

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE

Electronically Filed
Jun 17 2022 04:17 p.m.
Elizabeth A. Brown
Clerk of Supreme Court

WILLIAM MANTLE,

Appellant,

vs.

JENNIFER BREKHUS,

Respondent.

Sup. Ct. Case No. 84821

Case No. CV22-00560

Dept. 4

RECORD ON APPEAL

VOLUME 2 OF 5

DOCUMENTS

APPELLANT

William Mantle
2040 Angel Ridge Dr.
Reno, Nevada 89521

RESPONDENT

John L. Marshall Esq SBN 6733
570 Marsh Ave.
Reno, Nevada 89509

Luke A. Busby, Esq. SBN 10319
316 California Ave.
Reno, Nevada 89509
Attorneys for Jennifer Brekhus

APPEAL INDEX
SUPREME COURT NO: 84821
DISTRICT CASE NO: CV22-00560
WILLIAM MANTLE vs JENNIFER BREKHUS
DATE: JUNE 17, 2022

PLEADING	DATE FILED	VOL.	PAGE NO.
CASE APPEAL STATEMENT	06-01-22	5	519-522
CASE APPEAL STATEMENT	06-03-22	5	527-528
CERTIFICATE OF CLERK AND TRANSMITTAL – NOTICE OF CROSS-APPEAL	06-13-22	5	554
CERTIFICATE OF CLERK AND TRANSMITTAL – NOTICE OF APPEAL	06-03-22	5	529
DECLARATION OF SERVICE	04-18-22	5	456-459
EXHIBIT LIST	04-15-22	3, 4	172-298
FIRST SUPPLEMENTAL EXHIBIT LIST	04-17-22	5	428-433
MINUTES – ORDER TO SHOW CAUSE 4-20-2022	04-21-22	5	475-476
MOTION TO DISMISS UNTIMELY CHALLENGE TO CANDIDACY ON ORDER SHORTENING TIME	04-13-22	2	71-84
NOTICE OF APPEAL	06-01-22	5	517-518
NOTICE OF APPEAL DEFICIENCY	06-13-22	5	552-553
NOTICE OF APPEARANCE	04-11-22	2	54-56
NOTICE OF CROSS-APPEAL	06-10-22	5	537-544
NOTICE OF ENTRY OF ORDER	05-02-22	5	496-513
ORDER DENYING MOTION TO DISMISS AND FINDING BREKHUS’S CANDIDACY FOR THE 2022 MAYORAL ELECTION CONSTITUTIONAL	05-02-22	5	480-492
ORDER TO APPEAR AND ORDER TO SHOW CAUSE	04-08-22	2	43-45
PETITION FOR ORDER TO SHOW CAUSE REGARDING THE CANDIDACY OF JENNY BREKHUS FOR MAYOR OF THE CITY OF RENO	04-06-22	2	1-32
PROOF OF SERVICE	04-12-22	2	60-67
PROOF OF SERVICE	04-18-22	5	463-464
PROOF OF SERVICE	06-01-22	5	523-524
PROOF OF SERVICE	06-01-22	5	525-526
REPLY TO OPPOSITION TO MOTION TO DISMISS UNTIMELY CHALLENGE TO CANDIDACY ON ORDER SHORTENING TIME	04-18-22	5	440-449

APPEAL INDEX
SUPREME COURT NO: 84821
DISTRICT CASE NO: CV22-00560
WILLIAM MANTLE vs JENNIFER BREKHUS
DATE: JUNE 17, 2022

PLEADING	DATE FILED	VOL.	PAGE NO.
REQUEST FOR SUBMISSION OF EX PARTE MOTION FOR ORDER SHORTENING TIME TO RESPOND TO MOTION TO DISMISS UNTIMELY CHALLENGE TO CANDIDACY ON ORDER SHORTENING TIME	04-14-22	2	91-93
RESPONSE TO MOTION TO DISMISS UNTIMELY CHALLENGE TO CANDIDACY ON ORDER SHORTENING TIME	04-15-22	4	302-424
RETURN OF NEF	04-08-22	2	39-40
RETURN OF NEF	04-08-22	2	41-42
RETURN OF NEF	04-08-22	2	46-50
RETURN OF NEF	04-11-22	2	51-53
RETURN OF NEF	04-11-22	2	57-59
RETURN OF NEF	04-12-22	2	68-70
RETURN OF NEF	04-13-22	2	85-87
RETURN OF NEF	04-13-22	2	88-90
RETURN OF NEF	04-14-22	2	94-96
RETURN OF NEF	04-15-22	3	169-171
RETURN OF NEF	04-15-22	4	299-301
RETURN OF NEF	04-16-22	5	425-427
RETURN OF NEF	04-18-22	5	434-436
RETURN OF NEF	04-18-22	5	437-439
RETURN OF NEF	04-18-22	5	450-452
RETURN OF NEF	04-18-22	5	453-455
RETURN OF NEF	04-18-22	5	460-452
RETURN OF NEF	04-18-22	5	465-467
RETURN OF NEF	04-21-22	5	472-474
RETURN OF NEF	04-21-22	5	477-479
RETURN OF NEF	05-02-22	5	493-495
RETURN OF NEF	05-02-22	5	514-516

APPEAL INDEX
SUPREME COURT NO: 84821
DISTRICT CASE NO: CV22-00560
WILLIAM MANTLE vs JENNIFER BREKHUS
DATE: JUNE 17, 2022

PLEADING	DATE FILED	VOL.	PAGE NO.
RETURN OF NEF	06-03-22	5	530-532
RETURN OF NEF	06-08-22	5	534-536
RETURN OF NEF	06-10-22	5	545-547
RETURN OF NEF	06-13-22	5	548-550
RETURN OF NEF	06-13-22	5	551
RETURN OF NEF	06-13-22	5	555-557
RETURN OF NEF	06-15-22	5	560-562
SUBMISSION OF DECLARATION	04-08-22	2	33-38
SUPPLEMENT TO MOTION TO DISMISS UNTIMELY CHALLENGE TO CANDIDACY ON ORDER SHORTENING TIME	04-21-22	5	468-471
SUPPLEMENT TO PETITION FOR ORDER TO SHOW CAUSE REGARDING THE CANDIDACY OF JENNY BREKHUS FOR MAYOR OF THE CITY OF RENO	04-14-22	2	97-168
SUPREME COURT ORDER DIRECTING TRANSMISSION OF RECORD	06-15-22	5	559
SUPREME COURT RECEIPT FOR DOCUMENTS	06-08-22	5	533
SUPREME COURT RECEIPT FOR DOCUMENTS	06-15-22	5	558

Code: 1245
KARL S. HALL
Reno City Attorney
Post Office Box 1900
Reno, Nevada 89505
(775) 334-2050
Attorney for City of Reno

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA

IN AND FOR THE COUNTY OF WASHOE

* * ◇ * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

CASE NO.:

DEPT. NO.:

Jenny Brekhus, Respondent; William Mantle,
Challenger, and Real Parties in Interest.

**PETITION FOR ORDER TO SHOW CAUSE REGARDING THE CANDIDACY OF
JENNY BREKHUS FOR MAYOR OF THE CITY OF RENO**

Reno City Attorney Karl S. Hall, pursuant to NRS 293C.186(4), hereby submits this
Petition for an Order to Show Cause ("Petition") regarding the challenge to the qualification of
Jenny Brekhus ("Brekhus") for the Office of Mayor of the City of Reno brought by William
Mantle ("Mantle").

I. PARTIES

1. Petitioner Reno City Attorney is authorized to commence this proceeding
pursuant to NRS 293C.186(4).

2. Respondent, and Real Party in Interest Brekhus, is an individual who has filed a
Declaration of Candidacy for Mayor of the City of Reno.

3. Respondent, and Real Party in Interest Mantle is an individual who has filed a
Declaration of Candidacy for Mayor of the City of Reno, and has also filed a challenge to the
qualification of Brekhus with the Reno City Clerk.

II. JURISDICTION

4. This Court has jurisdiction pursuant to NRS 293C.186(4).

5. This Petition is entitled to priority over all other civil matters pursuant to NRS 293C.186(4).

III. VENUE

6. Venue is proper pursuant to NRS 13.040 and NRS 293C.186(4).

IV. FACTS

7. Brekhus is currently serving in her third term as a member of the Reno City Council (elected in 2012, 2016 and 2020), and when her current term expires in 2024 she will have served on the Reno City Council for 12 years.

8. On March 17, 2022, Brekhus filed a Declaration of Candidacy for Reno City Mayor for a 4-year term commencing November 2022. **Exhibit 1.**

9. On March 8, 2022, Mantle filed a Declaration of Candidacy for Reno City Mayor. **Exhibit 2.**

10. On April 4, 2022, Mantle filed a challenge to the qualification of Brekhus with the Reno City Clerk on grounds that she fails to satisfy the term-limits clause of Article 15, Section 3 of the Nevada Constitution. **Exhibit 3.**

V. APPLICABLE LAW

11. The term-limits clause of the Nevada Constitution provides that “No person may be elected to any state office or local governing body who has served in that office, or at the expiration of his current term if he is so serving will have served, 12 years or more, unless the permissible number of terms or duration of service is otherwise specified in this Constitution.” Nev. Const. art. 15, § 3(2).

12. The Nevada Supreme Court has held that under Article 15, Section 3(2)’s plain language, “if a person ‘has served’ in an office or ‘will have served’ in that office for 12 years or more by the time his or her current term expires, the person may not be elected to that office.” *Secretary of State v. Burk*, 124 Nev. 56, 188 P.3d 1112 (2008).

13. The Nevada Supreme Court has held that for purposes of Article 15, Section 3(2), the Reno City Mayor is subject to the same term limits as other members of the Reno City Council. *Lorton v. Jones*, 130 Nev. 51, 322 P.2d 1051 (2014).

RELIEF REQUESTED

WHEREFORE, Petitioner requests that the Court order the following relief:

1. Promptly issue an Order to Show Cause directing Brekhus, or her legal representative, to appear and show cause why the challenge filed by Mantle should not be upheld;

2. In the event the challenge filed by Mantle is upheld, to issue an order pursuant to NRS 293.2045 that Brekhus shall not appear on the ballot; and

2. All other just and proper relief.

AFFIRMATION

The undersigned does hereby affirm that the preceding document filed in this court does not contain the social security number of any person.

DATED this 6th day of April, 2022.

KARL S. HALL
Reno City Attorney

By: /s/ Karl S. Hall
KARL S. HALL
Reno City Attorney
Nevada State Bar No. 23
Post Office Box 1900
Reno, Nevada 89505
Attorney for City of Reno

CERTIFICATE OF SERVICE

Pursuant to NRCP 5(b), I certify that I am an employee of the RENO CITY ATTORNEY'S OFFICE, and that on this date, I am serving the foregoing document(s) on the party(s) set forth below by:

 X Placing an original or true copy thereof in a sealed envelope placed for collection and mailing in the United States Mail, at Reno, Nevada, certified mail/return receipt requested, postage prepaid, following ordinary business practices and

 X Email delivery

addressed as follows:

William Mantle
2040 Angel Ridge Dr.
Reno, Nevada 89521
mantleformayor@gmail.com

Jenny Brekhus
Box 20, 316 California Ave.
Reno, Nevada 89501
JennyBrekhus@gmail.com

In addition, a copy of the foregoing document was served by hand delivery to:

Reno City Clerk
1 E. First Street, 2nd Floor
Reno, Nevada 89501

DATED this 6th day of April, 2022.

/s/ Jeanette Sparks

Jeanette Sparks

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EXHIBIT LIST

Exhibit No.	Description	Pages
1	Brekhus Declaration of Candidacy Packet	5
2	Mantle Declaration of Candidacy Packet	11
3	Registration and Election Report/Complaint	11

EXHIBIT 1

EXHIBIT 1

STATE OF NEVADA)
) SS.
COUNTY OF WASHOE)

I, Mikki Huntsman, City Clerk of the City of Reno, Nevada, do hereby certify that the attached is a true and correct copy of the Declaration of Candidacy Packet for Jennifer Brekhus. Which is on file and of record in the City of Reno City Clerk's Office at Reno, Washoe County, Nevada.

IN TESTIMONY WHEREOF, I have here unto set my hand and affixed the seal of the said City of Reno, this 5th day of April, 2022.

By 
Mikki Huntsman
City Clerk



2022 Election

State of Nevada Declaration of Candidacy of

Jenny Brekhuis
For the Office of
Reno Mayor

FILED THIS DATE
MAR 17 2022
BY: MA

Nonpartisan Office

Secretary of State Barbara K. Cegavske

STATE OF NEVADA

COUNTY OF

For the purpose of having my name placed on the official ballot as a candidate for the office of Reno Mayor, I, the undersigned Jenny Brekhuis do swear or affirm under penalty of perjury that I, actually, as opposed to constructively, reside at 725 Gordon Avenue, in the City or Town of Reno, County of Washoe, State of Nevada; that my actual, as opposed to constructive, residence in the state, district, county, township, city or other area prescribed by law to which the office pertains began on a date at least 30 days immediately preceding the date of the close of filing of declarations of candidacy for this office, that my telephone number is 775.544.1694, and the address at which I receive mail, if different than my residence, is Box 20, 316 California Ave; that I am a qualified elector pursuant to Section 1 of Article 2 of the Constitution of the State of Nevada; that if I have ever been convicted of treason or a felony, my civil rights have been restored; that if nominated as a nonpartisan candidate at the ensuing election, I will accept the nomination and not withdraw; that I will not knowingly violate any election law or any law defining and prohibiting corrupt and fraudulent practices in campaigns and elections in this State; that I will qualify for the office if elected thereto, including, but not limited to, complying with any limitation prescribed by the Constitution and laws of this State concerning the number of years or terms for which a person may hold the office; that I understand that knowingly and willfully filing a declaration of candidacy which contains a false statement is a crime punishable as a gross misdemeanor and also subjects me to a civil action disqualifying me from entering upon the duties of office; and that I understand my name will appear on all ballots as designated in this declaration.

Jenny Brekhuis
Signature of candidate for office

Jenny Brekhuis
Designation of name to appear on ballot

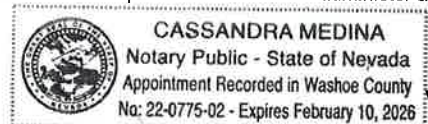
Jenny Brekhuis
Designation of name to appear on certificate of election


jennybrekhuis@gmail.com
E-mail address (optional)

Subscribed and sworn or affirmed to before me this 17th
day of the month of March of the year 20 22


Jennifer Brekhuis
Name of Candidate

Cassandra Medina
Notary Public or other person authorized to administer an oath




NEVADA 

DRIVER LICENSE


Jennifer Brekhuis

1 BREKHUS
2 JENNIFER ANNE
3 725 GORDON AVE
4 RENO, NV 89509-1406

15 Sex F 16 Hgt 5'07" 17 Wgt 160 18 Eyes BRO
9 Class C 9a Eng NONE 19 Hair GRY 4a Iss 12/24/2019
12 Restr NONE

4d DL NO 
3 DOB 02/08/1967
4b Exp 02/08/2026

FILED THIS DATE
MAR 17 2022
BY: UNRA

Election Campaign Practices



Secretary of State Barbara K. Cegavske

Code of Fair Campaign Practices

There are basic principles of decency, honesty and fair play which every candidate for public office in the State of Nevada has a moral obligation to observe and uphold, in order that, after vigorously contested by fairly conducted campaigns, the voters may exercise their constitutional right to vote for the candidate of their choice and that the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- 1. I will conduct my campaign openly and publicly and limit attacks against my opponent to legitimate challenges to his voting record or qualifications for office.*
- 2. I will not use character defamation or other false attacks on a candidate's personal or family life.*
- 3. I will not use campaign material which misrepresents, distorts or otherwise falsifies the facts, nor will I use malicious or unfounded accusations which are intended to create or exploit doubts, without justification, about the personal integrity of my opposition.*
- 4. I will not condone any dishonest or unethical practice which undermines the American systems of free elections or impedes or prevents the full and free expression of the will of the voters.*

I, the undersigned, as a candidate for election to public office in the State of Nevada, hereby voluntarily pledge myself to conduct my campaign in accordance with the principles and practices set forth in this Code.

3/17/22

Date

J. Brehm

Signature of Candidate

NOTE: Subscription to this code is voluntary. A candidate who subscribes to this code and submits this form to the appropriate filing officer may indicate on his or her campaign materials that he or she subscribes to this code.



REGISTRAR
OF VOTERS

2022 CANDIDATE MEDIA SHEET

Voluntary Information Sheet

The information you provide on this sheet will be shown on our website and distributed to all media outlets. Before signing, please be sure all the information you have provided is correct and that you have not included any contact information you do not wish to appear on our website or be provided to members of the media.

NAME: Jenny Brekhus
OFFICE FILING FOR: Reno Mayor
PARTY AFFILIATION: Democratic

Mailing Address (home, P.O. box, campaign hq, etc):

Box 20
316 California Ave
Reno, NV 89509

Phone Number: (____) 775.544.1694

FAX Number: (____) _____

E-Mail Address: jennybrekhus@gmail.com

Website Address: jennybrekhus.com

I have reviewed the above information and agree to allow the Washoe County Registrar of Voters Office to disseminate this Candidate Media Sheet to members of the media.

[Signature]
Signature of Candidate

3-17-22
Date

Candidate Code Label

FILED THIS DATE
MAR 17 2022
BY: UMA



QUALITY
PUBLIC SERVICE



INTEGRITY



EFFECTIVE
COMMUNICATION

BARBARA K. CEGAVSKE
Secretary of State

STATE OF NEVADA

SCOTT W. ANDERSON
Chief Deputy Secretary of State



OFFICE OF THE
SECRETARY OF STATE

PUBLIC/MEDIA SHEET

MARK WLASCHIN
Deputy Secretary for Elections

FILED THIS DATE

MAR 17 2022

BY: MA

****If you choose not to fill out this form, the information provided on your Declaration of Candidacy will be used for public information****

This sheet will be used to respond to media and public inquiries regarding your campaign and candidacy. Because it is a public record and part of your Candidate Filing Packet, it will also be available to the public and posted on the Secretary of State's website under "Filed Candidates." Before signing, please be sure all the information you have provided is correct and that you have not included any contact information you do not wish to be made available to the public.

Name to Appear on Ballot: Jenny Breklus
Office Filing for: Mayor
Party Affiliation: Democratic
Campaign Contact Information: self
Mailing Address: Box 20, 316 California Ave Reno NV 89509
Phone Number: () 775.544-1694
Facebook Account: _____
E-Mail Address: _____
Website Address: jennybreklus.com - all social media links & platforms are there
Twitter Handle: _____

I have reviewed the above information and agree to allow the Nevada Secretary of State's office, or my local filing officer, to make this information available to members of the public and media.

[Signature]
Signature of Candidate

3/17/22
Date

NEVADA STATE CAPITOL
101 N. Carson Street, Suite 3
Carson City, Nevada 89701-3714
Telephone: (775) 684-5705
FAX: (775) 684-5725

MEYERS ANNEX
COMMERCIAL RECORDINGS
202 N. Carson Street
Carson City, Nevada 89701-4201
Telephone: (775) 684-5705 Fax: (775) 684-5725

LAS VEGAS OFFICE
2250 Las Vegas Blvd. North
Las Vegas, NV 89030
SECURITIES
Telephone: (702) 486-2440
Corporations Telephone: (702) 486-2880


**BARBARA K. CEGAVSKE
SECRETARY OF STATE
STATE OF NEVADA
2022 CAMPAIGN CONTRIBUTIONS & EXPENSES REPORT**

FILED THIS DATE
MAR 17 2022
BY: 

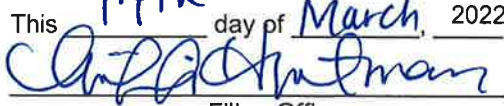
CANDIDATE ACKNOWLEDGEMENT

I, Jenny Brackhus, hereby acknowledge receipt of this document, pursuant to NRS 294A.390(4), stating the requirements to report campaign contributions and expenses and the filing date schedule for the reporting of campaign contributions and expenses, pursuant to NRS Chapter 294A, and as set forth in this acknowledgement. I further hereby acknowledge and understand the following:

- I am required to file my Contributions & Expenses Report **electronically** with the **Secretary of State** unless I have been granted a waiver to file on paper.
- I am required to file my Contributions & Expenses Reports pursuant to the following schedule:
 - Report No. 1: Due April 15, 2022
 - Report No. 2: Due July 15, 2022
 - Report No. 3: Due Oct. 15, 2022
 - Report No. 4: Due Jan. 15, 2023
- I am **required to file all four (4)** Contributions & Expenses Reports as required by NRS Chapter 294A.350 **even if**:
 - I withdraw my candidacy; or end my campaign without formally withdrawing
 - I run for my office unopposed;
 - I am defeated in either the primary or general election;
 - My name is removed from the ballot by court order;
 - I am elected to office;
 - I do not receive any contributions and/or expend any funds; or
 - If elected, and I am the subject of a petition to recall and the special election is not held.
- A violation of the reporting of contributions and expenses as required by NRS Chapter 294A is subject to a civil penalty of up to \$10,000 for each violation and payment of the State's court costs and attorney's fees incurred to enforce the filing requirements.
- **I MAY BE ASSESSED A MONETARY CIVIL PENALTY FOR FAILURE TO TIMELY FILE THE REPORTS REQUIRED BY NRS CHAPTER 294A. See, NRS 294A.420**
- **I MUST PERSONALLY SIGN EACH CONTRIBUTIONS & EXPENSES REPORT UNDER PENALTY OF PERJURY OR AN OATH UNDER GOD. See, NRS 294A.120, 294A.200, 294A.350, 294A.373**

Signature 

Received and Filed:

This 17th day of March, 2022

Filing Officer

FILING OFFICER: The original is to be retained by the filing officer, and a copy is to be given to the candidate.
EL203

CITY OF RENO

FINANCIAL DISCLOSURE STATEMENT CANDIDATES

DUE AT THE TIME OF FILING

FILED THIS DATE

MAR 17 2022

BY: UMA

NOTE: This Financial Disclosure Statement is required to be filed with the Reno City Clerk's Office by candidates for Reno elective offices as in accordance with Chapter 2.20 of the Reno Municipal Code.

1. Full Name: Jenny Brekhus
2. Residence Address: 725 Gordon Avenue
3. Telephone No.: 775.544.1694
4. Email: jennybrekhus@gmail.com
5. Length of Residence in the City of Reno: 24 years (as of 5/22)
6. Have you been convicted of a felony within the last 15 years?
 Yes ☐ No ☒
 If yes, provide a full explanation of dates and circumstances:

7. Have you been subject to a judgment for child support arrearages within the last 3 years?
 Yes ☐ No ☒
8. Have you filed bankruptcy within the last 7 years?
 Yes ☐ No ☒

9. Have you been subject to a debt collection judgment in federal, state, or local court within the last 3 years?

Yes ☐ No ☒

10. Please list the names and addresses of all boards and commissions on which you currently serve. (Exception: *Do not list boards and commissions to which you were appointed to by City Council.*)

The undersigned, Jenny Brekhus, (*Print Full Name*) does hereby swear that he/she has not willfully or knowingly falsified any statement contained herein, and that he/she signs this statement under penalty of perjury as provided for by Nevada Revised Statutes.

J. Brekhus
Signature

V2. 16

PAYMENT DATE

03/17/2022

COLLECTION STATION

7933 - Front Desk 2

RECEIVED FROM

FILING - Jenny Brekhus

DESCRIPTION

Non-Judicial Filing - Mayor

City of Reno
1 East First Street
Reno, NV 89501

BATCH NO.

2022-00003139

RECEIPT NO.

2022-00204560

CASHIER

Rosen, Molly

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
6901	Copies/Miscellaneous 00100-0000-5780-1099 Other income \$30.00 <div>Total Cash \$30.00 Total Check \$0.00 Total Charge \$0.00 Total Wire \$0.00 Total Other \$0.00 Total Remitted \$30.00 Change \$0.00 Total Received \$30.00</div> <div>PAID MAR 17 2022 CITY OF RENO</div>	\$30.00
Total Amount:		\$30.00

Customer Copy

Printed by: Rosen, Molly

Page 1 of 1

03/17/2022 03:00:54 PM


EXHIBIT 2

EXHIBIT 2

STATE OF NEVADA)
) SS.
COUNTY OF WASHOE)

I, Mikki Huntsman, City Clerk of the City of Reno, Nevada, do hereby certify that the attached is a true and correct copy of the Declaration of Candidacy Packet for William Mantle. Which is on file and of record in the City of Reno City Clerk's Office at Reno, Washoe County, Nevada.

IN TESTIMONY WHEREOF, I have here unto set my hand and affixed the seal of the said City of Reno, this 5th day of April, 2022.

By 
Mikki Huntsman
City Clerk



2022 Election

State of Nevada Declaration of Candidacy of
William Mantle
 For the Office of
Reno City Mayor

FILED THIS DATE
 MAR 08 2022
 BY: WMA

Nonpartisan Office

Secretary of State Barbara K. Cegavske

STATE OF NEVADA

COUNTY OF

For the purpose of having my name placed on the official ballot as a candidate for the office of Reno City Mayor, I, the undersigned William Mantle do swear or affirm under penalty of perjury that I, actually, as opposed to constructively, reside at 2040 Angel Ridge Dr, Reno, NV 89521, in the City or Town of Reno, County of Washoe, State of Nevada; that my actual, as opposed to constructive, residence in the state, district, county, township, city or other area prescribed by law to which the office pertains began on a date at least 30 days immediately preceding the date of the close of filing of declarations of candidacy for this office, that my telephone number is 775-842-9394, and the address at which I receive mail, if different than my residence, is Same; that I am a qualified elector pursuant to Section 1 of Article 2 of the Constitution of the State of Nevada; that if I have ever been convicted of treason or a felony, my civil rights have been restored; that if nominated as a nonpartisan candidate at the ensuing election, I will accept the nomination and not withdraw; that I will not knowingly violate any election law or any law defining and prohibiting corrupt and fraudulent practices in campaigns and elections in this State; that I will qualify for the office if elected thereto, including, but not limited to, complying with any limitation prescribed by the Constitution and laws of this State concerning the number of years or terms for which a person may hold the office; that I understand that knowingly and willfully filing a declaration of candidacy which contains a false statement is a crime punishable as a gross misdemeanor and also subjects me to a civil action disqualifying me from entering upon the duties of office; and that I understand my name will appear on all ballots as designated in this declaration.

William Mantle

Signature of candidate for office

William Mantle

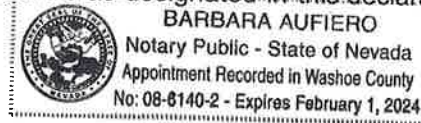
Designation of name to appear on ballot

William Mantle

Designation of name to appear on certificate of election

mantleformayor@gmail.com

E-mail address (optional)


Subscribed and sworn or affirmed to before me this 8day of the month of March of the year 20 22

William PAUL MANTLE

Name of Candidate

Barbara Aufiero


Notary Public or other person authorized to administer an oath



NEVADA

USA
NV

DRIVER LICENSE



1 MANTLE
2 WILLIAM PAUL
8 2040 ANGEL RIDGE DR
RENO, NV 89521-4304

3 Sex M 16 Hgt 6'03" 123 Wgt 215 18 Eyes BLU
9 Class C 9a End NONE 19 Hair BLN 4a Iss 02/01/2021
12 Restr B

4d DL NO. [REDACTED]
3 DOB 03/08/1987
4b Exp 03/08/2029

William Mantle



Code of Fair Campaign Practices

FILED THIS DATE
MAR 08 2022
BY: CHS

There are basic principles of decency, honesty and fair play which every candidate for public office in the State of Nevada has a moral obligation to observe and uphold, in order that, after vigorously contested by fairly conducted campaigns, the voters may exercise their constitutional right to vote for the candidate of their choice and that the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

1. *I will conduct my campaign openly and publicly and limit attacks against my opponent to legitimate challenges to his voting record or qualifications for office.*
2. *I will not use character defamation or other false attacks on a candidate's personal or family life.*
3. *I will not use campaign material which misrepresents, distorts or otherwise falsifies the facts, nor will I use malicious or unfounded accusations which are intended to create or exploit doubts, without justification, about the personal integrity of my opposition.*
4. *I will not condone any dishonest or unethical practice which undermines the American systems of free elections or impedes or prevents the full and free expression of the will of the voters.*

I, the undersigned, as a candidate for election to public office in the State of Nevada, hereby voluntarily pledge myself to conduct my campaign in accordance with the principles and practices set forth in this Code.

03/08/2022
wpm
Date

William M. H.
Signature of Candidate

NOTE: Subscription to this code is voluntary. A candidate who subscribes to this code and submits this form to the appropriate filing officer may indicate on his or her campaign materials that he or she subscribes to this code.



REGISTRAR
OF VOTERS

2022 CANDIDATE MEDIA SHEET

FILED THIS DATE
MAR 08 2022
BY: CMA

Voluntary Information Sheet

The information you provide on this sheet will be shown on our website and distributed to all media outlets. Before signing, please be sure all the information you have provided is correct and that you have not included any contact information you do not wish to appear on our website or be provided to members of the media.

NAME: William Mantle

OFFICE FILING FOR: Reno City Mayor

PARTY AFFILIATION: Nonpartisan

Mailing Address (home, P.O. box, campaign hq, etc):

2040 Angel Ridge Dr.
Reno, NV 89521

Phone Number: (775) 842-9394

FAX Number: () -

E-Mail Address: mantleformayor@gmail.com

Website Address: www.mantleformayor.com

I have reviewed the above information and agree to allow the Washoe County Registrar of Voters Office to disseminate this Candidate Media Sheet to members of the media.

William Mantle

Signature of Candidate

03/08/2022

Date

Candidate Code Label



QUALITY
PUBLIC SERVICE



INTEGRITY



EFFECTIVE
COMMUNICATION

OFFICE OF THE
SECRETARY OF STATE

PUBLIC/MEDIA SHEET

MARK WLASCHIN
Deputy Secretary for ElectionsFILED THIS DATE
MAR 08 2022BY: [Signature]

****If you choose not to fill out this form, the information provided on your Declaration of Candidacy will be used for public information****

This sheet will be used to respond to media and public inquiries regarding your campaign and candidacy. Because it is a public record and part of your Candidate Filing Packet, it will also be available to the public and posted on the Secretary of State's website under "Filed Candidates." Before signing, please be sure all the information you have provided is correct and that you have not included any contact information you do not wish to be made available to the public.

Name to Appear on Ballot: William MantleOffice Filing for: Reno City MayorParty Affiliation: Non-partisan

Campaign Contact Information: _____

Mailing Address: 2040 Angel Ridge Dr. Reno, NV 89521Phone Number: (775) 842-9394Facebook Account: @mantleformayorE-Mail Address: mantleformayor@gmail.comWebsite Address: www.mantleformayor.comTwitter Handle: —

I have reviewed the above information and agree to allow the Nevada Secretary of State's office, or my local filing officer, to make this information available to members of the public and media.

William Mantle
Signature of Candidate

03/08/2022
Date

NEVADA STATE CAPITOL

101 N. Carson Street, Suite 3
Carson City, Nevada 89701-3714Telephone: (775) 684-5705
FAX: (775) 684-5725

MEYERS ANNEX

COMMERCIAL RECORDINGS
202 N. Carson StreetCarson City, Nevada 89701-4201
Telephone: (775) 684-5705 Fax: (775) 684-5725

LAS VEGAS OFFICE

2250 Las Vegas Blvd. North
Las Vegas, NV 89030
SECURITIESTelephone: (702) 486-2880
Corporations Telephone: (702) 486-2880

**BARBARA K. CEGAVSKE
SECRETARY OF STATE
STATE OF NEVADA
2022 CAMPAIGN CONTRIBUTIONS & EXPENSES REPORT**

FILED THIS DATE
MAR 08 2022

BY: WMA

CANDIDATE ACKNOWLEDGEMENT

I, William Mantle, hereby acknowledge receipt of this document, pursuant to NRS 294A.390(4), stating the requirements to report campaign contributions and expenses and the filing date schedule for the reporting of campaign contributions and expenses, pursuant to NRS Chapter 294A, and as set forth in this acknowledgement. I further hereby acknowledge and understand the following:

- I am required to file my Contributions & Expenses Report **electronically** with the **Secretary of State** unless I have been granted a waiver to file on paper.
- I am required to file my Contributions & Expenses Reports pursuant to the following schedule:
 - Report No. 1: Due April 15, 2022
 - Report No. 2: Due July 15, 2022
 - Report No. 3: Due Oct. 15, 2022
 - Report No. 4: Due Jan. 15, 2023
- I am **required to file all four (4)** Contributions & Expenses Reports as required by NRS Chapter 294A.350 **even if**:
 - I withdraw my candidacy; or end my campaign without formally withdrawing
 - I run for my office unopposed;
 - I am defeated in either the primary or general election;
 - My name is removed from the ballot by court order;
 - I am elected to office;
 - I do not receive any contributions and/or expend any funds; or
 - If elected, and I am the subject of a petition to recall and the special election is not held.
- A violation of the reporting of contributions and expenses as required by NRS Chapter 294A is subject to a civil penalty of up to \$10,000 for each violation and payment of the State's court costs and attorney's fees incurred to enforce the filing requirements.
- **I MAY BE ASSESSED A MONETARY CIVIL PENALTY FOR FAILURE TO TIMELY FILE THE REPORTS REQUIRED BY NRS CHAPTER 294A. See, NRS 294A.420**
- **I MUST PERSONALLY SIGN EACH CONTRIBUTIONS & EXPENSES REPORT UNDER PENALTY OF PERJURY OR AN OATH UNDER GOD. See, NRS 294A.120, 294A.200, 294A.350, 294A.373**

William Mantle

Signature

Received and Filed:

This 8th day of March, 2022
Chris Whitman
 Filing Officer

FILING OFFICER: The original is to be retained by the filing officer, and a **copy is to be given to the candidate.**
 EL203

CITY OF RENO
FINANCIAL DISCLOSURE STATEMENT CANDIDATES
DUE AT THE TIME OF FILING

FILED THIS DATE
MAR 08 2022
BY: CMA

NOTE: This Financial Disclosure Statement is required to be filed with the Reno City Clerk's Office by candidates for Reno elective offices as in accordance with Chapter 2.20 of the Reno Municipal Code.

