Facu  | Medium    | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | ваѕероаго            |             | Easy  |           |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938   | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887   | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate      | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>1</b>             | Sq. Ft.     |       | \$ 1.21   | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00  | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | , s                  | Linear Foot | 120   | \$ 1.50   | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00 | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00 | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00  | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        | 1     | \$ 170.00 | \$ 170.00        |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00  | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00 | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00 | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00 | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00  | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00  | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | Z.                   | Each        | 1     | \$ 180.00 | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00  | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00  | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00 | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00 | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | 15                   | Each        |       | \$ 205.00 | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00  | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00  | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00  | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00 | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00 | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00 | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00 | \$ -             |
| Washer  | In House             | CAPITAL | VCES                 | Each        |       | \$ 383.00 | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00 | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00 | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00  | \$ 85.00         |
| Grand Total \$  |                      |         |                      |             |       |           |                  |
|   |                      |         |                      |             |       |           | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date       | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|------------|------------------|
| 4035 Village Square   | 15                   | .7      |                      |             |       |            |                  |
|   |                      |         | Baseboard            | Unit Size   | Facu  | Medium     | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | ваѕероаго            |             | Easy  |            |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567    | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938    | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156    | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887    | \$4,273          |
| ltem  | Type Category        |         | Measure              | QTY         | Rate  | Sub Totals |                  |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85    | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>2</b>             | Sq. Ft.     |       | \$ 1.21    | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00   | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | , s                  | Linear Foot | 120   | \$ 1.50    | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00  | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00  | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00   | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        | 1     | \$ 170.00  | \$ 170.00        |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00   | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00  | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00  | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00  | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00   | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00   | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | Z.                   | Each        | 1     | \$ 180.00  | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00  | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00   | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00   | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00  | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00  | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00  | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00   | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00   | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00   | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00  | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00  | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00  | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00  | \$ -             |
| Washer  | In House             | CAPITAL | VCES                 | Each        |       | \$ 383.00  | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00  | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00  | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00   | \$ 85.00         |
| Grand Total \$  |                      |         |                      |             |       |            |                  |
|   |                      |         |                      |             |       |            | Manager Annroval |

| Property  | Uni                  |          | rm Templa<br>Vacant  |             | Start | Date      | Complete Date |
|---|----------------------|----------|----------------------|-------------|-------|-----------|---------------|
| 4035 Village Square   | 15                   | <u> </u> |                      |             |       |           |               |
|   |                      |          |                      | 11. 11.61   | F     | 24.1      |               |
| Unit Type - Square Footage  | Plank                | Carpet   | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | _        | _                    | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |
| Area Managers Approval: Fill in Name  |                      | Carmen   | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |
| Approver Comments:  |                      |          |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |
|   |                      |          |                      | Average     | \$545 | \$1,887   | \$4,273       |
| ltem  | Туре                 | Ca       | tegory               | Measure     | QTY   | Rate      | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL  |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40     |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL  | <b>1</b>             | Sq. Ft.     |       | \$ 1.21   | \$ -          |
| Carpet Cleaning   | Vendor               | EXPENSE  | FLOORS               | Each        |       | \$ 75.00  | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL  |                      | Linear Foot | 120   | \$ 1.50   | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL  |                      | Each        |       | \$ 500.00 | \$ -          |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE  | RESUF                | Each        | 1     | \$ 225.00 | \$ 225.00     |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE  | RFACE                | Each        | 1     | \$ 75.00  | \$ 75.00      |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE  | ESURFACE CABINETS    | Each        | 1     | \$ 170.00 | \$ 170.00     |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE  | NETS                 | Each        |       | \$ 30.00  | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 215.00 | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  |                      | Each        |       | \$ 235.00 | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00 | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE  |                      | Each        | 2     | \$ 30.00  | \$ 60.00      |
| In House Touch Up Paint   | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00  | \$ -          |
| Resurface - Bathtub   | Vendor               | EXPENSE  | R                    | Each        | 1     | \$ 180.00 | \$ 180.00     |
| Resurface - Shower walls  | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |
| Resurface - Bathroom sink   | Vendor               | EXPENSE  |                      | Each        |       | \$ 65.00  | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00  | \$ 75.00      |
| 1 Bedroom Maintenance Materials   |                      |          | ďΝ                   | Each        |       | \$ 125.00 | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |
| 3 Bedroom Maintenance Materials   |                      |          | ıs                   | Each        |       | \$ 205.00 | \$ -          |
| Windows   | Vendor               | EXPENSE  | WIN                  | Each        |       | \$ 80.00  | \$ -          |
| Screens   | Vendor               | EXPENSE  | WINDOWS :            | Each        |       | \$ 35.00  | \$ -          |
| Blinds replacement  | Vendor / In<br>House | EXPENSE  | %<br>%               | Each        | 1     | \$ 30.00  | \$ 30.00      |
| Fridge  | In House             | CAPITAL  |                      | Each        |       | \$ 446.00 | \$ -          |
| Stove-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 346.00 | \$ -          |
| Stove-Electrical  | In House             | CAPITAL  | APF                  | Each        |       | \$ 326.00 | \$ -          |
| Dish washer   | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |
| Washer  | In House             | CAPITAL  | VCES                 | Each        |       | \$ 383.00 | \$ -          |
| Dryer-Electrical  | In House             | CAPITAL  |                      | Each        |       | \$ 336.00 | \$ -          |
| Dryer-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 414.00 | \$ -          |
| House Keeping   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |
| Grand Total \$  |                      |          |                      |             |       |           |               |
|   |                      |          |                      |             |       |           | \$ 2,275.40   |

| Property   | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date         | Complete Date |
|--|----------------------|---------|----------------------|-------------|-------|--------------|---------------|
| 4035 Village Square  | 16                   | :2      |                      |             |       |              |               |
|  |                      |         | Beecheed             | Hait Cias   | Face  | D.C. odinana | Hand          |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium       | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435 | \$1,567      | \$3,712       |
| Area Managers Approval: Fill in Name   |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938      | \$4,207       |
| Approver Comments:   |                      |         |                      | 3 Bedroom   | \$665 | \$2,156      | \$4,901       |
|  |                      |         |                      | Average     | \$545 | \$1,887      | \$4,273       |
| Item   | Type Category        |         | Measure              | QTY         | Rate  | Sub Totals   |               |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |       | \$ 2.85      | \$ -          |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | Ī                    | Sq. Ft.     | 100   | \$ 1.21      | \$ 121.00     |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00     | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | S                    | Linear Foot |       | \$ 1.50      | \$ -          |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00    | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUF                | Each        |       | \$ 225.00    | \$ -          |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | RESURFACE            | Each        |       | \$ 75.00     | \$ -          |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE |                      | Each        |       | \$ 170.00    | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | CABINETS             | Each        |       | \$ 30.00     | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | •                    | Each        | 1     | \$ 215.00    | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00    | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00    | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        | 2     | \$ 30.00     | \$ 60.00      |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |       | \$ 25.00     | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | 2                    | Each        | 1     | \$ 180.00    | \$ 180.00     |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00    | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | ZE                   | Each        |       | \$ 65.00     | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00     | \$ 75.00      |
| 1 Bedroom Maintenance Materials  |                      |         | Z.                   | Each        |       | \$ 125.00    | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00    | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | l st                 | Each        |       | \$ 205.00    | \$ -          |
| Windows  | Vendor               | EXPENSE | W N                  | Each        |       | \$ 80.00     | \$ -          |
| Screens  | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00     | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00     | \$ 30.00      |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00    | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00    | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00    | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00    | \$ -          |
| Washer   | In House             | CAPITAL |                      | Each        |       | \$ 383.00    | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00    | \$ -          |
| Dryer-Gas Dryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00    | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00     | \$ 85.00      |
|  |                      |         |                      |             |       | Grand Total  | \$ 766.00     |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Date  | Complete Date |                   |
|---|----------------------|---------|----------------------|-------------|-------|---------------|-------------------|
| . ,   |                      |         | 1 4 4 4 1            |             | 500.0 |               | Complete Date     |
| 4035 Village Square   | 16                   | 56<br>I |                      |             |       |               |                   |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium        | Hard              |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567       | \$3,712           |
| Area Managers Approval: Fill in Name  |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938       | \$4,207           |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156       | \$4,901           |
|   |                      |         |                      | Average     | \$545 | \$1,887       | \$4,273           |
| ltem  | Туре                 | Са      | tegory               | Measure     | QTY   | Rate          | Sub Totals        |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85       | \$ 980.40         |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | _                    | Sq. Ft.     |       | \$ 1.21       | \$ -              |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00      | \$ -              |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | σ                    | Linear Foot | 120   | \$ 1.50       | \$ 180.00         |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00     | \$ -              |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUL                | Each        | 1     | \$ 225.00     | \$ 225.00         |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE             | Each        | 1     | \$ 75.00      | \$ 75.00          |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE |                      | Each        |       | \$ 170.00     | \$ -              |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | CABINETS             | Each        | 1     | \$ 30.00      | \$ 30.00          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00     | \$ 215.00         |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00     | \$ -              |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00     | \$ -              |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        | 2     | \$ 30.00      | \$ 60.00          |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00      | \$ -              |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00     | \$ 180.00         |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00     | \$ -              |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00      | \$ -              |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightly medicing splates. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00      | \$ 75.00          |
| 1 Bedroom Maintenance Materials   |                      |         | M.                   | Each        |       | \$ 125.00     | \$ -              |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00     | \$ -              |
| 3 Bedroom Maintenance Materials   |                      |         | l s                  | Each        |       | \$ 205.00     | \$ -              |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00      | \$ -              |
| Screens   | Vendor               | EXPENSE | WINDOWS &            | Each        |       | \$ 35.00      | \$ -              |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00      | \$ 30.00          |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00     | \$ -              |
| Stove-Gas Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00     | \$ -              |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00     | \$ -              |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00     | \$ -              |
| Washer  | In House             | CAPITAL | ICES                 | Each        |       | \$ 383.00     | \$ -              |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00     | \$ -              |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00     | \$ -              |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00      | \$ 85.00          |
|   |                      |         |                      |             |       | Grand Total   | \$ 2,135.40       |
|   |                      |         |                      |             |       |               | /Janager Approval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|---------|-------------|------------------|
| 4035 Village Square   | 17                   | 70      |                      |             |         |             |                  |
|   |                      |         | Baseboard            | Unit Size   | Facu    | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | ваѕероаго            |             | Easy    |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435   | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207     |                  |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665   | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545   | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY     | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344     | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>_</b>             | Sq. Ft.     |         | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | , s                  | Linear Foot | 120     | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1       | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1       | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        | 1       | \$ 170.00   | \$ 170.00        |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |         | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |         | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        | 3       | \$ 30.00    | \$ 90.00         |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |         | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | 22                   | Each        | 1       | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |         | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3       | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |         | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |         | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |         | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |         | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1       | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |         | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |         | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | NCES                 | Each        |         | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |         | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |         | Grand Total | \$ 2,305.40      |
|   |                      |         |                      |             |         |             | Manager Annroval |