1. Full Name: William Mantle
2. Residence Address: 2040 Angel Ridge Dr. Reno, NV 89521
3. Telephone No.: 775-872-9394
4. Email: mantleformayor@gmail.com
5. Length of Residence in the City of Reno: 13 yrs
6. Have you been convicted of a felony within the last 15 years?
Yes ☐ No ☒
If yes, provide a full explanation of dates and circumstances:

7. Have you been subject to a judgment for child support arrearages within the last 3 years?
Yes ☐ No ☒
8. Have you filed bankruptcy within the last 7 years?
Yes ☐ No ☒

9. Have you been subject to a debt collection judgment in federal, state, or local court within the last 3 years?

Yes ☐ No ☒

10. Please list the names and addresses of all boards and commissions on which you currently serve. (Exception: *Do not list boards and commissions to which you were appointed to by City Council.*)

Washoe County Employees Association Board of Directors
80 continental Dr, #103, Reno, NV 89509

The undersigned, William Mantle, (*Print Full Name*) does hereby swear that he/she has not willfully or knowingly falsified any statement contained herein, and that he/she signs this statement under penalty of perjury as provided for by Nevada Revised Statutes.

William Mantle
Signature

V2.27PAYMENT DATE
03/08/2022COLLECTION STATION
7933 - Front Desk 2RECEIVED FROM
Filing: William MantleDESCRIPTION
Non-Judicial Filing MayorCity of Reno
1 East First Street
Reno, NV 89501BATCH NO.
2022-00003013RECEIPT NO.
2022-00198135CASHIER
Rosen, Molly

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
6901	Copies/Miscellaneous 00100-0000-5780-1099 Other income \$30.00 <div style="text-align: right;">Total Cash \$30.00 Total Check \$0.00 Total Charge \$0.00 Total Wire \$0.00 Total Other \$0.00 Total Remitted \$30.00 Change \$0.00 Total Received \$30.00</div>	\$30.00
PAID MAR 08 2022 CITY OF RENO		
Total Amount:		\$30.00

Customer Copy

EXHIBIT 3

EXHIBIT 3



REGISTRAR OF VOTERS

Washoe County Registrar of Voters

1001 E 9th St

Reno, NV 89512

Phone: (775) 328-3670

Fax: (775) 328-3747

electionsdepartment@washoecounty.us

www.washoecounty.us/voters

RECEIVED
APR 04 2022

CITY CLERK
UMA

Registration and Election Report/Complaint

The information you report on this form may be used to help us investigate the situation reported and, upon receipt, will be assigned to the appropriate staff member. This report/complaint may be forwarded to another agency depending on the nature of the issue reported. In order for our office to facilitate a resolution, please include as much detail as possible, such as names, dates, times, locations, and other specifics of the event being reported. The length of this process can vary depending on the circumstances and information you provide. The Office of the Registrar of Voters staff may contact you for more details.

Section 1 – Complainant Information

YOUR NAME William Mantle
(First) (Last)

YOUR ADDRESS 2040 Angel Ridge Dr. Reno NV 89521
(Address) (City) (State) (Zip)

TELEPHONE: _____
(Home) (Work) (Cell) 7758429394

Email Address mantleformayor@gmail.com

How would you prefer to be contacted: ☒ Email ☒ Cell ☐ Home ☐ Work

Section 2 – Type of Report/Complaint

☐ Voter Registration ☒ Election ☐ Polling Place

☐ Other (please describe in box below):

Qualified Elector Violation - Jenny Brekhus Reno City Mayor

Rev. 4/14/20



Section 3 – Details of Report/Complaint

Please provide a description of the report/complaint and full details including the name, date and time, location, and any other details of the complaint. Submitting the full details and any supporting documentation of the complaint will expedite the process and resolution (attach additional pages if needed).

Jenny Brekhuis is an Unqualified Elector per Nevada Constitution, Article 15, S3(2). This is Brekhuis' 10th year in office for the Reno City Council. She was most recently elected to a term of 4 years in 2020. Brekhuis' current term takes her to 2024, the 12 years statutory limit as stated in the NV constitution A15, S3(2), "No person may be elected to any state office or local governing body who has served in that office, or at the expiration of his current term if he is so serving will have served, 12 years or more, unless the permissible number of terms or duration of service is otherwise specified in this constitution." I am unaware of any exception in NRS, the NV constitution, or the Reno City Charter.

Per Lorton V. Jones <<https://law.justia.com/cases/nevada/supreme-court/2014/64194.html>>, the position of Reno City Mayor is as a member of the city's "local governing body". Brekhuis' attempted election to that body would be indifferent to an attempt to be elected to any other position on the body and thus runs afoul of term limits.

Conclusion: Jenny Brekhuis is limited by her current term's expiration of 12 years and thus is ineligible for election as an unqualified elector per Nevada Constitution, Article 15, S3(2) and cannot run for election of Reno City Mayor.

Jenny Brekhuis
<https://jennybrekhuis.com/>
 jennybrekhuis@gmail.com
 (775) 544-1694
 Or
 brekhuisj@reno.gov
 775-334-2011

Please sign and date below. In order to resolve your report/complaint, we may send a copy of this form to the person(s) or group(s) about whom you are reporting.

Declaration by Complainant

I am filing this report/complaint to notify the Washoe County Registrar of Voters office of concerns in regards to either registration and/or election related issue. I understand that the information I provide in this report/complaint, along with supporting documentation, may be provided to other agencies to further the investigation, along with the individual(s) or group(s) that is named in the report/complaint.

Upon signing my name I certify under penalty of perjury that the information provided in this report/complaint is true and correct to the best of my knowledge.

Signature William Mantle

Print Name William Mantle
 (First) (Last)

Date 04/04/2022
 (mm/dd/yyyy)

FOR OFFICE USE ONLY:

Received By _____
 (Staff Name)

Date Received _____
 (mm/dd/yyyy)

Assigned to:

☒ Registration ☐ Polling Place ☐ Warehouse ☐ Technology Services ☐ Administration ☐ Absent Ballot

Mail, email, or fax this form to the address below.

Washoe County Registrar of Voters Office 1001 E 9th Street Reno NV 89512

Fax: 775-328-3747 Email: electionsdepartment@washoecounty.us

Washoe County Registrar of Voters Complaint Report Staff Form (For Internal Research Use)

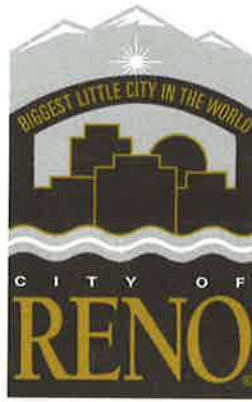
4/4/22
 V2. 30

Lorton V. Jones

Petitioner, a citizen of Reno who intended to run for mayor, filed a ~~habeas~~^{verm writ} petition seeking extraordinary relief preventing the city clerk and chief elections officer from taking the steps necessary include either Jessica Sferrazza or Dwight Dortch on the 2014 ballot for the [Reno] mayoral race, asserting that Sferrazza and Dortch were ineligible to run for mayor under Nev. Const. art. XV, 3(2) by virtue of their twelve years of service as Reno City Council members. At issue before the Supreme Court was whether Article 15, Section 3(2) prevents an individual who has served for twelve years in one position on a local governing body from then serving additional terms in a different position on the same body. The Supreme Court granted the petition, holding that because the Reno City Charter makes the mayor a member of the city's "local governing body" for all purposes, Article 15, Section 3(2) bars a term-limited council member from thereafter being elected mayor of Reno.

Jenny Brekhus is similarly term-limited and thus cannot be elected mayor of Reno per Article 15, Section 3(2).

Mikki Huntsman
City Clerk
(775) 334-2030
HuntsmanM@reno.gov



Office of the City Clerk
Central Cashiering (775) 334-2030
Public Records (775) 348-3932

I, the undersigned, William Mantle, that by filing this challenge, have been notified by the filing officer and understand that in accordance with NRS 293C.186.6;

“If, at the hearing, the court determines that the challenge is frivolous, the court may order the elector who filed the challenge to pay the reasonable attorney’s fees and court costs of the person who was challenged.”

William Mantle

Printed Name of Challenger

William Mantle

Signature of Challenger

4/4/2022

Date

Mikki Huntsman

Printed Name of Filing Clerk

Mikki Huntsman

Signature of Filing Clerk

4/4/2022

Received Date

RECEIVED
APR 04 2022
CITY CLERK

Code: 1520
KARL S. HALL
Reno City Attorney
Post Office Box 1900
Reno, Nevada 89505
(775) 334-2050
Attorney for City of Reno

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA

IN AND FOR THE COUNTY OF WASHOE

* * ◇ * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

Jenny Brekhus, Respondent; William Mantle,
Challenger, and Real Parties in Interest.

CASE NO.: CV22-00560

DEPT. NO.: 4

SUBMISSION OF DECLARATION

On April 6, 2022, I filed with this Court a Petition for Order to Show Cause Regarding the Candidacy of Jenny Brekhus for Mayor of the City of Reno (the "Petition"). The Petition was served on the Respondent and Real Party in Interest by my office, as evidenced by the Certificate of Service attached to the Petition. In addition, and at my request, the Reno City Clerk served copies of the Petition on the Respondent and Real Party in Interest via certified mail, return receipt requested. Attached as **Exhibit 1** is a Declaration of Service signed by the Reno City Clerk.

///

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///

The undersigned does hereby affirm that the preceding document filed in this court does not contain the social security number of any person.

DATED this 8th day of April, 2022.

KARL S. HALL
Reno City Attorney

By: /s/ Karl S. Hall
KARL S. HALL
Reno City Attorney
Nevada State Bar No. 23
Post Office Box 1900
Reno, Nevada 89505
Attorney for City of Reno

CERTIFICATE OF SERVICE

Pursuant to NRCP 5(b), I certify that I am an employee of the RENO CITY ATTORNEY'S OFFICE, and that on this date, I am serving the foregoing document(s) on the party(s) set forth below by:

 X Placing an original or true copy thereof in a sealed envelope placed for collection and mailing in the United States Mail, at Reno, Nevada, following ordinary business practices

addressed as follows:

William Mantle
2040 Angel Ridge Dr.
Reno, Nevada 89521
mantleformayor@gmail.com

Jenny Brekhus
Box 20, 316 California Ave.
Reno, Nevada 89501
JennyBrekhus@gmail.com

DATED this 8th day of April, 2022.

/s/ Jeanette Sparks
Jeanette Sparks

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EXHIBIT LIST

Exhibit No.	Description	Pages
1	Declaration of Service	2

EXHIBIT 1

EXHIBIT 1

DECLARATION OF SERVICE

I, Mikki Huntsman, certify and declare as follows:

1. I am the City Clerk of the City of Reno, Nevada. I am over the age of 21. The statements contained herein are true and correct to the best of my information and belief. I have personal knowledge of, and if called, could and would competently testify as to the matters contained herein.

2. On April 6, 2022, at the request of the Reno City Attorney's office, I served copies of the Petition for Order to Show Cause Regarding the Candidacy of Jenny Brekhus for Mayor of the City of Reno via certified mail, return receipt requested, on Real Parties in Interest Jenny Brekhus and William Mantle.

I declare under penalty of perjury under the laws of the State of Nevada that the foregoing is true and correct.

AFFIRMATION

The undersigned does hereby affirm that the preceding document filed in this court does not contain the social security number of any person.

Executed on April 6th, 2022 in Reno, Nevada.


MIKKI HUNTSMAN

Return Of NEF

Recipients

KARL HALL, ESQ. - Notification received on 2022-04-08 10:07:54.837.

******* IMPORTANT NOTICE - READ THIS INFORMATION *******
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-08-2022:10:07:27

Clerk Accepted:

04-08-2022:10:07:43

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Declaration

Filed By:

Karl Hall

You may review this filing by clicking on the following link to take you to your cases.

This notice was automatically generated by the courts auto-notification system.

-

If service is not required for this document (e.g., Minutes), please disregard the below language.

The following people were served electronically:

KARL SCHLEIGH HALL, ESQ. for CITY OF
RENO

The following people have not been served electronically and must be served by traditional means (see Nevada Electronic Filing Rules.):

JENNY BREKHUS

WILLIAM MANTLE

Return Of NEF

Recipients

KARL HALL, ESQ. - Notification received on 2022-04-08 17:01:01.832.

***** IMPORTANT NOTICE - READ THIS INFORMATION *****
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-08-2022:17:00:29

Clerk Accepted:

04-08-2022:17:00:51

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Ord to Show Cause

Filed By:

Judicial Asst. AAustin

You may review this filing by clicking on the following link to take you to your cases.

This notice was automatically generated by the courts auto-notification system.

-

If service is not required for this document (e.g., Minutes), please disregard the below language.

The following people were served electronically:

KARL SCHLEIGH HALL, ESQ. for CITY OF
RENO

The following people have not been served electronically and must be served by traditional means (see Nevada Electronic Filing Rules.):

JENNY BREKHUS

WILLIAM MANTLE

IN THE SECOND JUDICIAL DISTRICT COURT FOR THE STATE OF NEVADA

IN AND FOR THE COUNTY OF WASHOE

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

Case No. CV22-00560

Department No.: 4

Jenny Brekhus, Respondent; William Mantle,
Challenger, and Real Parties in Interest,

ORDER TO APPEAR AND ORDER TO SHOW CAUSE

On April 6, 2022, Reno City Attorney Karl S. Hall, pursuant to NRS 293C.186(4) filed a *Petition for an Order to Show Cause Regarding the Candidacy of Jenny Brekhus for Mayor of the City of Reno* regarding the challenge to the qualification of Jenny Brekhus for the Office of May of the City of Reno brought by William Mantle.

NRS 293C.185(6) states:

By filing the declaration of candidacy, the candidate shall be deemed to have appointed the city clerk as his or her agent for service of process for the purposes of a proceeding pursuant to NRS 293C.186. Service of such process must first be attempted at the appropriate address as specified by the candidate in the declaration of candidacy. If the candidate cannot be served at that address, service must be made by personally delivering to and leaving with the city clerk duplicate copies of the process. The city clerk shall immediately send, by registered or certified mail, one of the copies to the candidate at the specified address, unless the candidate has designated in writing to the city clerk a different address for that purpose, in which case the city clerk shall mail the copy to the last address so designated.

NRS 293C.186(4) states in relevant part:

Upon receipt of such a petition, the court shall enter an order directing the person to appear before the court at a hearing, at a time and place to be fixed by the court in the order, to show cause why the challenge is not valid. A certified copy of the order must be served upon the person. The court shall give priority to such proceedings over all other matters pending with the court, except for criminal proceedings.

Upon review of the Petition and exhibits attached thereto, pursuant to NRS 293C.186(4), and good cause appearing,

IT IS HEREBY ORDERED that Jennifer “Jenny” Brekhus shall appear on **April 20, 2022, at the hour of 10:00 a.m.** to show cause why William Mantle’s challenge to the qualifications of Jennifer Brekhus is not valid.

IT IS FURTHER ORDERED that, as required by NRS 293C.186(4), the Reno City Attorney, Karl Hall, shall serve a certified copy of this order upon Jennifer “Jenny” Brekhus William Mantle within 5 days after the issuance of this Order, in accordance with NRS 293C.185(6).

DATED this 8 day of April, 2022.


DISTRICT JUDGE

CERTIFICATE OF SERVICE

CASE NO. CV22-00560

I certify that I am an employee of the SECOND JUDICIAL DISTRICT COURT of the STATE OF NEVADA, COUNTY OF WASHOE; that on the 8 day of April, 2022, I filed the **ORDER TO APPEAR AND ORDER TO SHOW CAUSE** with the Clerk of the Court.

I further certify that I transmitted a true and correct copy of the foregoing document by the method(s) noted below:

Personal delivery to the following: [NONE]
Electronically filed with the Clerk of the Court, using the eFlex system which constitutes effective service for all eFiled documents pursuant to the eFile User Agreement.

KARL HALL, ESQ. for CITY OF RENO

Transmitted document to the Second Judicial District Court mailing system in a sealed envelope for postage and mailing by Washoe County using the United States Postal Service in Reno, Nevada:

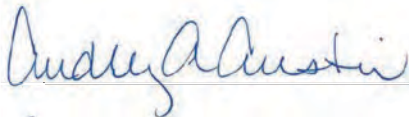
William Mantle
 2040 Angel Ridge Dr.
 Reno, NV 89521
 Email: mantleformayor@gmail.com

Jenny Brekhus
 Box 20, 316 California Ave.
 Reno, NV 89501
JennyBrekhus@gmail.com

Placed a true copy in a sealed envelope for service via:

_____ Reno/Carson Messenger Service – [NONE]
 _____ Federal Express or other overnight delivery service [NONE]

DATED this 8 day of April, 2021.

_____  _____

Return Of NEF

Recipients

KARL HALL, ESQ. - Notification received on 2022-04-08 17:09:10.481.

******* IMPORTANT NOTICE - READ THIS INFORMATION *******
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-08-2022:17:08:28

Clerk Accepted:

04-08-2022:17:08:51

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Ord to Show Cause

Filed By:

Judicial Asst. AAustin

You may review this filing by clicking on the following link to take you to your cases.

This notice was automatically generated by the courts auto-notification system.

-

If service is not required for this document (e.g., Minutes), please disregard the below language.

The following people were served electronically:

KARL SCHLEIGH HALL, ESQ. for CITY OF
RENO

The following people have not been served electronically and must be served by traditional means (see Nevada Electronic Filing Rules.):

JENNY BREKHUS

WILLIAM MANTLE

JOHN L. MARSHALL, ESQ.
SBN 6733
570 Marsh Ave.
Reno, Nevada 89509
(775) 303-4882
johnladuemarshall@gmail.com

LUKE A. BUSBY, ESQ.
SBN 10319
316 California Ave.
Reno, Nevada 89509
(775) 453-0112
luke@lukeandrewbusbyltd.com

Attorneys for the Respondent

**IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA,
IN AND FOR THE COUNTY OF WASHOE**

* * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

Jenny Brekhuis, Respondent; William
Mantle, Challenger, and Real Parties in
Interest.

CASE NO: CV22-00560

DEPT NO: 4

NOTICE OF APPEARANCE OF COUNSEL

COMES NOW, Respondent JENNY BREKUS, by and through the undersigned
counsel, and hereby files this NOTICE OF APPEARANCE OF COUNSEL of the
undersigned in this matter.

///

NRS 239B.030(4) AFFIRMATION

Pursuant to NRS 239B.030 the undersigned hereby affirms that this document does not contain the social security number of any person.

DATED this Apr 11, 2022

By: /s/ Luke Busby, Esq.

JOHN L. MARSHALL, ESQ.

SBN 6733

570 Marsh Ave.

Reno, Nevada 89509

(775) 303-4882

johnladuemarshall@gmail.com

LUKE A. BUSBY, ESQ.

SBN 10319

316 California Ave.

Reno, Nevada 89509

(775) 453-0112

luke@lukeandrewbusbyltd.com

CERTIFICATE OF SERVICE

I certify that on the date shown below, I caused service to be completed of a true and correct copy of the foregoing Document by:

_____ personally delivering;

_____ delivery via Reno/Carson Messenger Service;

_____ sending via Federal Express (or other overnight delivery service);

_____ depositing for mailing in the U.S. mail, with sufficient postage affixed thereto; or,

 X delivery via electronic means (fax, eflex, NEF, etc.) to:

KARL HALL, ESQ. for CITY OF RENO

And via US Mail and email to:

William Mantle
2040 Angel Ridge Dr.
Reno, NV 89521
Email: mantleformayor@gmail.com

DATED this Apr 11, 2022

By: /s/ Luke Busby, Esq.

Return Of NEF

Recipients

KARL HALL, ESQ. - Notification received on 2022-04-11 10:25:25.199.

LUKE BUSBY, ESQ. - Notification received on 2022-04-11 10:25:25.637.

***** IMPORTANT NOTICE - READ THIS INFORMATION *****
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-11-2022:10:20:12

Clerk Accepted:

04-11-2022:10:23:46

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Notice of Appearance

Filed By:

Luke A. Busby

You may review this filing by clicking on the following link to take you to your cases.

This notice was automatically generated by the courts auto-notification system.

-

If service is not required for this document (e.g., Minutes), please disregard the below language.

The following people were served electronically:

KARL SCHLEIGH HALL, ESQ. for CITY OF
RENO

LUKE ANDREW BUSBY, ESQ. for JENNY
BREKHUS

The following people have not been served electronically and must be served by traditional means (see Nevada Electronic Filing Rules.):

WILLIAM MANTLE

JOHN L. MARSHALL, ESQ. for JENNY
BREKHUS

Address:

JOHN L. MARSHALL,
ESQ.

570 Marsh Avenue

Reno, NV 89509

Code: 2520
KARL S. HALL
Reno City Attorney
WILLIAM J. McKEAN
Deputy City Attorney
Nevada State Bar #6740
Post Office Box 1900
Reno, Nevada 89505
(775) 334-2050
Attorneys for City of Reno

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE

* * ◇ * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

CASE NO.: CV22-00560

DEPT. NO.: 4

Jenny Brekhus, Respondent; William Mantle,
Challenger, and Real Parties in Interest.

NOTICE OF APPEARANCE

Respondent City of Reno ("City") hereby notifies all parties and counsel that the representation of the City in this action has also been assigned to Deputy City Attorney WILLIAM J. McKEAN, in addition to Karl S. Hall. All further communication should be directed to Mr. Hall and Mr. McKean at:

Reno City Attorney's Office
P.O. Box 1900
Reno, Nevada 89505
hallk@reno.gov
mckeanw@reno.gov

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AFFIRMATION

The undersigned does hereby affirm that the preceding document filed in this court does not contain the social security number of any person.

DATED this 11th day of April, 2022.

KARL S. HALL
Reno City Attorney

By: /s/ William J. McKean
WILLIAM J. McKEAN
Deputy City Attorney
Nevada State Bar No. 6740
Post Office Box 1900
Reno, Nevada 89505
Attorneys for City of Reno

CERTIFICATE OF SERVICE

Pursuant to NRCP 5(b), I certify that I am an employee of the RENO CITY ATTORNEY'S OFFICE, and that on this date, I am serving the foregoing document(s) on the party(s) set forth below by:

 X EFlex electronic service, addressed as follows:

John L. Marshall, Esq.
570 Marsh Ave.
Reno, Nevada 89509

Luke A. Busby, Esq.
316 California Ave., #82
Reno, Nevada 89509

And

 X Placing an original or true copy thereof in a sealed envelope placed for collection and mailing in the United States Mail, at Reno, Nevada, following ordinary business practices and

 X Email delivery

addressed as follows:

William Mantle
2040 Angel Ridge Dr.
Reno, Nevada 89521
mantleformayor@gmail.com

DATED this 11th day of April, 2022.

/s/ Jeanette Sparks
Jeanette Sparks

Return Of NEF

Recipients

KARL HALL, ESQ. - Notification received on 2022-04-11 13:56:34.339.

WILLIAM MCKEAN, ESQ. - Notification received on 2022-04-11 13:56:33.854.

LUKE BUSBY, ESQ. - Notification received on 2022-04-11 13:56:33.448.

***** IMPORTANT NOTICE - READ THIS INFORMATION *****
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-11-2022:13:44:44

Clerk Accepted:

04-11-2022:13:56:12

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Notice of Appearance

Filed By:

William J McKean

You may review this filing by clicking on the following link to take you to your cases.

This notice was automatically generated by the courts auto-notification system.

-

If service is not required for this document (e.g., Minutes), please disregard the below language.

The following people were served electronically:

WILLIAM J. MCKEAN, ESQ. for CITY OF RENO

LUKE ANDREW BUSBY, ESQ. for JENNY
BREKHUS

KARL SCHLEIGH HALL, ESQ. for CITY OF
RENO

The following people have not been served electronically and must be served by traditional means (see Nevada Electronic Filing Rules.):

WILLIAM MANTLE

JOHN L. MARSHALL, ESQ. for JENNY
BREKHUS

Address:

JOHN L. MARSHALL,
ESQ.

570 Marsh Avenue

Reno, NV 89509

Code: 3720
KARL S. HALL
Reno City Attorney
WILLIAM J. McKEAN
Deputy City Attorney
Nevada State Bar #6740
Post Office Box 1900
Reno, Nevada 89505
(775) 334-2050
Attorneys for City of Reno

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE

* * ◇ * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

CASE NO.: CV22-00560

DEPT. NO.: 4

Jenny Brekhus, Respondent; William Mantle,
Challenger, and Real Parties in Interest.

PROOF OF SERVICE

Pursuant to the Court's *Order to Appear and Order to Show Cause*, filed April 8, 2022 (the "Order"), a certified copy of the Order was served on Respondent Jenny Brekhus on April 11, 2022 through her attorney, Luke A. Busby, Esq., and personally served on Interested Party William Mantle on April 11, 2022, as shown on Exhibits 1 and 2 attached hereto.

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AFFIRMATION

The undersigned does hereby affirm that the preceding document filed in this court does not contain the social security number of any person.

DATED this 12th day of April, 2022.

KARL S. HALL
Reno City Attorney

By: /s/ William J. McKean
WILLIAM J. McKEAN
Deputy City Attorney
Nevada State Bar No. 6740
Post Office Box 1900
Reno, Nevada 89505
Attorneys for City of Reno

CERTIFICATE OF SERVICE

Pursuant to NRCP 5(b), I certify that I am an employee of the RENO CITY ATTORNEY'S OFFICE, and that on this date, I am serving the foregoing document(s) on the party(s) set forth below by:

 X EFlex electronic service, addressed as follows:

John L. Marshall, Esq.
570 Marsh Ave.
Reno, Nevada 89509

Luke A. Busby, Esq.
316 California Ave., #82
Reno, Nevada 89509

And

 X Placing an original or true copy thereof in a sealed envelope placed for collection and mailing in the United States Mail, at Reno, Nevada, following ordinary business practices and

 X Email delivery

addressed as follows:

William Mantle
2040 Angel Ridge Dr.
Reno, Nevada 89521
mantleformayor@gmail.com

DATED this 12th day of April, 2022.

/s/ Jeanette Sparks
Jeanette Sparks

EXHIBITS

Exhibit No.	Description	Pages
1	Acceptance of Service – Jenny Brekhus	2
2	Acceptance of Service – William Mantle	2

EXHIBIT 1

EXHIBIT 1

Code: 1005
 KARL S. HALL
 Reno City Attorney
 WILLIAM J. McKEAN
 Deputy City Attorney
 Nevada State Bar #6740
 Post Office Box 1900
 Reno, Nevada 89505
 (775) 334-2050
Attorneys for City of Reno

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
 IN AND FOR THE COUNTY OF WASHOE

* * ◇ * *

IN THE MATTER OF CHALLENGE TO
 THE QUALIFICATIONS OF JENNY
 BREKHUS,

CASE NO.: CV22-00560

DEPT. NO.: 4

Jenny Brekhus, Respondent; William Mantle,
 Challenger, and Real Parties in Interest.

ACCEPTANCE OF SERVICE

I, Luke Busby, Esq., hereby accept service on behalf of Jenny Brekhus of the following documents filed in this matter:

1. *Petition for an Order to Show Cause Regarding the Candidacy of Jenny Brekhus for Mayor of the City of Reno*, filed April 6, 2022; and
2. *Order to Appear and Order to Show Cause* (certified), filed April 8, 2022.

I hereby acknowledge receipt by email of the documents listed above.

DATED this 11th day of April, 2022.

By: *Luke Busby*
 Luke A. Busby, Esq.
 316 California Ave #82
 Reno, NV 89509
Attorney for Respondent

EXHIBIT 2

EXHIBIT 2

Code: 1005
 KARL S. HALL
 Reno City Attorney
 WILLIAM J. McKEAN
 Deputy City Attorney
 Nevada State Bar #6740
 Post Office Box 1900
 Reno, Nevada 89505
 (775) 334-2050
Attorneys for City of Reno

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
 IN AND FOR THE COUNTY OF WASHOE

* * ◇ * *

IN THE MATTER OF CHALLENGE TO
 THE QUALIFICATIONS OF JENNY
 BREKHUS,

CASE NO.: CV22-00560

DEPT. NO.: 4

Jenny Brekhus, Respondent; William Mantle,
 Challenger, and Real Parties in Interest.

ACCEPTANCE OF SERVICE

I, William Mantle, hereby accept service of the following documents filed in this matter:

1. *Petition for an Order to Show Cause Regarding the Candidacy of Jenny Brekhus for Mayor of the City of Reno*, filed April 6, 2022; and
2. Certified copy of the *Order to Appear and Order to Show Cause*, filed April 8, 2022.

I hereby acknowledge receipt of the documents listed above.

DATED this 11th day of April, 2022.

By: _____

William Mantle
 2040 Angel Ridge Dr.
 Reno, Nevada 89521

Return Of NEF

Recipients

KARL HALL, ESQ. - Notification received on 2022-04-12 08:06:23.125.

WILLIAM MCKEAN, ESQ. - Notification received on 2022-04-12 08:06:22.75.

LUKE BUSBY, ESQ. - Notification received on 2022-04-12 08:06:22.484.

***** IMPORTANT NOTICE - READ THIS INFORMATION *****
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-12-2022:08:05:35

Clerk Accepted:

04-12-2022:08:06:02

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Proof of Service

- **Continuation

- **Continuation

Filed By:

William J McKean

You may review this filing by clicking on the following link to take you to your cases.

This notice was automatically generated by the courts auto-notification system.

-

If service is not required for this document (e.g., Minutes), please disregard the below language.

The following people were served electronically:

WILLIAM J. MCKEAN, ESQ. for CITY OF RENO

LUKE ANDREW BUSBY, ESQ. for JENNY
BREKHUS

KARL SCHLEIGH HALL, ESQ. for CITY OF
RENO

The following people have not been served electronically and must be served by traditional means (see Nevada Electronic Filing Rules.):

WILLIAM MANTLE

JOHN L. MARSHALL, ESQ. for JENNY
BREKHUS

Address:

JOHN L. MARSHALL,
ESQ.

570 Marsh Avenue

Reno, NV 89509

JOHN L. MARSHALL, ESQ.
SBN 6733
570 Marsh Ave.
Reno, Nevada 89509
(775) 303-4882
johnladuemarshall@gmail.com

LUKE A. BUSBY, ESQ.
SBN 10319
316 California Ave.
Reno, Nevada 89509
(775) 453-0112
luke@lukeandrewbusbyltd.com

Attorneys for the Respondent

**IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA,
IN AND FOR THE COUNTY OF WASHOE**

* * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

Jenny Brekhus, Respondent; William
Mantle, Challenger, and Real Parties in
Interest.

CASE NO: CV22-00560

DEPT NO: 4

**MOTION TO DISMISS UNTIMELY CHALLENGE TO CANDIDACY ON ORDER
SHORTENING TIME**

COMES NOW, Respondent JENNY BREKHUS, by and through the undersigned counsel, and hereby files this MOTION TO DISMISS the April 4, 2022 challenge to the mayoral candidacy of Respondent by Real Party in Interest William Mantle under Nevada Rule of Civil Procedure ("NRC") 12.

1 This Motion is made and based upon all the pleadings and records on file for
2 this proceeding together with every exhibit that is mentioned herein or attached
3 hereto (each of which is incorporated by this reference as though it were set forth
4 herein haec verba), if any there be, as well as the points and authorities set forth
5 directly hereinafter.
6

7 MEMORANDUM OF POINTS AND AUTHORITIES

8 Under NRCP 12(b)(5) a case may be dismissed where it is “beyond a doubt”
9 that the plaintiff could not prove any set of facts which, if accepted by the trier of
10 fact, would entitle that party to relief. *Buzz Stew LLC v. City of North Las Vegas*, 124
11 Nev. 224, 228, 181 P.3d 670, 672 (2008). A court can dismiss a case for failure to
12 state a claim upon which relief can be granted if the action is barred by the statute
13 of limitations. *Bemis v. Estate of Bemis*, 114 Nev. 1021, 1023, 967 P.2d 437, 439
14 (1998).
15

16
17 On April 6, 2022, the Reno City Attorney filed a Petition for an Order to Show
18 Cause (“Petition”) regarding the challenge to the qualification of Jenny Brekhus for
19 the Office of Mayor of the City of Reno brought by William Mantle. The Petition
20 does not address the issue of whether the challenge by Mr. Mantle was timely filed.
21

22 On April 8, 2022, this Court issued an Order to Appear and Order to Show
23 Cause regarding the challenge filed by Mr. Mantle.

24 According to NRS 293C.100, the provisions of NRS Chapter 293C apply to
25 city elections. NRS 293C.186(1) states that a challenge to candidacy must be filed
26 "not later than 5 days after the last day the person may withdraw his or her
27 candidacy pursuant to NRS 293C.195." NRS 293C.195 states that a withdrawal of
28

1 candidacy for a city office must be in writing and presented to the city clerk by the
2 candidate in person within two (2) days, excluding Saturdays, Sundays and
3 holidays, after the last day for filing a declaration of candidacy.¹

4 Pursuant to NRS 293C.145(3)(a)(2), a mayoral candidate for the office of Mayor
5 of Reno must file a declaration of candidacy with the city clerk, "not earlier than the
6 first Monday in March of the year in which the applicable election is to be held and
7 not later than 5 p.m. on the second Friday after the first Monday in March." As
8 such, for the 2022 election at issue in this case, candidates were required to file a
9 declaration for candidacy between March 7, 2022 and March 18, 2022. See the City
10 Clerk's webpage, listing the correct time period for declarations of candidacy.²

11 According to Exhibit 1 to the Petition, Ms. Brekhus filed her Declaration of
12 Candidacy on March 17, 2022. On April 4, 2022, William Mantle filed a challenge to
13 the candidacy of Jenny Brekhus, which is attached to the Petition as Exhibit 3.

14 The following facts are not reasonably in dispute:

15 (1) Under NRS 293C.145(3)(a)(2), March 18, 2022 was the last date on which a
16 mayoral candidate was able to file a declaration of candidacy;

17 (2) Under NRS 293C.195, the last day to withdraw as a candidate was March
18 22, 2022 (two (2) business days after last day to declare candidacy);

19 ¹ NRS 293.202, which is the generally applicable counterpart to NRS 293C.195,
20 provides a period of seven days to withdraw candidacy. However, NRS Chapter 293 is
21 applicable to city elections only if not inconsistent with the provisions of NRS Chapter
22 293C. See NRS 293.126(2). Since NRS 293C.195 provides a specific withdrawal date
23 of two days, it controls. When two statutes conflict, "the more specific statute will take
24 precedence, and is construed as an exception to the more general statute," *Doe v. La*
25 *Fuente, Inc.*, 481 P.3d 860, 871 (Nev. 2021) quoting *Williams v. State, Dep't of Corr.*, 133
26 Nev. 594, 601, 402 P.3d 1260, 1265 (2017).

27 ² <https://www.reno.gov/government/departments/city-clerk/elections/2022-election>

(3) Under NRS 293C.186(1), the last day to file a challenge to a candidate was March 29, 2022 (five (5) business days after the last day to withdraw); and,

(4) Mr. Mantle filed his challenge on April 4, 2022.

Mr. Mantle's challenge is untimely and must be dismissed by this Court. Statutory timelines are mandatory and jurisdictional. *Seino v. Emplrs Ins. Co.*, 121 Nev. 146, 153, 111 P.3d 1107, 1112 (2005) citing *State Indus. Ins. Sys. v. Partlow-Hursh*, 101 Nev. 122, 125, 696 P.2d 462, 464 (1985).

WHEREFORE: Respondent Jenny Brekhus moves that this Court dismiss the challenge of Mr. Mantle because it was not timely filed.

NRS 239B.030(4) AFFIRMATION

Pursuant to NRS 239B.030 the undersigned hereby affirms that this document does not contain the social security number of any person.

DATED this Apr 13, 2022

By: /s/ Luke Busby, Esq.
JOHN L. MARSHALL, ESQ.
SBN 6733
570 Marsh Ave.
Reno, Nevada 89509
(775) 303-4882
johnladuemarshall@gmail.com

LUKE A. BUSBY, ESQ.
SBN 10319
316 California Ave.
Reno, Nevada 89509
(775) 453-0112
luke@lukeandrewbusbyltd.com

CERTIFICATE OF SERVICE

I certify that on the date shown below, I caused service to be completed of a true and correct copy of the foregoing Document by:

_____ personally delivering;

_____ delivery via Reno/Carson Messenger Service;

_____ sending via Federal Express (or other overnight delivery service);

_____ depositing for mailing in the U.S. mail, with sufficient postage affixed thereto; or,

 X delivery via electronic means (fax, eflex, NEF, etc.) to:

KARL HALL, ESQ. for CITY OF RENO

And via US Mail and email to:

William Mantle
2040 Angel Ridge Dr.
Reno, NV 89521
Email: mantleformayor@gmail.com

DATED this Apr 13, 2022

By: /s/ Luke Busby, Esq.

JOHN L. MARSHALL, ESQ.
SBN 6733
570 Marsh Ave.
Reno, Nevada 89509
(775) 303-4882
johnladuemarshall@gmail.com

LUKE A. BUSBY, ESQ.
SBN 10319
316 California Ave.
Reno, Nevada 89509
(775) 453-0112
luke@lukeandrewbusbyltd.com

Attorneys for the Respondent

**IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA,
IN AND FOR THE COUNTY OF WASHOE**

* * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

Jenny Brekhus, Respondent; William
Mantle, Challenger, and Real Parties in
Interest.

CASE NO: CV22-00560

DEPT NO: 4

**EX PARTE MOTION FOR ORDER SHORTENING TIME TO RESPOND TO
MOTION TO DISMISS UNTIMELY CHALLENGE TO CANDIDACY ON ORDER
SHORTENING TIME**

COMES NOW, Respondent JENNY BREKHUS, by and through the
undersigned counsel, and hereby files this MOTION FOR AN ORDER SHORTENING
TIME TO RESPOND TO MOTION TO DISMISS the April 4, 2022 challenge to the

1 mayoral candidacy of Respondent by Real Party in Interest William Mantle under
2 Nevada Rule of Civil Procedure (“NRCP”) 12.

3 This Motion is made and based upon all the pleadings and records on file for
4 this proceeding together with every exhibit that is mentioned herein or attached
5 hereto (each of which is incorporated by this reference as though it were set forth
6 herein haec verba), if any there be, as well as the points and authorities set forth
7 directly hereinafter.
8

9 **MEMORANDUM OF POINTS AND AUTHORITIES**

10 On April 6, 2022, the Reno City Attorney filed a Petition for an Order to Show
11 Cause (“Petition”) regarding the challenge to the qualification of Jenny Brekhus for
12 the Office of Mayor of the City of Reno brought by William Mantle. The Petition
13 does not address the issue of whether the challenge by Mr. Mantle was timely filed.
14

15 On April 8, 2022, this Court issued an Order to Appear and Order to Show
16 Cause regarding the challenge filed by Mr. Mantle, ordering the Respondent to
17 appear on April 20, 2022 at 10 a.m.
18

19 On April 13, 2022, the Respondent filed a Motion to Dismiss. Due to the very
20 brief time period before the April 20, 2022 hearing, and the intricate of the
21 arguments regarding the timeliness of Mr. Mantle’s challenge, the Respondent
22 believes that written briefing on the motion will be beneficial to the Court. Further,
23 timely resolution of this matter is a priority under statute and as a practical matter.
24 See NRS 293C.186(4), suggesting that the Court give priority to such proceedings
25 over all other matters pending with the court, except for criminal proceedings. As
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1 such good cause exists to shorten the time for Mr. Mantle to respond to the Motion
2 to Dismiss.

3 WHEREFORE: Respondent Jenny Brekhuis moves that this Court order Real
4 Party in Interest to respond to the Motion to Dismiss by 5:00 p.m. on April 18, 2022.
5

6 **NRS 239B.030(4) AFFIRMATION**

7 Pursuant to NRS 239B.030 the undersigned hereby affirms that this document
8 does not contain the social security number of any person.
9

10 **DATED** this Apr 13, 2022

11
12 By: /s/ Luke Busby, Esq.

13 JOHN L. MARSHALL, ESQ.

14 SBN 6733

15 570 Marsh Ave.

16 Reno, Nevada 89509

17 (775) 303-4882

18 johnladuemarshall@gmail.com

19 LUKE A. BUSBY, ESQ.

20 SBN 10319

21 316 California Ave.

22 Reno, Nevada 89509

23 (775) 453-0112

24 luke@lukeandrewbusbyltd.com
25
26
27
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CERTIFICATION OF COUNSEL

I certify that on April 13, 2022, I contacted Real Party in Interest William Mantle via email and telephone requesting that he stipulate to respond to the Motion to Dismiss by April 18, 2022. No response has been received from Mr. Mantle.

DATED this Apr 13, 2022

By: /s/ Luke Busby, Esq.
LUKE A. BUSBY, ESQ.
SBN 10319
316 California Ave.
Reno, Nevada 89509
(775) 453-0112
luke@lukeandrewbusbyltd.com

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EXHIBIT LIST

1. Proposed Order Shortening Time

CERTIFICATE OF SERVICE

I certify that on the date shown below, I caused service to be completed of a true and correct copy of the foregoing Document by:

_____ personally delivering;

_____ delivery via Reno/Carson Messenger Service;

_____ sending via Federal Express (or other overnight delivery service);

_____ depositing for mailing in the U.S. mail, with sufficient postage affixed thereto; or,

 X delivery via electronic means (fax, eflex, NEF, etc.) to:

KARL HALL, ESQ. for CITY OF RENO

And via US Mail and email to:

William Mantle
2040 Angel Ridge Dr.
Reno, NV 89521
Email: mantleformayor@gmail.com

DATED this Apr 13, 2022

By: /s/ Luke Busby, Esq.

Exhibit 1

Exhibit 1

1
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5 **IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA,**
6 **IN AND FOR THE COUNTY OF WASHOE**

7 * * *

8
9 IN THE MATTER OF CHALLENGE TO
10 THE QUALIFICATIONS OF JENNY
BREKHUS,

CASE NO: CV22-00560

11 Jenny Brekhus, Respondent; William
12 Mantle, Challenger, and Real Parties in
Interest.
13 _____/

DEPT NO: 4

14
15 **ORDER SHORTENING TIME TO RESPOND TO MOTION TO DISMISS**
16 **CHALLENGE TO CANDIDACY**

17 Before the Court is the April 13, 2022 EX PARTE MOTION FOR AN ORDER
18 SHORTENING TIME TO RESPOND TO MOTION TO DISMISS the April 4, 2022
19 challenge to the mayoral candidacy of Respondent JENNY BREKHUS by Real Party
20 in Interest William Mantle.
21

22 On April 6, 2022, the Reno City Attorney filed a Petition for an Order to Show
23 Cause ("Petition") regarding the challenge to the qualification of Jenny Brekhus for
24 the Office of Mayor of the City of Reno brought by William Mantle. The Petition
25 does not address the issue of whether the challenge by Mr. Mantle was timely filed.
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On April 8, 2022, this Court issued an Order to Appear and Order to Show Cause regarding the challenge filed by Mr. Mantle, ordering the Respondent to appear on April 20, 2022 at 10 a.m.

On April 13, 2022, the Respondent filed a Motion to Dismiss. Due to the brief time period before the April 20, 2022 hearing, and the intricate of the arguments regarding the timeliness of Mr. Mantle's challenge, a written briefing on the motion will be beneficial to the Court. Further, timely resolution of this matter is a priority under statute and as a practical matter. See NRS 293C.186(4). As such good cause exists to shorten the time for Mr. Mantle to respond to the Respondent's Motion to Dismiss.

Real Party in Interest William Mantle shall respond to the April 13, 2022 Motion to Dismiss by 5:00 p.m. on April 18, 2022.

IT IS SO ORDERED

Dated: _____

By: _____
DISTRICT COURT JUDGE

Return Of NEF**Recipients**

KARL HALL, ESQ. - Notification received on 2022-04-13 16:21:39.503.

WILLIAM MANTLE - Notification received on 2022-04-13 16:21:38.862.

WILLIAM MCKEAN, - Notification received on 2022-04-13 16:21:39.206.
ESQ.

LUKE BUSBY, ESQ. - Notification received on 2022-04-13 16:21:38.628.

***** IMPORTANT NOTICE - READ THIS INFORMATION *****
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-13-2022:16:01:52

Clerk Accepted:

04-13-2022:16:21:22

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Motion

Filed By:

Luke A. Busby

You may review this filing by clicking on the following link to take you to your cases.

This notice was automatically generated by the courts auto-notification system.

-

If service is not required for this document (e.g., Minutes), please disregard the below language.

The following people were served electronically:

WILLIAM J. MCKEAN, ESQ. for CITY OF RENO
WILLIAM MANTLE
LUKE ANDREW BUSBY, ESQ. for JENNY
BREKHUS
KARL SCHLEIGH HALL, ESQ. for CITY OF
RENO

The following people have not been served electronically and must be served by traditional means (see Nevada Electronic Filing Rules.):

JOHN L. MARSHALL, ESQ. for JENNY
BREKHUS

Address:

JOHN L. MARSHALL,
ESQ.

570 Marsh Avenue

Reno, NV 89509

Return Of NEF**Recipients**

KARL HALL, ESQ. - Notification received on 2022-04-13 16:24:43.162.

WILLIAM MANTLE - Notification received on 2022-04-13 16:24:42.177.

WILLIAM MCKEAN, - Notification received on 2022-04-13 16:24:42.771.
ESQ.

LUKE BUSBY, ESQ. - Notification received on 2022-04-13 16:24:41.849.

***** IMPORTANT NOTICE - READ THIS INFORMATION *****
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-13-2022:16:03:24

Clerk Accepted:

04-13-2022:16:24:32

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Ex-Parte Mtn

- **Continuation

Filed By:

Luke A. Busby

You may review this filing by clicking on the following link to take you to your cases.

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WILLIAM J. MCKEAN, ESQ. for CITY OF RENO

WILLIAM MANTLE

LUKE ANDREW BUSBY, ESQ. for JENNY
BREKHUS

KARL SCHLEIGH HALL, ESQ. for CITY OF
RENO

The following people have not been served electronically and must be served by traditional means (see Nevada Electronic Filing Rules.):

JOHN L. MARSHALL, ESQ. for JENNY
BREKHUS

Address:

JOHN L. MARSHALL,
ESQ.

570 Marsh Avenue

Reno, NV 89509

JOHN L. MARSHALL, ESQ.
SBN 6733
570 Marsh Ave.
Reno, Nevada 89509
(775) 303-4882
johnladuemarshall@gmail.com

LUKE A. BUSBY, ESQ.
SBN 10319
316 California Ave.
Reno, Nevada 89509
(775) 453-0112
luke@lukeandrewbusbyltd.com

Attorneys for the Respondent

**IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA,
IN AND FOR THE COUNTY OF WASHOE**

* * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

Jenny Brekhus, Respondent; William
Mantle, Challenger, and Real Parties in
Interest.

CASE NO: CV22-00560

DEPT NO: 4

**REQUEST FOR SUBMISSION OF EX PARTE MOTION FOR ORDER
SHORTENING TIME TO RESPOND TO MOTION TO DISMISS UNTIMELY
CHALLENGE TO CANDIDACY ON ORDER SHORTENING TIME**

COMES NOW, Respondent JENNY BREKHUS, by and through the
undersigned counsel, and hereby requests that the April 13, 2022 EX PARTE
MOTION FOR ORDER SHORTENING TIME TO RESPOND TO MOTION TO DISMISS

1 UNTIMELY CHALLENGE TO CANDIDACY ON ORDER SHORTENING TIME be
2 submitted to the Court for decision.

3 **NRS 239B.030(4) AFFIRMATION**

4 Pursuant to NRS 239B.030 the undersigned hereby affirms that this document
5 does not contain the social security number of any person.
6

7
8 **DATED** this Apr 14, 2022

9
10 By: /s/ Luke Busby, Esq.

11 JOHN L. MARSHALL, ESQ.

12 SBN 6733

13 570 Marsh Ave.

14 Reno, Nevada 89509

15 (775) 303-4882

16 johnladuemarshall@gmail.com

17 LUKE A. BUSBY, ESQ.

18 SBN 10319

19 316 California Ave.

20 Reno, Nevada 89509

21 (775) 453-0112

22 luke@lukeandrewbusbyltd.com
23
24
25
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CERTIFICATE OF SERVICE

I certify that on the date shown below, I caused service to be completed of a true and correct copy of the foregoing Document by:

_____ personally delivering;

_____ delivery via Reno/Carson Messenger Service;

_____ sending via Federal Express (or other overnight delivery service);

_____ depositing for mailing in the U.S. mail, with sufficient postage affixed thereto; or,

 X delivery via electronic means (fax, eflex, NEF, etc.) to:

KARL HALL, ESQ. for CITY OF RENO

And via US Mail and email to:

William Mantle
2040 Angel Ridge Dr.
Reno, NV 89521
Email: mantleformayor@gmail.com

DATED this Apr 14, 2022

By: /s/ Luke Busby, Esq.

Return Of NEF

Recipients

KARL HALL, ESQ. - Notification received on 2022-04-14 07:08:37.923.

WILLIAM MANTLE - Notification received on 2022-04-14 07:08:37.189.

WILLIAM MCKEAN, - Notification received on 2022-04-14 07:08:37.611.
ESQ.

LUKE BUSBY, ESQ. - Notification received on 2022-04-14 07:08:36.908.

***** IMPORTANT NOTICE - READ THIS INFORMATION *****
PROOF OF SERVICE OF ELECTRONIC FILING

-

A filing has been submitted to the court RE: CV22-00560

Judge:

HONORABLE CONNIE J. STEINHEIMER

Official File Stamp:

04-14-2022:07:08:07

Clerk Accepted:

04-14-2022:07:08:17

Court:

Second Judicial District Court - State of Nevada
Civil

Case Title:

IN RE: JENNY BREKHUS (D4)

Document(s) Submitted:

Request for Submission

Filed By:

Luke A. Busby

You may review this filing by clicking on the following link to take you to your cases.

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BREKHUS
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RENO

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JOHN L. MARSHALL, ESQ. for JENNY
BREKHUS

Address:

JOHN L. MARSHALL,
ESQ.

570 Marsh Avenue

Reno, NV 89509

Code: 4105
KARL S. HALL
Reno City Attorney
WILLIAM J. McKEAN
Deputy City Attorney
Nevada State Bar #6740
Post Office Box 1900
Reno, Nevada 89505
(775) 334-2050
Attorneys for City of Reno

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE

* * ◇ * *

IN THE MATTER OF CHALLENGE TO
THE QUALIFICATIONS OF JENNY
BREKHUS,

CASE NO.: CV22-00560

DEPT. NO.: 4

Jenny Brekhus, Respondent; William Mantle,
Challenger, and Real Parties in Interest.

**SUPPLEMENT TO
PETITION FOR ORDER TO SHOW CAUSE REGARDING THE CANDIDACY OF
JENNY BREKHUS FOR MAYOR OF THE CITY OF RENO**

Reno City Attorney Karl S. Hall and Deputy City Attorney William J. McKean, pursuant to NRS 293C.186(4), hereby supplement the Petition for an Order to Show Cause ("Petition") regarding the challenge to the qualification of Jenny Brekhus ("Brekhus") for the Office of Mayor of the City of Reno brought by William Mantle ("Mantle"). Attached hereto are the following two exhibits:

Exhibit 4 – Email from William Mantle to the Reno City Clerk (April 14, 2022).

Exhibit 5 – Responsive Affidavit from the Reno City Clerk (April 15, 2022), with attachments:

- Exhibit A – Reno City Charter;

- Exhibit B – Interlocal Agreement dated April 28, 2020;
- Exhibit C – City Council packet re draft Interlocal Agreement, presented April 13, 2022;
- Exhibit D – Candidate Withdrawal Form;
- Exhibit E – Reno City Clerk Welcome Letter; and
- Exhibit F – 2022 Nevada Election Calendar.

AFFIRMATION

The undersigned does hereby affirm that the preceding document filed in this court does not contain the social security number of any person.

DATED this 15th day of April, 2022.

KARL S. HALL
Reno City Attorney

By: /s/ William J. McKean
WILLIAM J. McKEAN
Deputy City Attorney
Nevada State Bar No. 6740
Post Office Box 1900
Reno, Nevada 89505
Attorneys for City of Reno

CERTIFICATE OF SERVICE

Pursuant to NRCP 5(b), I certify that I am an employee of the RENO CITY ATTORNEY'S OFFICE, and that on this date, I am serving the foregoing document(s) on the party(s) set forth below by:

X EFlex electronic service, addressed as follows:

John L. Marshall, Esq.
570 Marsh Ave.
Reno, Nevada 89509

Luke A. Busby, Esq.
316 California Ave., #82
Reno, Nevada 89509

And

X Placing an original or true copy thereof in a sealed envelope placed for collection and mailing in the United States Mail, at Reno, Nevada, following ordinary business practices and

X Email delivery

addressed as follows:

William Mantle
2040 Angel Ridge Dr.
Reno, Nevada 89521
mantleformayor@gmail.com

DATED this 15th day of April, 2022.

/s/ Jeanette Sparks
Jeanette Sparks

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EXHIBIT LIST

Exhibit No.	Description	Pages
4	Email from W. Mantle to M. Huntsman, Reno City Clerk	2
5	Affidavit of M. Huntsman	66

EXHIBIT 4

EXHIBIT 4

Election policies and Practices

William Mantle <mantleformayor@gmail.com>
To: cityclerk@reno.gov

Thu, Apr 14, 2022 at 8:36 AM

Good Morning Ms. Huntsman,

If you're able, could you please confirm for me that the Washoe County Registrar is the contracted body to operate our elections and the extend of your election duties?

Could you also please clarify which policy the City of Reno follows in regards to candidates time frames of filing and withdrawal of candidacy?

I ever appreciate your time!

--
~William Mantle 775-842-9394

EXHIBIT 5

EXHIBIT 5

AFFIDAVIT OF MIKKI HUNTSMAN

STATE OF NEVADA)
)
 COUNTY OF WASHOE) ss.

I, Mikki Huntsman, being first duly sworn and under penalty of perjury depose and say:

1. I am over the age of eighteen (18), a resident of Washoe County, have personal knowledge of the facts presented herein, and am competent to testify thereto if called upon to do so.

2. I am City Clerk for the City of Reno, Nevada. I was appointed to the office of Reno City Clerk on August 25, 2021. I served as Chief Deputy Clerk since July 2018.

3. The duties of the City Clerk include accepting, filing and maintaining official City records as set forth in section 3.040 of the Reno City Charter. A true and correct copy of the Reno City Charter is attached hereto as **Exhibit A**.

4. Since 1996, the City has delegated the execution of Reno's municipal elections to Washoe County under interlocal agreements pursuant to NRS 277.180. Pursuant to the interlocal agreement, the Washoe County Registrar of Voters is responsible for the "performance of all acts and functions necessary to conduct efficient elections." A true and correct copy of the interlocal agreement signed on April 28, 2020 is attached hereto as **Exhibit B**.

5. City Council voted to approve a subsequent interlocal agreement at its regular agenda meeting on April 13, 2022. A true and correct copy of the materials presented to City Council regarding that agreement are attached hereto as **Exhibit C**.

6. Pursuant to the interlocal agreement, the City Clerk's election-related duties consist primarily of compiling the list of candidates for municipal offices (along with other municipal ballot items), and transmitting that information to the Washoe County Registrar of Voters. In this regard, the City Clerk accepts declarations of candidacy, and at the close of the filing period, provides a certified list of candidates to the County Registrar.

7. In connection with the duties described above, the City Clerk publishes information on its website to inform the public of the various filing deadlines and requirements

for candidates for municipal offices. See <https://www.reno.gov/government/departments/city-clerk/elections/forms>.

8. The candidate packet includes a candidate withdrawal form, a true and correct copy of which is attached hereto as **Exhibit D**. The form states that a withdrawal of candidacy for office must be presented within 7 days after the last day for filing.

9. The candidate packet also a welcome letter prepared by the City Clerk a true and correct copy of which is attached hereto as **Exhibit E**. The letter states that the deadline for a candidate withdrawal is 7 days after the last day of filing.

10. In preparing the candidate welcome letter, the City Clerk relied on information provided by the Secretary of State, including the above-referenced candidate withdrawal form, as well as 2022 Nevada Election Calendar, a true and correct copy of which is attached hereto as **Exhibit F**. The election calendar states, among other things, that the deadline for a candidate withdrawal was March 29, 2022 (7 days after the last day of filing). The election calendar also states that the last day to file a challenge to the qualification of a candidate was April 4, 2022 (5 days after last day to withdraw candidacy).

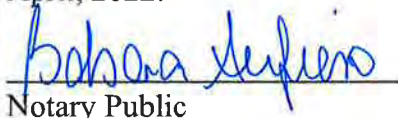
11. This affidavit is made and based upon my own personal knowledge.

Dated this 15th day of April, 2022.



Mikki Huntsman, Reno City Clerk

SUBSCRIBED and SWORN to
before me this 15th day of
April, 2022.


Notary Public

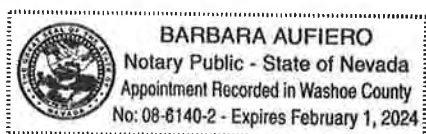


EXHIBIT A

EXHIBIT A

[Rev. 12/21/2019 9:27:31 AM--2019]

RENO CITY CHARTER

CHAPTER 662, STATUTES OF NEVADA 1971

AN ACT incorporating the City of Reno, in Washoe County, Nevada, and defining the boundaries thereof, under a new charter; and providing other matters properly relating thereto.

[Approved May 6, 1971]

ARTICLE I - Incorporation of City; General Powers; Boundaries; Wards and Annexations; City Offices; Charter Committee

Section 1.010 Purpose; other laws.

1. In order to provide for the orderly government of the City of Reno and the general welfare of its citizens the Legislature hereby establishes this Charter for the government of the City of Reno.

2. Any powers expressly granted by this Charter are in addition to any powers granted to a city by the general law of this state. All provisions of Nevada Revised Statutes which are applicable generally to cities (not including, unless otherwise expressly mentioned in this Charter, [chapter 265](#), [266](#) or [267](#) of NRS) which are not in conflict with the provisions of this Charter apply to the City of Reno.

(Ch. 662, [Stats. 1971 p. 1962](#); A — Ch. 349, [Stats. 2013 p. 1816](#))

Sec. 1.011 Definitions. As used in this Charter, unless the context otherwise requires, the words and terms defined in sections 1.012 to 1.018, inclusive, have the meanings ascribed to them in those sections.

(Added — Ch. 349, [Stats. 2013 p. 1814](#); A — Ch. 163, [Stats. 2015 p. 766](#))

Sec. 1.012 “Appointive employee” defined. “Appointive employee” means a person described in subsection 5 of section 1.090 who is appointed to an appointive position established by ordinance pursuant to subsection 4 of section 1.090.

(Added — Ch. 349, [Stats. 2013 p. 1814](#); A — Ch. 163, [Stats. 2015 p. 766](#); Ch. 584, [Stats. 2017 p. 4196](#))

Sec. 1.0123 “Appointive office” defined. “Appointive office” means a position held by an appointive officer.

(Added — Ch. 163, [Stats. 2015 p. 766](#))

Sec. 1.0126 “Appointive officer” defined. “Appointive officer” means a person who is appointed to a position described in subsection 3 of section 1.090 or an appointive office established by ordinance pursuant to subsection 4 of section 1.090.

(Added — Ch. 163, [Stats. 2015 p. 766](#))

Sec. 1.0129 “Appointive position” defined. “Appointive position” means a position held by an appointive employee.

(Added — Ch. 163, [Stats. 2015 p. 766](#))

Sec. 1.013 “City” defined. “City” means the City of Reno in Washoe County, Nevada.

(Added — Ch. 349, [Stats. 2013 p. 1814](#))

Sec. 1.014 “City Council” or “Council” defined. “City Council” or “Council” means the governing body of the City.

(Added — Ch. 349, [Stats. 2013 p. 1814](#))

Sec. 1.015 “Civil Service” or “Civil Service System” defined. “Civil Service” or “Civil Service System” means the system created by section 9.020 and described in article IX of this Charter.

(Added — Ch. 349, [Stats. 2013 p. 1814](#); A — Ch. 163, [Stats. 2015 p. 766](#))

Sec. 1.016 “Commission” defined. “Commission” means the Civil Service Commission created by section 9.030.

(Added — Ch. 349, [Stats. 2013 p. 1814](#))

Sec. 1.017 “County” defined. “County” means Washoe County, Nevada.

(Added — Ch. 349, [Stats. 2013 p. 1814](#))

Sec. 1.018 “State” defined. “State” means the State of Nevada.

(Added — Ch. 349, [Stats. 2013 p. 1814](#))

Sec. 1.019 Construction of Charter.

1. Except where the context by clear implication otherwise requires, this Charter must be construed as follows:

(a) The titles or leadlines which are applied to the articles and sections of this Charter are inserted only as a matter of convenience and ease in reference and are not intended to limit the scope or intent of any provision of this Charter.

(b) Words in the singular number include the plural, and words in the plural include the singular number.

(c) Words in the masculine gender include the feminine, and words in the neuter gender refer to any gender.

2. This Charter being necessary to secure and preserve the public health, safety, prosperity, security, comfort, convenience, general welfare and property of the residents of the City, it is expressly declared that it is the intent of the Legislature that each of the provisions of this Charter be liberally construed to effect the purposes and objects for which this Charter is intended, and the specific mention of particular powers must not be construed as limiting in any way the general powers which are necessary to carry out the purposes and objects of this Charter.

(Added — Ch. 349, [Stats. 2013 p. 1814](#))

Sec. 1.020 Incorporation of City. All persons who are inhabitants of that portion of the State embraced within the limits set forth in section 1.030 shall constitute a political and corporate body by the name of “City of Reno” and by that name they and their successors shall be known in law, have perpetual succession and may sue and be sued in all courts.

(Ch. 662, [Stats. 1971 p. 1962](#); A — Ch. 349, [Stats. 2013 p. 1817](#))

Sec. 1.030 Description of territory.

1. The territory embraced in the City is that certain land described in the official plat required by [NRS 234.250](#) to be filed with the County Recorder and County Assessor, as such plat is amended from time to time.

2. The territory described in paragraph (a) of subsection 2 of section 1 of article I of chapter 180, Statutes of Nevada 1949, lying within the City is hereby detached from the City and is included within the boundaries of the City of Sparks.

(Ch. 662, [Stats. 1971 p. 1962](#); A — Ch. 482, [Stats. 1973 p. 714](#); Ch. 349, [Stats. 2013 p. 1817](#))

Sec. 1.040 Annexations. The City may annex territory by following the procedure provided for the annexation of cities in those sections of [chapter 268](#) of NRS, as amended from time to time, which apply to a county whose population is less than 700,000.

(Ch. 662, [Stats. 1971 p. 1962](#); A — Ch. 65, [Stats. 1981 p. 159](#); Ch. 796, [Stats. 1989 p. 1936](#); Ch. 253, [Stats. 2011 p. 1318](#))

Sec. 1.050 Wards: Creation; boundaries. [Effective through December 31, 2023.]

1. The City must be divided into five wards, which must be as nearly equal in population as can be conveniently provided. The territory comprising each ward must be contiguous, except that if any territory of the City which is not contiguous to the remainder of the City does not contain sufficient population to constitute a separate ward, it may be placed in any ward of the City.

2. The boundaries of the wards must be established and changed by ordinance, passed by a vote of at least five-sevenths of the City Council. The boundaries of the wards:

(a) Must be changed whenever the population, as determined by the last preceding national census of the Bureau of the Census of the United States Department of Commerce, in any ward exceeds the population in any other ward by more than 5 percent.

(b) May be changed to include territory that has been annexed, or whenever the population in any ward exceeds the population in another ward by more than 5 percent by any measure that is found to be reliable by the City Council.

(Ch. 662, [Stats. 1971 p. 1963](#); A — Ch. 553, [Stats. 1973 p. 875](#); Ch. 65, [Stats. 1981 p. 159](#); Ch. 9, [Stats. 1993 p. 20](#); Ch. 327, [Stats. 1999 p. 1365](#))

Sec. 1.050 Wards: Creation; boundaries. [Effective January 1, 2024.]

1. The City must be divided into six wards, which must be as nearly equal in population as can be conveniently provided. The territory comprising each ward must be contiguous, except that if any territory of the City which is not contiguous to the remainder of the City does not contain sufficient population to constitute a separate ward, it may be placed in any ward of the City.

2. The boundaries of the wards must be established and changed by ordinance, passed by a vote of at least five-sevenths of the City Council. The boundaries of the wards:

(a) Must be changed whenever the population, as determined by the last preceding national census of the Bureau of the Census of the United States Department of Commerce, in any ward exceeds the population in any other ward by more than 5 percent.

(b) May be changed to include territory that has been annexed, or whenever the population in any ward exceeds the population in another ward by more than 5 percent by any measure that is found to be reliable by the City Council.

(Ch. 662, [Stats. 1971 p. 1963](#); A — Ch. 553, [Stats. 1973 p. 875](#); Ch. 65, [Stats. 1981 p. 159](#); Ch. 9, [Stats. 1993 p. 20](#); Ch. 327, [Stats. 1999 p. 1365](#); Ch. 584, [Stats. 2017 p. 4197](#), effective January 1, 2024)

Sec. 1.060 Elective offices.

1. The elective officers of the City consist of:

(a) A Mayor.

(b) Six Council Members.

(c) One Municipal Judge and as many additional judges as the City Council deems necessary.

(d) A City Attorney.

2. Such officers shall be elected as provided by this Charter.

(Ch. 662, [Stats. 1971 p. 1963](#); A — Ch. 553, [Stats. 1973 p. 876](#); Ch. 561, [Stats. 1977 p. 1390](#); Ch. 373, [Stats. 1979 p. 644](#))

Sec. 1.070 Elective offices: Vacancies. [Effective through December 31, 2023.]

1. Except as otherwise provided in this section, a vacancy in the City Council or in the office of City Attorney or Municipal Judge must be filled by a majority vote of the members of the City Council within 30 days after the occurrence of the vacancy. A person may be selected to fill a prospective vacancy in the City Council before the vacancy occurs. In filling a prospective vacancy, each member of the Council, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Council pursuant to this section. The appointee must have the same qualifications as are required of the elective official. The appointee shall serve until the next general municipal election and until his or her successor is elected and qualified.

2. If a prospective vacancy or vacancy occurs in the office of a City Council Member, in lieu of appointment, the City Council may, by resolution, declare a special election to fill the vacancy for the remainder of the unexpired term. The resolution declaring a special election must be adopted within 30 days after the occurrence of the vacancy and must state the date set by the City Council for the special election. In the case of a prospective vacancy, the Council may adopt the resolution before the vacancy occurs, but the special election may not be held until after the vacancy occurs. The special election must be conducted in accordance with the provisions of the resolution declaring the special election and section 5.030 of this Charter. A person elected to fill a vacancy at a special election must have the same qualifications as are required of the elected official.