| Property Property   | Uni                  |            | rm Templa<br>Vacant  |             | Complete Date |               |                  |
|---|----------------------|------------|----------------------|-------------|---------------|---------------|------------------|
| . ,   |                      |            | 1 4 4 4 1            |             | Start         |               | Complete Date    |
| 4035 Village Square   | 17                   | <b>'</b> 1 |                      |             |               |               |                  |
| Unit Type - Square Footage  | Plank                | Carpet     | Baseboard            | Unit Size   | Easy          | Medium        | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |            |                      | 1 Bedroom   | \$435         | \$1,567       | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen     | $\mathcal{B}$        | 2 Bedroom   | \$535         | \$1,938       | \$4,207          |
| Approver Comments:  |                      |            |                      | 3 Bedroom   | \$665         | \$2,156       | \$4,901          |
|   |                      |            |                      | Average     | \$545         | \$1,887       | \$4,273          |
| ltem  | Туре                 | Са         | tegory               | Measure     | QTY           | Rate          | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL    |                      | Sq. Ft.     | 344           | \$ 2.85       | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL    | _                    | Sq. Ft.     |               | \$ 1.21       | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE    | FLOORS               | Each        |               | \$ 75.00      | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL    | - α                  | Linear Foot | 120           | \$ 1.50       | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL    |                      | Each        |               | \$ 500.00     | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE    | RESUI                | Each        |               | \$ 225.00     | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE    | ESURFACE             | Each        |               | \$ 75.00      | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE    |                      | Each        |               | \$ 170.00     | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE    | CABINETS             | Each        |               | \$ 30.00      | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE    |                      | Each        | 1             | \$ 215.00     | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE    |                      | Each        |               | \$ 235.00     | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE    | PAINT                | Each        |               | \$ 250.00     | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE    |                      | Each        |               | \$ 30.00      | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE    |                      | Hour        |               | \$ 25.00      | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE    | 2                    | Each        | 1             | \$ 180.00     | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE    | RE-GLAZE             | Each        |               | \$ 160.00     | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE    |                      | Each        |               | \$ 65.00      | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightful medicing sphipate. | In House             | EXPENSE    | MAINTENANCE<br>LABOR | Each        | 3             | \$ 25.00      | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |            | M.                   | Each        |               | \$ 125.00     | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE    | MATERIALS            | Each        |               | \$ 175.00     | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |            | l s                  | Each        |               | \$ 205.00     | \$ -             |
| Windows   | Vendor               | EXPENSE    | WIN                  | Each        |               | \$ 80.00      | \$ -             |
| Screens   | Vendor               | EXPENSE    | WINDOWS &            | Each        |               | \$ 35.00      | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE    | ,                    | Each        | 1             | \$ 30.00      | \$ 30.00         |
| Fridge  | In House             | CAPITAL    |                      | Each        |               | \$ 446.00     | \$ -             |
| Stove-Gas   | In House             | CAPITAL    |                      | Each        |               | \$ 346.00     | \$ -             |
| Stove-Electrical  | In House             | CAPITAL    | APF                  | Each        |               | \$ 326.00     | \$ -             |
| Dish washer   | In House             | CAPITAL    | APPLIANCES           | Each        |               | \$ 250.00     | \$ -             |
| Washer  | In House             | CAPITAL    | VCES                 | Each        |               | \$ 383.00     | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL    |                      | Each        |               | \$ 336.00     | \$ -             |
| Dryer-Gas   | In House             | CAPITAL    |                      | Each        |               | \$ 414.00     | \$ -             |
| House Keeping   | Vendor               | EXPENSE    |                      | Each        | 1             | \$ 85.00      | \$ 85.00         |
|   |                      |            |                      |             |               | Grand Total   | \$ 1,745.40      |
|   |                      |            |                      |             |               | Obtain Anna B | Manager Approval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|---------|-------------|------------------|
| 4035 Village Square   | 17                   | 7.4     |                      |             |         |             |                  |
|   |                      |         | Darehaand            | Unit Size   | Facu    | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            |             | Easy    |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435   | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207     |                  |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665   | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545   | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY     | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344     | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>_</b>             | Sq. Ft.     |         | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | <b>S</b>             | Linear Foot | 120     | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |         | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        |         | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |         | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |         | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |         | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |         | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |         | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | 22                   | Each        | 1       | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |         | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3       | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |         | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |         | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |         | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |         | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1       | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |         | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |         | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | NCES                 | Each        |         | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |         | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |         | Grand Total | \$ 1,745.40      |
|   |                      |         |                      |             |         |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date               | Complete Date |
|---|----------------------|---------|----------------------|-------------|---------|--------------------|---------------|
| 4035 Village Square   | 17                   | <br>75  |                      |             |         |                    |               |
|   |                      |         | Beecheed             | Hait Cias   | Fann    | D.C. odinana       | Hand          |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy    | Medium             | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435   | \$1,567            | \$3,712       |
| Area Managers Approval: Fill in Name  | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207            |               |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665   | \$2,156            | \$4,901       |
|   |                      |         |                      | Average     | \$545   | \$1,887            | \$4,273       |
| Item  | Туре                 | Ca      | tegory               | Measure     | QTY     | Rate               | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     |         | \$ 2.85            | \$ -          |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | Ī                    | Sq. Ft.     |         | \$ 1.21            | \$ -          |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00           | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | S                    | Linear Foot |         | \$ 1.50            | \$ -          |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00          | \$ -          |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |         | \$ 225.00          | \$ -          |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | RESURFACE            | Each        |         | \$ 75.00           | \$ -          |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |         | \$ 170.00          | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |         | \$ 30.00           | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00          | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |         | \$ 235.00          | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00          | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |         | \$ 30.00           | \$ -          |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |         | \$ 25.00           | \$ -          |
| Resurface - Bathtub   | Vendor               | EXPENSE | 2                    | Each        |         | \$ 180.00          | \$ -          |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00          | \$ -          |
| Resurface - Bathroom sink   | Vendor               | EXPENSE | ZE                   | Each        |         | \$ 65.00           | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, install new doors, considered with the distance of the control of | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3       | \$ 25.00           | \$ 75.00      |
| 1 Bedroom Maintenance Materials   |                      |         | MA                   | Each        |         | \$ 125.00          | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00          | \$ -          |
| 3 Bedroom Maintenance Materials   |                      |         | Į.                   | Each        |         | \$ 205.00          | \$ -          |
| Windows   | Vendor               | EXPENSE | ® ¥                  | Each        |         | \$ 80.00           | \$ -          |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |         | \$ 35.00           | \$ -          |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1       | \$ 30.00           | \$ 30.00      |
| Fridge  | In House             | CAPITAL |                      | Each        |         | \$ 446.00          | \$ -          |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 346.00          | \$ -          |
| Stove-Electrical  | In House             | CAPITAL | АРР                  | Each        |         | \$ 326.00          | \$ -          |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00          | \$ -          |
| Washer  | In House             | CAPITAL |                      | Each        |         | \$ 383.00          | \$ -          |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |         | \$ 336.00          | \$ -          |
| Dryer-Gas Dryer-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 414.00          | \$ -          |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00           | \$ 85.00      |
|   |                      |         |                      |             |         | <b>Grand Total</b> | \$ 405.00     |