3. A candidate at a special election to fill a vacancy in the office of a City Council Member who represents a ward must be elected only by the registered voters of the ward that the candidate seeks to represent.

(Ch. 662, [Stats. 1971 p. 1963](#); A — Ch. 854, [Stats. 1989 p. 2061](#); Ch. 210, [Stats. 1997 p. 733](#); Ch. 515, [Stats. 1997 p. 2452](#); Ch. 349, [Stats. 2013 p. 1817](#); Ch. 163, [Stats. 2015 p. 767](#); Ch. 584, [Stats. 2017 p. 4197](#))

Sec. 1.070 Elective offices: Vacancies. [Effective January 1, 2024.]

1. Except as otherwise provided in this section, a vacancy in the City Council or in the office of City Attorney or Municipal Judge must be filled by a majority vote of the members of the City Council within 30 days after the occurrence of the vacancy. A person may be selected to fill a prospective vacancy in the City Council before the vacancy occurs. In filling a prospective vacancy, each member of the Council, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Council pursuant to this section. The appointee must have the same qualifications as are required of the elective official. The appointee shall serve until the next general municipal election and until his or her successor is elected and qualified.

2. If a prospective vacancy or vacancy occurs in the office of a City Council Member, in lieu of appointment, the City Council may, by resolution, declare a special election to fill the vacancy for the remainder of the unexpired term. The resolution declaring a special election must be adopted within 30 days after the occurrence of the vacancy and must state the date set by the City Council for the special election. In the case of a prospective vacancy, the Council may adopt the resolution before the vacancy occurs, but the special election may not be held until after the vacancy occurs. The special election must be conducted in accordance with the provisions of the resolution declaring the special election and section 5.030 of this Charter. A person elected to fill a vacancy at a special election must have the same qualifications as are required of the elected official.

3. A candidate at a special election to fill a vacancy in the office of a City Council Member must be elected only by the registered voters of the ward that the candidate seeks to represent.

(Ch. 662, [Stats. 1971 p. 1963](#); A — Ch. 854, [Stats. 1989 p. 2061](#); Ch. 210, [Stats. 1997 p. 733](#); Ch. 515, [Stats. 1997 p. 2452](#); Ch. 349, [Stats. 2013 p. 1817](#); Ch. 163, [Stats. 2015 p. 767](#); Ch. 584, [Stats. 2017 p. 4197](#), [4198](#), effective January 1, 2024)

Sec. 1.080 Mayor and Council Members not to hold other office or employment.

1. The Mayor and Council Members shall not:

(a) Hold any other elective or appointive office, except as provided by law or as a member of a board or commission which is ancillary to the office of Mayor or Council Member and for which no compensation is received.

(b) Hold any other employment with the County, the City or any other political subdivision of the State which is governed or advised by a board or commission to which the Mayor or Council Member may be appointed in the course of his or her duties as Mayor or Council Member.

(c) Be appointed to any office or position created by or the compensation for which was increased or fixed by the City Council until 1 year after the expiration of the term for which the Mayor or Council Member was elected.

2. Any person who violates the provisions of subsection 1 shall automatically forfeit his or her office.

(Ch. 662, [Stats. 1971 p. 1963](#); A — Ch. 561, [Stats. 1977 p. 1390](#); Ch. 327, [Stats. 1999 p. 1366](#); Ch. 349, [Stats. 2013 p. 1818](#))

Sec. 1.090 Appointive officers and appointive employees.

1. The City Council shall provide for the appointment of a City Manager and a City Clerk.

2. The City Manager shall appoint a Chief of Police and a Fire Chief, subject to ratification by the City Council. If a person so nominated is not confirmed, the City Manager shall continue to submit nominations until a nominee is confirmed.

3. The following are appointive officers:

(a) The City Manager, Assistant City Managers, Chief of Staff of the City Manager, Executive Assistant to the City Manager, Chief of Police, Assistant Chief of Police, Fire Chief, the heads of each department and the assistant heads of each department.

(b) The City Clerk, Chief Deputy City Clerk and Manager of Record Systems.

(c) Every Chief Deputy City Attorney.

(d) The Deputy City Assessor, if the City Council appoints a person as the Deputy City Assessor pursuant to section 3.080.

(e) The Deputy City Treasurer, if the City Treasurer appoints a person other than the City Clerk to be Deputy City Treasurer pursuant to section 3.090.

4. Except as otherwise provided in this subsection, the City Council may establish such other appointive offices and appointive positions as it may deem necessary for the operation of the City by designating the office or position and the minimum qualifications therefor by ordinance. The number of appointive positions established by the City Council pursuant to this subsection must not exceed the greater of:

(a) Forty full-time equivalent appointive positions; or

(b) Four percent of the total number of:

(1) Appointive officers described in subsection 3; and

(2) All full-time equivalent positions in the Civil Service.

5. Appointive employees:

(a) Are not appointive officers but regularly assist an appointive officer;

(b) Have duties that consist of administrative work directly related to management policies; and

(c) Have positions that require them customarily to exercise discretion and independent judgment.

6. No person who is an employee of the City's:

(a) Police Department is an appointive officer or appointive employee, other than the Chief of Police and the Assistant Chief of Police.

(b) Fire Department is an appointive officer or appointive employee, other than the Fire Chief.

7. On or before June 30 of each fiscal year, the City Manager shall prepare and file with the City Clerk a document that sets forth the organization of every department and other office of the City. The document must include, without limitation, a description of the job responsibilities of each appointive officer and appointive employee.

(Ch. 662, [Stats. 1971 p. 1963](#); A — Ch. 553, [Stats. 1973 p. 876](#); Ch. 561, [Stats. 1977 p. 1391](#); Ch. 65, [Stats. 1981 p. 160](#); Ch. 210, [Stats. 1997 p. 734](#); Ch. 349, [Stats. 2013 p. 1818](#); Ch. 163, [Stats. 2015 p. 767](#))

Sec. 1.100 Appointive officers and appointive employees: Miscellaneous provisions.

1. All appointive officers and appointive employees, except the City Clerk and his or her deputy, shall perform such duties as are designated by the City Manager.

2. Any employee of the City holding a Civil Service rating under the City who is appointed to any appointive office or appointive position does not lose his or her Civil Service rating while serving in that

appointive office or appointive position.

3. The City Council may require from all other officers and employees of the City constituted or appointed under this Charter, except the Mayor and Council Members, sufficient security for the faithful and honest performance of their respective duties.

(Ch. 662, [Stats. 1971 p. 1964](#); A — Ch. 553, [Stats. 1973 p. 877](#); Ch. 561, [Stats. 1977 p. 1392](#); Ch. 210, [Stats. 1997 p. 734](#); Ch. 349, [Stats. 2013 p. 1819](#); Ch. 163, [Stats. 2015 p. 769](#))

Sec. 1.110 Appointive officers and appointive employees: Duties; salary; benefits.

1. All appointive officers and appointive employees of the City, including those appointed by the City Council, except:

- (a) The City Manager;
- (b) The City Clerk, Chief Deputy City Clerk and Manager of Record Systems appointed by the City Clerk pursuant to section 3.040;
- (c) The professional and paraprofessional legal staff and the clerical staff appointed by the City Attorney pursuant to section 3.060; and
- (d) The members of the City Board of Health and the City Health Officer, if the City administers the operations of the Board of Health,
➤ shall perform their duties under the direction of the City Manager or as designated by the City Council through the City Manager.

2. All appointive officers and appointive employees of the City are entitled to the salary designated by the City Council through the adoption of a resolution establishing the salary ranges applicable to each appointive office and appointive position.

3. All appointive officers and appointive employees are entitled to the employment benefits established by the applicable law of the State and to such other benefits as the City Council provides by resolution.

(Ch. 662, [Stats. 1971 p. 1964](#); A — Ch. 349, [Stats. 2013 p. 1819](#); Ch. 163, [Stats. 2015 p. 769](#))

Sec. 1.120 Officers and employees; change in salary.

1. The City Council may increase or diminish the salary or compensation of any appointive officer or employee.

2. No act of the City Council directly or indirectly increasing the salary or compensation of any elective officer, except as provided in this Charter, shall be valid or effective for any purpose.

(Ch. 662, [Stats. 1971 p. 1964](#))

Sec. 1.130 Oath of office. Every person elected or appointed to fill any office shall subscribe to the official oath as provided by the City Council. Every such person shall swear or affirm that he or she is not under any direct or indirect obligation to vote for, appoint or elect any person to any office, position or employment in the City government.

(Ch. 662, [Stats. 1971 p. 1964](#))

Sec. 1.140 Charter Committee: Appointment; terms; qualifications; vacancies; compensation.

1. The Charter Committee must be appointed as follows:

- (a) Each Council Member shall appoint one member;
- (b) The Mayor shall appoint one member;
- (c) Except as otherwise provided in subsection 2, the members of the Senate delegation representing the residents of the City and belonging to the majority party of the Senate shall appoint two members;
- (d) Except as otherwise provided in subsection 2, the members of the Senate delegation representing the residents of the City and belonging to the minority party of the Senate shall appoint one member;
- (e) Except as otherwise provided in subsection 2, the members of the Assembly delegation representing the residents of the City and belonging to the majority party of the Assembly shall appoint two members; and
- (f) Except as otherwise provided in subsection 2, the members of the Assembly delegation representing the residents of the City and belonging to the minority party of the Assembly shall appoint one member.

2. The:

(a) Majority Leader of the Senate shall appoint the members of the Charter Committee described in paragraph (c) of subsection 1 if there are no members of the Senate representing the residents of the City and belonging to the majority party of the Senate.

(b) Minority Leader of the Senate shall appoint the members of the Charter Committee described in paragraph (d) of subsection 1 if there are no members of the Senate representing the residents of the City and belonging to the minority party of the Senate.

(c) Speaker of the Assembly shall appoint the members described in paragraph (e) of subsection 1 if there are no members of the Assembly representing the residents of the City and belonging to the majority party of the Assembly.

(d) Minority Leader of the Assembly shall appoint the members of the Charter Committee described in paragraph (f) of subsection 1 if there are no members of the Assembly representing the residents of the City and belonging to the minority party of the Assembly.

3. Each member of the Charter Committee:
 - (a) If appointed by a Council Member or the Mayor, serves during the term of the person by whom he or she was appointed;
 - (b) If appointed by members of the Senate delegation or the Majority Leader or Minority Leader of the Senate, serves a term of 4 years;
 - (c) If appointed by members of the Assembly delegation or the Speaker or Minority Leader of the Assembly, serves a term of 2 years;
 - (d) Must be a registered voter in the City; and
 - (e) Must reside in the City during his or her term of office.
4. If a vacancy occurs on the Charter Committee, the vacancy must be filled in the same manner as the original appointment for the remainder of the unexpired term.
5. Members of the Charter Committee are entitled to receive compensation, in an amount set by ordinance of the City Council, for each full meeting of the Charter Committee they attend.
(Added — Ch. 349, [Stats. 2013 p. 1815](#); A — Ch. 163, [Stats. 2015 p. 770](#))

Sec. 1.150 Charter Committee: Officers; meetings; duties. The Charter Committee shall:

1. Elect a Chair and Vice Chair from among its members, who each serve for a term of 2 years;
2. Meet at least once every 2 years before the beginning of each regular session of the Legislature and when requested by the City Council or the Chair of the Charter Committee;
3. Meet jointly with the City Council on a date to be set after the final biennial meeting of the Charter Committee is conducted pursuant to subsection 2 and before the beginning of the next regular session of the Legislature to advise the City Council with regard to the recommendations of the Charter Committee concerning necessary amendments to this Charter;
4. If the City Council elects to submit the Charter Committee's recommended amendments to the Legislature as one of the City's bill draft requests, assist the City Council in the timely preparation of such amendments for presentation to the Legislature on behalf of the City;
5. If the City Council elects not to submit the Charter Committee's recommended amendments to the Legislature as one of the City's bill draft requests, seek sponsorship of a legislative measure by a member of the Senate or Assembly delegation representing the residents of the City and assist such member in the timely preparation of such amendments for presentation to the Legislature; and
6. Perform all functions and do all things necessary to accomplish the purposes for which it is established, including, but not limited to, holding meetings and public hearings, and obtaining assistance from City officers.
(Added — Ch. 349, [Stats. 2013 p. 1815](#))

Sec. 1.160 Charter Committee: Removal of member; grounds. Any member of the Charter Committee may be removed by a majority of the remaining members of the Charter Committee for cause, including failure or refusal to perform the duties of the office, absence from three successive regular meetings or ceasing to meet any qualification for the appointment to the Charter Committee.
(Added — Ch. 349, [Stats. 2013 p. 1815](#))

ARTICLE II - Legislative Department

Sec. 2.010 Mayor and City Council: Qualifications; election; term of office; salary. [Effective through December 31, 2023.]

1. The legislative power of the City is vested in a City Council consisting of six Council Members and a Mayor.
2. The Mayor and Council Members must be qualified electors within the City. Each Council Member elected from a ward must continue to live in that ward for as long as he or she represents the ward.
3. The Mayor and one Council Member represent the City at large and one Council Member represents each ward. The Mayor and Council Members serve for terms of 4 years.
4. The Mayor and Council Members are entitled to receive a salary in an amount fixed by the City Council.
(Ch. 662, [Stats. 1971 p. 1965](#); A — Ch. 98, [Stats. 1977 p. 210](#); Ch. 561, [Stats. 1977 p. 1392](#); Ch. 65, [Stats. 1981 p. 160](#); Ch. 462, [Stats. 1993 p. 1467](#); Ch. 327, [Stats. 1999 p. 1366](#))

Sec. 2.010 Mayor and City Council: Qualifications; election; term of office; salary. [Effective January 1, 2024.]

1. The legislative power of the City is vested in a City Council consisting of six Council Members and a Mayor.
2. The Mayor and Council Members must be qualified electors within the City. Each Council Member elected from a ward must continue to live in that ward for as long as he or she represents the ward.
3. The Mayor represents the City at large and one Council Member represents each ward. The Mayor and Council Members serve for terms of 4 years.
4. The Mayor and Council Members are entitled to receive a salary in an amount fixed by the City Council.

(Ch. 662, [Stats. 1971 p. 1965](#); A — Ch. 98, [Stats. 1977 p. 210](#); Ch. 561, [Stats. 1977 p. 1392](#); Ch. 65, [Stats. 1981 p. 160](#); Ch. 462, [Stats. 1993 p. 1467](#); Ch. 327, [Stats. 1999 p. 1366](#); Ch. 584, [Stats. 2017 p. 4198](#), effective January 1, 2024)

Sec. 2.020 City Council: Contracts. Members of the City Council:

1. May vote on any lease, contract or other agreement which extends beyond their terms of office.
2. Shall not have any interest, directly or indirectly, in any lease, contract or other agreement entered into with the City.

(Ch. 662, [Stats. 1971 p. 1965](#))

Sec. 2.030 City Council: Discipline of members and other persons; subpoena power.

1. The City Council may:
 - (a) Provide for the punishment of the City Clerk or any member for disorderly conduct committed in its presence.
 - (b) Order the attendance of witnesses and the production of all papers relating to any business before the City Council.
2. If any person ordered to appear before the City Council fails to obey such an order:
 - (a) The City Council or any member thereof may apply to the clerk of the district court for a subpoena commanding the attendance of the person before the City Council.
 - (b) The clerk of the district court may issue the subpoena, and any peace officer may serve it.
 - (c) If the person upon whom the subpoena is served fails to obey it, the court may issue an order to show cause why the person should not be held in contempt of court and upon the hearing of the matter may adjudge the person guilty of contempt and punish him or her accordingly.

(Ch. 662, [Stats. 1971 p. 1965](#); A — Ch. 349, [Stats. 2013 p. 1820](#))

Sec. 2.040 Meetings: Quorum.

1. The City Council shall hold not less than two regular meetings each month. The times and dates of regular meetings must be established by resolution.
2. Special meetings of the City Council may be held at the call of the Mayor.
3. Except as otherwise provided in [NRS 241.0355](#), a majority of all the members of the City Council constitutes a quorum to do business, but a lesser number may meet and recess from time to time, and compel the attendance of the absent members.
4. The meetings of the City Council must be conducted in accordance with [chapter 241](#) of NRS.
(Ch. 662, [Stats. 1971 p. 1966](#); A — Ch. 203, [Stats. 1989 p. 444](#); Ch. 255, [Stats. 2001 p. 1131](#); Ch. 349, [Stats. 2013 p. 1820](#))

Sec. 2.060 Meetings: Time and place; rules. The City Council may:

1. Fix the time and place of its meetings and judge the qualifications and election of its own members.
2. Adopt rules for the government of its members and proceedings.

(Ch. 662, [Stats. 1971 p. 1966](#))

Sec. 2.070 Oaths and affirmations. The Mayor, the Vice Mayor while acting in the place of the Mayor, each Council Member and the City Clerk may administer oaths and affirmations relating to any business pertaining to the City, before the City Council or to be considered by the City Council.

(Ch. 662, [Stats. 1971 p. 1966](#); A — Ch. 553, [Stats. 1973 p. 878](#); Ch. 349, [Stats. 2013 p. 1821](#))

Sec. 2.080 Powers of City Council: Ordinances, resolutions and orders; waiver of salary and benefits.

1. The City Council may make and pass all ordinances, resolutions and orders not repugnant to the Constitution of the United States or the Constitution of the State of Nevada, or to the provisions of Nevada Revised Statutes or of this Charter, necessary for the municipal government and the management of the affairs of the City, and for the execution of all the powers vested in the City.
2. When power is conferred upon the City Council to do and perform anything and the manner of exercising such power is not specifically provided for, the City Council may provide by ordinance the manner and details necessary for the full exercise of such power.
3. The City Council may enforce ordinances by providing penalties not to exceed those established by the Legislature for misdemeanors.
4. The City Council shall have such powers, not in conflict with the express or implied provisions of this Charter, as are conferred generally by statute upon the governing bodies of cities organized under a special charter.
5. Except as otherwise provided in this subsection and subsection 6, the City Council shall not pass any ordinance or resolution increasing or diminishing the salary of any elective officer during the term for which he or she is elected or appointed. The City Council may pass an ordinance increasing the salary of a Municipal Judge during the term for which he or she is elected or appointed.

6. Except as otherwise prohibited or limited by statute or regulation or as otherwise provided in this subsection, the Mayor and any Council Member may waive the payment of any part of the salary and benefits otherwise payable to him or her during any budget year. Any such waiver must be in writing, does not extend beyond the current term of the Mayor or Council Member and may not be rescinded.

(Ch. 662, [Stats. 1971 p. 1966](#); A — Ch. 599, [Stats. 1993 p. 2499](#); Ch. 349, [Stats. 2013 p. 1821](#))

Sec. 2.090 Ordinances: Passage by bill; amendments; subject matter; title requirements.

1. No ordinance may be passed except by bill and by a majority vote of the City Council. The style of all ordinances must be as follows: "The City Council of the City of Reno does ordain:".

2. No ordinance may contain more than one general subject matter and matters which pertain to or are necessarily connected with the general subject matter, and the general subject must be briefly indicated in the title. Where the general subject of the ordinance is not so expressed in the title, the ordinance is void.

3. Any ordinance which amends an existing ordinance must set out in full the ordinance or sections thereof to be amended, and must indicate matter to be omitted by enclosing it in brackets and any new matter by underscoring or by italics.

(Ch. 662, [Stats. 1971 p. 1967](#); A — Ch. 553, [Stats. 1973 p. 878](#); Ch. 349, [Stats. 2013 p. 1821](#))

Sec. 2.100 Ordinances: Enactment procedure; emergency ordinances.

1. All proposed ordinances when first proposed must be read to the City Council by title, after which an adequate number of copies of the proposed ordinance must be filed with the City Clerk for public distribution. Except as otherwise provided in subsection 3, notice of the filing must be published once in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS, and published in the City at least 10 days before the adoption of the ordinance. The City Council shall adopt or reject the ordinance, or an amendment thereto, within 45 days after the date of publication.

2. At the next regular meeting or adjourned regular meeting of the City Council held at least 10 days after the date of publication, the proposed ordinance must be returned to the City Council for consideration and possible adoption. At that meeting, the title of the proposed ordinance must be read as first proposed or as amended, and thereupon the proposed ordinance must be finally voted upon or action thereon postponed.

3. In cases of emergency or where the ordinance is of a kind specified in section 7.030, by unanimous consent of the City Council, final action may be taken immediately or at an emergency meeting called for that purpose, and no notice of the filing of the copies of the proposed ordinance with the City Clerk need be published.

4. All ordinances must be signed by the Mayor, attested by the City Clerk and published by title, together with the names of the members of the City Council voting for or against passage, in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS, and published in the City for at least one publication, before the ordinance becomes effective. The City Council may, by majority vote, order the publication of the ordinance in full in lieu of publication by title only.

5. The City Clerk shall record all ordinances in a book kept for that purpose, together with the affidavits of publication by the publisher.

(Ch. 662, [Stats. 1971 p. 1967](#); A — Ch. 160, [Stats. 1983 p. 372](#); Ch. 599, [Stats. 1993 p. 2500](#); Ch. 327, [Stats. 1999 p. 1366](#); Ch. 349, [Stats. 2013 p. 1822](#))

Sec. 2.110 Uniform codes: Procedure for adoption. Except as otherwise provided in [NRS 707.375](#), a uniform building, plumbing, electrical, health, traffic or fire code, or any other uniform code, printed in book or pamphlet form, or any portion thereof, with such changes as may be necessary to make the code applicable to conditions in the City, and with such other changes as may be desirable, may be adopted in an ordinance by reference thereto. Copies of the code, with such changes, if any, must be filed for use and examination by the public in the Office of the Clerk at least 1 week before the passage of the ordinance adopting the code.

(Ch. 662, [Stats. 1971 p. 1967](#); A — Ch. 327, [Stats. 1999 p. 1367](#); Ch. 237, [Stats. 2003 p. 1254](#))

Sec. 2.120 Codification of ordinances; publication of Code.

1. The City Council may codify and publish a Code of its municipal ordinances in the form of a Municipal Code, which Code may, at the election of the City Council, have incorporated therein a copy of this Charter and such additional data as the City Council prescribes. Whenever the Code is published or revised, a copy must be provided to the Librarian at the County Public Library in Reno, the County Law Library and the Supreme Court Law Library. The requirements of this subsection are satisfied by the provision of a paper copy, an electronic copy or a copy of the Code in such other format as is requested by a library.

2. The ordinances in the Code must be arranged in appropriate chapters, articles and sections, excluding the titles, enacting clauses, signature of the Mayor, attestations and other formal parts.

3. The codification must be adopted by an ordinance and must not contain any substantive changes, modifications or alterations of existing ordinances, and the only title necessary for the ordinance is, "An ordinance for codifying and compiling the general ordinances of the City of Reno."

4. The codification may be amended or extended by ordinance.

(Ch. 662, [Stats. 1971 p. 1968](#); A — Ch. 669, [Stats. 1971 p. 2055](#); Ch. 344, [Stats. 1973 p. 430](#); Ch. 561, [Stats. 1977 p. 1393](#); Ch. 349, [Stats. 2013 p. 1823](#))

Sec. 2.130 Ordinances: Judicial notice. This Charter and all ordinances, rules, resolutions or other regulations of the City shall be received as prima facie evidence in all courts without pleading the contents thereof. Such Charter, ordinances, rules, resolutions or other regulations may be pleaded by title only and may be proved by introduction of:

1. The original entry thereof on the records of the City Council; or
2. A copy of such original entry certified by the City Clerk; or
3. A printed copy published or purported to have been published by authority of the City Council.

(Ch. 662, [Stats. 1971 p. 1968](#))

Sec. 2.140 General powers of City Council.

1. Except as otherwise provided in subsection 2 and section 2.150, the City Council may:

(a) Acquire, control, improve and dispose of any real or personal property for the use of the City, its residents and visitors.

(b) Except as otherwise provided in [NRS 598D.150](#) and [640C.100](#), regulate and impose a license tax for revenue upon all businesses, trades and professions.

(c) Provide or grant franchises for public transportation and utilities.

(d) Appropriate money for advertising and publicity and for the support of a municipal band.

(e) Enact and enforce any police, fire, traffic, health, sanitary or other measure which does not conflict with the general laws of the State. An offense that is made a misdemeanor by the laws of the State shall be deemed also to be a misdemeanor against the City whenever the offense is committed within the City.

(f) Fix the rate to be paid for any utility service provided by the City as a public enterprise. Any charges due for services, facilities or commodities furnished by any utility owned by the City is a lien upon the property to which the service is rendered and is perfected by filing with the County Recorder a statement by the City Clerk of the amount due and unpaid and describing the property subject to the lien. Any such lien is:

(1) Coequal with the latest lien upon the property to secure the payment of general taxes.

(2) Not subject to extinguishment by the sale of any property on account of the nonpayment of general taxes.

(3) Prior and superior to all liens, claims, encumbrances and titles other than the liens of assessments and general taxes.

2. The City Council:

(a) Shall not sell telecommunication service to the general public.

(b) May purchase or construct facilities for providing telecommunication that intersect with public rights-of-way if the governing body:

(1) Conducts a study to evaluate the costs and benefits associated with purchasing or constructing the facilities; and

(2) Determines from the results of the study that the purchase or construction is in the interest of the general public.

3. Any information relating to the study conducted pursuant to subsection 2 must be maintained by the City Clerk and made available for public inspection during the business hours of the Office of the City Clerk.

4. Notwithstanding the provisions of paragraph (a) of subsection 2, an airport may sell telecommunication service to the general public.

5. As used in this section:

(a) "Telecommunication" has the meaning ascribed to it in [NRS 704.025](#).

(b) "Telecommunication service" has the meaning ascribed to it in [NRS 704.028](#).

(Ch. 662, [Stats. 1971 p. 1968](#); A — Ch. 553, [Stats. 1973 p. 878](#); Ch. 561, [Stats. 1977 p. 1393](#); Ch. 104, [Stats. 1991 p. 174](#); Ch. 565, [Stats. 1997 p. 2761](#); Ch. 327, [Stats. 1999 p. 1367](#); Ch. 416, [Stats. 2001 p. 2105](#); Ch. 465, [Stats. 2003 p. 2899](#); Ch. 325, [Stats. 2005 p. 1143](#); Ch. 216, [Stats. 2007 p. 726](#); Ch. 349, [Stats. 2013 p. 1823](#))

Sec. 2.150 Franchises for the provision of telecommunication service.

1. The City Council shall not:

(a) Impose any terms or conditions on a franchise for the provision of telecommunication service or interactive computer service other than terms or conditions concerning the placement and location of the telephone or telegraph lines and fees imposed for a business license or the franchise, right or privilege to construct, install or operate such lines.

(b) Require a company that provides telecommunication service or interactive computer service to obtain a franchise if it provides telecommunication service over the telephone or telegraph lines owned by another company.

(c) Require a person who holds a franchise for the provision of telecommunication service or interactive computer service to place its facilities in ducts or conduits or on poles owned or leased by the City.

2. As used in this section:

(a) “Interactive computer service” has the meaning ascribed to it in 47 U.S.C. § 230(f)(2), as that section existed on January 1, 2007.

(b) “Telecommunication service” has the meaning ascribed to it in [NRS 704.028](#).
(Added — Ch. 565, [Stats. 1997 p. 2761](#); A — Ch. 216, [Stats. 2007 p. 727](#))

ARTICLE III - Executive Department

Sec. 3.010 Mayor: Duties; Vice Mayor.

1. The Mayor:
 - (a) Shall serve as a member of the City Council and preside over its meetings.
 - (b) Shall not have any administrative duties.
 - (c) Must be recognized as the head of the City Government for all ceremonial purposes.
 - (d) Shall determine the order of business at meetings pursuant to the rules of the City Council.
 - (e) Is entitled to vote and shall vote last on all roll call votes.
 - (f) Shall take all proper measures for the preservation of the public peace and order and for the suppression of riots and all forms of public disturbance, for which he or she is authorized to appoint extra police officers temporarily and without regard to Civil Service rules and regulations, and to call upon the County Sheriff or, if that force is inadequate, to call upon the Governor for assistance.
 - (g) Shall perform such other duties, except administrative duties, as are prescribed by ordinance or by the provisions of Nevada Revised Statutes which apply to a mayor of a city organized pursuant to the provisions of a special charter.
2. At the first regular City Council meeting in November of each year or whenever a vacancy occurs in the office of Vice Mayor, the City Council shall elect one of the Council Members to be Vice Mayor. That person:
 - (a) Holds that office and title, without additional compensation, for a term of 1 year or until removed after a hearing for cause by a vote of six-sevenths of the City Council or the office otherwise becomes vacant.
 - (b) Shall perform the duties of Mayor during the absence or disability of the Mayor.
 - (c) Shall act as Mayor if the office of Mayor becomes vacant until the vacancy is filled pursuant to section 1.070 of this Charter.

(Ch. 662, [Stats. 1971 p. 1973](#); A — Ch. 561, [Stats. 1977 p. 1394](#); Ch. 9, [Stats. 1993 p. 20](#); Ch. 210, [Stats. 1997 p. 735](#); Ch. 349, [Stats. 2013 p. 1824](#))

Sec. 3.020 City Manager: Duties; compensation; residency; vacancy.

1. The City Manager is the Chief Executive and Administrative Officer of the City Government. He or she is responsible to the City Council for the proper administration of all affairs of the City. The duties and salary of the City Manager must be fixed by the City Council and he or she is entitled to be reimbursed for all expenses incurred in the performance of his or her duties.
 2. Except as otherwise provided in this subsection, the City Manager must actually, as opposed to constructively, reside in the State. A person who is appointed as City Manager by the City Council must become an actual resident of the State not later than 6 months after the date of his or her appointment.
 3. Any vacancy in the City Manager position must be filled by the City Council not later than 6 months after the vacancy occurs.
 4. Subject to the provisions of section 1.090, the City Manager may appoint such staff as he or she deems necessary for the proper functioning of the City.
 5. The City Manager may designate an acting City Manager to serve in his or her absence or, if he or she fails to do so, the City Council may appoint an acting City Manager.
 6. No member of the City Council may be appointed as City Manager during the term for which he or she was elected, or for 1 year thereafter.
 7. The City Manager shall appoint all officers and employees of the City and may remove any officer or employee of the City except as otherwise provided in this Charter. The City Manager may authorize the head of a department or office to appoint or remove his or her subordinates.
- (Ch. 662, [Stats. 1971 p. 1973](#); A — Ch. 715, [Stats. 1975 p. 1473](#); Ch. 65, [Stats. 1981 p. 161](#); Ch. 210, [Stats. 1997 p. 735](#); Ch. 349, [Stats. 2013 p. 1825](#); Ch. 163, [Stats. 2015 p. 771](#); Ch. 584, [Stats. 2017 p. 4199](#))

Sec. 3.030 City Manager: Removal.

1. The City Council may remove the City Manager from office in accordance with the procedure contained in this section.
2. The City Council shall adopt by affirmative vote of a majority of all its members a preliminary resolution which must state the reasons for removal and may suspend the City Manager from duty for a period not to exceed 15 days. A copy of the resolution must be delivered promptly to the City Manager.
3. Within 5 days after a copy of the resolution is delivered to the City Manager, he or she may file with the City Council a written request for a public hearing. The public hearing must be held at a City Council meeting not earlier than 15 days nor later than 30 days after the request is filed. The City Manager may file with the City Council a written reply not later than 5 days before the hearing.

4. The City Council may adopt a final resolution of removal, which may be made effective immediately, by affirmative vote of a majority of all its members, at any time after 5 days from the date when a copy of the preliminary resolution was delivered to the City Manager if he or she has not requested a public hearing or at any time after the public hearing if he or she has requested one.

5. The City Manager is entitled to receive his or her salary until the effective date of the final resolution of removal.

(Ch. 662, [Stats. 1971 p. 1973](#); A — Ch. 210, [Stats. 1997 p. 736](#))

Sec. 3.040 City Clerk: Duties.

1. The City Clerk shall:

- (a) Keep the corporate seal and all books and papers belonging to the City.
- (b) Attend all meetings of the City Council and keep an accurate journal of its proceedings, including a record of all ordinances, bylaws and resolutions passed or adopted by it. After approval at each meeting of the City Council, the City Clerk shall attest the journal after it has been signed by the Mayor.
- (c) Sign all warrants for payment issued.
- (d) Number and sign all business licenses issued by the City. All business licenses must be in a form devised by the City Clerk and approved by the City Council.
- (e) Enter upon the journal the result of the vote of the City Council upon the passage of ordinances, or of any resolution appropriating money, abolishing licenses, or increasing or decreasing the rates of licenses.
- (f) Be the official collector of all business license fees and penalties of the City, and all money making up the City revenues, except general taxes and special assessments, must be paid over to him or her.

2. The City Clerk has custody of all the official records of the City. He or she is responsible to the City Council for the proper discharge of his or her duties. The duties and salary of the City Clerk are fixed by the City Council, and he or she is entitled to be reimbursed for all expenses incurred in the performance of his or her duties.

3. The City Clerk may, with approval of the City Council, appoint one Chief Deputy City Clerk and one Manager of Record Systems, who are appointive officers and not subject to the provisions of article IX of this Charter.

4. The City Clerk may designate a member of his or her staff as acting City Clerk to:

- (a) Administer oaths; and
- (b) Perform all the duties of the City Clerk in his or her absence.

(Ch. 662, [Stats. 1971 p. 1974](#); A — Ch. 553, [Stats. 1973 p. 880](#); Ch. 715, [Stats. 1975 p. 1474](#); Ch. 373, [Stats. 1979 p. 644](#); Ch. 65, [Stats. 1981 p. 161](#); Ch. 210, [Stats. 1997 p. 737](#); Ch. 349, [Stats. 2013 p. 1825](#); Ch. 163, [Stats. 2015 p. 772](#))

Sec. 3.060 City Attorney: Qualifications; duties; salary.

1. The City Attorney must be a duly licensed member of the State Bar of Nevada and a qualified elector within the City. Once elected, he or she shall hold office for a term of 4 years and until his or her successor is duly elected and qualified.

2. The City Attorney is the Legal Officer of the City and shall:

- (a) Perform such duties as are designated by ordinance;
- (b) Be present at all meetings of the City Council;
- (c) Be counsel for the Commission;
- (d) Devote his or her full time to the duties of the office; and
- (e) Not engage in the private practice of law.

3. The City Attorney is entitled to receive a salary as fixed by resolution of the City Council.

4. As he or she requires in the discharge of the duties of his or her office, the City Attorney may:

(a) Appoint and remove any professional and paraprofessional legal staff, including, without limitation, attorneys, paralegals, investigators, an office administrator and an executive assistant. Professional and paraprofessional legal staff must not be Civil Service employees.

(b) Appoint and remove clerical staff, including, without limitation, management assistants, legal secretaries and advocates. Clerical staff must not be Civil Service employees.

5. The Council may appropriate such an amount of money as it deems proper to compensate the professional and paraprofessional legal staff and clerical staff appointed by the City Attorney pursuant to subsection 4.

6. Any attorney or paralegal who is employed for more than 20 hours per week by the City Attorney shall not engage in the private practice of law.

(Ch. 662, [Stats. 1971 p. 1974](#); A — Ch. 553, [Stats. 1973 p. 881](#); Ch. 666, [Stats. 1975 p. 1318](#); Ch. 98, [Stats. 1977 p. 210](#); Ch. 561, [Stats. 1977 p. 1395](#); Ch. 599, [Stats. 1993 p. 2501](#); Ch. 327, [Stats. 1999 p. 1369](#); Ch. 349, [Stats. 2013 p. 1826](#); Ch. 163, [Stats. 2015 p. 772](#))

Sec. 3.070 Services of Special Counsel. The City Council may, by six-sevenths vote, retain the services of attorneys to perform any civil duty of the City Attorney. Such attorneys are responsible only to the City Council. The City Attorney shall have no responsibility or authority concerning the services of such attorneys.

(Ch. 662, [Stats. 1971 p. 1975](#); A — Ch. 163, [Stats. 2015 p. 773](#))

Sec. 3.080 County Assessor to be ex officio City Assessor; duties.

1. The County Assessor of the County shall be ex officio City Assessor of the City. The County Assessor shall perform such duties for the City without additional compensation.

2. Upon request of the ex officio City Assessor, the City Council may appoint and set the salary of a Deputy City Assessor to perform such duties relative to city assessments as may be deemed necessary.

(Ch. 662, [Stats. 1971 p. 1975](#); A — Ch. 349, [Stats. 2013 p. 1827](#))

Sec. 3.090 County Treasurer to be ex officio City Treasurer; duties.

1. The Treasurer of the County shall be ex officio City Treasurer and Tax Receiver of the City. The County Treasurer shall perform such duties for the City without additional compensation.

2. The City Treasurer shall, with the consent of the City Council, appoint the City Clerk or other city officer as Deputy City Treasurer to perform such duties as may be designated by the City Council.

3. The City shall compensate the County annually in an amount agreed upon by the City Council and the Board of County Commissioners of the County for the services rendered by the Treasurer of the County under this section.

(Ch. 662, [Stats. 1971 p. 1975](#); A — Ch. 414, [Stats. 1975 p. 607](#); Ch. 349, [Stats. 2013 p. 1827](#))

Sec. 3.120 City officers: Duties restricted and altered. The City Council may prescribe by ordinance the powers and duties of all city officers, where such powers and duties have not been established by this Charter, and may add to, alter or restrict such powers and duties.

(Ch. 662, [Stats. 1971 p. 1976](#))

Sec. 3.130 City officers: Collection and disposition of moneys.

1. All taxes, fines, forfeitures or other moneys collected or recovered by any officer or person pursuant to the provisions of this Charter or of any valid ordinance of the City shall be paid by the officer or person collecting or receiving them to the City Clerk, who shall dispose of them in accordance with the ordinances, regulations and procedures established by the City Council.

2. The City Council may by proper legal action collect all moneys which are due and unpaid to the City or any office thereof, and the City Council may pay from the General Fund all fees and expenses necessarily incurred by it in connection with the collection of such moneys.

(Ch. 662, [Stats. 1971 p. 1976](#))

Sec. 3.140 Interference and direction by City Council.

1. Except as specifically authorized in this Charter, the Mayor or Council Members shall not dictate the appointment, suspension or removal of any employee. No person covered by the rules and regulations of the Commission may be appointed, suspended or removed except as provided in those rules and regulations.

2. Any action directed by the City Council in a public meeting shall be deemed to be direction to the City Manager and not to any subordinate of the City Manager. The City Council and its members shall deal directly with the City Manager and shall not give any order, publicly or privately, to any subordinate of the City Manager.

(Ch. 662, [Stats. 1971 p. 1976](#); A — Ch. 210, [Stats. 1997 p. 737](#); Ch. 349, [Stats. 2013 p. 1827](#); Ch. 163, [Stats. 2015 p. 773](#); Ch. 584, [Stats. 2017 p. 4199](#))

Sec. 3.150 Removal of elective officers. If any elective officer is adjudged guilty of nonfeasance, misfeasance or malfeasance in office by any court of competent jurisdiction, the City Council may declare the office vacant and fill the vacancy so caused, as provided by law.

(Ch. 662, [Stats. 1971 p. 1976](#))

ARTICLE IV - Judicial Department

Sec. 4.010 Municipal Court.

1. The Municipal Court must include one department and may include additional departments in the discretion of the City Council. If the City Council determines to create additional departments, it shall do so by resolution and may appoint additional Municipal Judges to serve until the next election.

2. The City Council may not reduce the term of office of any appointed or elected Municipal Judge.

(Ch. 662, [Stats. 1971 p. 1976](#); A — Ch. 553, [Stats. 1973 p. 881](#); Ch. 373, [Stats. 1979 p. 645](#); Ch. 208, [Stats. 1985 p. 675](#); Ch. 9, [Stats. 1993 p. 21](#); Ch. 349, [Stats. 2013 p. 1828](#))

Sec. 4.020 Municipal Court: Qualifications of Municipal Judge; salary.

1. A Municipal Judge must be:

- (a) An attorney licensed to practice law in the State.
- (b) A qualified elector within the City.

2. A Municipal Judge shall not engage in the private practice of law.

3. The salary of a Municipal Judge must be:
 - (a) Fixed by resolution of the City Council.
 - (b) Uniform for all judges in the Municipal Court.
(Ch. 662, [Stats. 1971 p. 1976](#); A — Ch. 343, [Stats. 1973 p. 422](#); Ch. 553, [Stats. 1973 p. 881](#); Ch. 98, [Stats. 1977 p. 211](#); Ch. 561, [Stats. 1977 p. 1395](#); Ch. 208, [Stats. 1985 p. 675](#); Ch. 599, [Stats. 1993 p. 2501](#); Ch. 327, [Stats. 1999 p. 1369](#); Ch. 349, [Stats. 2013 p. 1828](#))

Sec. 4.030 Disposition of fines. All fines and forfeitures for the violation of ordinances shall be paid to the City Clerk in the manner to be prescribed by ordinance.
(Ch. 662, [Stats. 1971 p. 1977](#))

Sec. 4.040 Procedure; additional judges. The practice and proceedings in the Court must conform as nearly as practicable to that of justices' courts in similar cases. Upon the written request of the City Manager an additional temporary Municipal Judge may be provided for so long as the City Council authorizes additional compensation for such a Judge.

(Ch. 662, [Stats. 1971 p. 1977](#); A — Ch. 553, [Stats. 1973 p. 882](#); Ch. 182, [Stats. 1983 p. 434](#); Ch. 208, [Stats. 1985 p. 676](#); Ch. 349, [Stats. 2013 p. 1828](#))

ARTICLE V - Elections

Sec. 5.010 General elections. [Effective through December 31, 2023.]

1. On the date fixed by the election laws of the State for the statewide general election in November 2002, and at each successive interval of 6 years, there must be elected at the general election, a Municipal Judge, who holds office for a term of 6 years and until his or her successor has been elected and qualified.

2. On the date fixed by the election laws of the State for the statewide general election in November 2002, and at each successive interval of 4 years, there must be elected at the general election, a Mayor, Council Members from the second and fourth wards, and a City Attorney, all of whom hold office for a term of 4 years and until their successors have been elected and qualified.

3. On the date fixed by the election laws of the State for the statewide general election in November 2004, and at each successive interval of 6 years, there must be elected at the general election, one or more Municipal Judges, other than the Municipal Judge referred to in subsection 1, all of whom hold office for a term of 6 years and until their successors have been elected and qualified.

4. On the date fixed by the election laws of the State for the statewide general election in November 2004, and at each successive interval of 4 years, there must be elected at the general election, Council Members from the first, third and fifth wards and one Council Member at large, all of whom hold office for a term of 4 years and until their successors have been elected and qualified.

5. In the general election:

(a) A candidate for the office of Council Member who represents a ward must be elected only by the registered voters of the ward that the candidate seeks to represent.

(b) Candidates for the offices of Mayor, Municipal Judge, City Attorney and Council Member at large must be elected by the registered voters of the city at large.

(Ch. 662, [Stats. 1971 p. 1977](#); A — Ch. 561, [Stats. 1977 p. 1395](#); Ch. 373, [Stats. 1979 p. 645](#); Ch. 9, [Stats. 1993 p. 21](#); Ch. 87, [Stats. 2001 p. 557](#); Ch. 349, [Stats. 2013 p. 1828](#); Ch. 584, [Stats. 2017 p. 4200](#))

Sec. 5.010 General elections. [Effective January 1, 2024.]

1. On the date fixed by the election laws of the State for the statewide general election in November 2002, and at each successive interval of 6 years, there must be elected at the general election, a Municipal Judge, who holds office for a term of 6 years and until his or her successor has been elected and qualified.

2. On the date fixed by the election laws of the State for the statewide general election in November 2002, and at each successive interval of 4 years, there must be elected at the general election, a Mayor, Council Members from the second and fourth wards, and a City Attorney, all of whom hold office for a term of 4 years and until their successors have been elected and qualified.

3. On the date fixed by the election laws of the State for the statewide general election in November 2004, and at each successive interval of 6 years, there must be elected at the general election, one or more Municipal Judges, other than the Municipal Judge referred to in subsection 1, all of whom hold office for a term of 6 years and until their successors have been elected and qualified.

4. On the date fixed by the election laws of the State for the statewide general election in November 2004, and at each successive interval of 4 years, there must be elected at the general election, Council Members from the first, third and fifth wards all of whom hold office for a term of 4 years and until their successors have been elected and qualified.

5. On the date fixed by the election laws of the State for the statewide general election in November 2024, and at each successive interval of 4 years, there must be elected at the general election a Council Member from the sixth ward, who holds office for a term of 4 years and until his or her successor has been elected and qualified.

6. In the general election:
 - (a) A candidate for the office of Council Member must be elected only by the registered voters of the ward that the candidate seeks to represent.
 - (b) Candidates for the offices of Mayor, Municipal Judge and City Attorney must be elected by the registered voters of the city at large.
(Ch. 662, [Stats. 1971 p. 1977](#); A — Ch. 561, [Stats. 1977 p. 1395](#); Ch. 373, [Stats. 1979 p. 645](#); Ch. 9, [Stats. 1993 p. 21](#); Ch. 87, [Stats. 2001 p. 557](#); Ch. 349, [Stats. 2013 p. 1828](#); Ch. 584, [Stats. 2017 p. 4200, 4201](#), effective January 1, 2024)

Sec. 5.020 Primary elections; declaration of candidacy. [Effective through December 31, 2023.]

1. A candidate for any office to be voted for at an election must file a declaration of candidacy with the City Clerk. All filing fees collected by the City Clerk must be deposited to the credit of the General Fund of the City.
2. If for any general election, there are three or more candidates for any office to be filled at that election, a primary election for any such office must be held on the date fixed by the election laws of the State for statewide elections, at which time there must be nominated candidates for the office to be voted for at the next general election. If for any general election there are two or fewer candidates for any office to be filled at that election, their names must not be placed on the ballot for the primary election but must be placed on the ballot for the general election. The general election must be held on the date fixed by the election laws of the State for the statewide general election.
3. In the primary election:
 - (a) The names of the two candidates for Municipal Judge, City Attorney or a particular City Council seat, as the case may be, who receive the highest number of votes must be placed on the ballot for the general election.
 - (b) Candidates for Council Member who represent a specific ward must be voted upon only by the registered voters of that ward.
 - (c) Candidates for Mayor, Municipal Judge, City Attorney and Council Member at large must be voted upon by all registered voters of the City.
(Ch. 662, [Stats. 1971 p. 1977](#); A — Ch. 9, [Stats. 1993 p. 22](#); Ch. 462, [Stats. 1993 p. 1468](#); Ch. 210, [Stats. 1997 p. 738](#); Ch. 570, [Stats. 1997 p. 2791, 2796](#); Ch. 686, [Stats. 1997 p. 3481](#); Ch. 100, [Stats. 1999 p. 274](#); Ch. 376, [Stats. 2005 p. 1438](#); Ch. 349, [Stats. 2013 p. 1829](#); Ch. 584, [Stats. 2017 p. 4202](#))

Sec. 5.020 Primary elections; declaration of candidacy. [Effective January 1, 2024.]

1. A candidate for any office to be voted for at an election must file a declaration of candidacy with the City Clerk. All filing fees collected by the City Clerk must be deposited to the credit of the General Fund of the City.
2. If for any general election, there are three or more candidates for any office to be filled at that election, a primary election for any such office must be held on the date fixed by the election laws of the State for statewide elections, at which time there must be nominated candidates for the office to be voted for at the next general election. If for any general election there are two or fewer candidates for any office to be filled at that election, their names must not be placed on the ballot for the primary election but must be placed on the ballot for the general election. The general election must be held on the date fixed by the election laws of the State for the statewide general election.
3. In the primary election:
 - (a) The names of the two candidates for Municipal Judge, City Attorney or a particular City Council seat, as the case may be, who receive the highest number of votes must be placed on the ballot for the general election.
 - (b) Candidates for Council Member must be voted upon only by the registered voters of the ward that the candidate seeks to represent.
 - (c) Candidates for Mayor, Municipal Judge and City Attorney must be voted upon by all registered voters of the City.
(Ch. 662, [Stats. 1971 p. 1977](#); A — Ch. 9, [Stats. 1993 p. 22](#); Ch. 462, [Stats. 1993 p. 1468](#); Ch. 210, [Stats. 1997 p. 738](#); Ch. 570, [Stats. 1997 p. 2791, 2796](#); Ch. 686, [Stats. 1997 p. 3481](#); Ch. 100, [Stats. 1999 p. 274](#); Ch. 376, [Stats. 2005 p. 1438](#); Ch. 349, [Stats. 2013 p. 1829](#); Ch. 584, [Stats. 2017 p. 4202](#), effective January 1, 2024)

Sec. 5.030 Applicability of state election laws; elections under City Council control. [Effective through December 31, 2019.]

1. All elections held pursuant to this Charter must be governed by the provisions of the election laws of this State, so far as those laws can be made applicable and are not inconsistent herewith.
2. The conduct of all elections must be under the control of the City Council. For the conduct of elections, for the prevention of fraud in those elections, and for the recount of ballots in cases of doubt or fraud, the City Council shall adopt by ordinance all regulations which it considers desirable and consistent with law and this Charter.
(Ch. 662, [Stats. 1971 p. 1978](#); A — Ch. 9, [Stats. 1993 p. 23](#))

Sec. 5.030 Applicability of state election laws; elections under City Council control. [Effective January 1, 2020.]

1. All elections held under this Charter must be governed by:

(a) The provisions of [NRS 293.5772](#) to [293.5887](#), inclusive, which supersede and preempt any conflicting provisions of this Charter; and

(b) All other provisions of the election laws of this State, so far as those laws can be made applicable and are not inconsistent with the provisions of this Charter.

2. The conduct of all elections must be under the control of the City Council. For the conduct of elections, for the prevention of fraud in those elections, and for the recount of ballots in cases of doubt or fraud, the City Council shall adopt by ordinance all regulations which it considers desirable and consistent with law and this Charter.

(Ch. 662, [Stats. 1971 p. 1978](#); A — Ch. 9, [Stats. 1993 p. 23](#); Ch. 619, [Stats. 2019 p. 4139](#), effective January 1, 2020)

Sec. 5.040 Qualifications, registration of voters.

1. Every person who resides within the City at the time of holding any election, and whose name appears upon the official register of voters in and for the City, is entitled to vote at each election, whether special, primary or general, and for all officers to be voted for and on all questions that may be submitted to the people at any primary, general or special election, except as otherwise provided in this article.

2. The City Council may provide for supplemental registration.

(Ch. 662, [Stats. 1971 p. 1978](#); A — Ch. 561, [Stats. 1977 p. 1396](#); Ch. 9, [Stats. 1993 p. 23](#))

Sec. 5.050 Names on ballots.

1. The full names of all candidates, except those who have withdrawn, died or become ineligible, must be printed on the official ballots without party designation or symbol.

2. If two or more candidates have the same surname or surnames so similar as to be likely to cause confusion and:

(a) None of them is an incumbent, their middle names or middle initials, if any, must be included in their names as printed on the ballot; or

(b) One of them is an incumbent, the name of the incumbent must be listed first and must be printed in bold type.

(Ch. 662, [Stats. 1971 p. 1978](#); A — Ch. 312, [Stats. 2003 p. 1730](#))

Sec. 5.060 Ballots for ordinances and Charter amendments. An ordinance or Charter amendment to be voted on in the City shall be presented for voting by ballot title. The ballot title of a measure may differ from its legal title and shall be a clear, concise statement describing the substance of the measure without argument or prejudice. Below the ballot title shall appear the following question: "Shall the above described (ordinance) (amendment) be adopted?" The ballot or voting machine or device shall be so marked as to indicate clearly in what manner the voter may cast his or her vote, either for or against the ordinance or amendment.

(Ch. 662, [Stats. 1971 p. 1978](#); A — Ch. 669, [Stats. 1971 p. 2055](#))

Sec. 5.070 Availability of lists of registered voters. If, for any purpose relating to an election or to candidates or issues involved in that election, any organization, group or person requests a list of registered voters of the City, the department, office or agency which has custody of the official register of voters shall, except as otherwise provided in [NRS 293.5002](#) and [293.558](#), permit the organization, group or person to copy the voters' names and addresses from the official register of voters or furnish such a list upon payment of the cost established by the election laws of the State.

(Ch. 662, [Stats. 1971 p. 1979](#); A — Ch. 561, [Stats. 1977 p. 1396](#); Ch. 9, [Stats. 1993 p. 23](#); Ch. 581, [Stats. 2001 p. 2972](#); Ch. 470, [Stats. 2005 p. 2304](#); Ch. 349, [Stats. 2013 p. 1830](#))

Sec. 5.080 Watchers and challengers. A candidate is entitled upon written application to the election authorities at least 5 days before the election to appoint two persons to represent him or her as watchers and challengers at each polling place where voters may cast their ballots for him or her. A person so appointed has all the rights and privileges prescribed by watchers and challengers under the election laws of this State. The watchers and challengers may exercise their rights throughout the voting and until the ballots have been counted.

(Ch. 662, [Stats. 1971 p. 1979](#))

Sec. 5.090 Voting machines. The City Council may provide for the use of mechanical or other devices for voting or counting the votes not inconsistent with law or regulations of the Secretary of State.

(Ch. 662, [Stats. 1971 p. 1979](#))

Sec. 5.100 Election returns; canvass; certificates of election; entry of officers upon duties; tie vote procedure. [Effective through December 31, 2019.]

1. The election returns from any special, primary or general election must be filed with the City Clerk, who shall immediately place those returns in a safe or vault, and no person may handle, inspect or in any manner interfere with those returns until canvassed by the City Council.

2. The City Council and City Manager shall meet within 10 days after any election and canvass the returns and declare the result. The election returns must then be sealed and kept by the City Clerk for 6 months, and no person may have access thereto except on order of a court of competent jurisdiction or by order of the City Council.

3. The City Clerk, under his or her hand and official seal, shall issue to each person declared to be elected a certificate of election. The officers elected shall qualify and enter upon the discharge of their respective duties at the first regular City Council meeting following their election.

4. If any election results in a tie, the City Council shall summon the candidates who received the tie vote and determine the tie as provided in this subsection. The City Clerk shall provide and open in the presence of the candidates who received the tie vote an unused 52-card deck of playing cards, removing any jokers and blank cards. The City Clerk shall shuffle the cards thoroughly and present the shuffled deck to the City Manager, or to the person designated by the City Manager for this purpose. One of the candidates who received the tie vote shall then draw one card from the deck, and the City Clerk shall record the suit and number of the card. The card then must be returned to the deck, and the City Clerk shall shuffle the cards thoroughly and present the shuffled deck to the City Manager, or to the person designated by the City Manager for this purpose, and another of the candidates who received the tie vote shall draw one card from the deck. This process must be repeated until each of the candidates who received the tie vote has drawn one card from the deck and the result of each draw has been recorded. The candidate who draws the high card shall be deemed the winner of the election. For the purposes of this subsection, aces are high and twos are low. If the candidates draw cards of otherwise equal value, the card of the higher suit is the high card. Spades are highest, followed in descending order by hearts, clubs and diamonds. The City Clerk shall issue to the winner a certificate of election.

(Ch. 662, [Stats. 1971 p. 1979](#); A — Ch. 561, [Stats. 1977 p. 1396](#); Ch. 373, [Stats. 1979 p. 646](#); Ch. 9, [Stats. 1993 p. 24](#); Ch. 349, [Stats. 2013 p. 1830](#))

Sec. 5.100 Election returns; canvass; certificates of election; entry of officers upon duties; tie vote procedure. [Effective January 1, 2020.]

1. The election returns from any special, primary or general election must be filed with the City Clerk, who shall immediately place those returns in a safe or vault, and no person may handle, inspect or in any manner interfere with those returns until canvassed by the City Council.

2. The City Council and City Manager shall meet within the time set forth in [NRS 293C.387](#) after any election and canvass the returns and declare the result. The election returns must then be sealed and kept by the City Clerk for 6 months, and no person may have access thereto except on order of a court of competent jurisdiction or by order of the City Council.

3. The City Clerk, under his or her hand and official seal, shall issue to each person declared to be elected a certificate of election. The officers elected shall qualify and enter upon the discharge of their respective duties at the first regular City Council meeting following their election.

4. If any election results in a tie, the City Council shall summon the candidates who received the tie vote and determine the tie as provided in this subsection. The City Clerk shall provide and open in the presence of the candidates who received the tie vote an unused 52-card deck of playing cards, removing any jokers and blank cards. The City Clerk shall shuffle the cards thoroughly and present the shuffled deck to the City Manager, or to the person designated by the City Manager for this purpose. One of the candidates who received the tie vote shall then draw one card from the deck, and the City Clerk shall record the suit and number of the card. The card then must be returned to the deck, and the City Clerk shall shuffle the cards thoroughly and present the shuffled deck to the City Manager, or to the person designated by the City Manager for this purpose, and another of the candidates who received the tie vote shall draw one card from the deck. This process must be repeated until each of the candidates who received the tie vote has drawn one card from the deck and the result of each draw has been recorded. The candidate who draws the high card shall be deemed the winner of the election. For the purposes of this subsection, aces are high and twos are low. If the candidates draw cards of otherwise equal value, the card of the higher suit is the high card. Spades are highest, followed in descending order by hearts, clubs and diamonds. The City Clerk shall issue to the winner a certificate of election.

(Ch. 662, [Stats. 1971 p. 1979](#); A — Ch. 561, [Stats. 1977 p. 1396](#); Ch. 373, [Stats. 1979 p. 646](#); Ch. 9, [Stats. 1993 p. 24](#); Ch. 349, [Stats. 2013 p. 1830](#); Ch. 619, [Stats. 2019 p. 4139](#), effective January 1, 2020)

Sec. 5.110 Contest of election. A contested election for any municipal office shall be determined according to the law of the State regulating proceedings in contested elections in political subdivisions.

(Ch. 662, [Stats. 1971 p. 1979](#))

Sec. 5.120 Reports of Campaign Contributions.

1. The City Council shall adopt an ordinance requiring the Mayor and each member of the City Council to report contributions received during every year other than the year in which the general election for that office is held.

2. The reports required by an ordinance adopted pursuant to subsection 1 must be in addition to the reports required by [chapter 294A](#) of NRS.

3. As used in this section, “contribution” has the meaning ascribed to it in [NRS 294A.007](#).

(Added — Ch. 584, [Stats. 2017 p. 4200](#))

ARTICLE VI - Local Improvements

Sec. 6.010 Local improvement law. Except as otherwise provided in subsection 2 of section 2.140 and section 2.150, the City Council, on behalf of the City and in its name, without any election, may from time to time acquire, improve, equip, operate and maintain, convert to or authorize:

1. Curb and gutter projects;
2. Drainage projects;
3. Off-street parking projects;
4. Overpass projects;
5. Park projects;
6. Sanitary sewer projects;
7. Security walls;
8. Sidewalk projects;
9. Storm sewer projects;
10. Street projects;
11. Underground electric and communication facilities;
12. Underpass projects;
13. Water projects; and
14. Any other projects authorized by the laws of the State, including, without limitation, [chapter 271](#) of NRS.

(Ch. 662, [Stats. 1971 p. 1979](#); A — Ch. 306, [Stats. 1973 p. 384](#); Ch. 361, [Stats. 1983 p. 875](#); Ch. 565, [Stats. 1997 p. 2762](#); Ch. 416, [Stats. 2001 p. 2106](#); Ch. 349, [Stats. 2013 p. 1831](#))

Sec. 6.020 Local improvement law: Collateral powers. The City Council on behalf of the City for the purpose of defraying all the costs of acquiring, improving or converting to any project authorized by section 6.010, or any portion of the cost thereof not to be defrayed with moneys otherwise available therefor, is vested with the powers granted to municipalities by [chapters 271](#) and [704A](#) of NRS, as amended from time to time.

(Ch. 662, [Stats. 1971 p. 1980](#); A — Ch. 306, [Stats. 1973 p. 385](#))

Sec. 6.030 Local improvement law: Assessments on public property. When an assessment is made for any improvement pursuant to sections 6.010 and 6.020 and there is public property located within the district formed and otherwise assessable, the City Council may pay all or any part of the cost of such improvement that would be apportionable to such public property from the General Fund of the City or from any other proper fund.

(Ch. 662, [Stats. 1971 p. 1980](#))

ARTICLE VII - Local Bonds and Franchises

Sec. 7.010 Debt limit.

1. The City shall not incur an indebtedness in excess of 15 percent of the total assessed valuation of the taxable property within the boundaries of the City, as shown on the tax list or assessment roll in effect as of the date of issuance of the municipal securities constituting the debt.

2. In determining any debt limitation under this section, there shall not be counted as indebtedness:

(a) Warrants or other securities which are payable upon presentation or demand or within 1 year from the date thereof.

(b) Securities payable from special assessments against benefited property, whether issued pursuant to any general or special law and irrespective of whether such special assessment securities are payable from general ad valorem taxes.

(c) Securities issued pursuant to any general or special law the principal and interest of which are payable solely from revenues of the City derived from other than general ad valorem taxes.

(Ch. 662, [Stats. 1971 p. 1980](#); A — Ch. 349, [Stats. 2013 p. 1831](#))

Sec. 7.020 Acquisition, operation of municipal utilities. Except as otherwise provided in subsection 2 of section 2.140 and 2.150, the City may, in the manner and for the purposes provided in this Charter and Nevada Revised Statutes as they apply to cities, grant franchises and acquire in any manner any public utility and hold, manage and operate it, either alone or jointly, with any level of government or instrumentality or subdivision thereof.

(Ch. 662, [Stats. 1971 p. 1980](#); A — Ch. 565, [Stats. 1997 p. 2763](#); Ch. 416, [Stats. 2001 p. 2106](#))

Sec. 7.030 Borrowing money.

1. Subject to the limitations imposed by this article, the City may borrow money for any corporate purpose, including, without limitation any purpose authorized by this Charter or by Nevada Revised Statutes for a city, and

for such purpose may issue bonds or other securities. The Local Government Securities Law, as amended from time to time, applies to all securities so issued, except for securities issued under section 6.020.

2. Any property tax levied to pay the principal of or interest on such indebtedness must be levied upon all taxable property within the City.

3. Any ordinance pertaining to the sale or issuance of bonds or other securities, including without limitation securities issued under section 6.020, may be adopted in the same manner as is provided for cases of emergency. A declaration by the City Council in any ordinance that it is of this kind is conclusive in the absence of fraud or gross abuse of discretion.

(Ch. 662, [Stats. 1971 p. 1980](#); A — Ch. 482, [Stats. 1981 p. 975](#))

Sec. 7.050 Investment of funds.

1. The City Council may, by resolution, direct the City Manager to invest any part of the funds of the City in obligations of any kind issued by the United States of America.

2. All such funds so invested shall be considered as part of the fund from which it was taken.

(Ch. 662, [Stats. 1971 p. 1981](#); A — Ch. 561, [Stats. 1977 p. 1397](#))

Sec. 7.060 Investment of money realized from bond sales.

1. The City Council may direct the City Manager to invest, in a manner authorized by the laws of this state, all money realized from the sale of bonds issued by the City in bonds or other securities until such money is required for the purposes for which the bonds were issued.

2. All interest received from such investments must be used only for the purposes for which the bonds were issued and for payment of principal or interest on those bonds.

(Ch. 662, [Stats. 1971 p. 1981](#); A — Ch. 561, [Stats. 1977 p. 1397](#); Ch. 178, [Stats. 2001 p. 887](#))

Sec. 7.070 Refunding bonds.

1. The City Council may, by ordinance, refund any municipal bonded indebtedness and issue refunding bonds.

2. The ordinance shall set forth fully and in detail the bonded indebtedness to be refunded and the terms, amount, maximum rate of interest and time within which redeemable, and on what fund. Such ordinance shall also set forth substantially the form of the refunding bonds to be issued but need not provide for the manner of their sale, or for any other matter, except as specified in this Charter.

3. Such ordinance may be passed and adopted in accordance with the provisions of section 2.100 without election. The City Council may in a like manner issue bonds in place of or to supply means to meet maturing bonds.

(Ch. 662, [Stats. 1971 p. 1981](#))

ARTICLE VIIA - Financing by Tax Increment

Sec. 7A.010 Definitions. Except as otherwise provided in this article or where the context otherwise requires, terms used or referred to in this article are as defined in the City Bond Law, as from time to time amended, and except as otherwise provided in such Law, as defined in the Local Government Securities Law, as from time to time amended; but the definitions and related substantive requirements provided in sections 7A.020 to 7A.120, inclusive, except where the context otherwise requires, govern the construction of this article.

(Added — Ch. 460, [Stats. 1979 p. 860](#))

Sec. 7A.020 “Cost of the undertaking” defined. “Cost of the undertaking,” or any phrase of similar import, means the “cost of any project” as the latter phrase is defined in the Local Government Securities Law.

(Added — Ch. 460, [Stats. 1979 p. 860](#))

Sec. 7A.040 “Engineer” defined. “Engineer” means the Director of Public Works, the City Engineer or a firm of engineers employed by the City in connection with any undertaking, any project or the exercise of any power authorized in this article.

(Added — Ch. 460, [Stats. 1979 p. 860](#); A — Ch. 349, [Stats. 2013 p. 1832](#))

Sec. 7A.050 “Facilities” defined.

1. “Facilities” means buildings, structures, utilities or other properties pertaining to any undertaking or nay project authorized in this article, including, without limitation, income-producing facilities and facilities acquired with the proceeds of bonds or other securities.

2. Facilities may consist of all properties, real, personal, mixed or otherwise acquired by the City, by any undertaking for any one or more projects through purchase, condemnation, construction or otherwise, and used in connection with any such project and related services or in any way pertaining thereto, whether situated within or without or both within and without the territorial limits of the City.

3. The City shall not acquire as a part of its facilities any properties which at the time of their acquisition compete in any area with then-existing properties of a public body providing the same or a similar function or

service therein, but the facilities of the City may complement such existing properties of a public body by providing in such an area supplemental functions or services if such existing properties provide inadequate functions or services.

4. The City may acquire properties of any public body situate in the City as one undertaking or a project of the City or an interest therein.

(Added — Ch. 460, [Stats. 1979 p. 860](#))

Sec. 7A.060 “Mailed notice,” “notice by mail” defined.

1. “Mailed notice” or “notice by mail”, means the giving by the Engineer, City Clerk, or any deputy thereof, as determined by the City Council, of any designated written or printed notice addressed to the last-known owner or owners of each tract in a tax increment area or other designated person at his, her or their last-known address or addresses by deposit, at least 20 days prior to the designated hearing or other time or event, in the United States mail, postage prepaid as first-class mail.

2. The names and addresses of such property owners shall be obtained from the records of the County Assessor or from such other source or sources as the City Clerk or the Engineer deems reliable. Any list of such names and addresses pertaining to any tax increment area may be revised from time to time, but such a list need not be revised more frequently than at 12-month intervals if any such list is needed for a period longer than 12 months.

3. Any mailing of any notice required in this article shall be verified by the affidavit or certificate of the Engineer, City Clerk, deputy, or other person mailing the notice, which verification shall be retained in the records of the City at least until all bonds and any other securities pertaining to a Tax Increment Account have been paid in full, or any claim is barred by a statute of limitations.

4. Such verification of mailing is prima facie evidence of the mailing of such notice in accordance with the requirements of this section.