| Property  | Un                   | it#     | Vacant               | Date        | Start        | Date        | Complete Date |
|---|----------------------|---------|----------------------|-------------|--------------|-------------|---------------|
| 4035 Village Square   | 17                   | 76      |                      |             |              |             |               |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy         | Medium      | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435        | \$1,567     | \$3,712       |
|   |                      | Carmen  | · <i>1</i> 8         | 2 Bedroom   | \$535        | \$1,938     | \$4,207       |
| Area Managers Approval: Fill in Name Approver Comments:   | Curmen D             |         | 3 Bedroom            | \$665       | \$2,156      | \$4,901     |               |
| тургого солиненс.   |                      |         |                      |             | \$545        | \$1,887     | \$4,273       |
|   |                      |         |                      | Average     | <b>ў</b> 343 | \$1,007     | <b>34,273</b> |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY          | Rate        | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344          | \$ 2.85     | \$ 980.40     |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | 2                    | Sq. Ft.     |              | \$ 1.21     | \$ -          |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |              | \$ 75.00    | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL |                      | Linear Foot | 120          | \$ 1.50     | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        | 1            | \$ 500.00   | \$ 500.00     |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESURFACE CABINETS   | Each        | 1            | \$ 225.00   | \$ 225.00     |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | FACE                 | Each        | 1            | \$ 75.00    | \$ 75.00      |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABIR                | Each        |              | \$ 170.00   | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new<br>Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        | 2            | \$ 30.00    | \$ 60.00      |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1            | \$ 215.00   | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |              | \$ 235.00   | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |              | \$ 250.00   | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        | 2            | \$ 30.00    | \$ 60.00      |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |              | \$ 25.00    | \$ -          |
| Resurface - Bathtub   | Vendor               | EXPENSE | Z.                   | Each        | 1            | \$ 180.00   | \$ 180.00     |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |              | \$ 160.00   | \$ -          |
| Resurface - Bathroom sink   | Vendor               | EXPENSE | ΣĘ.                  | Each        |              | \$ 65.00    | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3            | \$ 25.00    | \$ 75.00      |
| 1 Bedroom Maintenance Materials   |                      |         | Š                    | Each        |              | \$ 125.00   | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |              | \$ 175.00   | \$ -          |
| 3 Bedroom Maintenance Materials   |                      |         | 15                   | Each        |              | \$ 205.00   | \$ -          |
| Windows   | Vendor               | EXPENSE | WIZ                  | Each        |              | \$ 80.00    | \$ -          |
| Screens   | Vendor               | EXPENSE | WINDOWS & BLINDS     | Each        |              | \$ 35.00    | \$ -          |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , %<br>S             | Each        | 1            | \$ 30.00    | \$ 30.00      |
| Fridge  | In House             | CAPITAL |                      | Each        |              | \$ 446.00   | \$ -          |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |              | \$ 346.00   | \$ -          |
| Stove-Electrical  | In House             | CAPITAL | ΑĐ                   | Each        |              | \$ 326.00   | \$ -          |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |              | \$ 250.00   | \$ -          |
| Washer  | In House             | CAPITAL | NCES                 | Each        |              | \$ 383.00   | \$ -          |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |              | \$ 336.00   | \$ -          |
| Dryer-Gas Pryer-Gas   | In House             | CAPITAL |                      | Each        |              | \$ 414.00   | \$ -          |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1            | \$ 85.00    | \$ 85.00      |
|   |                      | 1       | 1                    |             |              | Grand Total | \$ 2,665.40   |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date               | Complete Date |
|---|----------------------|---------|----------------------|-------------|---------|--------------------|---------------|
| 4035 Village Square   | 17                   | <br>77  |                      |             |         |                    |               |
|   |                      |         | Bereleved            | Hait Cias   | Face    | D.C. odinana       | Hand          |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy    | Medium             | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435   | \$1,567            | \$3,712       |
| Area Managers Approval: Fill in Name  | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207            |               |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665   | \$2,156            | \$4,901       |
|   |                      |         |                      | Average     | \$545   | \$1,887            | \$4,273       |
| Item  | Туре                 | Ca      | tegory               | Measure     | QTY     | Rate               | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     |         | \$ 2.85            | \$ -          |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | Ī                    | Sq. Ft.     |         | \$ 1.21            | \$ -          |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00           | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | S                    | Linear Foot |         | \$ 1.50            | \$ -          |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00          | \$ -          |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        |         | \$ 225.00          | \$ -          |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | RESURFACE            | Each        |         | \$ 75.00           | \$ -          |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |         | \$ 170.00          | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |         | \$ 30.00           | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00          | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |         | \$ 235.00          | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00          | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE | -                    | Each        |         | \$ 30.00           | \$ -          |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |         | \$ 25.00           | \$ -          |
| Resurface - Bathtub   | Vendor               | EXPENSE | 2                    | Each        |         | \$ 180.00          | \$ -          |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00          | \$ -          |
| Resurface - Bathroom sink   | Vendor               | EXPENSE | ZE                   | Each        |         | \$ 65.00           | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, install new doors, considered with the distance of the control of | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3       | \$ 25.00           | \$ 75.00      |
| 1 Bedroom Maintenance Materials   |                      |         | MA                   | Each        |         | \$ 125.00          | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00          | \$ -          |
| 3 Bedroom Maintenance Materials   |                      |         | Į.                   | Each        |         | \$ 205.00          | \$ -          |
| Windows   | Vendor               | EXPENSE | ® ¥                  | Each        |         | \$ 80.00           | \$ -          |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |         | \$ 35.00           | \$ -          |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1       | \$ 30.00           | \$ 30.00      |
| Fridge  | In House             | CAPITAL |                      | Each        |         | \$ 446.00          | \$ -          |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 346.00          | \$ -          |
| Stove-Electrical  | In House             | CAPITAL | APP                  | Each        |         | \$ 326.00          | \$ -          |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00          | \$ -          |
| Washer  | In House             | CAPITAL |                      | Each        |         | \$ 383.00          | \$ -          |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |         | \$ 336.00          | \$ -          |
| Dryer-Gas Dryer-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 414.00          | \$ -          |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00           | \$ 85.00      |
|   |                      |         |                      |             |         | <b>Grand Total</b> | \$ 405.00     |

| Property   | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date               | Complete Date |
|--|----------------------|---------|----------------------|-------------|---------|--------------------|---------------|
|  | 17                   | 70      |                      |             |         |                    |               |
| 4035 Village Square  |                      |         |                      |             | _       | "                  |               |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy    | Medium             | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435   | \$1,567            | \$3,712       |
| Area Managers Approval: Fill in Name   | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207            |               |
| Approver Comments:   |                      |         |                      | 3 Bedroom   | \$665   | \$2,156            | \$4,901       |
|  |                      |         |                      | Average     | \$545   | \$1,887            | \$4,273       |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY     | Rate               | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |         | \$ 2.85            | \$ -          |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | Ī                    | Sq. Ft.     |         | \$ 1.21            | \$ -          |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00           | \$ -          |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | , s                  | Linear Foot |         | \$ 1.50            | \$ -          |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00          | \$ -          |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESUR                | Each        | 1       | \$ 225.00          | \$ 225.00     |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | RESURFACE            | Each        | 1       | \$ 75.00           | \$ 75.00      |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |         | \$ 170.00          | \$ -          |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |         | \$ 30.00           | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00          | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |         | \$ 235.00          | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00          | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE |                      | Each        |         | \$ 30.00           | \$ -          |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |         | \$ 25.00           | \$ -          |
| Resurface - Bathtub  | Vendor               | EXPENSE | R                    | Each        |         | \$ 180.00          | \$ -          |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00          | \$ -          |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | Ĭ Œ                  | Each        |         | \$ 65.00           | \$ -          |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightly the production exhibitors. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3       | \$ 25.00           | \$ 75.00      |
| 1 Bedroom Maintenance Materials  |                      |         | MA                   | Each        |         | \$ 125.00          | \$ -          |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00          | \$ -          |
| 3 Bedroom Maintenance Materials  |                      |         | 2.5                  | Each        |         | \$ 205.00          | \$ -          |
| Windows  | Vendor               | EXPENSE | WINDOWS &            | Each        |         | \$ 80.00           | \$ -          |
| Screens  | Vendor               | EXPENSE | LINDS                | Each        |         | \$ 35.00           | \$ -          |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | Ø                    | Each        | 1       | \$ 30.00           | \$ 30.00      |
| Fridge   | In House             | CAPITAL |                      | Each        |         | \$ 446.00          | \$ -          |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |         | \$ 346.00          | \$ -          |
| Stove-Electrical   | In House             | CAPITAL | APP                  | Each        |         | \$ 326.00          | \$ -          |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00          | \$ -          |
| Washer   | In House             | CAPITAL | K                    | Each        |         | \$ 383.00          | \$ -          |
| Dryer-Electrical   | In House             | CAPITAL | † †                  | Each        |         | \$ 336.00          | \$ -          |
| Dryer-Gas Dryer-Gas  | In House             | CAPITAL |                      | Each        |         | \$ 414.00          | \$ -          |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00           | \$ 85.00      |
|  |                      |         |                      |             |         | <b>Grand Total</b> | \$ 705.00     |

|   |                      |         | rm Templa            |             | C     | Data      | Complete Det  |
|---|----------------------|---------|----------------------|-------------|-------|-----------|---------------|
| Property  | Un                   | it#     | Vacant               | Date        | Start | Date      | Complete Date |
| 4035 Village Square   | 18                   | 30      | 11.1                 | .19         |       |           |               |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |
| Area Managers Approval: Fill in Name  |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |
|   |                      |         |                      | Average     | \$545 | \$1,887   | \$4,273       |
| Item  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate      | Sub Totals    |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85   | \$ 980.40     |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL |                      | Sq. Ft.     |       | \$ 1.21   | \$ -          |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00  | \$ -          |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | - K                  | Linear Foot | 120   | \$ 1.50   | \$ 180.00     |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL | 1                    | Each        |       | \$ 500.00 | \$ -          |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RSU                  | Each        |       | \$ 225.00 | \$ -          |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        |       | \$ 75.00  | \$ -          |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | ЕСАВ                 | Each        | 1     | \$ 170.00 | \$ 170.00     |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | INETS                | Each        |       | \$ 30.00  | \$ -          |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00 | \$ 215.00     |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00 | \$ -          |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00 | \$ -          |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00  | \$ -          |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00  | \$ -          |
| Resurface - Bathtub   | Vendor               | EXPENSE | 2                    | Each        | 1     | \$ 180.00 | \$ 180.00     |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00  | \$ -          |
| in House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 2     | \$ 25.00  | \$ 50.00      |
| 1 Bedroom Maintenance Materials   |                      |         |                      | Each        |       | \$ 125.00 | \$ -          |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |
| 3 Bedroom Maintenance Materials   |                      |         | ALS                  | Each        |       | \$ 205.00 | \$ -          |
| Windows   | Vendor               | EXPENSE | <b>§</b>             | Each        |       | \$ 80.00  | \$ -          |
| Screens   | Vendor               | EXPENSE | WINDOWS &            | Each        |       | \$ 35.00  | \$ -          |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | . %<br>%             | Each        | 1     | \$ 30.00  | \$ 30.00      |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00 | \$ -          |
| Stove-Gas   | In House             | CAPITAL | 1                    | Each        |       | \$ 346.00 | \$ -          |
| Stove-Electrical  | In House             | CAPITAL | Ą                    | Each        |       | \$ 326.00 | \$ -          |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |
| Washer  | In House             | CAPITAL | CES                  | Each        |       | \$ 383.00 | \$ -          |
| Dryer-Electrical  | In House             | CAPITAL | ]                    | Each        |       | \$ 336.00 | \$ -          |
| Dryer-Gas   | In House             | CAPITAL | 1                    | Each        |       | \$ 414.00 | \$ -          |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |

| Property Property   | Uni                  |         | rm Templa<br>Vacant  |             | Complete Date |               |                   |
|---|----------------------|---------|----------------------|-------------|---------------|---------------|-------------------|
| . ,   |                      |         | 1 4 4 4 1            |             | Start         |               | - Complete Date   |
| 4035 Village Square   | 18                   | 31      |                      |             |               |               |                   |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy          | Medium        | Hard              |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435         | \$1,567       | \$3,712           |
| Area Managers Approval: Fill in Name  |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535         | \$1,938       | \$4,207           |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665         | \$2,156       | \$4,901           |
|   |                      |         |                      | Average     | \$545         | \$1,887       | \$4,273           |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY           | Rate          | Sub Totals        |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344           | \$ 2.85       | \$ 980.40         |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | _                    | Sq. Ft.     |               | \$ 1.21       | \$ -              |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |               | \$ 75.00      | \$ -              |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | σ                    | Linear Foot | 120           | \$ 1.50       | \$ 180.00         |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |               | \$ 500.00     | \$ -              |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESU                 | Each        |               | \$ 225.00     | \$ -              |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE             | Each        |               | \$ 75.00      | \$ -              |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE |                      | Each        |               | \$ 170.00     | \$ -              |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | CABINETS             | Each        |               | \$ 30.00      | \$ -              |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1             | \$ 215.00     | \$ 215.00         |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |               | \$ 235.00     | \$ -              |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |               | \$ 250.00     | \$ -              |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |               | \$ 30.00      | \$ -              |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |               | \$ 25.00      | \$ -              |
| Resurface - Bathtub   | Vendor               | EXPENSE | 2                    | Each        |               | \$ 180.00     | \$ -              |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |               | \$ 160.00     | \$ -              |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |               | \$ 65.00      | \$ -              |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightful medicing sphipate. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4             | \$ 25.00      | \$ 100.00         |
| 1 Bedroom Maintenance Materials   |                      |         | N<br>A               | Each        |               | \$ 125.00     | \$ -              |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |               | \$ 175.00     | \$ -              |
| 3 Bedroom Maintenance Materials   |                      |         | \rm IS               | Each        |               | \$ 205.00     | \$ -              |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |               | \$ 80.00      | \$ -              |
| Screens   | Vendor               | EXPENSE | WINDOWS &            | Each        |               | \$ 35.00      | \$ -              |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , 0,<br>%            | Each        | 1             | \$ 30.00      | \$ 30.00          |
| Fridge  | In House             | CAPITAL |                      | Each        |               | \$ 446.00     | \$ -              |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |               | \$ 346.00     | \$ -              |
| Stove-Electrical  | In House             | CAPITAL | APP                  | Each        |               | \$ 326.00     | \$ -              |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |               | \$ 250.00     | \$ -              |
| Washer  | In House             | CAPITAL |                      | Each        |               | \$ 383.00     | \$ -              |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |               | \$ 336.00     | \$ -              |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |               | \$ 414.00     | \$ -              |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1             | \$ 85.00      | \$ 85.00          |
|   |                      |         |                      |             |               | Grand Total   | \$ 1,590.40       |
|   |                      |         |                      |             |               | Obtoin Augo B | /Janager Approval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|---------|-------------|------------------|
| 4035 Village Square   | 18                   | 2/I     |                      |             |         |             |                  |
|   |                      |         | Darehaand            | Unit Sine   | Facu    | Modium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy    | Medium      |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435   | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207     |                  |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665   | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545   | \$1,887     | \$4,273          |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY     | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344     | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>2</b>             | Sq. Ft.     |         | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL |                      | Linear Foot | 120     | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1       | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1       | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |         | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |         | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |         | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        | 3       | \$ 30.00    | \$ 90.00         |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |         | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        |         | \$ 180.00   | \$ -             |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |         | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misroes. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4       | \$ 25.00    | \$ 100.00        |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |         | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |         | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |         | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |         | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1       | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |         | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |         | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | NCES                 | Each        |         | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |         | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |         | Grand Total | \$ 1,980.40      |
|   |                      |         |                      |             |         |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start   | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|---------|-------------|------------------|
| 4035 Village Square   | 18                   | 25      |                      |             |         |             |                  |
|   |                      |         | Baseboard            | Unit Size   | Facu    | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | ваѕероаго            |             | Easy    |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435   | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  | Carmen B             |         | 2 Bedroom            | \$535       | \$1,938 | \$4,207     |                  |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665   | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545   | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY     | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344     | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>_</b>             | Sq. Ft.     |         | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |         | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | 8                    | Linear Foot | 120     | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |         | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1       | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1       | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |         | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |         | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1       | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |         | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |         | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |         | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |         | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | Z.                   | Each        | 1       | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |         | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |         | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 4       | \$ 25.00    | \$ 100.00        |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |         | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |         | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |         | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |         | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |         | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | % ×                  | Each        | 1       | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |         | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APP                  | Each        |         | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |         | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL | NCES                 | Each        |         | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |         | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |         | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1       | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |         | Grand Total | \$ 2,070.40      |
|   |                      |         |                      |             |         |             | Manager Annroval |

**Make Ready Budget Form Template** Unit# **Vacant Date Start Date Complete Date** 186 Plank Carpet Baseboard **Unit Size** Easy Medium Hard Unit Type - Square Footage \$1,567 1 Bedroom \$435 \$3,712 Fill in Squre Feet ONLY if flooring replacement is needed. Carmen B 2 Bedroom \$535 \$1,938 \$4,207 Area Managers Approval: Fill in Name

| Approver Comments:  | 3 Bedroom            | \$665   | \$2,156              | \$4,901     |       |             |            |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------|
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273    |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40  |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | _                    | Sq. Ft.     |       | \$ 1.21     | \$ -       |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -       |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | , s                  | Linear Foot | 120   | \$ 1.50     | \$ 180.00  |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -       |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESU                 | Each        | 1     | \$ 225.00   | \$ 225.00  |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE             | Each        | 1     | \$ 75.00    | \$ 75.00   |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE |                      | Each        | 1     | \$ 170.00   | \$ 170.00  |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | CABINETS             | Each        | 1     | \$ 30.00    | \$ 30.00   |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00  |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00   | \$ -       |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -       |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE | ·                    | Each        |       | \$ 30.00    | \$ -       |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -       |
| Resurface - Bathtub   | Vendor               | EXPENSE | 2                    | Each        | 1     | \$ 180.00   | \$ 180.00  |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -       |
| Resurface - Bathroom sink   | Vendor               | EXPENSE | TE TE                | Each        |       | \$ 65.00    | \$ -       |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00   |
| 1 Bedroom Maintenance Materials   |                      |         | 3                    | Each        |       | \$ 125.00   | \$ -       |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -       |
| 3 Bedroom Maintenance Materials   |                      |         | 15                   | Each        |       | \$ 205.00   | \$ -       |
| Windows   | Vendor               | EXPENSE | WIZ                  | Each        |       | \$ 80.00    | \$ -       |
| Screens   | Vendor               | EXPENSE | WINDOWS &            | Each        |       | \$ 35.00    | \$ -       |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , &<br>S             | Each        | 1     | \$ 30.00    | \$ 30.00   |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -       |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -       |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -       |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -       |
| Washer  | In House             | CAPITAL | ES                   | Each        |       | \$ 383.00   | \$ -       |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -       |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -       |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00   |
|   |                      |         |                      |             |       | Grand Total | ¢ 2.24E.40 |

Property

4035 Village Square

**Obtain Area Manager Approval** 

Grand Total \$

2,245.40

| Property   | Uni                  |          | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|--|----------------------|----------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square  | 19                   | <u> </u> |                      |             |       |             |                  |
|  |                      |          |                      | 11. 11.61   | F     | 24.1        |                  |
| Unit Type - Square Footage   | Plank                | Carpet   | Baseboard            | Unit Size   | Easy  | Medium      | Hard             |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      | _        | _                    | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name   |                      | Carmen   | ? <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:   |                      |          |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|  |                      |          |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem   | Туре                 | Ca       | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL  |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL  | 7                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning  | Vendor               | EXPENSE  | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL  | 5                    | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL  |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE  | RESUF                | Each        |       | \$ 225.00   | \$ -             |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE  | ESURFACE CABINETS    | Each        |       | \$ 75.00    | \$ -             |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE  | CABI                 | Each        |       | \$ 170.00   | \$ -             |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE  | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  |                      | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE  |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint  | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub  | Vendor               | EXPENSE  | 2                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls   | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink  | Vendor               | EXPENSE  |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing applicate, misraer | In House             | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials  |                      |          | Ž.                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials  |                      |          | 15                   | Each        |       | \$ 205.00   | \$ -             |
| Windows  | Vendor               | EXPENSE  | WIZ                  | Each        |       | \$ 80.00    | \$ -             |
| Screens  | Vendor               | EXPENSE  | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement   | Vendor / In<br>House | EXPENSE  | , &                  | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge   | In House             | CAPITAL  |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas  | In House             | CAPITAL  |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical   | In House             | CAPITAL  | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer  | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer   | In House             | CAPITAL  |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical   | In House             | CAPITAL  |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas  | In House             | CAPITAL  |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping  | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|  |                      |          |                      |             |       | Grand Total | \$ 1,745.40      |
|  |                      |          |                      |             |       |             | Manager Annroval |

| Make Ready Budget Form Template  Property Unit # Vacant Date Start Date   |                      |                |                      |             |       |           |               |  |  |  |
|---|----------------------|----------------|----------------------|-------------|-------|-----------|---------------|--|--|--|
| . ,   |                      |                | - Tutum              |             | 300.1 |           | Complete Date |  |  |  |
| 4035 Village Square   | 19                   | <del>)</del> 2 |                      |             |       |           |               |  |  |  |
| Unit Type - Square Footage  | Plank                | Carpet         | Baseboard            | Unit Size   | Easy  | Medium    | Hard          |  |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |                |                      | 1 Bedroom   | \$435 | \$1,567   | \$3,712       |  |  |  |
| Area Managers Approval: Fill in Name  |                      | Carmen         | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938   | \$4,207       |  |  |  |
| Approver Comments:  |                      |                |                      | 3 Bedroom   | \$665 | \$2,156   | \$4,901       |  |  |  |
|   |                      |                |                      | Average     | \$545 | \$1,887   | \$4,273       |  |  |  |
| ltem  | Туре                 | Ca             | tegory               | Measure     | QTY   | Rate      | Sub Totals    |  |  |  |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL        |                      | Sq. Ft.     |       | \$ 2.85   | \$ -          |  |  |  |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL        | _                    | Sq. Ft.     |       | \$ 1.21   | \$ -          |  |  |  |
| Carpet Cleaning   | Vendor               | EXPENSE        | FLOORS               | Each        |       | \$ 75.00  | \$ -          |  |  |  |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL        | σ                    | Linear Foot |       | \$ 1.50   | \$ -          |  |  |  |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL        | 1                    | Each        |       | \$ 500.00 | \$ -          |  |  |  |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE        | RESUI                | Each        |       | \$ 225.00 | \$ -          |  |  |  |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE        | ESURFACE             | Each        |       | \$ 75.00  | \$ -          |  |  |  |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE        |                      | Each        |       | \$ 170.00 | \$ -          |  |  |  |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE        | CABINETS             | Each        |       | \$ 30.00  | \$ -          |  |  |  |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE        |                      | Each        |       | \$ 215.00 | \$ -          |  |  |  |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE        |                      | Each        |       | \$ 235.00 | \$ -          |  |  |  |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE        | PAINT                | Each        |       | \$ 250.00 | \$ -          |  |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE        | ·                    | Each        |       | \$ 30.00  | \$ -          |  |  |  |
| In House Touch Up Paint   | In House             | EXPENSE        |                      | Hour        |       | \$ 25.00  | \$ -          |  |  |  |
| Resurface - Bathtub   | Vendor               | EXPENSE        | R                    | Each        |       | \$ 180.00 | \$ -          |  |  |  |
| Resurface - Shower walls  | Vendor               | EXPENSE        | RE-GLAZE             | Each        |       | \$ 160.00 | \$ -          |  |  |  |
| Resurface - Bathroom sink   | Vendor               | EXPENSE        |                      | Each        |       | \$ 65.00  | \$ -          |  |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing spainers. | In House             | EXPENSE        | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00  | \$ 75.00      |  |  |  |
| 1 Bedroom Maintenance Materials   |                      |                | <b>S</b>             | Each        |       | \$ 125.00 | \$ -          |  |  |  |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE        | MATERIALS            | Each        |       | \$ 175.00 | \$ -          |  |  |  |
| 3 Bedroom Maintenance Materials   |                      |                | 2                    | Each        |       | \$ 205.00 | \$ -          |  |  |  |
| Windows   | Vendor               | EXPENSE        | ₩<br>B               | Each        |       | \$ 80.00  | \$ -          |  |  |  |
| Screens   | Vendor               | EXPENSE        | WINDOWS &            | Each        |       | \$ 35.00  | \$ -          |  |  |  |
| Blinds replacement  | Vendor / In<br>House | EXPENSE        | , 0,<br>%            | Each        | 1     | \$ 30.00  | \$ 30.00      |  |  |  |
| Fridge  | In House             | CAPITAL        |                      | Each        |       | \$ 446.00 | \$ -          |  |  |  |
| Stove-Gas   | In House             | CAPITAL        |                      | Each        |       | \$ 346.00 | \$ -          |  |  |  |
| Stove-Electrical  | In House             | CAPITAL        | APP                  | Each        |       | \$ 326.00 | \$ -          |  |  |  |
| Dish washer   | In House             | CAPITAL        | APPLIANCES           | Each        |       | \$ 250.00 | \$ -          |  |  |  |
| Washer  | In House             | CAPITAL        |                      | Each        |       | \$ 383.00 | \$ -          |  |  |  |
| Dryer-Electrical  | In House             | CAPITAL        |                      | Each        |       | \$ 336.00 | \$ -          |  |  |  |
| Dryer-Gas   | In House             | CAPITAL        |                      | Each        |       | \$ 414.00 | \$ -          |  |  |  |
| House Keeping   | Vendor               | EXPENSE        |                      | Each        | 1     | \$ 85.00  | \$ 85.00      |  |  |  |
| Grand Total   |                      |                |                      |             |       |           |               |  |  |  |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 19                   | 13      |                      |             |       |             |                  |
|   |                      |         | Darehaand            | Unit Sine   | Facu  | Modium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | * <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>2</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | , s                  | Linear Foot | 120   | \$ 1.50     | \$ 180.00        |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ₹FACE                | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | ESURFACE CABINETS    | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | 22                   | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ıs                   | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | %<br>%               | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 2,045.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  035 Village Square  Unit Type - Square Foota   | 20                   | it #<br> | Vacant               |             | Start |             | Complete Date |
|--|----------------------|----------|----------------------|-------------|-------|-------------|---------------|
|  | 20                   | 1(1)     |                      |             |       |             |               |
| Unit Type - Square Foota   |                      | 1        |                      |             |       |             |               |
|  | ge Plank             | Carpet   | Baseboard            | Unit Size   | Easy  | Medium      | Hard          |
| Fill in Squre Feet ONLY if flooring replacement is neede   | d.                   |          |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712       |
| Area Managers Approval: Fill in Nam  | e                    | Carmen   | t <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207       |
| Approver Comments:   |                      |          |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901       |
|  |                      |          |                      | Average     | \$545 | \$1,887     | \$4,273       |
| ltem   | Туре                 | Ca       | tegory               | Measure     | QTY   | Rate        | Sub Totals    |
| nyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL  |                      | Sq. Ft.     |       | \$ 2.85     | \$ -          |
| arpet- Contractor will install Carpet floor  | Vendor               | CAPITAL  | _                    | Sq. Ft.     |       | \$ 1.21     | \$ -          |
| arpet Cleaning   | Vendor               | EXPENSE  | FLOORS               | Each        | 1     | \$ 75.00    | \$ 75.00      |
| aseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL  | - α                  | Linear Foot |       | \$ 1.50     | \$ -          |
| le Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL  | 1                    | Each        |       | \$ 500.00   | \$ -          |
| esurface Kitchen Countertop  | Vendor               | EXPENSE  | RESUI                | Each        |       | \$ 225.00   | \$ -          |
| esurface - Bathroom Countertop   | Vendor               | EXPENSE  | ESURFACE             | Each        |       | \$ 75.00    | \$ -          |
| andard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE  |                      | Each        |       | \$ 170.00   | \$ -          |
| eplace -Kitchen cabinet doors or drawers- Contractor will build and install net<br>tchen drawers   |                      | EXPENSE  | CABINETS             | Each        |       | \$ 30.00    | \$ -          |
| Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  |                      | Each        |       | \$ 215.00   | \$ -          |
| Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  |                      | Each        |       | \$ 235.00   | \$ -          |
| Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE  | PAINT                | Each        |       | \$ 250.00   | \$ -          |
| rywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE  | · .                  | Each        |       | \$ 30.00    | \$ -          |
| House Touch Up Paint   | In House             | EXPENSE  |                      | Hour        |       | \$ 25.00    | \$ -          |
| esurface - Bathtub   | Vendor               | EXPENSE  | 22                   | Each        |       | \$ 180.00   | \$ -          |
| esurface - Shower walls  | Vendor               | EXPENSE  | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -          |
| esurface - Bathroom sink   | Vendor               | EXPENSE  |                      | Each        |       | \$ 65.00    | \$ -          |
| House Labor Hours - Mainten ance activities - Trash out the unit. As needed: eplace outlets, electrical switches, install electrical fixtures such as smoarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall nks, faucets, angel stops, and p-traps, install new doors, closet doors, | ke<br>In House       | EXPENSE  | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00      |
| Bedroom Maintenance Materials  |                      |          | <u> </u>             | Each        |       | \$ 125.00   | \$ -          |
| Bedroom Maintenance Materials  | Materials            | EXPENSE  | MATERIALS            | Each        |       | \$ 175.00   | \$ -          |
| Bedroom Maintenance Materials  |                      |          | <u>ا</u>             | Each        |       | \$ 205.00   | \$ -          |
| 'indows  | Vendor               | EXPENSE  | <sub>B</sub> ≷       | Each        |       | \$ 80.00    | \$ -          |
| reens  | Vendor               | EXPENSE  | WINDOWS &            | Each        |       | \$ 35.00    | \$ -          |
| inds replacement   | Vendor / In<br>House | EXPENSE  | ,                    | Each        | 1     | \$ 30.00    | \$ 30.00      |
| idge   | In House             | CAPITAL  |                      | Each        |       | \$ 446.00   | \$ -          |
| ove-Gas  | In House             | CAPITAL  |                      | Each        |       | \$ 346.00   | \$ -          |
| ove-Electrical   | In House             | CAPITAL  | APP                  | Each        |       | \$ 326.00   | \$ -          |
| sh washer  | In House             | CAPITAL  | APPLIANCES           | Each        |       | \$ 250.00   | \$ -          |
| 'asher   | In House             | CAPITAL  |                      | Each        |       | \$ 383.00   | \$ -          |
| ryer-Electrical  | In House             | CAPITAL  |                      | Each        |       | \$ 336.00   | \$ -          |
| ryer-Gas   | In House             | CAPITAL  |                      | Each        |       | \$ 414.00   | \$ -          |
| ouse Keeping   | Vendor               | EXPENSE  |                      | Each        | 1     | \$ 85.00    | \$ 85.00      |
|  |                      |          |                      |             |       | Grand Total | \$ 265.00     |

| Make Ready Budget Form Template  Property Unit # Vacant Date Start Date  |                      |         |                      |             |       |             |               |  |  |  |  |
|--|----------------------|---------|----------------------|-------------|-------|-------------|---------------|--|--|--|--|
| . ,  |                      |         | vacant               | Date        | Start | Date        | Complete Date |  |  |  |  |
| 4035 Village Square  | 20                   | )4      |                      |             |       |             |               |  |  |  |  |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard          |  |  |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712       |  |  |  |  |
| Area Managers Approval: Fill in Name   |                      | Carmen  | <b>B</b>             | 2 Bedroom   | \$535 | \$1,938     | \$4,207       |  |  |  |  |
| Approver Comments:   |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901       |  |  |  |  |
|  |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273       |  |  |  |  |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals    |  |  |  |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |       | \$ 2.85     | \$ -          |  |  |  |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL | _                    | Sq. Ft.     |       | \$ 1.21     | \$ -          |  |  |  |  |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -          |  |  |  |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | σ                    | Linear Foot |       | \$ 1.50     | \$ -          |  |  |  |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -          |  |  |  |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESU                 | Each        |       | \$ 225.00   | \$ -          |  |  |  |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE             | Each        |       | \$ 75.00    | \$ -          |  |  |  |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In<br>House | EXPENSE |                      | Each        |       | \$ 170.00   | \$ -          |  |  |  |  |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | CABINETS             | Each        |       | \$ 30.00    | \$ -          |  |  |  |  |
| 1 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00     |  |  |  |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |       | \$ 235.00   | \$ -          |  |  |  |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -          |  |  |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE | 7                    | Each        |       | \$ 30.00    | \$ -          |  |  |  |  |
| In House Touch Up Paint  | In House             | EXPENSE | †                    | Hour        |       | \$ 25.00    | \$ -          |  |  |  |  |
| Resurface - Bathtub  | Vendor               | EXPENSE | 20                   | Each        | 1     | \$ 180.00   | \$ 180.00     |  |  |  |  |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -          |  |  |  |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | ZE                   | Each        |       | \$ 65.00    | \$ -          |  |  |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, lightly the principle maintenance of the control of th | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00      |  |  |  |  |
| 1 Bedroom Maintenance Materials  |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -          |  |  |  |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -          |  |  |  |  |
| 3 Bedroom Maintenance Materials  |                      |         | l s                  | Each        |       | \$ 205.00   | \$ -          |  |  |  |  |
| Windows  | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -          |  |  |  |  |
| Screens  | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -          |  |  |  |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | ,                    | Each        | 1     | \$ 30.00    | \$ 30.00      |  |  |  |  |
| Fridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -          |  |  |  |  |
| Stove-Gas  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 346.00   | \$ -          |  |  |  |  |
| Stove-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 326.00   | \$ -          |  |  |  |  |
| Dish washer  | In House             | CAPITAL |                      | Each        |       | \$ 250.00   | \$ -          |  |  |  |  |
| Washer   | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -          |  |  |  |  |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -          |  |  |  |  |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -          |  |  |  |  |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00      |  |  |  |  |
|  |                      |         |                      |             |       | Grand Total | \$ 585.00     |  |  |  |  |
|  |                      |         |                      |             |       |             |               |  |  |  |  |