(Added — Ch. 460, [Stats. 1979 p. 860](#))

Sec. 7A.070 “Newspaper” defined. “Newspaper” means a newspaper printed in the English language at least once each calendar week and published and of general circulation in the City.

(Added — Ch. 460, 1979 p. 861)

Sec. 7A.080 “Posting” defined.

1. “Posting” means posting in three public places at or near the site of the undertaking or any project designated at least 20 days prior to the designated hearing or other time or event.

2. Any posting of any notice required in this article shall be verified by the affidavit or certificate of the Engineer, City Clerk, deputy, or other person posting the notice, and filed with the City Clerk, which verification shall be retained in the records of the City at least until the bonds and other securities pertaining to a tax increment account have been paid in full, or any claim is barred by a statute of limitations.

3. Such verification of posting is prima facie evidence of the posting of such notice in accordance with the requirements of this section.

(Added — Ch. 460, [Stats. 1979 p. 861](#))

Sec. 7A.090 “Publication,” “publish” defined.

1. “Publication” or “publish” means publication in at least one newspaper.

2. Except as otherwise expressly provided or necessarily implied in this article, “publication” or “publish” also means publication for at least once a week for 3 consecutive weeks by three weekly insertions, the first publication being at least 15 days prior to the designated time or event. Unless otherwise so stated, it is not necessary that publication be made on the same day of the week in each of the 3 calendar weeks, but not less than 14 days must intervene between the first publication and the last publication.

3. Publication is complete on the day of the last publication.

4. Any publication required in this article shall be verified by the affidavit of the publisher and filed with the City Clerk, which verification shall be retained in the records of the City at least until all the bonds and any other securities pertaining to a Tax Increment Account have been paid in full, or any claim is barred by a statute of limitations.

5. Such verification of publication is prima facie evidence of the publication of such notice in accordance with the requirements of this section.

(Added — Ch. 460, [Stats. 1979 p. 861](#))

Sec. 7A.100 “Tax Increment Account” defined. “Tax Increment Account” means a special Account created pursuant to subsection 3 of section 7A.180 and other provisions in this article supplemental thereto.

(Added — Ch. 460, [Stats. 1979 p. 862](#))

Sec. 7A.110 “Tax increment area” defined. “Tax increment area” means the area specially benefited by an undertaking hereunder, designated by ordinance as provided in subsection 3 of section 7A.180, and in which is

located the taxable property the assessed valuation of which is the basis for the allocation of tax proceeds to the Tax Increment Account under section 7A.190.

(Added — Ch. 460, [Stats. 1979 p. 862](#))

Sec. 7A.120 “Undertaking” defined. “Undertaking” means any enterprise to acquire, develop, improve or equip, or any combination thereof, any project or projects authorized in the City Bond Law or which is a mixed-use or transit-oriented community, and to defray the cost of such enterprise wholly or in part by the issuance of the City’s bonds or other securities payable wholly or in part from tax proceeds allocated to the Tax Increment Account pertaining to such enterprise pursuant to section 7A.190.

(Added — Ch. 460, [Stats. 1979 p. 862](#); A — Ch. 404, [Stats. 2005 p. 1596](#))

Sec. 7A.130 Authorization of tax increment area.

1. Except as provided in subsections 2 and 3 of this section, the City Council, on the behalf and in the name of the City, may at any time designate a tax increment area within the City for the purpose of creating a special account for the payment of bonds or other securities issued to defray the cost of the acquisition, improvement or equipment (or any combination thereof) of a project or projects authorized in the City Bond Law, as from time to time amended (including, without limitation, the condemnation of property for any such undertaking), as supplemented by the Local Government Securities Law, except as otherwise provided in this article.

2. A tax increment area may not be created by the City Council if the total land area of tax increment areas exceeds, or will thereby exceed, 5 percent of the total land area of the City, or if the total initial assessed valuation of tax increment areas exceeds, or will thereby exceed, 5 percent of the total assessed valuation of taxable property situated within the City. As used in this subsection, “initial assessed valuation” means the assessed value as shown upon the assessment roll last equalized prior to the designation of the area.

3. The right-of-way property of a railroad company which is under the jurisdiction of the Interstate Commerce Commission shall not be included in a tax increment area unless the inclusion of such property is mutually agreed upon by the City Council and the railroad company.

(Added — Ch. 460, [Stats. 1979 p. 862](#))

Sec. 7A.140 Initiating procedure.

1. Whenever the City Council is of the opinion that the interest of the City requires any undertaking, the City Council, by resolution, shall direct the Engineer to prepare:

(a) Preliminary plans and a preliminary estimate of the cost of the undertaking, including without limitation, all estimated financing costs to be capitalized with the proceeds of the City’s securities and all other estimated incidental costs relating to the undertaking;

(b) A statement of the proposed tax increment area pertaining thereto, the last finalized amount of the assessed valuation of the taxable property in such area, and the amount of taxes (including in such amount the sum of any unpaid taxes, whether or not delinquent) resulting from the last taxation of such property, based upon the records of the County Assessor and the County Treasurer; and

(c) A statement of the estimated amount of the tax proceeds to be credited annually to the Tax Increment Account during the term of the proposed securities payable therefrom.

2. The resolution shall describe the undertaking in general terms.

3. The resolution shall state:

(a) What part or portion of the expense thereof shall be paid with the proceeds of securities issued by the City in anticipation of tax proceeds to be credited to the Tax Increment Account and payable wholly or in part therefrom;

(b) How the remaining part or portion of such expense, if any, is to be financed; and

(c) The basic security and any additional security for the payment of securities of the City pertaining to the undertaking.

4. The resolution need not describe minutely each particular tract of taxable real property proposed to be included within the tax increment area, but simply designate the tax increment area or its location, so that the various tracts of taxable real property and any taxable personal property can be ascertained and determined to be within or without the proposed tax increment area.

5. The Engineer shall forthwith file with the City Clerk such preliminary plans, estimate of cost and statements.

6. Upon their filing, the City Council shall examine them, and if it finds them to be satisfactory, it shall by resolution provisionally order the undertaking.

(Added — Ch. 460, [Stats. 1979 p. 863](#))

Sec. 7A.150 Provisional order resolution; notice.

1. In the provisional order resolution the City Council shall set a time at least 20 days thereafter and place when and where any representative of the Federal Government, the State or any public body, or any person resident of the City or owning taxable personal or real property therein, or any representative of any such person, may appear before the City Council and be heard as to the propriety and advisability of the undertaking.

2. Notice shall be given:

- (a) By mail;
 - (b) By posting; and
 - (c) By publication.
3. The notice shall:
 - (a) Describe the undertaking and the project or projects relating thereto (without mentioning minor details or incidentals);
 - (b) State the preliminary estimate of the cost of the undertaking, including all incidental costs, as stated in the Engineer's report filed with the City Council under the next preceding section;
 - (c) Describe the proposed tax increment area pertaining to the undertaking, the last finalized amount of the assessed valuation of the taxable property in such area, and the amount of taxes (including in such amount the sum of any unpaid taxes, whether or not delinquent) resulting from the last taxation of such property, based upon the records of the County Assessor and the County Treasurer;
 - (d) State what part or portion of the expense of the undertaking shall be paid with the proceeds of securities issued by the City in anticipation of tax proceeds to be credited to the Tax Increment Account and payable wholly or in part therefrom, and state the basic security and any additional security for the payment of securities of the City pertaining to the undertaking;
 - (e) State how the remaining part or portion of such expense, if any, is to be financed;
 - (f) State the estimated amount of the tax proceeds to be credited annually to the Tax Increment Account pertaining to the undertaking during the term of the proposed securities payable from such tax proceeds, and the estimated amount of any net revenues derived annually from the operation of the project or projects pertaining to the undertaking and pledged for the payment of such securities;
 - (g) State the estimated aggregate principal amount to be borrowed by the issuance of such securities (excluding proceeds thereof to fund or refund outstanding securities), and the estimated total bond requirements of the securities;
 - (h) Find, determine and declare that the estimated tax proceeds credited to the Tax Increment Account and any such net pledged revenues shall be fully sufficient to pay the bond requirements of such securities as the same become due; and
 - (i) State the time and place when and where the City Council will consider the ordering of the undertaking and hear all complaints, protests, objections and other relevant comments concerning the undertaking which may be made in writing by any individual or body corporate designated in subsection 1 of this section and filed with the City Clerk at least 3 days prior thereto, or made orally at the hearing by any person designated in subsection 1.
4. All proceedings may be modified or rescinded wholly or in part by resolution adopted by the City Council at any time prior to the passage of the ordinance ordering the undertaking and creating the tax increment area and the Tax Increment Account pertaining thereto.
5. No substantial change in the undertaking, the preliminary estimates, the proposed tax increment area or other statements relating thereto shall be made after the first publication, posting or mailing of notice to property owners, whichever occurs first, except for the deletion of a portion of the undertaking and property from the proposed tax increment area, unless the City Council after ordering such a change provides for another provisional order hearing on all matters in the premises and for notice of the hearing in the same manner as provided for the initial hearing, but a subsequent final determination of the amount of assessed valuation of taxable property in the tax increment area or a subsequent levy of taxes does not adversely affect proceedings taken under this article.
6. The Engineer also may make minor changes in and develop the undertaking as to the time, plans and materials entering into the undertaking at any time before its completion.
(Added — Ch. 460, [Stats. 1979 p. 863](#))

Sec. 7A.160 Provisional order hearing.

1. At the time and place of the hearing, or at any adjournment thereof, the City Council shall proceed to cause to be read and to consider all written complaints, protests, objections and other relevant comments properly made and so filed with the City Clerk and to hear all verbal comments relating to the undertaking.
2. After the hearing has been concluded, after all written complaints, protests, objections and other relevant comments have been read and duly considered, and after the City Council has heard and considered all oral comments made by persons having an interest and also has considered any other relevant material put forth, if the City Council determines that the undertaking, or a part thereof, is not in the public interest, the City Council by resolution shall make an order to that effect and may modify the proposed tax increment area to conform to that order. Thereupon the undertaking or any such part must stop and must not be begun again until the adoption of a new resolution.
3. Any complaint, protest or objection to the regularity, validity and correctness of the proceedings taken and the instruments made prior to the date of the hearing shall be deemed waived unless presented in writing at the time and in the manner specified in this article.
(Added — Ch. 460, [Stats. 1979 p. 865](#))

Sec. 7A.170 Appeal from adverse order. The Federal Government, the State, any public body or any person filing a written complaint, protest or objections in the manner and within the time provided in section 7A.150 may within 30 days after the City Council has finally passed on such complaint, protest or objection by resolution pursuant to subsection 2 of section 7A.160 or by ordinance pursuant to subsection 3 of section 7A.180, commence an action or suit in any court of competent jurisdiction to correct or set aside such determination, but thereafter all actions or suits attacking the validity of the proceedings are perpetually barred.

(Added — Ch. 460, [Stats. 1979 p. 865](#))

Sec. 7A.180 Final order of undertaking.

1. After the provisional order hearing and the consideration of all matters in the premises, and in the event of any material changes other than the deletion of a part of the undertaking and any modification of the tax increment area to conform to such modification under subsection 2 of section 7A.160, after the supplemental provisional order hearing and the consideration of any supplemental matters in the premises, the City Council shall determine whether to proceed under this article. If it has ordered any modification and desires to proceed, it shall direct the Engineer to modify appropriately the plans, estimates and statements filed by him or her with the City Clerk under subsection 5 of section 7A.140.

2. The Engineer, if so directed, shall appropriately modify them and shall forthwith file the modified plans, estimates and statements with the City Clerk.

3. When such plans, estimates and statements are prepared, filed with the City Clerk and are satisfactory to the City Council, it shall by ordinance overrule all complaints, protests and objections not otherwise acted upon, unconditionally order the undertaking, as modified if modified, describe the tax increment area pertaining thereto, and create the Tax Increment Account therefor.

4. The ordinance may be adopted in the same manner as is provided in cases of emergency or may be introduced and adopted as a regular measure.

(Added — Ch. 460, [Stats. 1979 p. 865](#))

Sec. 7A.185 Amendment of ordinance.

1. The City Council may amend an ordinance adopted pursuant to section 7A.180 by adopting a supplemental ordinance, introduced and adopted as a regular measure, to:

(a) Modify the undertaking by specifying new projects or removing or modifying projects specified in the original ordinance;

(b) Add areas to or remove areas from a tax increment area; and

(c) Make such other changes, additions or deletions as the City Council determines will further its objectives within the tax increment area.

2. If such a proposed amendment would add any area to or remove any area from a tax increment area, notice by mail of the meeting at which the proposed amendment will be considered must be given to the last known owner or owners of each tract of land proposed to be added or removed.

3. The amount of taxes to be allocated to a tax increment account pursuant to section 7A.190 must be computed separately for the original tax increment area and each addition of land thereto.

(Added — Ch. 577, [Stats. 1981 p. 1241](#))

Sec. 7A.190 Allocation, division and disposition of tax proceeds. After the effective date of the ordinance (including any supplemental ordinance adopted pursuant to section 7A.185) unconditionally ordering the undertaking and providing for financing by tax increment, any taxes levied upon taxable property in the tax increment area each year by or for the benefit of the State, the City and any public body must be divided as follows:

1. That portion of the taxes which would be produced by the rate upon which the tax is levied each year by or for each of those taxing agencies upon the total sum of the assessed value of the taxable property in the tax increment area as shown upon the assessment roll used in connection with the taxation of the property by the taxing agency, last equalized before the effective date of the ordinance, must be allocated to and when collected must be paid into the funds of the respective taxing agencies as taxes by or for the taxing agencies as taxes on all other property are paid.

2. The portion of the levied taxes each year in excess of that amount must be allocated to and when collected must be paid into the Tax Increment Account pertaining to the undertaking to pay the bond requirements of loans, money advanced to, or indebtedness, whether funded, refunded, assumed, or otherwise, incurred by the City to finance or refinance, in whole or in part, the undertaking. Unless the total assessed valuation of the taxable property in the tax increment area exceeds the total assessed value of the taxable property in the area as shown by the last equalized assessment roll referred to in subsection 1, all of the taxes levied and collected upon the taxable property in the area must be paid into the funds of the respective taxing agencies. When the loans, advances and indebtedness, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the area must be paid into the funds of the respective taxing agencies as taxes on all other property are paid.

➤ For purposes of this section, the last equalized assessment roll referred to in subsection 1 is the assessment roll in existence on the 15th day of March immediately preceding the effective date of the ordinance.

(Added — Ch. 460, [Stats. 1979 p. 866](#); A — Ch. 577, [Stats. 1981 p. 1241](#))

Sec. 7A.200 Municipal securities.

1. The City may issue, to defray wholly or in part the cost of any undertaking, the following securities:

- (a) Notes;
- (b) Warrants;
- (c) Interim debentures;
- (d) Bonds; and
- (e) Temporary bonds.

2. Any net revenues derived from the operation of the project or projects acquired, improved or equipped, or any combination thereof, as part of the undertaking must be pledged for the payment of any such securities. The securities must be made payable from any such net pledged revenues as the bond requirements become due from time to time by the bond ordinance, trust indenture or other proceedings which authorize the issuance of the securities or otherwise pertain to their issuance.

3. Additionally, such securities:

(a) Must be made payable from tax proceeds accounted for in the Tax Increment Account; and

(b) May, at the City's option, be made payable from taxes levied by the City against all taxable property within the City, without limitation of rate or amount except for the limitation provided in [Section 2 of Article 10](#) of the Nevada Constitution.

☞ The city may also issue general obligation securities other than the ones authorized by this article which are made payable from taxes without also making the securities payable from any net pledged revenues or tax proceeds accounted for in a Tax Increment Account, or from both of those sources of revenue.

4. Any securities payable only in the manner provided in either paragraph (a) of subsection 3 or both subsection 2 and paragraph (a) of subsection 3, are special obligations of the City, are not in their issuance subject either to the debt limitation in section 7.010, or otherwise imposed by law, and while they are outstanding do not exhaust the City's debt incurring power, and may be issued under the provisions of the Local Government Securities Law, except as otherwise provided in this article, without any compliance with the provisions of [NRS 350.011](#) to [350.0165](#), inclusive, or [NRS 350.020](#) to [350.070](#), inclusive, and without any approval or other preliminaries, except as provided in the Local Government Securities Law.

5. Any securities payable from taxes in the manner provided in paragraph (b) of subsection 3, regardless whether they are also payable in the manner provided in paragraph (a) of subsection 3 or in both subsection 2 and paragraph (a) subsection 3, are general obligations of the City, are in their issuance subject to such debt limitation and, while they are outstanding, do exhaust the City's debt incurring power, and may be issued under the provisions of the Local Government Securities Law only after the issuance of city bonds is approved under the provisions of:

(a) [NRS 350.011](#) to [350.0165](#), inclusive; and

(b) [NRS 350.020](#) to [350.070](#), inclusive,

☞ except for the issuance of notes or warrants under the Local Government Securities Law which are payable out of the current year's revenues and are not to be funded with the proceeds of interim debentures or bonds in the absence of such bond approval under the two acts designated in paragraphs (a) or (b).

6. In the proceedings for the advancement of money, or the making of loans, or the incurrence of any indebtedness, whether funded, refunded, assumed or otherwise, by the City to finance or refinance, in whole or in part, the undertaking, the portion of taxes mentioned in subsection 2 of section 7A.190 must be irrevocably pledged for the payment of the bond requirements of such loans, advances or indebtedness. The provisions in the Local Government Securities Law pertaining to net pledged revenues are applicable to such a pledge to secure the payment of tax increment bonds.

(Added — Ch. 460, [Stats. 1979 p. 867](#))

Sec. 7A.210 Cooperative powers. The City also has the following powers:

1. To accept contributions or loans from the Federal Government, the State or any public body (or any combination thereof) for the purpose of financing the planning, acquisition, improvement, equipment, maintenance and operation of any enterprise pertaining to an undertaking in which the City is authorized to engage, and to enter into contracts and cooperate with, and accept cooperation from, the Federal Government, the State or any public body (or any combination thereof) in the planning, acquisition, improvement, equipment, maintenance and operation, and in financing the planning, acquisition, improvement, equipment, maintenance and operation of any such enterprise in accordance with any legislation which Congress, the State Legislature or the governing body of any public body (or any combination thereof) may have adopted before or may adopt on or after July 1, 1979, under which aid, assistance and cooperation may be furnished by the Federal Government, the State or public body (or any combination thereof) in the planning, acquisition, improvement, equipment, maintenance and operation or in financing the planning, acquisition, improvement, equipment, maintenance and operation of any such enterprise, including without limitation, costs of engineering, architectural, and economic investigations and studies, surveys, designs, plans, working drawings, specifications, procedures and other action preliminary to the acquisition, improvement or equipment of any project, and to do any and all things necessary

in order to avail itself of such aid, assistance and cooperation under any federal or state legislation enacted before, on or after July 1, 1979.

2. To enter into, without any election, joint operating or service contracts and agreements, acquisition, improvement, equipment or disposal contracts or other arrangements for any term not exceeding 50 years, with the Federal Government, the State and any public body (or any combination thereof), concerning the undertaking, and any project or property pertaining thereto, whether acquired by the City, by the Federal Government, by the State or by any public body, and to accept grants and contributions from the Federal Government, the State, any public body or any person (or any combination thereof) in connection therewith.

3. To enter into and perform, without any election, when determined by the City Council of the City to be in the public interest, contracts and agreements, for any term not exceeding 50 years, with the Federal Government, the State, any public body or any person (or any combination thereof) for the provision and operation by the City of any facilities whether or not pertaining to the undertaking of the City or any project relating thereto and the payment periodically thereby to the City of amounts at least sufficient, if any, in the determination of the City Council, to compensate the City for the cost of providing, operating and maintaining such facilities serving the Federal Government, the State, such public body or such person, or otherwise.

4. To enter into and perform, without any election, contracts and agreements with the Federal Government, the State, any public body or any person (or any combination thereof) for or concerning the planning, construction, lease or other acquisition, improvement, equipment, operation, maintenance, disposal and the financing of any property pertaining to the facilities of the City or to any undertaking or any project of the City, or otherwise, including without limitation, any contract or agreement for any term not exceeding 50 years.

5. To cooperate with the act in conjunction with the Federal Government, or any of its engineers, officers, boards, commissions or departments, or with the State, or any of its engineers, officers, boards, commissions or departments, or with any public body or any person in the acquisition, improvement or equipment of any facilities or any project authorized for the City or for any other works, acts or purposes provided for herein, and to adopt and carry out any definite plan or system of work for any such purpose.

6. To cooperate with the Federal Government, the State or any public body (or any combination thereof) by an agreement therewith by which the City may:

(a) Acquire and provide, without cost to the cooperating entity, the land, easements and rights-of-way necessary for the acquisition, improvement or equipment (or any combination thereof) of any properties pertaining to the undertaking or any other facilities;

(b) Hold and save harmless the cooperating entity free from any claim for damages arising from the acquisition, improvement, equipment, maintenance and operation (or any combination thereof) of any facilities;

(c) Maintain and operate any facilities in accordance with regulations prescribed by the cooperating entity; and

(d) Adopt and enforce regulations, if any, concerning the facilities and satisfactory to the cooperating entity.

7. To provide, by any contract for any term not exceeding 50 years, or otherwise, without an election:

(a) For the joint use of personnel, equipment and facilities of the City, the Federal Government, the State and any public body (or any combination thereof), including without limitation, public buildings constructed by or under the supervision of the City Council of the City or the other party or parties to the contract concerned, upon such terms and agreements and within such areas within the City as may be determined, for the promotion and protection of health, comfort, safety, life, welfare and property of the inhabitants of the City, the Federal Government, the State, any such public body and any persons of interest, as the case may be; and

(b) For the joint employment of city clerks, stenographers and other employees pertaining to the facilities, any project or the undertaking, now existing or hereafter established in the City, upon such terms and conditions as may be determined for the equitable apportionment of the expenses therefrom resulting.

8. In connection with any facilities of the City or any part of the facilities, acquired or proposed in connection with an undertaking, or with any project, to consult with any regulatory or other agency of the Federal Government, the State or any public body and to submit plans, specifications or other instruments or documents (or any combination thereof) to each such governmental agency for its review, recommendations and other comments.

(Added — Ch. 460, [Stats. 1979 p. 868](#))

Sec. 7A.220 Sufficiency of article.

1. This article, without reference to other statutes of the State, except as otherwise expressly provided in this article, constitutes full authority for the exercise of powers granted in this article.

2. No other article of this Charter or other law with regard to the exercise of any power granted in this article that provides for an election, requires an approval, or in any way impedes or restricts the carrying out of the acts authorized to be done applies to any acts taken under this article, except as provided in this article.

3. The powers conferred by this article are in addition and supplemental to, and not in substitution for, and the limitations imposed by this article do not affect the powers conferred by, any other law.

(Added — Ch. 460, [Stats. 1979 p. 870](#))

ARTICLE VIII - Revenue

Sec. 8.010 Municipal taxes.

1. The City Council shall annually, at the time prescribed by law for levying taxes for State and County purposes, levy a tax not exceeding 2 percent upon the assessed value of all real and personal property within the City except as otherwise provided in the Local Government Securities Law and the Consolidated Local Improvements Law, as amended from time to time. The taxes so levied must be collected at the same time and in the same manner and by the same officers, exercising the same functions, as prescribed in the laws of the State for collection of State and County taxes. The revenue laws of the State are, in every respect not inconsistent with the provisions of this Charter, applicable to the levying, assessing and collecting of the municipal taxes.

2. In the matter of the equalization of assessments, the rights of the City and the inhabitants thereof must be protected in the same manner and to the same extent by the action of the County Board of Equalization as are the State and County.

3. All forms and blanks used in levying, assessing and collecting the revenues of the State and counties must, with such alterations or additions as are necessary, be used in levying, assessing and collecting the revenues of the City. The City Council shall enact all such ordinances as it deems necessary and not inconsistent with this Charter and the laws of the State for the prompt, convenient and economical collecting of the revenue.

(Ch. 662, [Stats. 1971 p. 1982](#); A — Ch. 561, [Stats. 1977 p. 1397](#); Ch. 349, [Stats. 2013 p. 1832](#))

Sec. 8.020 Revenue ordinances. The City Council shall have full power to pass and enact all ordinances necessary to carry into effect the revenue laws in the City and to enlarge, fix and determine the powers and duties of all officers in relation thereto.

(Ch. 662, [Stats. 1971 p. 1982](#))

ARTICLE IX - Civil Service

Sec. 9.010 Civil Service: Objectives. The purpose of this article is to provide the City with an efficient workforce, with equity to all persons concerned. To attain this objective:

1. All appointments and promotions to positions in the Civil Service must be made on the sole basis of merit and fitness, without regard to non-job-related considerations.

2. Career and promotional opportunities must be readily available to employees.

3. A high level of performance is required of employees to meet their obligations to the City administration, to the users of City services and to the taxpayers.

(Ch. 662, [Stats. 1971 p. 1982](#); A — Ch. 553, [Stats. 1973 p. 882](#); Ch. 349, [Stats. 2013 p. 1833](#))

Sec. 9.020 Civil Service and exempt positions.

1. A Civil Service System is created for the selection, appointment and promotion of all employees of the City except:

(a) Any elected official described in section 1.060 or person who is appointed to fill a vacancy pursuant to section 1.070.

(b) A person who serves as a member of any board, commission, committee or other body created pursuant to the authority of the City.

(c) An appointive officer or appointive employee.

(d) A person employed by the City for less than 18 hours per week or 234 hours per fiscal quarter, whichever is greater.

(e) A person who is not subject to the provisions of this article pursuant to section 3.020, 3.040 or 3.060.

(f) A person for whose position half or more of the money is provided by a source other than the City.

(g) An employee of the Municipal Court who is hired directly by the Court.

2. The provisions of this article are not applicable to the selection, appointment, promotion, demotion, transfer, suspension, discipline or dismissal of any person described in subsection 1.

3. Any employee whose position was within the provisions of the Civil Service System before June 2, 2013, shall retain all rights and benefits to which he or she would otherwise be entitled under the Civil Service System.

(Added — Ch. 553, [Stats. 1973 p. 884](#); A — Ch. 561, [Stats. 1977 p. 1398](#); Ch. 349, [Stats. 2013 p. 1833](#); Ch. 163, [Stats. 2015 p. 774](#))

Sec. 9.030 Civil Service Commission: Number, appointment, qualifications, terms, compensation of members.

1. A Civil Service Commission is created to carry out the provisions of this article. The Commission consists of seven members appointed by the Mayor with the approval of the City Council.

2. Members must:

(a) Be residents of the City.

(b) Have no other connection with the City government.

(c) Hold no elective office.

(d) Serve for terms of five years.

(e) Receive compensation as provided by City ordinance.

3. One term of office shall begin on the second Monday in July in each successive year. A member shall serve until his or her successor is appointed and qualified. A vacancy occurring during a term must be filled by the Mayor with the approval of the City Council for the remainder of that term.

(Added — Ch. 553, [Stats. 1973 p. 884](#); A — Ch. 373, [Stats. 1979 p. 646](#); Ch. 89, [Stats. 1995 p. 109](#))

Sec. 9.040 Commission meetings. The Commission shall provide by rule for the holding of not less than one regular meeting per month, for special meetings as needed, for the election of one member as Chair, for the election of one member or appointment of a nonmember as Secretary, for public announcement of the time and place of meetings, and for meetings to be open to the public except as provided for by Commission rule. A special meeting of the Commission may be called by the Chair of the Commission.

(Added — Ch. 553, [Stats. 1973 p. 885](#); A — Ch. 349, [Stats. 2013 p. 1833](#))

Sec. 9.050 Authority of Commission. Except as otherwise provided in this Charter, the Commission has authority over and is responsible for:

1. All phases of the selection, appointment and promotion of employees in the Civil Service;
 2. The appeal rights of such employees in regard to dismissal, demotion, suspension and disciplinary actions; and
 3. The transfer of employees,
- together with all responsibilities assigned to the Commission by this article.

(Added — Ch. 553, [Stats. 1973 p. 885](#); A — Ch. 599, [Stats. 1993 p. 2501](#); Ch. 349, [Stats. 2013 p. 1834](#))

Sec. 9.060 Rules.

1. Except as otherwise provided in this section, the Commission shall adopt or amend rules for the Civil Service System, consistent with the provisions of this article. The Commission shall give or cause to be given at least 10 days' notice of the time and place of a public meeting of the Commission on proposed rules by posting the notice and a copy of each proposed rule on the bulletin board of each department and by giving a copy of the notice and each proposed rule to the City Council, the City Manager, each department head, and the president or secretary of each employee organization formally recognized by the City. At the meeting, the Commission shall permit a representative of the City Council or the City Manager, or both, to comment on any proposed rule. Any amendment of the rule governing the number of qualified persons certified to the appointing authority on the Civil Service eligibility list is not effective until the amendment is approved by the City Council.

2. The rules adopted by the Commission must provide for the following matters relating to the Civil Service System:

(a) The review and approval by the Commission of minimum qualifications set out in class specifications for positions.

(b) Procedures for the review by the Commission of the allocation or reallocation of an employee's position pursuant to subsection 4 of section 9.180.

(c) Open and promotional recruitment of employees.

(d) The development and scoring of examinations of candidates for positions.

(e) The development, maintenance and certification of Civil Service eligibility lists, which must include criteria for the use of selective certification as applicable to a position.

(f) Procedures for emergency, temporary, provisional and such other types of appointments as the Commission deems desirable to facilitate the business of the City.

(g) The establishment of probationary periods, procedures for the confirmation of employees into the Civil Service System after completion of any applicable probationary period, and procedures for the dismissal of probationary employees, including, without limitation, the identification of circumstances in which a probationary employee, including, without limitation, a promoted employee, may not be dismissed by the head of a department without right of appeal.

(h) Procedures for the promotion of employees and any right of promoted employees to return to their previous positions.

(i) Procedures for the transfer and layoff of employees.

(j) Procedures for investigating and hearing appeals relating to the discipline or discharge of employees or alleged violations of the rules of the Commission.

3. A copy of all rules adopted and all changes in them must be filed in the Office of the City Clerk. The Commission shall cause the rules and all changes in them to be distributed as it deems necessary, except that the Commission shall cause a copy to be made available to all officers and employees of the City on the City's Internet website or in such other format as the Commission determines is appropriate.

4. The head of each department may adopt procedures for the governance of his or her department not inconsistent with this article or the rules of the Commission adopted thereunder.

5. As used in this section, "selective certification" means the certification of a person for inclusion on a Civil Service eligibility list for a position based upon specialized knowledge, skills or abilities of the person, in addition to those required to meet the minimum qualifications for the position, that are required to perform the duties of the position successfully.

(Added — Ch. 553, [Stats. 1973 p. 885](#); A — Ch. 349, [Stats. 2013 p. 1834](#); Ch. 163, [Stats. 2015 p. 774](#))

Sec. 9.070 Chief Examiner. The Commission shall appoint a Chief Examiner who shall serve at the pleasure of the Commission. The Chief Examiner shall administer the provisions of this article in regard to the selection, appointment and promotion of employees in the Civil Service, under the direction of the Commission and within restrictions established by the Commission.

(Added — Ch. 553, [Stats. 1973 p. 885](#))

Sec. 9.080 Leaves of absence without pay. The City Manager may promulgate rules governing leaves of absence without pay, subject to the approval of the Commission after public hearing.

(Added — Ch. 553, [Stats. 1973 p. 885](#))

Sec. 9.100 Reports of employee performance. The Commission shall have authority to require from time to time reports on the performance and efficiency of employees. Each employee shall be entitled to see all such reports concerning him or her.

(Added — Ch. 553, [Stats. 1973 p. 885](#); A — Ch. 163, [Stats. 2015 p. 775](#))

Sec. 9.110 Agreements. The Commission shall have authority to make agreements to enter into cooperative arrangements with or to obtain assistance from other agencies or persons for the purpose of improving the efficiency or quality of the services it provides.

(Added — Ch. 553, [Stats. 1973 p. 885](#))

Sec. 9.120 Blanketing into Civil Service. When positions which have not been within the Civil Service are declared by law to be included in the Civil Service, the Commission may by rule:

1. Authorize the noncompetitive appointment to such positions of employees who have held those positions satisfactorily for a period of 1 year. Other employees in such positions may be given temporary or provisional appointments as ordered by the Commission.

2. Waive any requirement that an employee complete a probationary period in the position after the position is included in the Civil Service.

3. Accept prior service acquired in the position before the position was included in the Civil Service as the equivalent of classified service.

4. Provide for other such matters as the Commission deems necessary or appropriate to facilitate the inclusion of a position in the Civil Service.

(Added — Ch. 553, [Stats. 1973 p. 885](#); A — Ch. 163, [Stats. 2015 p. 776](#))

Sec. 9.130 Return to Civil Service. An employee with confirmed Civil Service rating who is appointed to an exempt position shall not lose his or her Civil Service rating while serving in that exempt position.

(Added — Ch. 553, [Stats. 1973 p. 886](#))

Sec. 9.140 Layoff. Whenever in the judgment of the City Council it becomes necessary to reduce the staff of any City department such reduction of staff shall be accomplished pursuant to rules adopted by the Commission designed to encourage interdepartmental transfers and other procedures tending to minimize the impact of layoffs.

(Added — Ch. 553, [Stats. 1973 p. 886](#))

Sec. 9.150 Support. The City Council shall provide such employees, facilities and funds necessary or proper for the purpose of enabling the Commission to accomplish its functions and purposes set forth in this article.

(Added — Ch. 553, [Stats. 1973 p. 886](#))

Sec. 9.160 Prohibited acts.

1. No appointment to or removal from a position in the Civil Service may be affected in any manner by any person's:

- (a) Race, color, national origin, age, sex, marital status, sexual orientation, gender identity or expression, disability, membership or nonmembership in an employee organization, religion, religious beliefs or affiliations, or any other characteristic for which such action is prohibited by the law of the State or of the United States, except when based upon a bona fide occupational qualification or otherwise authorized by law.