|  |                      |         |                      |             | Make Ready Budget Form Template  Property Unit # Vacant Date Start Date |             |               |  |  |  |  |  |  |  |  |  |
|--|----------------------|---------|----------------------|-------------|---|-------------|---------------|--|--|--|--|--|--|--|--|--|
| Ргоренту   | Un                   | it#     | vacant               | Date        | Start   | Date        | Complete Date |  |  |  |  |  |  |  |  |  |
| 4035 Village Square  | 21                   | L8<br>  |                      |             |   |             |               |  |  |  |  |  |  |  |  |  |
| Unit Type - Square Footage   | Plank                | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard          |  |  |  |  |  |  |  |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed.   |                      |         |                      | 1 Bedroom   | \$435   | \$1,567     | \$3,712       |  |  |  |  |  |  |  |  |  |
| Area Managers Approval: Fill in Name   |                      | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535   | \$1,938     | \$4,207       |  |  |  |  |  |  |  |  |  |
| Approver Comments:   |                      |         |                      | 3 Bedroom   | \$665   | \$2,156     | \$4,901       |  |  |  |  |  |  |  |  |  |
|  |                      |         |                      | Average     | \$545   | \$1,887     | \$4,273       |  |  |  |  |  |  |  |  |  |
| ltem   | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals    |  |  |  |  |  |  |  |  |  |
| Vinyl Plank- Contractor will install vinyl floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |   | \$ 2.85     | \$ -          |  |  |  |  |  |  |  |  |  |
| Carpet- Contractor will install Carpet floor   | Vendor               | CAPITAL |                      | Sq. Ft.     |   | \$ 1.21     | \$ -          |  |  |  |  |  |  |  |  |  |
| Carpet Cleaning  | Vendor               | EXPENSE | FLOORS               | Each        |   | \$ 75.00    | \$ -          |  |  |  |  |  |  |  |  |  |
| Baseboard- Contractor will install and provide baseboards  | Vendor               | CAPITAL | . Ř                  | Linear Foot |   | \$ 1.50     | \$ -          |  |  |  |  |  |  |  |  |  |
| Tile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL |                      | Each        |   | \$ 500.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Resurface Kitchen Countertop   | Vendor               | EXPENSE | RESC                 | Each        |   | \$ 225.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Resurface - Bathroom Countertop  | Vendor               | EXPENSE | ESURFACE             | Each        |   | \$ 75.00    | \$ -          |  |  |  |  |  |  |  |  |  |
| Standard Kitchen Cabinet-Paint only  | Vendor / In          | EXPENSE |                      | Each        |   | \$ 170.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new  | House<br>Vendor      | EXPENSE | CABINETS             | Each        |   | \$ 30.00    | \$ -          |  |  |  |  |  |  |  |  |  |
| Kitchen drawers  1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | <u>.</u>             | Each        | 1   | \$ 215.00   | \$ 215.00     |  |  |  |  |  |  |  |  |  |
| 2 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE |                      | Each        |   | \$ 235.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| 3 Bedroom Paint -Paint and patch as needed   | Vendor               | EXPENSE | PAINT                | Each        |   | \$ 250.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Drywall Patches / Texture - Major pactching or drywall replacement   | Vendor               | EXPENSE | 1 7                  | Each        |   | \$ 30.00    | \$ -          |  |  |  |  |  |  |  |  |  |
| In House Touch Up Paint  | In House             | EXPENSE |                      | Hour        |   | \$ 25.00    | \$ -          |  |  |  |  |  |  |  |  |  |
| Resurface - Bathtub  | Vendor               | EXPENSE | _                    | Each        | 1   | \$ 180.00   | \$ 180.00     |  |  |  |  |  |  |  |  |  |
| Resurface - Shower walls   | Vendor               | EXPENSE | RE-GLAZE             | Each        |   | \$ 160.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Resurface - Bathroom sink  | Vendor               | EXPENSE | , K                  | Each        |   | \$ 65.00    | \$ -          |  |  |  |  |  |  |  |  |  |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install new doors, closet doors, | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3   | \$ 25.00    | \$ 75.00      |  |  |  |  |  |  |  |  |  |
| 1 Bedroom Maintenance Materials  |                      |         | Ž.                   | Each        |   | \$ 125.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| 2 Bedroom Maintenance Materials  | Materials            | EXPENSE | MATERIALS            | Each        |   | \$ 175.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| 3 Bedroom Maintenance Materials  |                      |         | 15                   | Each        |   | \$ 205.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Windows  | Vendor               | EXPENSE | WIZ                  | Each        |   | \$ 80.00    | \$ -          |  |  |  |  |  |  |  |  |  |
| Screens  | Vendor               | EXPENSE | WINDOWS :            | Each        |   | \$ 35.00    | \$ -          |  |  |  |  |  |  |  |  |  |
| Blinds replacement   | Vendor / In<br>House | EXPENSE | , &                  | Each        | 1   | \$ 30.00    | \$ 30.00      |  |  |  |  |  |  |  |  |  |
| Fridge   | In House             | CAPITAL |                      | Each        |   | \$ 446.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Stove-Gas  | In House             | CAPITAL |                      | Each        |   | \$ 346.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Stove-Electrical   | In House             | CAPITAL | API                  | Each        |   | \$ 326.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Dish washer  | In House             | CAPITAL | APPLIANCES           | Each        |   | \$ 250.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Washer   | In House             | CAPITAL |                      | Each        |   | \$ 383.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Dryer-Electrical   | In House             | CAPITAL |                      | Each        |   | \$ 336.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| Dryer-Gas  | In House             | CAPITAL |                      | Each        |   | \$ 414.00   | \$ -          |  |  |  |  |  |  |  |  |  |
| House Keeping  | Vendor               | EXPENSE |                      | Each        | 1   | \$ 85.00    | \$ 85.00      |  |  |  |  |  |  |  |  |  |
|  |                      |         |                      |             |   | Grand Total | \$ 585.00     |  |  |  |  |  |  |  |  |  |
|  |                      |         |                      |             |   |             |               |  |  |  |  |  |  |  |  |  |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 21                   | 9       |                      |             |       |             |                  |
|   |                      |         | Baseboard            | Unit Size   | Facu  | Medium      | Hard             |
| Unit Type - Square Footage  | Plank                | Carpet  | ваѕероаго            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | 2 <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Car     | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | 7                    | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | ,                    | Linear Foot |       | \$ 1.50     | \$ -             |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUF                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        | 1     | \$ 170.00   | \$ 170.00        |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE | ·                    | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | Z.                   | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | l s                  | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | ,                    | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 2,035.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 22                   | 22      |                      |             |       |             |                  |
| Unit Type - Square Footage  |                      |         | Baseboard            | Unit Size   | Facu  | Medium      | Hard             |
| Onit Type - Square Footage  | Plank                | Carpet  | Базероаго            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | <i>B</i>             | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | 71                   | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | 5                    | Linear Foot |       | \$ 1.50     | \$ -             |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUR                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00   | \$ -             |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE | ·                    | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | Z.                   | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicine cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ďΝ                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | l s                  | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS . BLINDS     | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | ,                    | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL |                      | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 1,865.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| Make Ready Budget Form Template  Property Unit # Vacant Date Start Date   |                      |         |                      |             |       |             |               |  |  |  |
|---|----------------------|---------|----------------------|-------------|-------|-------------|---------------|--|--|--|
|   |                      |         |                      |             |       |             | Complete Date |  |  |  |
| 1035 Village Square   | 2.                   | 28      |                      |             |       |             |               |  |  |  |
| Unit Type - Square Foota  | ge Plank             | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard          |  |  |  |
| Fill in Squre Feet ONLY if flooring replacement is needed   | l.                   |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712       |  |  |  |
| Area Managers Approval: Fill in Nam   | 2                    | Carmen  | ı B                  | 2 Bedroom   | \$535 | \$1,938     | \$4,207       |  |  |  |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901       |  |  |  |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273       |  |  |  |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals    |  |  |  |
| <b>/inyl Plank</b> - Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     |       | \$ 2.85     | \$ -          |  |  |  |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | 1 <u>.</u>           | Sq. Ft.     | 100   | \$ 1.21     | \$ 121.00     |  |  |  |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -          |  |  |  |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | , W                  | Linear Foot |       | \$ 1.50     | \$ -          |  |  |  |
| ile Shower walls- Contractor will install shower wall tiles   | Vendor               | CAPITAL | 1                    | Each        |       | \$ 500.00   | \$ -          |  |  |  |
| tesurface Kitchen Countertop  | Vendor               | EXPENSE | RESUI                | Each        |       | \$ 225.00   | \$ -          |  |  |  |
| tesurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE             | Each        |       | \$ 75.00    | \$ -          |  |  |  |
| itandard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABINETS             | Each        |       | \$ 170.00   | \$ -          |  |  |  |
| teplace -Kitchen cabinet doors or drawers- Contractor will build and install new<br>Kitchen drawers   |                      | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -          |  |  |  |
| Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00     |  |  |  |
| Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | 1                    | Each        |       | \$ 235.00   | \$ -          |  |  |  |
| Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -          |  |  |  |
| Orywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE | 1 7                  | Each        |       | \$ 30.00    | \$ -          |  |  |  |
| n House Touch Up Paint  | In House             | EXPENSE | 1                    | Hour        |       | \$ 25.00    | \$ -          |  |  |  |
| tesurface - Bathtub   | Vendor               | EXPENSE | 22                   | Each        |       | \$ 180.00   | \$ -          |  |  |  |
| tesurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -          |  |  |  |
| tesurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -          |  |  |  |
| n House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smol larm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall inks, faucets, angel stops, and p-traps, install new doors, closet doors, pattern mainteen. | e In House           | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00      |  |  |  |
| Bedroom Maintenance Materials   |                      |         | MA                   | Each        |       | \$ 125.00   | \$ -          |  |  |  |
| Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -          |  |  |  |
| Bedroom Maintenance Materials   |                      |         | l s                  | Each        |       | \$ 205.00   | \$ -          |  |  |  |
| Vindows   | Vendor               | EXPENSE | NIN NIN              | Each        |       | \$ 80.00    | \$ -          |  |  |  |
| creens  | Vendor               | EXPENSE | WINDOWS &            | Each        |       | \$ 35.00    | \$ -          |  |  |  |
| llinds replacement  | Vendor / In<br>House | EXPENSE | & &                  | Each        | 1     | \$ 30.00    | \$ 30.00      |  |  |  |
| ridge   | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -          |  |  |  |
| tove-Gas  | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -          |  |  |  |
| itove-Electrical  | In House             | CAPITAL | APF                  | Each        |       | \$ 326.00   | \$ -          |  |  |  |
| oish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -          |  |  |  |
| Vasher  | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -          |  |  |  |
| Oryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -          |  |  |  |
| Oryer-Gas   | In House             | CAPITAL | <u></u>              | Each        |       | \$ 414.00   | \$ -          |  |  |  |
| louse Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00      |  |  |  |
|   |                      |         |                      |             |       | Grand Total | \$ 526.00     |  |  |  |