- (b) Political beliefs or affiliations except if that person advocates or is a member of any organization that advocates the overthrow of the government of the United States by other than lawful means.

2. A person shall not practice any deception, fraud or unfair practice with respect to application, examination, employment or any other procedure authorized under this article or Commission rule, or in any information given to the Commission.

(Added — Ch. 553, [Stats. 1973 p. 886](#); A — Ch. 349, [Stats. 2013 p. 1835](#))

Sec. 9.170 Penalties. Any employee who is found by the Commission to have violated any of the provisions of this article or of a Commission rule may be dismissed, demoted, suspended or disciplined by the

Commission, pursuant to Commission rules.
(Added — Ch. 553, [Stats. 1973 p. 886](#))

Sec. 9.180 Classification plan: Preparation; requirements; review of classification.

1. The City Manager or his or her designee shall:
 - (a) Prepare, maintain and, as necessary, revise a classification plan for all positions in the Civil Service.
 - (b) Allocate each position in the Civil Service to a class set forth in the classification plan.
 2. Each class of employees that is set forth in the classification plan must include, without limitation, a title, a definition or statement of the characteristics of the class, a list of typical tasks or examples of the duties of the class, a list of the knowledge, skills and abilities required for employees in the class, a statement that describes the minimum qualifications of employees in the class and any other information that the City Manager determines is necessary for the proper classification and supervision of positions in the Civil Service. The minimum qualifications shall be subject to review and approval by the Commission as part of its responsibility for recruiting and selecting employees.
 3. The City Manager shall allocate positions into each class by grouping positions that have similar qualifications and levels of difficulty and responsibility such that the similarities justify similar treatment.
 4. Any employee in the Civil Service who is adversely affected by the allocation or reallocation of his or her position to a class pursuant to subsection 1 may request to have the classification reviewed by the Commission. A request for such a review must be submitted to the Commission not more than 30 calendar days after the employee receives notification of the allocation or reallocation of the employee's position by the City Manager.
 5. In reviewing the allocation or reallocation of an employee's position pursuant to subsection 4, the Commission shall make findings as to the duties, responsibilities and qualifications of the position. If the Commission finds that a position is not classified correctly, the Commission shall notify the City Council and City Manager of its findings. Upon receiving such notification, the City Council shall review the findings of the Commission and, if approved by the City Council, the City Manager shall allocate or reallocate the position to a class pursuant to the findings of the Commission.
- (Added — Ch. 553, [Stats. 1973 p. 886](#); A — Ch. 163, [Stats. 2015 p. 776](#))

Sec. 9.230 Assistance in examinations. It shall be the duty of all departments, officers and employees of the City to assist the Commission in the development and administration of examinations as requested by the Commission.
(Added — Ch. 553, [Stats. 1973 p. 887](#))

Sec. 9.260 Duties and authority of City Manager.

1. All employees in the Civil Service, other than those employed by the Commission, shall hold their positions at the pleasure of the City Manager and shall perform their assigned duties under his or her direction, subject to the provisions of this article. No employee in the Civil Service shall be suspended, demoted, dismissed or disciplined except as provided in this article.
 2. The City Manager or his or her delegate may bring disciplinary action against any employee in the Civil Service who:
 - (a) Is unable to or fails for any reason to perform his or her duties properly and efficiently.
 - (b) Is guilty of any actions which reduce his or her effectiveness as an employee or bring discredit on the City service.
 - (c) Has violated any provision of this article or of Commission rules.
 3. The City Manager shall immediately report any suspension of more than 3 days or any action of demotion or termination to the Secretary of the Commission and at the same time deliver to the Secretary and to the affected employee copies of a complaint setting forth the action taken and the reasons for that action, with the name of the original complainant if other than the City Manager.
 4. Whenever a written complaint against any employee in the Civil Service is made to the City Manager he or she shall immediately communicate it to the Secretary of the Commission.
 5. The City Manager or his or her delegate have the authority to adjust an employee's salary within the salary range for the class on the basis of quality and quantity of the employee's work. The Commission shall by rule provide for appeals from such adjustment on a showing that it was made principally for disciplinary purposes.
- (Added — Ch. 553, [Stats. 1973 p. 888](#); A — Ch. 373, [Stats. 1979 p. 646](#))

Sec. 9.270 Appeals to the Commission.

1. An employee in the Civil Service who has been suspended for a period of more than 3 days or who is the subject of an action by the City Manager to demote or terminate him or her may appeal such action to the Commission by serving the Secretary of the Commission with a written notice of appeal within 10 days after such action. The Commission shall set the time for hearing the appeal not less than 5 nor more than 15 days after the date of service of the notice of appeal.
2. The Commission shall adopt a rule for hearing such appeals and making any investigations it deems appropriate. The City Attorney or, if applicable, special counsel retained pursuant to section 3.070 shall represent

the interest of the City in appeals to the Commission.

3. In connection with any hearing or investigation contemplated by this article each member of the Commission may administer oaths, secure by subpoena the attendance of witnesses residing within 50 miles of the City and the production of books and papers relevant to the hearing or investigation, compel witnesses to answer and punish for contempt in the same manner as provided by law for the governing of trials before justices of the peace for failure to answer or produce books and other evidence necessary for the hearing. All witnesses must be under oath. The accused has the right to be heard in person and by attorney in his or her own defense and is entitled to secure the attendance of witnesses at the expense of the City if within the reach of the Commission's subpoena and necessary for his or her defense. Upon a showing of necessity an accused may secure from the Commission an order requiring the taking of depositions of witnesses who are necessary to his or her defense and not within the reach of a subpoena. The Commission shall determine to what extent the expense of such depositions will be paid for by the City. Hearings on appeal must be reported and may be transcribed if a transcript is necessary for a deliberation of the Commission or for an appeal to the district court. The Commission shall render its decision within 7 days after the date of the hearing.

4. The action taken by the City Manager may be affirmed, modified or revoked by the Commission. If the Commission finds that the reason for which the action was taken is insufficient or conflicts with the provisions of this Charter, the Civil Service rules and regulations, or any applicable law, it must modify or revoke the action.

5. The Commission shall adopt a rule for the hearing and disposition of appeals concerning procedures or the content of examinations.

(Added — Ch. 553, [Stats. 1973 p. 889](#); A — Ch. 373, [Stats. 1979 p. 647](#); Ch. 65, [Stats. 1981 p. 162](#); Ch. 349, [Stats. 2013 p. 1836](#); Ch. 163, [Stats. 2015 p. 777](#))

Sec. 9.280 Disciplinary authority of Commission; judicial review.

1. Verified charges may be filed with the Commission setting forth cause for disciplinary action against any Civil Service employee by any resident of the City. The Commission may conduct investigations and hold such hearings as it deems appropriate to determine the facts. If the Commission finds the charges true it may order the suspension, dismissal or discipline of the employee.

2. The Commission on its own initiative may conduct investigations and hearings with respect to violations of this article or rules of the Commission and impose such sanctions as it deems appropriate.

3. Within 180 days after service of the decision, any person who is aggrieved by a final decision of the Commission may petition the district court in the County for relief in the form of a writ of certiorari, mandamus or prohibition where such relief is otherwise authorized by [chapter 34](#) of NRS or other applicable law.

(Added — Ch. 553, [Stats. 1973 p. 889](#); A — Ch. 97, [Stats. 1995 p. 115](#); Ch. 349, [Stats. 2013 p. 1837](#))

Sec. 9.290 Salary of suspended, demoted or disciplined employee. No employee shall be deprived of any salary or wages for the period of time he or she may be suspended, demoted or dismissed pending a hearing and decision unless such disciplinary action or removal shall be sustained by the Commission.

(Added — Ch. 553, [Stats. 1973 p. 890](#))

ARTICLE X - Miscellaneous Provisions

Sec. 10.010 Severability of provisions. If any portion of this Charter is held to be unconstitutional or invalid for any reason by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Charter. The Legislature hereby declares that it would have passed the Charter and each portion thereof, irrespective of the portion which may be deemed unconstitutional or otherwise invalid.

(Ch. 662, [Stats. 1971 p. 1983](#))

Sec. 10.020 Effect of enactment of Charter.

1. All rights and property of every kind and description which were vested in the City prior to the enactment of this Charter shall be vested in the same municipal corporation on the effective date of this Charter. No right or liability, either in favor of or against such corporation existing at the time of becoming incorporated under this Charter, and no action or prosecution shall be affected by such change, but it shall stand and progress as if no change had been made.

2. Whenever a different remedy is given by this Charter, which may properly be made applicable to any right existing at the time of such City so becoming incorporated under this Charter, such remedy shall be cumulative to the remedy before provided, and used accordingly.

3. All ordinances and resolutions in effect in the City prior to the effective date of this Charter shall, unless in conflict with the provisions of this Charter, continue in full force and effect until amended or repealed.

4. The enactment of this Charter shall not effect any change in the legal identity of the City.

5. The enactment of this Charter shall not be construed to repeal or in any way affect or modify:

(a) Any special, local or temporary law.

(b) Any law or ordinance making an appropriation.

(c) Any ordinance affecting any bond issue or by which any bond issue may have been authorized.

- (d) The running of the statute of limitations in force at the time this Charter becomes effective.
 - (e) Any bond of any public officer.
- (Ch. 662, [Stats. 1971 p. 1983](#))

EXHIBIT B

EXHIBIT B

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made and entered into this 28TH day of APRIL, 2020, by and between the CITY OF RENO, a municipal corporation of the State of Nevada, hereinafter referred to as "City" and the COUNTY OF WASHOE, a political subdivision of the State of Nevada, hereinafter referred to as "County";

WITNESSETH:

WHEREAS, City is required by its Charter to conduct primary, general and special elections; and

WHEREAS, it is not feasible for City to maintain a full time election department with staff and equipment to conduct and supervise its elections; and

WHEREAS, County provides and performs certain election related functions pursuant to the provisions of Chapter 293 of the Nevada Revised Statutes and has appointed a Registrar of Voters pursuant to NRS 244.164 to assume all of the powers and duties vested in and imposed upon the County Clerk with respect to elections; and

WHEREAS, County maintains a Registrar of Voters Office, which is staffed and equipped to conduct and supervise elections and thus has the ability to conduct and supervise City's elections with the cooperation, assistance and participation of the City in conduction with the primary and general election conducted pursuant to NRS Chapter 293; and

WHEREAS, County is presently required under Chapter 293 of the Nevada Revised Statutes to provide certain services to City, and City, in the interest of economy and efficiency, desires to utilize the services of County in connection with City elections, and County is willing to provide such services based upon the terms and conditions set forth below; and

WHEREAS, the parties desire to enter into an Interlocal Agreement pursuant to the provisions of NRS 277.180.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and based upon the terms and conditions set forth below, the parties hereto hereby agree as follows:

1) County hereby designates its Registrar of Voters and City designates its City Clerk as their respective agents to administer the terms of this Agreement and to be responsible for the performance of their respective obligations herein set forth.

2) The City clerk shall accept declarations of Candidacy for City offices pursuant to the provisions of the City Charter.

3) The City Clerk shall, immediately after the close of filing of declarations of candidacy for City offices, furnish to County's Registrar of Voters a certified list of the candidates for each City office, together with any and all questions to be placed upon the election ballot. The City shall provide certification of all candidates for Reno City offices and shall provide the wording of issues for the ballot questions and arguments for and against. Any costs resulting from misinformation provided by or errors made by the City will be paid for by the City.

4) The City Clerk shall distribute forms and receive reports pursuant to the provisions of Chapter 294A of the Nevada Revised Statutes.

5) The parties understand and recognize that the City elections will be conducted at the same time as and as part of the primary and general elections pursuant to Chapter 293 of the Nevada Revised Statutes. The County Registrar of Voters shall be responsible for the performance of all acts and functions necessary to conduct efficient elections. With respect to the services to be provided by the County Registrar of Voters to the City, these acts and functions shall include, but not be limited to the following:

- a) Placing publication orders for City in conjunction with County publication requirements;
- b) Designation of precincts and voting districts;
- c) Designation of polling locations;
- d) Printing of all ballots and ballot supplies, including sample ballots;
- e) Mailing of sample ballots, absentee ballots and notices;
- f) Employing and appointing qualified election personnel;
- g) Furnishing, installing and maintaining all voting equipment and supplies required at the designated polling locations;
- h) Providing adequate security and traffic control at "election central" on election days; and
- i) Providing pick-up, delivery and return of tables, chairs, signs and other election equipment for all designated polling place locations.

6) The City agrees that the City Ward Boundaries established as of December 11, 2011 shall not be amended or otherwise changed during the period of this agreement, with the exception of adjustments required to reflect newly annexed territories.

7) All City elections shall be conducted by the parties hereto in accordance with Chapter 293, 293B, and 293C of the Nevada Revised Statutes, and to the extent not in conflict with such statutes, the Reno City Charter.

8) The County Registrar of Voters and the City Clerk shall perform the duties and functions specified of them with respect to various boards as provided in NRS Chapter 293B and 293C. Where by virtue of the parties agreements hereunder, there arises a question with respect to a particular board, the Registrar of Voters, after consultation with

the City Clerk, will make such appointments to such boards as can be made consistent with law and consistent with the parties intention under this Agreement.

9) The Registrar of Voters of the County shall, at a reasonable time after the closing of the polls, furnish the City Clerk sufficient copies of vote tabulation reports on all City offices and ballot questions. The City Clerk shall be responsible for preparing the Abstract of votes on City offices and ballot questions for canvass and certification by the Reno City Council. Upon completion of the canvass and certification, the City Clerk shall issue Certificates of Election to the candidate for each office who has received the largest number of votes for said office. All voted ballots, rejected ballots, spoiled ballots, unused ballots, tally lists, pollbooks, challenge lists and stubs of the ballots used, enclosed and sealed, must, after the canvass of the votes be deposited in the vaults of the Registrar of Voters and preserved for the retention period established in NRS 293C.390 and NRS 293.391. The City Clerk shall be responsible for certifying the abstract of votes on City offices and ballot questions and for preparing and filing the report required by NRS 293C.387 with respect to the City offices and ballot questions.

10) In the event of a recount involving a City office or ballot question and pursuant to the provisions of NRS 293.404, the City Clerk shall be Chairman of the Recount Board and the Registrar of Voters shall serve as a member of the Recount Board.

11) For the conduct of each election, City shall pay to the County \$.15 per registered City voter. In addition, City shall be responsible for payment of actual costs for conduct of the City's portion of the election, incurred by county in the performance of the Agreement, which would not otherwise have been incurred, by County. These expenses include, but are not limited to, increased costs associated with printing the sample ballots and the increased costs for printing the City's portion of the ballot and legal notices. For those costs that are incurred solely for the City, e.g., a separate legal notice for the City only, the City shall bear the full costs. For those costs, which are shared between the County and City, e.g., a combined ballot, the City shall be responsible for paying the percentage of the costs for printing the ballot, which their portion of the ballot represents. By way of illustration, if the City's portion of the ballot represents 25% of the total ballot size, the City shall pay 25% of the costs of printing the entire ballot. Such actual costs do not include indirect costs such as costs of County personnel for time spent working on the City's portion of the election.

12) Payments by City may be made either directly or as reimbursement to County, whichever the City Clerk and Registrar of Voters agree is most efficient and serves to minimize actual costs. Actual costs and expenses shall be governed by NRS 293.437 through NRS 293.460, inclusive, where appropriate; and by NRS 293C.545.


13) In the event that a liability claim is filed against either the City or County, there shall be a meeting between the risk managers of each agency to discuss how best to address this claim. In the event that a lawsuit is filed against either agency, there shall be a meeting between the risk managers and the attorneys representing the agencies to discuss how best to defend or settle the lawsuit. The agencies agree to hold harmless, indemnify

and defend each other, their respective officers, agents, employees, and volunteers from any loss or liability resulting from any claim, suit, or action based on bodily injury or property damage caused by the act either direct or passive, the omission, failure to act or negligence on the part of the respective agency, its employees, agents, representatives arising out of performance of work under this agreement.


14) This Agreement shall supersede all previous agreements and shall be in force and effect from and after the date first appearing above and shall continue thereafter until December 31, 2020.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal this month, day and year first above written.

CITY OF RENO

By 
Hillary Schieve Mayor

ATTEST:

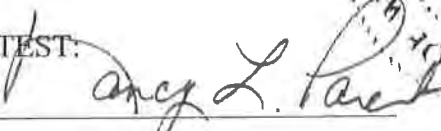
By 
Ashley D. Turney, City Clerk

Dated 3.30.20

WASHOE COUNTY

By 
Bob Lucy, Chairman, Washoe County
Commission

ATTEST:

By 
Nancy Parent, County Clerk

Dated April 28, 2020



EXHIBIT C

EXHIBIT C

STAFF REPORT

Date: April 13, 2022

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: **G.3. Staff Report (For Possible Action): Approval of Interlocal Agreement with Washoe County for the 2022 Primary and General Municipal Elections.**

From: Mikki Huntsman, City Clerk

Summary: The attached Interlocal Agreement with Washoe County creates efficiencies in providing election support and services in conducting the City of Reno's 2022 Municipal Elections in conjunction with the Statewide Primary and General Elections for the upcoming election cycle.

Previous Council Action:

March 25, 2020 - Council approved an Interlocal Agreement with Washoe County for conducting the 2020 City of Reno Municipal Election.

March 28, 2018 - Council approved an Interlocal Agreement with Washoe County for conducting the 2018 City of Reno Municipal Election.

April 30, 2014 - Council approved an Interlocal Agreement with Washoe County for conducting the 2014 and 2016 City of Reno Municipal Elections.

Discussion: The City of Reno commenced the process of holding its elections in even numbered years in 1996. A combined ballot with Washoe County provides for savings to the community of approximately \$250,000, and a probable increase in voter turnout as compared to the prior "stand alone" elections occurring in odd years.

Financial Implications: Staff estimates that the Primary and General elections for 2022 will cost approximately \$50,000 for the 2022 election cycle. Any additional ballot questions expenses would be based on incremental costs. Monies for conducting the elections will be requested during the 2022-2023 fiscal year budget process.

Legal Implications: Pursuant to NRS 277.180, governmental entities may contract with one another for governmental services or activities so long as each entity is authorized by law to

perform such functions.

Recommendation: Staff recommends Council approve the Interlocal Agreement with Washoe County for conducting the 2022 Municipal Elections and authorize the Mayor to sign.

Proposed Motion: I move to uphold the staff recommendation.

Attachments:

- DRAFT - ELECTION INTERLOCAL AGREEMENT_2022 (PDF)

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made and entered into this _____ day of _____, 2022, by and between the CITY OF RENO, a municipal corporation of the State of Nevada, hereinafter referred to as “City” and the COUNTY OF WASHOE, a political subdivision of the State of Nevada, hereinafter referred to as “County”; it becomes effective when signed by both parties.

WITNESSETH:

WHEREAS, City is required by its Charter to conduct primary, general and special elections; and

WHEREAS, County provides and performs certain election-related functions pursuant to the provisions of Chapter 293 of the Nevada Revised Statutes (NRS) and has appointed a Registrar of Voters pursuant to NRS 244.164 to assume all of the powers and duties vested in and imposed upon the County Clerk with respect to elections; and

WHEREAS, City’s municipal elections are governed by NRS Chapter 293C; and

WHEREAS, County maintains a Registrar of Voters Office, which is staffed and equipped to conduct and supervise elections in accordance with NRS Chapter 293C and in conjunction with County’s elections conducted pursuant to NRS Chapter 293, with the cooperation, assistance and participation of the City; and

WHEREAS, the City has determined that it is in the best interests of the City, during the term of this agreement, to utilize available County election services; and

WHEREAS, NRS 277.180 provides for the cooperative sharing of staff and resources between government entities performing any governmental service; and

WHEREAS, the parties desire to enter into an Interlocal Agreement pursuant to the provisions of NRS 277.180.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and based upon the terms and conditions set forth below, the parties hereby agree as follows:

1. County hereby designates its Registrar of Voters and City designates its City Clerk as their respective agents to administer the terms of this Agreement and to be responsible for the performance of their respective obligations herein set forth.
2. The City Clerk shall accept Declarations of Candidacy for City offices pursuant to the provisions of the City Charter and NRS 293C.

3. The City Clerk shall, immediately after the close of filing of Declarations of Candidacy for City offices, furnish to County's Registrar of Voters a certified list of the candidates for each City office, together with any and all questions to be placed upon the election ballot. The City shall provide to the County's Registrar of Voters the certification of all candidates for City offices and shall provide the wording of issues for the ballot questions and arguments for and against. Any costs resulting from misinformation provided by or errors made by the City will be paid for by the City.
4. The parties understand and recognize that the City elections will be conducted at the same time as and as part of the primary and general elections pursuant to Chapters 293 and 293C of the Nevada Revised Statutes. The County Registrar of Voters shall be responsible for the performance of all acts and functions necessary to conduct efficient elections. With respect to the services to be provided by the County Registrar of Voters to the City, these acts and functions shall include, but not be limited to, the following:
 - a) Placing publication orders for City in conjunction with County publication requirements;
 - b) Designation of precincts and voting districts;
 - c) Designation of polling locations;
 - d) Preparing and filing the Abstract of Votes required by NRS 293C.387 with respect to the City offices and ballot questions with the Reno City Clerk.
 - e) Printing all ballots and ballot supplies, including sample ballots;
 - f) Mailing all ballots, including absentee and sample ballots;
 - g) Employing and appointing qualified election personnel;
 - h) Furnishing, installing and maintaining all voting equipment and supplies required at the designated polling locations;
 - i) Providing adequate security and traffic control at "vote center" required by NRS 293.8834 on election days; and
 - j) Providing pick-up, delivery and return of tables, chairs, signs and other election equipment for all designated polling place locations.
5. The parties also recognize that Assembly Bill 321, which was passed during the 81st session of the Nevada Legislature in 2021, made significant changes to the way elections are conducted in the State of Nevada. Consistent with those changes all parties agree to comply with requirements pursuant to AB 321.
6. The City agrees that the City Ward Boundaries established as of January 1, 2022, shall not be amended or otherwise changed during the period of this agreement, with the exception of adjustments required to reflect newly annexed territories.
7. All City elections shall be conducted by the parties hereto in accordance with the City Charter, and to the extent not in conflict with the Charter, Chapter 293, 293B, and 293C of the Nevada Revised Statutes or other applicable law.

8. The County Registrar of Voters and the City Clerk shall perform the duties and functions specified of them with respect to various boards as provided in NRS Chapters 293, 293B, and 293C. In the event that there arises a question with respect to a particular board, the Registrar of Voters, after consultation with the City Clerk, will make such appointments to such boards as can be made consistent with law and with the parties' intentions under this Agreement.
9. The Washoe County Registrar of Voters shall, at a reasonable time after the closing of the polls, furnish the City Clerk sufficient copies of vote tabulation reports on all City offices and ballot questions. The County Registrar of Voters shall be responsible for preparing and submitting to the City Clerk the Abstract of Votes on City offices and ballot questions for canvass and certification by the Reno City Council. Upon completion of the canvass and certification, the City Clerk shall issue a Certificate of Election to the candidate for each office who has received the largest number of votes for said office. All voted ballots, rejected ballots, spoiled ballots, unused ballots, tally lists, poll books, challenge lists and stubs of the ballots used, enclosed and sealed, must, after the canvass of the votes be deposited in the vaults of the Registrar of Voters and preserved for the retention period established in NRS 293C.390 and NRS 293.391. The City Clerk shall be responsible for certifying the Abstract of Votes on City offices and ballot questions.
10. In the event of a recount involving a City office or ballot question and pursuant to the provisions of NRS 293.404, the City Clerk shall be Chairperson of the Recount Board and the Registrar of Voters shall serve as a member of the Recount Board.
11. For the conduct of each election, City shall pay to the County \$.15 per registered City voter. In addition, City shall be responsible for payment of actual costs for conduct of the City's portion of the election, incurred by county in the performance of the Agreement that would not otherwise have been incurred, by County. These expenses include, but are not limited to, increased costs associated with printing the sample ballots and the increased costs for printing the City's portion of the ballot and legal notices. For those costs that are incurred solely for the City, e.g., a separate legal notice for the City only, the City shall bear the full costs. For those costs that are shared between the County and City, e.g., a combined ballot, the City shall be responsible for paying the percentage of the costs for printing the ballot, which their portion of the ballot represents. By way of illustration, if the City's portion of the ballot represents 25% of the total ballot size, the City shall pay 25% of the costs of printing the entire ballot. Such actual costs do not include indirect costs such as costs of County personnel for time spent working on the City's portion of the ballot or election.
12. Payments by City may be made either directly or as reimbursement to County, whichever the City Clerk and Registrar of Voters agree is most efficient and serves to minimize actual or indirect costs. Actual costs and expenses shall be governed by NRS 293.437 through NRS 293.460, inclusive, where appropriate; and by NRS 293C.545.

13. In the event that a liability claim is filed against either the City or County arising from this Agreement, there shall be a meeting between the risk managers of each agency to discuss how best to address the claim. In the event that a lawsuit is filed against either agency either City or County, there shall be a meeting between the risk managers and the attorneys representing each agency to discuss how best to defend or settle the lawsuit. The agencies agree to hold harmless, indemnify and defend each other, their respective officers, agents, employees, and volunteers from any loss or liability resulting from any claim, suit, or action based on bodily injury or property damage caused by the act either direct or passive, the omission, failure to act or negligence on the part of the respective agency, its employees, agents, representatives arising out of performance of work under this Agreement.
14. This Agreement shall supersede all previous agreements and shall be in force and effect from and after the date first appearing above and shall continue thereafter until November 30, 2024.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal this month, day and year first above written.

CITY OF RENO

WASHOE COUNTY

By _____
Hillary Schieve, Mayor

By _____
Vaughn Hartung, Chair Person, Washoe
County Board of Commissioners

Dated _____

Dated _____

ATTEST:

ATTEST:

By _____
Mikki Huntsman, City Clerk

By _____
Janis Galassini, County Clerk

EXHIBIT D

EXHIBIT D



BARBARA K. CEGAUSKE
Secretary of State
Elections Division
101 North Carson Street, Suite 3
Carson City, Nevada 89701-3714
Phone: (775) 684-5705
Fax: (775) 684-5718
Website: www.nvsos.gov

Candidate Withdrawal

ABOVE SPACE IS FOR OFFICE USE ONLY

Candidate Name:

Office Sought:

District (if applicable):

NRS 293.202 Withdrawal of candidacy; rescission.

1. A withdrawal of candidacy for office must be in writing and must be presented by the candidate in person, within 7 days, excluding Saturdays, Sundays and holidays, after the last day for filing, to the officer whose duty it is to receive filings for candidacy for that office. If the withdrawal of candidacy is submitted in a timely manner pursuant to the provisions of this subsection, it shall be deemed effective after the seventh day, excluding Saturdays, Sundays and holidays, after the last day for filing.

2. A rescission of a withdrawal of candidacy must be in writing and presented by the candidate in person, within the 7 days, excluding Saturdays, Sundays and holidays, after the last day for filing, to the officer whose duty it is to receive filings for candidacy for that office.

(Added to NRS by 1979, 262; A 1981, 349; 1991, 2217; 1995, 2775; 1997, 3450; 1999, 3553; 2007, 2582)

I, , do hereby swear or affirm that I have filed a declaration of candidacy
Candidate Name

for the office of to appear in the Election, and I hereby
Office Sought Election Description

exercise my right under Nevada Revised Statute 293.202 to withdraw my candidacy for said office. My withdrawal

is submitted in person on
Date Submitted

X

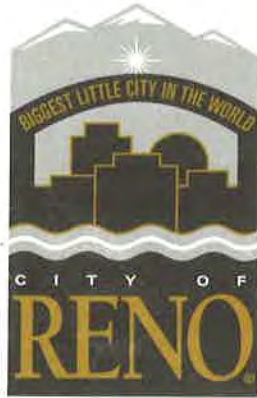
Candidate Signature

Date:

EXHIBIT E

EXHIBIT E

Mikki Huntsman
City Clerk
(775) 334-2030
HuntsmanM@reno.gov



March 7, 2022

Dear Candidate:

Congratulations on your declaration of candidacy. The following is a review of the filing forms contained in your candidate packet:

- Declaration of Candidacy
 - **DUE AT THE TIME OF FILING WITH CITY CLERK**
- Candidate Acknowledgement of Campaign Contributions & Expenses (C&E) Report
 - **DUE AT THE TIME OF FILING WITH CITY CLERK**
- City of Reno Financial Disclosure Statement
 - **DUE AT THE TIME OF FILING WITH CITY CLERK**
- Code of Fair Campaign Practices
 - Optional form, if completing, due at the time of filing with City Clerk
- Public/Media Sheet
 - Optional form, if completing, due at the time of filing with City Clerk

Additionally, please find the following reference materials included in your packet, to which you may need to refer during the course of your campaign:

- List of Important Candidate Dates
- Online C&E Reporting Information
- Use of Nickname Information
- Candidate Withdrawal
 - If applicable, due to the Secretary of State's Office within 7 days after the last day of filing
- Notice of Completion of Campaign

- If applicable, due to the Secretary of State's Office
- Washoe County Registrar Website Information
- Letters Regarding Campaign Signage
- Nevada Department of Transportation Signage Information

If you have any questions, please do not hesitate to contact me. Good luck with your campaign and thank you for your contribution to our community.

Sincerely,



Mikki Huntsman
City Clerk of the City of Reno, Nevada

One East First Street, Second Floor*P.O. Box 7, Reno, NV 89504
Reno.gov

EXHIBIT F

EXHIBIT F

**NOTE: If the
statutory date
falls on a Sat./
Sun/ Holiday, the
date moves to the
next business day**



2022

NEVADA ELECTION CALENDAR COMPILED BY BARBARA K. CEGAVSKE, SECRETARY OF STATE

AUG. 2, 2021

REFERENDUM PETITION – (not earlier than August 1st of the year before the year in which the election is to be held)
First day a copy of a petition can be filed with the Secretary of State prior to circulation.

SEPT. 1, 2021

INITIATIVE PETITION TO AMEND THE NEVADA CONSTITUTION – (not earlier than September 1st of the year before the year in which the election is to be held)
First day a copy of an initiative petition to amend the Nevada Constitution can be filed with the Secretary of State prior to circulation.

NOV. 15, 2021

NOTICE OF JUDICIAL, STATEWIDE, AND MULTICOUNTY DISTRICT OFFICES – (not later than November 15th of the year before the Primary Election)
Not later than November 15th of the year before the Primary Election is held, the Secretary of State will send to each County Clerk a notice which designates the judicial, statewide, and multicounty district offices for which candidates are to be nominated at the Primary Election.

NOV. 25, 2021

PUBLISH LIST OF DESIGNATED OFFICES TO BE HELD IN THE PRIMARY ELECTION – (within 10 days after receipt of notice pursuant to NAC 293.040)
Last day that the County Clerk shall publish in a newspaper published in his or her county the list of designated offices to be held in the primary which applies to his or her county.

DEC. 1, 2021

SUBMIT LIST OF PUBLIC OFFICERS REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT – (on or before December 1st of each year)
A list of each public officer who is required to file a Financial Disclosure Statement must be submitted electronically to the Secretary of State by each County Clerk, City Clerk, the Director of the Legislative Counsel Bureau, and the Director of the Department of Administration.

DEC. 30, 2021

CHANGE OF PARTY AFFILIATION FOR CANDIDATES FOR PARTISAN PROHIBITED – (beginning on December 31st preceding the election year)
Last day a candidate of a major political party for partisan office may change his or her designation of party affiliation on an application to register to vote and be eligible to be a candidate from the political party.

DEC. 31, 2021

VOTER REGISTRATION APPLICATION AVAILABILITY, PLAN FOR LOCATIONS – (on or before December 31st of each year)
Last day County Clerk/Registrar of Voters may submit to the Secretary of State for approval a plan which indicates the public locations at which voter registration applications will be made available to the public. If no change is made from the prior year's plan, the County Clerk/Registrar of Voters may indicate that fact to the Secretary of State.

JAN. 3, 2022

INITIATIVE PETITION PROPOSING A NEW STATE STATUTE OR TO AMEND AN EXISTING STATE STATUTE – (not earlier than January 1st of the year preceding the year in which a regular session of the Legislature is held)
First day a copy of an initiative petition proposing a new state statute or an amendment to an existing state statute can be filed with the Secretary of State prior to circulation.

JAN. 3, 2022

PETITION OF CANDIDACY – INDEPENDENT CANDIDATE – (not earlier than January 2nd preceding the election)
First day a petition of candidacy of an independent candidate for partisan office may be filed with the appropriate filing officer prior to circulation for signatures.

JAN. 18, 2022

FILING ANNUAL CONTRIBUTIONS & EXPENSES REPORT/ANNUAL – CANDIDATE – (not later than January 15th of each year)
Last day for nonfederal elected officials and candidates, which have received in excess of \$100 in contributions or have money left over from their previous campaign, to file the annual report of campaign contributions and expenditures with the Secretary of State.