| Property  | Uni                  |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date    |
|---|----------------------|---------|----------------------|-------------|-------|-------------|------------------|
| 4035 Village Square   | 22                   | 29      |                      |             |       |             |                  |
| Unit Type - Square Footage  |                      |         | Baseboard            | Unit Size   | Facu  | Medium      | Hard             |
| Onit Type - Square Footage  | Plank                | Carpet  | Баѕероаго            |             | Easy  |             |                  |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | 0       |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712          |
| Area Managers Approval: Fill in Name  |                      | Carmen  | : <b>B</b>           | 2 Bedroom   | \$535 | \$1,938     | \$4,207          |
| Approver Comments:  |                      |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901          |
|   |                      |         |                      | Average     | \$545 | \$1,887     | \$4,273          |
| ltem  | Туре                 | Ca      | tegory               | Measure     | QTY   | Rate        | Sub Totals       |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL |                      | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40        |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL | <b>2</b>             | Sq. Ft.     |       | \$ 1.21     | \$ -             |
| Carpet Cleaning   | Vendor               | EXPENSE | FLOORS               | Each        |       | \$ 75.00    | \$ -             |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL | U,                   | Linear Foot |       | \$ 1.50     | \$ -             |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -             |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE | RESUR                | Each        | 1     | \$ 225.00   | \$ 225.00        |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE | ESURFACE CABINETS    | Each        | 1     | \$ 75.00    | \$ 75.00         |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE | CABI                 | Each        |       | \$ 170.00   | \$ -             |
| Replace - Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers   | Vendor               | EXPENSE | NETS                 | Each        |       | \$ 30.00    | \$ -             |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00        |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | _                    | Each        |       | \$ 235.00   | \$ -             |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -             |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE |                      | Each        |       | \$ 30.00    | \$ -             |
| In House Touch Up Paint   | In House             | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -             |
| Resurface - Bathtub   | Vendor               | EXPENSE | R                    | Each        | 1     | \$ 180.00   | \$ 180.00        |
| Resurface - Shower walls  | Vendor               | EXPENSE | RE-GLAZE             | Each        |       | \$ 160.00   | \$ -             |
| Resurface - Bathroom sink   | Vendor               | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -             |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, liestall medicing cableage. | In House             | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00         |
| 1 Bedroom Maintenance Materials   |                      |         | ΑM                   | Each        |       | \$ 125.00   | \$ -             |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE | MATERIALS            | Each        |       | \$ 175.00   | \$ -             |
| 3 Bedroom Maintenance Materials   |                      |         | ııs                  | Each        |       | \$ 205.00   | \$ -             |
| Windows   | Vendor               | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -             |
| Screens   | Vendor               | EXPENSE | WINDOWS :            | Each        |       | \$ 35.00    | \$ -             |
| Blinds replacement  | Vendor / In<br>House | EXPENSE | , 0,<br>%            | Each        | 1     | \$ 30.00    | \$ 30.00         |
| Fridge  | In House             | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -             |
| Stove-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -             |
| Stove-Electrical  | In House             | CAPITAL | APP                  | Each        |       | \$ 326.00   | \$ -             |
| Dish washer   | In House             | CAPITAL | APPLIANCES           | Each        |       | \$ 250.00   | \$ -             |
| Washer  | In House             | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -             |
| Dryer-Electrical  | In House             | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -             |
| Dryer-Gas   | In House             | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -             |
| House Keeping   | Vendor               | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00         |
|   |                      |         |                      |             |       | Grand Total | \$ 1,865.40      |
|   |                      |         |                      |             |       |             | Manager Annroval |

| 1985   1986    | Property Property   | Uni       |         | rm Templa<br>Vacant  |             | Start | Date        | Complete Date |
|--|---|-----------|---------|----------------------|-------------|-------|-------------|---------------|
| Part    | . ,   |           |         | 1 4 4 4 1            |             | 300.1 |             | Complete Date |
| Part    | 4035 Village Square   | 23        | 30      |                      |             |       |             |               |
| According  | Unit Type - Square Footage  | Plank     | Carpet  | Baseboard            | Unit Size   | Easy  | Medium      | Hard          |
| Approver Comments:   | Fill in Squre Feet ONLY if flooring replacement is needed.  |           |         |                      | 1 Bedroom   | \$435 | \$1,567     | \$3,712       |
| Note   Part    | Area Managers Approval: Fill in Name  |           | Carmen  | $\mathcal{B}$        | 2 Bedroom   | \$535 | \$1,938     | \$4,207       |
| Type   Carrier   Type   Carrier   Type   Carrier   Type   Carrier   Type   Carrier   Type   | Approver Comments:  |           |         |                      | 3 Bedroom   | \$665 | \$2,156     | \$4,901       |
| Viriginal   Viri |   |           |         |                      | Average     | \$545 | \$1,887     | \$4,273       |
| Carpet Clearactor will install Carpet floor   Vendor    | ltem  | Туре      | Са      | tegory               | Measure     | QTY   | Rate        | Sub Totals    |
| New Hole   | Vinyl Plank- Contractor will install vinyl floor  | Vendor    | CAPITAL |                      | Sq. Ft.     |       | \$ 2.85     | \$ -          |
| Substitution   Contractor   will install and provide baseboards   Vendor   CAPITAL   Vendor   CAPITAL    | Carpet- Contractor will install Carpet floor  | Vendor    | CAPITAL | _                    | Sq. Ft.     |       | \$ 1.21     | \$ -          |
| Substitution   Contractor   will install and provide baseboards   Vendor   CAPITAL   Vendor   CAPITAL    | Carpet Cleaning   | Vendor    | EXPENSE | , i oo               | Each        |       | \$ 75.00    | \$ -          |
| Resurtace Ritchen Countertop   Vendor   Port   Resurtace - Bathroom Countertop   Vendor   Port   Resurtace - Bathroom Countertop   Vendor   Port   Resurtace - Bathroom Countertop   Vendor   Port   Resurtace - Bathroom Countertop   Vendor   Port   Resurtace - Bathroom Countertop   Vendor   Port   Resurtace - Bathroom Countertop   Vendor   Port   Resurtace - Bathroom Countertop   Vendor   Resurtace - Bathroom Countertop   Vendor   Resurtace - Bathroom Countertop   Vendor   Resurtace - Bathroom Resurtace - Resurtace - Bathroom Resurtace - Resurtace - Bathroom Resurtace - Resurtace - Bathroom Resurtace - Resurtace - Bathroom Resurtac | Baseboard- Contractor will install and provide baseboards   | Vendor    | CAPITAL | σ                    | Linear Foot |       | \$ 1.50     | \$ -          |
| Standard Kitchen Cabinet Paint only   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace Kitchen diabeated   Nembor   Expense   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace William   Nembor   Nembor   Seed Replace William   Nembor   Tile Shower walls- Contractor will install shower wall tiles  | Vendor    | CAPITAL |                      | Each        |       | \$ 500.00   | \$ -          |
| Standard Kitchen Cabinet Paint only   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace Kitchen diabeated   Nembor   Expense   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace William   Nembor   Nembor   Seed Replace William   Nembor   Resurface Kitchen Countertop  | Vendor    | EXPENSE | RESUL                | Each        |       | \$ 225.00   | \$ -          |
| Standard Kitchen Cabinet Paint only   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace Kitchen diabeated   Nembor   Expense   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace Kitchen cabinet Goose or drawers- Contractor will build and install new   Nembor   Expense   Seed Replace William   Nembor   Nembor   Seed Replace William   Nembor   Resurface - Bathroom Countertop   | Vendor    | EXPENSE | RFACE                | Each        |       | \$ 75.00    | \$ -          |
| Dedroom Paint - Paint and patch as needed   Vendor   EXPENSE   Dedroom Paint - Paint and patch as needed   Vendor   EXPENSE   Each   S 235.00   S 25.00  | Standard Kitchen Cabinet-Paint only   |           | EXPENSE |                      | Each        |       | \$ 170.00   | \$ -          |
| 1 Bedroom Paint - Paint and patch as needed         Vendor         EVPENSE         Each         1         \$ 215.00 <th< td=""><td></td><td></td><td>EXPENSE</td><td>INETS</td><td>Each</td><td>2</td><td>\$ 30.00</td><td>\$ 60.00</td></th<>   |   |           | EXPENSE | INETS                | Each        | 2     | \$ 30.00    | \$ 60.00      |
|  |   | Vendor    | EXPENSE |                      | Each        | 1     | \$ 215.00   | \$ 215.00     |
| Drywall Patches / Texture - Major patching or drywall replacement         Vendor In House Touch Up Paint         Each Hour         \$ 30.00  | 2 Bedroom Paint -Paint and patch as needed  | Vendor    | EXPENSE |                      | Each        |       | \$ 235.00   | \$ -          |
| Drywall Patches / Texture - Major patching or drywall replacement         Vendor In House Touch Up Paint         Each Hour         \$ 30.00  | 3 Bedroom Paint -Paint and patch as needed  | Vendor    | EXPENSE | PAINT                | Each        |       | \$ 250.00   | \$ -          |
| Resurface - Bathfulb   | Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor    | EXPENSE | ·                    | Each        |       | \$ 30.00    | \$ -          |
| New Fine  | In House Touch Up Paint   | In House  | EXPENSE |                      | Hour        |       | \$ 25.00    | \$ -          |
| Resultation of the control of the  | Resurface - Bathtub   | Vendor    | EXPENSE | , ,                  | Each        |       | \$ 180.00   | \$ -          |
| Resultation of the control of the  | Resurface - Shower walls  | Vendor    | EXPENSE | :-GLA:               | Each        |       | \$ 160.00   | \$ -          |
| Bedroom Maintenance Materials   Page   Pag | Resurface - Bathroom sink   | Vendor    | EXPENSE |                      | Each        |       | \$ 65.00    | \$ -          |
| Materials   Expense   Each   | Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCl's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, | In House  | EXPENSE | MAINTENANCE<br>LABOR | Each        | 3     | \$ 25.00    | \$ 75.00      |
| Windows         Vendor         EXPENSE         Each         \$ 203.00         \$           Screens         Vendor         EXPENSE         Each         \$ 80.00         \$           Blinds replacement         Vendor / In House         EXPENSE         Each         1         \$ 30.00         \$ 30.00           Fridge         In House         CAPITAL         Each         1         \$ 30.00         \$ 30.00           Stove-Gas         In House         CAPITAL         Each         \$ 346.00         \$           Stove-Electrical         In House         CAPITAL         Each         \$ 326.00         \$           Washer         In House         CAPITAL         Each         \$ 336.00         \$           Dryer-Electrical         In House         CAPITAL         Each         \$ 336.00         \$           House Keeping         Vendor         EXPENSE         Each         \$ 336.00         \$           House Keeping         Vendor         EXPENSE         Each         \$ 341.00         \$   | 1 Bedroom Maintenance Materials   |           |         | M.                   | Each        |       | \$ 125.00   | \$ -          |
| Windows         Vendor         EXPENSE         Each         \$ 203.00         \$           Screens         Vendor         EXPENSE         Each         \$ 80.00         \$           Blinds replacement         Vendor / In House         EXPENSE         Each         1         \$ 30.00         \$ 30.00           Fridge         In House         CAPITAL         Each         1         \$ 30.00         \$ 30.00           Stove-Gas         In House         CAPITAL         Each         \$ 346.00         \$           Stove-Electrical         In House         CAPITAL         Each         \$ 326.00         \$           Washer         In House         CAPITAL         Each         \$ 336.00         \$           Dryer-Electrical         In House         CAPITAL         Each         \$ 336.00         \$           House Keeping         Vendor         EXPENSE         Each         \$ 336.00         \$           House Keeping         Vendor         EXPENSE         Each         \$ 341.00         \$   | 2 Bedroom Maintenance Materials   | Materials | EXPENSE | TERIA                | Each        |       | \$ 175.00   | \$ -          |
| Fridge   | 3 Bedroom Maintenance Materials   |           |         | l s                  | Each        |       | \$ 205.00   | \$ -          |
| Fridge   | Windows   | Vendor    | EXPENSE | WIN                  | Each        |       | \$ 80.00    | \$ -          |
| Fridge   | Screens   | Vendor    | EXPENSE | EINDS                | Each        |       | \$ 35.00    | \$ -          |
| Stove-Gas  | Blinds replacement  |           | EXPENSE | ,                    | Each        | 1     | \$ 30.00    | \$ 30.00      |
| Stove-Electrical   In House   CAPITAL     Fach     \$ 326.00   \$ - 1  | Fridge  | In House  | CAPITAL |                      | Each        |       | \$ 446.00   | \$ -          |
| Dish washer         In House         CAPITAL         Each         \$ 250.00         \$ -           Washer         In House         CAPITAL         Each         \$ 383.00         \$ -           Dryer-Electrical         In House         CAPITAL         Each         \$ 336.00         \$ -           Dryer-Gas         In House         CAPITAL         Each         \$ 414.00         \$ -           House Keeping         Vendor         EXPENSE         Each         1         \$ 85.00         \$ 85.0   | Stove-Gas Stove-Gas   | In House  | CAPITAL |                      | Each        |       | \$ 346.00   | \$ -          |
| Dryer-Electrical   | Stove-Electrical  | In House  | CAPITAL | APPLIANCES           | Each        |       | \$ 326.00   | \$ -          |
| Dryer-Electrical   | Dish washer   | In House  | CAPITAL |                      | Each        |       | \$ 250.00   | \$ -          |
| Dryer-Gas         In House         CAPITAL         Each         \$ 414.00         \$ -           House Keeping         Vendor         EXPENSE         Each         1         \$ 85.00         \$ 85.00   | Washer  | In House  | CAPITAL |                      | Each        |       | \$ 383.00   | \$ -          |
| House Keeping Vendor EXPENSE Each 1 \$ 85.00 \$ 85.00  | Dryer-Electrical  | In House  | CAPITAL |                      | Each        |       | \$ 336.00   | \$ -          |
|  | Dryer-Gas   | In House  | CAPITAL |                      | Each        |       | \$ 414.00   | \$ -          |
| Grand Total \$ 465.0   | House Keeping   | Vendor    | EXPENSE |                      | Each        | 1     | \$ 85.00    | \$ 85.00      |
|  |   |           |         |                      |             |       | Grand Total | \$ 465.00     |

| Property  |                      | eady Budget Fo |                          | Vacant Date |       | Start Date  |             |
|---|----------------------|----------------|--------------------------|-------------|-------|-------------|-------------|
| 4035 Village Square   | 23                   | 31             |                          |             |       |             |             |
| Unit Type - Square Footage  |                      | Carpet         | Baseboard                | Unit Size   | Easy  | Medium      | Hard        |
|   |                      |                |                          | 1 Bedroom   | \$435 | \$1,567     | \$3,712     |
| Fill in Squre Feet ONLY if flooring replacement is needed.  |                      | Cauman         | <u>.</u><br>. <b>2</b> 2 | 2 Bedroom   | \$535 | \$1,938     | \$4,207     |
| Area Managers Approval: Fill in Name  |                      | Carmen B       |                          | 3 Bedroom   | \$665 | \$2,156     |             |
| Approver Comments:  |                      |                |                          |             | · ·   |             | \$4,901     |
|   |                      |                |                          | Average     | \$545 | \$1,887     | \$4,273     |
| ltem  | Туре                 | Ca             | tegory                   | Measure     | QTY   | Rate        | Sub Totals  |
| Vinyl Plank- Contractor will install vinyl floor  | Vendor               | CAPITAL        | FLOORS                   | Sq. Ft.     | 344   | \$ 2.85     | \$ 980.40   |
| Carpet- Contractor will install Carpet floor  | Vendor               | CAPITAL        |                          | Sq. Ft.     |       | \$ 1.21     | \$ -        |
| Carpet Cleaning   | Vendor               | EXPENSE        |                          | Each        |       | \$ 75.00    | \$ -        |
| Baseboard- Contractor will install and provide baseboards   | Vendor               | CAPITAL        |                          | Linear Foot | 120   | \$ 1.50     | \$ 180.00   |
| Tile Shower walls- Contractor will install shower wall tiles  | Vendor               | CAPITAL        |                          | Each        |       | \$ 500.00   | \$ -        |
| Resurface Kitchen Countertop  | Vendor               | EXPENSE        | RESURFACE CABINETS       | Each        | 1     | \$ 225.00   | \$ 225.00   |
| Resurface - Bathroom Countertop   | Vendor               | EXPENSE        |                          | Each        | 1     | \$ 75.00    | \$ 75.00    |
| Standard Kitchen Cabinet-Paint only   | Vendor / In<br>House | EXPENSE        | CABINETS PAINT           | Each        |       | \$ 170.00   | \$ -        |
| Replace -Kitchen cabinet doors or drawers- Contractor will build and install new Kitchen drawers  | Vendor               | EXPENSE        |                          | Each        |       | \$ 30.00    | \$ -        |
| 1 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE        |                          | Each        | 1     | \$ 215.00   | \$ 215.00   |
| 2 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE        |                          | Each        |       | \$ 235.00   | \$ -        |
| 3 Bedroom Paint -Paint and patch as needed  | Vendor               | EXPENSE        |                          | Each        |       | \$ 250.00   | \$ -        |
| Drywall Patches / Texture - Major pactching or drywall replacement  | Vendor               | EXPENSE        |                          | Each        |       | \$ 30.00    | \$ -        |
| In House Touch Up Paint   | In House             | EXPENSE        |                          | Hour        |       | \$ 25.00    | \$ -        |
| Resurface - Bathtub   | Vendor               | EXPENSE        | RE-GLAZE                 | Each        | 1     | \$ 180.00   | \$ 180.00   |
| Resurface - Shower walls  | Vendor               | EXPENSE        |                          | Each        |       | \$ 160.00   | \$ -        |
| Resurface - Bathroom sink   | Vendor               | EXPENSE        |                          | Each        |       | \$ 65.00    | \$ -        |
| In House Labor Hours - Mainten ance activities - Trash out the unit. As needed: Replace outlets, electrical switches, install electrical fixtures such as smoke alarm, light fixtures, ceiling funs, GFCI's, and garbage disposal., linstall sinks, faucets, angel stops, and p-traps, install new doors, closet doors, install metall medicine spiriture privated. | In House             | EXPENSE        | MAINTENANCE<br>LABOR     | Each        | 3     | \$ 25.00    | \$ 75.00    |
| 1 Bedroom Maintenance Materials   |                      |                | MATERIALS                | Each        |       | \$ 125.00   | \$ -        |
| 2 Bedroom Maintenance Materials   | Materials            | EXPENSE        |                          | Each        |       | \$ 175.00   | \$ -        |
| 3 Bedroom Maintenance Materials   |                      |                |                          | Each        |       | \$ 205.00   | \$ -        |
| Windows   | Vendor               | EXPENSE        | WINDOWS & APPLIANCES     | Each        |       | \$ 80.00    | \$ -        |
| Screens   | Vendor               | EXPENSE        |                          | Each        |       | \$ 35.00    | \$ -        |
| Blinds replacement  | Vendor / In<br>House | EXPENSE        |                          | Each        | 1     | \$ 30.00    | \$ 30.00    |
| Fridge  | In House             | CAPITAL        |                          | Each        |       | \$ 446.00   | \$ -        |
| Stove-Gas   | In House             | CAPITAL        |                          | Each        |       | \$ 346.00   | \$ -        |
| Stove-Electrical  | In House             | CAPITAL        |                          | Each        |       | \$ 326.00   | \$ -        |
| Dish washer   | In House             | CAPITAL        |                          | Each        |       | \$ 250.00   | \$ -        |
| Washer  | In House             | CAPITAL        |                          | Each        |       | \$ 383.00   | \$ -        |
| Dryer-Electrical  | In House             | CAPITAL        |                          | Each        |       | \$ 336.00   | \$ -        |
| Dryer-Gas   | In House             | CAPITAL        | ]                        | Each        |       | \$ 414.00   | \$ -        |
| House Keeping   | Vendor               | EXPENSE        |                          | Each        | 1     | \$ 85.00    | \$ 85.00    |
|   |                      |                |                          |             |       | Grand Total | \$ 2,045.40 |