Nevada Revised
Statutes
(unless otherwise
noted)

Nevada
Constitution Art.
19, Sec. 1(1)

Nevada
Constitution Art.
19, Sec. 2(4)

NAC 293.040(1)

NAC 293.040(2)

281.574

293.176

NAC 293.445

Nevada
Constitution Art.
19, Sec. 2(3)

293.200(1)(a)

294A.120
294A.128
294A.140
294A.200
294A.210

JAN. 18, 2022	<u>FILING ANNUAL CONTRIBUTIONS & EXPENSES REPORT – GROUPS</u> – (not later than January 15 th of each year) Last day for any persons, as required, making independent expenditures, Committees for Political Action (PAC), PACs advocating passage or defeat of a ballot question, political parties, and committees sponsored by political parties which have received in excess of \$1,000 in contributions to file with the Secretary of State.	294A.140 294A.150 294A.210 294A.220
JAN. 18, 2022	<u>FILING ANNUAL FINANCIAL DISCLOSURE STATEMENT</u> – (on or before January 15 th of each year of the term) Last day for appointed and elected public officers (excluding conservation district supervisors elected pursuant to NRS 548.285) to file a Financial Disclosure Statement (FDS) with the Secretary of State.	281.559 281.561
JAN. 18, 2022	<u>FILING ANNUAL PAC REGISTRATION</u> – (on or before January 15 th of each year) Last day a Political Action Committee (PAC) may file with the Secretary of State its annual registration if the PAC intends to continue activity in this State. The annual registration form must be filed regardless of whether there is a change in the information previously provided to the Secretary of State.	294A.230(4)(b)
JAN. 18, 2022	<u>FILING CONTRIBUTIONS IN EXCESS OF \$10,000 – (to be reported electronically as part of Annual Filing, on or before January 15th of the year immediately after the year for which the report is made)</u> Each candidate who receives contributions in excess of \$10,000 shall list each of the contributions he received and expenditures made in that year and each year thereafter until the year of the General Election in which the candidate intends to seek election to public office is held. The report is to be filed with the Secretary of State.	294A.125
JAN. 21, 2022	<u>PETITION QUALIFYING MAJOR POLITICAL PARTY</u> – (not later than 25 working days before the last Friday in February before a Primary Election) Last day to file with the County Clerk/Registrar of Voters for signature verification petitions to qualify as a major political party.	293.128(2)
FEB. 16, 2022	<u>LAST DAY TO ESTABLISH RESIDENCY FOR CANDIDATE QUALIFICATION</u> – (at least 30 days before the close of filing declarations of candidacy) No person shall be a candidate for any office (excluding district attorney or federal offices) unless the person has resided in the State, district, county, township or other area prescribed by law over which the person will have jurisdiction or represent.	293.1755
FEB. 25, 2022	<u>PETITION QUALIFYING MAJOR POLITICAL PARTY</u> – (not later than the last Friday in February before any Primary Election) Last day petition to qualify a major political party signed by a number of registered voters equal to or more than 10 percent of the total number of votes cast at the last preceding General Election for the offices of Representative in Congress may be filed with the Secretary of State after signature verification.	293.128(1)(b)
MAR. 1, 2022	<u>REQUEST FOR ESTABLISHMENT OF A POLLING PLACE ON AN INDIAN RESERVATION</u> – (for a Primary Election, not later than March 1st in January of an election year; for a General Election, not later than August 1 st of an election year) Last day for an Indian reservation or Indian colony to submit a request to the County Clerk/Registrar of Voters for the establishment of an early voting or Election Day polling place or ballot drop box within the boundaries of the Indian reservation or Indian colony for the Primary Election.	293.3572 AB 321 Sec. 70 (2021)
MAR. 1, 2022	<u>NOTIFICATION TO COUNTY CLERKS OF MECHANIZED REPORT OF ABSTRACT SPECIFICATIONS</u> – (not later than March 1 st of every year) The Secretary of State shall notify the County Clerks of the specification of the mechanized report of an abstract of votes to the Secretary of State.	NAC 293.341
MAR. 7, 2022 through MAR. 18, 2022	<u>MINOR POLITICAL PARTY CANDIDATE LIST</u> – (not earlier than the 1 st Monday in March and not later than the 2 nd Friday after the 1st Monday in March) Time period when an authorized person on behalf of a Minor Political Party may file its list of candidates with the Secretary of State. Secretary of State must immediately certify list of candidates for partisan office to appropriate filing officers.	293.1725
MAR. 7, 2022 through MAR. 18, 2022	<u>FILING DECLARATION OF CANDIDACY – JUDICIAL CANDIDATE</u> – (from the first Monday in March to the second Friday after the first Monday in March) First day any candidate for judicial office may file a Declaration of Candidacy with the appropriate filing officer and pay the required filing fee.	293.177 293.193 AB 1 (33 rd Special Session 2021)

MAR. 7, 2022 through MAR. 18, 2022	<u>FILING DECLARATION OF CANDIDACY – NON-JUDICIAL CANDIDATES</u> – (not earlier than the 1 st Monday in March) First day any candidate may file Declaration of Candidacy, with the appropriate filing officer, and pay fee required for purpose of having name on ballot.	293.177 293.181 293.185 293.193 293.1725
MAR. 7, 2022 through JUNE 17, 2022	<u>FILING PETITION OF CANDIDACY – INDEPENDENT CANDIDATES</u> – (not earlier than the 1 st Monday in March, not later than the 3 rd Friday in June) First day independent candidates may file with the County Clerk/Registrar of Voters or the Secretary of State, as the case may be, a Petition of Candidacy signed by the required number of voters for signature verification.	293.200(4)
MAR. 8, 2022	<u>ELECTION DISTRICTS</u> – (after the 1 st day of candidate filing) During any year in which a General Election is held, a political subdivision of this state shall not create, divide, change boundaries of, abolish or consolidate an election district after the first day of filing by candidates.	293.209
MAR. 16, 2022	<u>NVRA 90-DAY FEDERAL GUIDELINE FOR LIST MAINTENANCE</u> – The National Voter Registration Act of 1993 requires States to complete any program for list maintenance of the statewide voter registration list not later than 90 days prior to the date of a primary election or general election for federal office. This deadline applies to state list verification activities such as general mailings and door-to-door canvasses.	52 U.S.C. 20507(c)(2)
MAR. 16, 2022	<u>PLAN FOR DISPOSITION OF MAIL BALLOTS IN CASE OF EMERGENCY</u> – (not later than 90 days before each election) A plan shall be submitted to the Secretary of State setting forth the procedures for the disposition of mail ballots in case of emergency.	NAC 293.318
MAR. 16, 2022	<u>PLAN FOR SUBMITTING ELECTION RESULTS AND OPENING AND CLOSING OF POLLS</u> – (not later than 90 days before each election) County Clerk/Registrar of Voters shall submit for approval by the Secretary of State a plan setting forth the procedures that will be used to submit election results on Election Day and the opening and closing of polls on Election Day.	NAC 293.217(4)(a)
MAR. 16, 2022	<u>PLAN FOR THE SECURITY OF BALLOTS, RESULTS CARTRIDGES, AND VVPATs</u> – (not later than 90 days before the Primary Election) Not later than 90 days before the Primary Election, a plan for the election cycle must be submitted to the Secretary of State for approval. If there is no change to the previous plan, the County Clerk shall notify the Secretary of State in writing.	NAC 293B.040
MAR. 16, 2022	<u>PLAN FOR THE SECURITY OF BALLOTS FOR EARLY VOTING</u> – (not later than 90 days before each election) Not later than 90 days before the election, a plan for the security of ballots for early voting for the Primary Election must be submitted to the Secretary of State for approval.	293.3594(1)
MAR. 16, 2022	<u>PROGRAM OR ACTIVITY FOR PURPOSE OF REMOVING A NAME FROM THE REGISTER</u> – (not later than 90 days before the next Primary Election) Any program or activity conducted within the county for the purpose of removing the name of a person who is ineligible to vote must be completed before this date.	293.503(4)
MAR. 16, 2022	<u>ESTABLISHING ELECTION PRECINCTS</u> – (on or before the 3 rd Wednesday in March of every even-numbered year) Last day for County Clerk/Registrar of Voters to establish, alter, abolish, consolidate or designate election precincts, including mailing precincts. Precinct boundaries must follow visible features on the ground and must be comprised of contiguous territory.	293.205
MAR. 18, 2022	<u>QUESTIONS SUBMITTED TO COUNTY CLERK/REGISTRAR OF VOTERS</u> – (not later than the 2 nd Friday after the 1 st Monday in March) Last day County Clerk/Registrar of Voters may receive questions for the Primary Election ballot submitted by every governing body of a political subdivision, public or quasi-public corporation, or other local agency authorized by law to submit questions to qualified electors or registered voters of a designated territory.	293.481(1)(b)
MAR. 18, 2022	<u>CHANGE MANNER IN WHICH NAME APPEARS ON THE BALLOT</u> – (not later than 5 p.m. on the last day to file the Declaration of Candidacy) Last day a candidate may change the manner in which his or her name will appear on the ballot by filing a written request with the filing officer with whom he or she filed his or her Declaration of Candidacy.	NAC 293.081(1)
MAR. 18, 2022	<u>JUDICIAL CANDIDATE MAY SOLICIT PUBLIC SUPPORT AND CONTRIBUTIONS IF OPPOSED</u> – (beginning at 5:01 p.m.) A judicial candidate in a contested election and the candidate's committee may solicit or accept contributions for the candidate's campaign. A judicial candidate who is unopposed in the election MAY NOT solicit contributions.	Code of Judicial Conduct Canon 4.2

MAR. 28, 2022	<u>FILING OF FINANCIAL DISCLOSURE STATEMENT – JUDICIAL CANDIDATES</u> – (not later than the 10 th day after the last day to qualify as a candidate) On or before this date, every candidate for judicial office who will be entitled to receive annual compensation of \$6,000 or more for serving in the office that the candidate is seeking must file a Financial Disclosure Statement with the Administrative Office of the Courts (AOC).	281.561 Code of Judicial Conduct, Canon Rule 3.15 281.561
MAR. 28, 2022	<u>FILING OF FINANCIAL DISCLOSURE STATEMENT – NON-JUDICIAL CANDIDATES</u> – (not later than the 10th day after the last day to qualify as a candidate) On or before this date, every candidate for non-judicial office who will be entitled to receive annual compensation of \$6,000 or more for serving in the office that the candidate is seeking must file a Financial Disclosure Statement with the Secretary of State.	
MAR. 29, 2022	<u>LAST DAY A CANDIDATE MAY WITHDRAW CANDIDACY</u> – (within 7 working days after close of candidate filing) Last day candidates may withdraw candidacy; must be in writing and presented in person to appropriate filing officer.	293.202
MAR. 29, 2022	<u>LAST DAY A JUDICIAL CANDIDATE MAY WITHDRAW CANDIDACY</u> – (within 7 working days after close of filing) Last day a candidate may withdraw his or her candidacy; must be in writing and presented in person to appropriate filing officer.	293.202
MAR. 31, 2022	<u>FILING FINANCIAL DISCLOSURE STATEMENT – JUDGES AND JUDICIAL CANDIDATES</u> – (on or before March 31 st of each year of the term) On or before this date, each seated judge must file a Financial Disclosure Statement with the Administrative Office of the Courts (AOC).	Code of Judicial Conduct, Canon 3, Rule 3.15
MAR. 31, 2022	<u>SUBMISSION OF MAPS TO SECRETARY OF STATE AND LEGISLATIVE COUNSEL BUREAU</u> – (on or before the last day in March of even-numbered years) On or before this date, the County Clerk/Registrar of Voters shall provide the Secretary of State and the Director of the Legislative Counsel Bureau with a copy of a map (paper copy or electronic data file) showing the boundaries of all election precincts in the county, along with a written description of the boundaries.	293.206(1)
APR. 4, 2022	<u>CHALLENGE OF CANDIDACY MAY BE FILED</u> – (not later than 5 days after the last day to withdraw candidacy) Last day for filing, with the appropriate filing officer, challenge of qualification of a candidate.	293.182(1) 293.1275(2)
APR. 4, 2022	<u>CHALLENGE OF JUDICIAL CANDIDACY MAY BE FILED</u> – (not later than 5 days after last day to withdraw candidacy) Last day for filing, with the appropriate filing officer, a challenge of the qualifications of a candidate.	293.182(1) 293.1275(2)
APR. 5, 2022	<u>CERTIFICATION OF CANDIDATES BY COUNTY CLERK/REGISTRAR OF VOTERS</u> – (not later than 5 working days after last day to withdraw candidacy) Each County Clerk/Registrar of Voters shall transmit to the Secretary of State a certified list of names and mailing address of each person for whom candidacy papers have been filed in his or her office, together with the title of the office for which such person is a candidate and party designation, if any.	293.187(b)
APR. 5, 2022	<u>CERTIFICATION OF CANDIDATES BY SECRETARY OF STATE</u> – (not later than 5 working days after last day to withdraw candidacy) The Secretary of State shall transmit to the County Clerk/Registrar of Voters a certified list of names and mailing address of each person for whom candidacy papers have been filed in his or her office, together with the title of the office for which such person is a candidate and party designation, if any.	293.187
APR. 6, 2022 and APR. 13, 2022	<u>PUBLISH FIRST AND SECOND NOTICE OF PRIMARY ELECTION</u> – (once a week for 2 successive weeks) Upon receipt of the Certified List of Candidates from the Secretary of State, the County Clerk/Registrar of Voters shall publish a notice of Primary Election once a week for 2 successive weeks in a newspaper of general circulation in the county. If no such newspaper is provided in the county, the publication may be made in a newspaper of general circulation published in the nearest county in the State.	293.203
APR. 15, 2022	<u>OPT-OUT FORM FOR MAIL BALLOTS</u> – (received not later than 60 days before the election) Last day for clerks to receive a request from a voter to indicate that he/she elects not to receive a mail ballot.	AB 321 Sec. 3(2)
APR. 15, 2022	<u>CAMPAIGN SIGNS</u> – (not to be erected on interstate and primary routes more than 60 days before the Primary Election) First day a candidate may erect signs for a campaign within the controlled areas of the interstate and primary routes. Any questions on where signs can and cannot be placed on rights-of-way should be directed to the Nevada Department of Transportation (NDOT). To telephone NDOT in Northern Nevada, call (775) 888-7480; to telephone NDOT in Southern Nevada, call (702) 385-6548.	410.400 NAC 410.440

APR. 15, 2022	<u>FILING CONTRIBUTIONS & EXPENSES REPORT #1 – (for the period beginning Jan. 1 and ending on March 31)</u> Last day for all nonfederal office candidates, and, as required, persons making independent expenditures, political action committees advocating the passage or defeat of a ballot question, political parties, and committees sponsored by political parties, to file the first report of campaign contributions and/or expenditures with the Secretary of State.	294A.120 294A.128 294A.140 294A.200 294A.210
APR. 15, 2022	<u>PLAN TO ACCOMMODATE PUBLIC TO OBSERVE CERTAIN ELECTION PROCEDURES – (not later than April 15th)</u> County Clerk/Registrar of Voters shall submit to the Secretary of State for approval a written plan for the accommodation of the public to observe delivery, counting, handling and processing of ballots at a polling place, receiving center or central counting place.	293B.354
APR. 29, 2022	<u>PREPARE AND DISTRIBUTE MILITARY-OVERSEAS BALLOTS – (not later than 45 days before Primary Election)</u> County Clerk/Registrar of Voters to transmit military-overseas ballots to covered voters who are registered and have requested a ballot by this date.	293.309(2)(c) 293D.320
MAY 1, 2022 through JUNE 13, 2022 (Recommended)	<u>CONDUCT SCHOOL OF ELECTION</u> The County Clerk/Registrar of Voters shall conduct or cause to be conducted a school for members of an election board and designate one member of such board as chair. Within a reasonable time before each election, the County Clerk/Registrar of Voters shall instruct the election board in the use of the mechanical voting system and in their duties in connection therewith.	293.227(3) 293B.260 293B.265
MAY 3, 2022 through MAY 17, 2022	<u>FORWARD VOTER REGISTRATION APPLICATIONS DAILY – (during the 2 weeks preceding the close of registration by mail for the Primary Election)</u> Voter registration applications accepted by voter registration agencies must be transmitted to the appropriate County Clerk/Registrar of Voters on a daily basis during this time.	293.504(4) 293.524(3)
MAY 5, 2022	<u>PREPARE AND DISTRIBUTE MAIL BALLOTS FOR RESIDENTS OUTSIDE THE STATE – (not later than 40 days before the Primary Election)</u> County Clerk/Registrar of Voters to prepare and distribute mail ballots to residents who reside outside the state, no later than this date.	AB 321 Sec. 3
MAY 7, 2022 (Recommended)	<u>APPOINTMENT OF ELECTION BOARD OFFICERS FOR THE PRIMARY ELECTION</u> Last day for County Clerk/Registrar of Voters to have concluded or delegated appointment of election board officers for the Primary Election and to send notification to election board officers of their appointments.	293.217 through 293.243
MAY 11, 2022 (Recommended)	<u>DISTRIBUTE SAMPLE BALLOT FOR PRIMARY ELECTION – (before early voting)</u> Before the period for early voting, the County Clerk/Registrar of Voters shall distribute by mail or provide electronically to each registered voter a sample ballot for his or her precinct with a notice of the polling place location. County Clerk/Registrar of Voters shall also mail or provide electronically a copy of each such sample ballot to each candidate who has filed a Declaration of Candidacy, a copy of at least five sample ballots and provide an electronic copy of each sample ballot to the Secretary of State. If the location of the polling place has changed since the last election, the County Clerk/Registrar of Voters shall mail a notice of the change to each registered voter not sooner than 10 days before forwarding the sample ballots.	293.565 293C.530 NAC 293.120
MAY 14, 2022 through MAY 27, 2022	<u>VOTING SYSTEM PRE-LAT TEST REQUIRED BEFORE EARLY VOTING – (not earlier than 2 weeks before and not later than 5 p.m. on the day before the 1st day of early voting)</u> Period during which the County Clerk/Registrar of Voters must conduct the required Pre-LAT test for mechanical recording device or automatic tabulating equipment and programs.	293B.150
MAY 15, 2022 through MAY 20, 2022	<u>WRITTEN CHALLENGES MAY BE FILED FOR THE PRIMARY ELECTION – (after the 30th day but not later than the 25th day prior to the Primary Election)</u> Period in which voter registrations may be challenged in writing by filing with the County Clerk/Registrar of Voters.	293.547(1)
MAY 17, 2022 through JUNE 14, 2022	<u>PUBLICATION OF CLOSING DATE OF REGISTRATION FOR PRIMARY ELECTION – (once each week for 4 consecutive weeks before the close of registration)</u> County Clerk/Registrar of Voters shall cause to be published once each week for 4 consecutive weeks before the close of registration for the Primary Election “The Notice of Close of Registration” in a newspaper having a general circulation in the county. If no such newspaper is published in the county, the publication may be made in a newspaper of general circulation published in the nearest county in the State.	293.560(3b) AB 321 sec 42.5

MAY 17, 2022	<u>CLOSE OF VOTER REGISTRATION BY MAIL</u> – (the 4 th Tuesday preceding any primary or general election) Last day a person may register to vote by mail (must be postmarked by this date).	293.560(1)(a)(1)
MAY 17, 2022	<u>CLOSE OF VOTER REGISTRATION BY PERSONAL APPEARANCE</u> – (the 4 th Tuesday preceding the primary or general election) Last day a person may register to vote by appearing in person at the office of the County Clerk/Registrar of Voters.	293.560(1)(a)(2)
MAY 18, 2022	<u>MINOR PARTY/INDEPENDENT CANDIDATE TO SUBMIT TO COUNTY CLERK/REGISTRAR OF VOTERS PETITION FOR BALLOT ACCESS</u> – (not later than 10 working days before the last day to file the petition) Last day for a minor party/independent candidate to submit ballot access petition to the County Clerk/Registrar of Voters for signature verification.	293.172(1)(c) 293.1715(2)(c) 293.200(1)(a) & (2) SB 292 Sec. 2
MAY 21-27 and MAY 28-JUNE 10, 2022	<u>PUBLISH NOTICE OF EARLY VOTING FOR THE PRIMARY ELECTION</u> – (during the week before and at least once a week during early voting) The County Clerk/Registrar of Voters shall publish the location, dates, and hours of early voting during the week before and at least once a week during the period of early voting.	293.3568 293.3576
MAY 25, 2022	<u>PREPARE AND DISTRIBUTE MAIL BALLOTS FOR RESIDENTS WITHIN THE STATE</u> – (not later than 20 days before the Primary Election) County Clerk/Registrar of Voters shall prepare and distribute mail ballots to residents who reside within the state, not later than this date.	AB 321 Sec. 3(5)
MAY 27, 2022 (Recommended)	<u>CERTIFICATION OF SOFTWARE AND OPERATING SYSTEMS</u> – (before each federal election cycle) Not later than the first day of voting, County Clerk/Registrar of Voters shall certify components of the voting system for use.	NAC 293B.110
MAY 27, 2022 (Recommended)	<u>PREPARE ELECTION ROSTER</u> – (before the opening of the polls) County Clerk/Registrar of Voters to prepare election roster consisting of the alphabetical list of registered voters in the precinct or district.	293.563
MAY 28 through JUNE 10, 2022 and JUNE 14, 2022	<u>NOTIFICATION OF OPENING AND CLOSING OF POLLS AND ELECTION DAY TURNOUT</u> County Clerk/Registrar of Voters shall notify the Secretary of State of the time at which each polling place opened, closed, and delays, as soon as practicable. A County Clerk/Registrar of Voters shall report to the Secretary of State the turnout of voters on Election Day no less than twice while the polls are open.	NAC 293.215 NAC 293.217 NAC 293.219
MAY 28, 2022 through JUNE 10, 2022	<u>EARLY VOTING BY PERSONAL APPEARANCE</u> – (begins the 3 rd Saturday before the Primary Election through the Friday preceding the Primary Election) During this period, a registered voter may request to vote early in person at designated early voting locations.	293.3568
MAY 30, 2022 through JUNE 14, 2022	<u>DELIVERY OF MAIL BALLOTS TO MAIL BALLOT CENTRAL COUNTING BOARD</u> – (not earlier than 15 days before the Primary Election through 7 p.m. on Election Day) Not earlier than 15 days before the election, the County Clerk/Registrar of Voters shall withdraw all the mail ballots from each box or container that holds mail ballots received before that day and deliver the mail ballots to the appropriate election board or a mail ballot central counting board if one has been appointed to be processed and prepared for counting.	AB 321 Sec. 8(1)(a) and Sec. 13(1)
MAY 30, 2022	<u>VERIFICATION AND COUNTING OF MAIL BALLOTS MAY BEGIN</u> – (not earlier than 15 days before the Primary Election) The mail ballot central counting board may begin counting the received mail ballots 15 days before the day of the election. The counting procedure must be public.	AB 321 Sec. 13(1)
MAY 31, 2022	<u>LAST DAY TO UPDATE REGISTRATION AND BE MAILED A BALLOT</u> – (any time before 5 p.m. on the 14 th calendar day preceding the Primary Election) Last day a registered voter may make a written request for a mail voter ballot for the Primary Election.	AB 321 Sec. 43(2)
MAY 31, 2022	<u>PUBLISHING LIST OF REGISTERED VOTERS</u> – (not less than 2 weeks before the close of registration for the Primary Election) On or before this date, the County Clerk/Registrar of Voters may publish in a newspaper an alphabetical listing of all registered voters, including the precinct of each voter, OR a statement notifying the public that the County Clerk/Registrar of Voters will provide an alphabetical listing of registered voters free of charge to any person upon request.	293.557(2)(a) AB 321 Sec. 42.5

JUNE 1, 2022	<u>MINOR POLITICAL PARTY/INDEPENDENT CANDIDATE BALLOT ACCESS PETITION FILING</u> – (June 1 st or 1 st Monday in June) Last day a Minor Political Party/Independent Candidate seeking ballot access can file a petition with the Secretary of State after verification of signatures by County Clerks/Registrars of Voters.	293.1715(2)(c) SB 292 Sec. 3 293.200(4)
JUNE 3, 2022 through JULY 14, 2022	<u>MEDIA TO MAKE COST OF ELECTION ADVERTISEMENTS AVAILABLE</u> – (at least 10 days before, and ending at least 30 days after the Primary Election) During this period, any media or other person that provides any political advertising must make the costs of all such information, arranged alphabetically by candidate, person or group ordering the advertisement, available for inspection within 3 days of the request for inspection.	294A.370
JUNE 7, 2022	<u>FILE ELECTION COMPUTER PROGRAM</u> – (at least one week before the Primary Election) Last day a copy of each election computer program for an election in the state must be filed with the Secretary of State at least one week before election. Copies of the programs are not available for inspection by the public.	293B.135(1)
JUNE 10, 2022	<u>NUMBER OF REGISTERED VOTERS TO SECRETARY OF STATE</u> – (not later than the Friday preceding the Primary Election) During this period, the County Clerk/Registrar of Voters shall ascertain by precinct and district the number of registered voters (broken down by active and inactive voters) and their political affiliation, if any, and transmit such information to the Secretary of State.	293.567
JUNE 13, 2022	<u>CHALLENGE OF MINOR POLITICAL PARTY</u> – (not later than 5 p.m. on the 2 nd Monday in June) Last day to file challenge against a minor political party's qualifications with appropriate filing officer.	293.174 SB 292 Sec. 3
JUNE 14, 2022	<u>SAME-DAY VOTER REGISTRATION</u> Voters are able to register to vote on the day of the Primary Election.	293.560
JUNE 14, 2022	<u>PRIMARY ELECTION</u> – (2 nd Tuesday in June of each even-numbered year) The Primary Election is held. Polls open at 7 a.m. and close at 7 p.m.	293.175(1)
JUNE 14, 2022 through JUNE 18, 2022	<u>RECEIVE AND COUNT POSTMARKED MAIL BALLOTS</u> – (Postmarked on or before the day of the Primary Election and received by the 4 th day after) Mail ballots must be delivered by hand to the county clerk before the time set for closing of the polls on election day or mailed to the county clerk and postmarked on or before the day of the election and received by the county clerk not later than 5 p.m. on the fourth day following the election.	AB 321 Sec. 8(1)(b)
JUNE 17, 2022	<u>IDENTIFICATION REQUIREMENT FOR PROVISIONAL VOTERS</u> – (not later than 5 p.m. the Friday following the election) Last day a voter who did not provide identification at the time the provisional ballot was cast for Federal Office at the Primary Election may provide identification to County Clerk/Registrar of Voters.	293.3082(1)
JUNE 20, 2022	<u>SIGNATURE CURE DEADLINE</u> – (not later than 5 p.m. on the 6 th day following the election) Last day for a voter to provide a signature or confirmation or to otherwise cure the signature to have a mail ballot be counted.	AB 321 Sec. 11(6)
JUNE 20, 2022 through JUNE 24, 2022	<u>CANVASS OF THE PRIMARY ELECTION RETURNS</u> – (on or before the 10 th day following the Primary Election) During this period, the Board of County Commissioners shall canvass the returns, from all precincts and districts within the county, of the Primary Election, but not before the postmark receipt date and all provisional ballots have been resolved for all counties.	293.387(1)
JUNE 20, 2022 through JULY 22, 2022	<u>FILLING NONPARTISAN VACANCY</u> – (3 rd Monday in June through the 4 th Friday in July) The filing period for vacancies in a nonpartisan office when the vacancy occurs after the close of filing and before the fourth Friday in July and if no primary was held or if there was no more than one person seeking the nomination in the Primary Election. A person may become a candidate for the nonpartisan office at the General Election by filing a Declaration of Candidacy and paying the fee required by NRS 293.193.	293.165
JUNE 23, 2022	<u>POSTELECTION AUDIT AND CERTIFICATION OF VVPATS</u> – (within 7 working days after the date of the election) After each election, all County Clerks/Registrars of Voters shall conduct postelection VVPAT audits and transmit the results to the Secretary of State.	NAC 293.255 NAC 293B.120

JUNE 24, 2022	<u>COMPILATION OF RETURNS</u> – (immediately after the Primary Election) Secretary of State shall compile returns for all candidates voted for in more than one county and certify to the County Clerk/Registrar of Voters the name of each person nominated and the name of the office in which he or she is nominated.	293.387(4)
JUNE 24, 2022	<u>TRANSMIT ABSTRACT AND MECHANIZED REPORT TO SECRETARY OF STATE</u> – (on or before the 10th day following the Primary Election) The County Clerk/Registrar of Voters shall send a copy of the certified abstract and mechanized report of the abstract to the Secretary of State.	293.387(3)
JUNE 24, 2022	<u>CHALLENGE OF CANDIDACY (INDEPENDENT CANDIDATES) MAY BE FILED</u> – (not later than 5 p.m. on the 4th Friday in June) Last day for filing with the appropriate filing officer challenge of qualification of an independent candidate for a partisan office.	293.200(8)
JUNE 28, 2022	<u>FILE STATEMENTS OF CONTESTS</u> – (for the Primary Election) The filing of statements of contests are contingent on the date the recount is completed, or if no recount is demanded, no later than 14 days after the Primary Election. Please see NRS 293.400 through 293.435 for dates and filing deadlines.	293.413
JUNE 29, 2022	<u>DEMAND FOR RECOUNTS</u> – (within 3 working days after the canvass for the Primary Election) The last day demand for recount for the Primary Election can be made. Please see NRS 293.400 through 293.435 for dates and filing deadlines.	293.403
JUNE 29, 2022	<u>INITIATIVE TO AMEND THE CONSTITUTION</u> – (not later than the 15th day following the Primary Elections) Last day to submit to County Clerk/Registrar of Voters for signature verification a petition proposing an amendment to the Constitution. All documents of the petition must be submitted at the same time.	295.056(3)
JUNE 29, 2022	<u>STATE REFERENDUM</u> – (not later than the 15th day following the Primary Election) Last day to submit to County Clerk/Registrar of Voters for signature verification a petition to have any statute or resolution enacted by the Legislature submitted to referendum vote of the people. All documents of the petition must be submitted at the same time.	295.056(4)
JUNE 29, 2022	<u>CERTIFICATION BY THE SECRETARY OF STATE OF NAMES OF PERSONS NOMINATED</u> – (not later than 15 days after the Primary Election) The Secretary of State shall certify to each County Clerk the name of each person nominated and the title of the office to which he was nominated.	293.190(1)
JUNE 29, 2022	<u>CERTIFICATION BY COUNTY CLERK/REGISTRAR OF VOTERS OF NAMES OF PERSONS NOMINATED</u> – (not later than 15 days after the Primary Election) The County Clerk shall certify to the Secretary of State the name of each person nominated and the title of the office to which he or she was nominated.	293.190(2)
JUNE 30, 2022 and JULY 7, 2022	<u>PUBLISH FIRST AND SECOND NOTICE OF GENERAL ELECTION</u> – (once a week for 2 successive weeks) Upon receipt of the Certified List of Candidates from the Secretary of State, the County Clerk/Registrar of Voters shall publish a notice of the Primary Election or General Election once a week for 2 successive weeks in a newspaper of general circulation in the county. If no such newspaper is provided in the county, the publication may be made in a newspaper of general circulation published in the nearest county in the State.	293.203
JULY 1, 2022	<u>COUNTY REFERENDUM</u> – (not later than 130 days before the next succeeding General Election) Last day to file a county referendum petition with the County Clerks for signature verification.	295.140(2)
JULY 5, 2022	<u>COUNTY CLERK/REGISTRAR OF VOTERS TO NOTIFY CHALLENGE RESULTS</u> – (not later than 21 calendar days after the Primary Election) No later than this date, County Clerk/Registrar of Voters shall mail a notice to each person who is listed as the registered voter who initiated a challenge on the Primary Election challenge list. The notice must indicate the name of the person challenged, if known, and the result of the challenge.	293.3035
JULY 11, 2022	<u>COUNTY CLERK/REGISTRAR OF VOTERS TO FILE VERIFIED STATE REFERENDUM PETITION</u> – (not less than 120 days before the next succeeding General Election) Last day County Clerk/Registrar of Voters shall file a verified state referendum petition with the Secretary of State.	295.045(1)
JULY 14, 2022	<u>CAMPAIGN SIGNS</u> – (within 30 days after the primary election if the candidate, party or question is not to be voted on at the ensuing general election) Last day for candidates who did not advance after the primary election to remove campaign signs.	410.400

JULY 15, 2022	<u>FILING OF CONTRIBUTIONS & EXPENSES REPORT #2 – (for the period beginning April 1 and ending on June 30)</u> Last day for all nonfederal office candidates, and, as required, any persons making independent expenditures, political action committees, political action committees advocating the passage or defeat of a ballot question, political parties, and committees sponsored by political parties, to file the second report of campaign contributions and/or expenditures with the Secretary of State.	294A.120 294A.128 294A.140 294A.200 294A.210
JULY 18, 2022	<u>QUESTIONS SUBMITTED TO COUNTY CLERK/REGISTRAR OF VOTERS – (on or before the 3rd Monday in July)</u> Last day County Clerk/Registrar of Voters shall receive questions for the General Election ballot submitted by the governing body of a political subdivision, public or quasi-public corporation, or other local agency authorized by law to submit questions to qualified electors or registered voters of a designated territory.	293.481(1)(a)
JULY 22, 2022	<u>NOMINATION OF CANDIDATE TO FILL VACANCY – (before 5 p.m. on the 4th Friday in July)</u> On or before this date, the designated candidate shall file an acceptance of designation and pay statutory filing fee to the appropriate filing officer.	293.165(5) 293.166(3)
JULY 22, 2022	<u>CHANGES TO THE GENERAL ELECTION BALLOT – (no changes after 5 p.m. on the 4th Friday in July)</u> No changes can be made to the General Election ballot after this day.	293.165(4)
AUG. 1, 2022	<u>REQUEST FOR ESTABLISHMENT OF A POLLING PLACE ON AN INDIAN RESERVATION – (not later than August 1st of an election year)</u> Last day for an Indian reservation or Indian colony to submit a request to the County Clerk/Registrar of Voters for the establishment of an early voting or Election Day polling place or ballot drop box within the boundaries of the Indian reservation or Indian colony for the General Election.	293.3572 AB 321 Sec. 70
AUG. 1, 2022	<u>DISTRIBUTION OF PROPOSED CONSTITUTIONAL AMENDMENTS AND STATEWIDE BALLOT MEASURES – (on or before the 1st Monday in August)</u> On or before this date, the Secretary of State shall provide to the County Clerk/Registrar of Voters copies of any proposed constitutional amendment or statewide measure which will appear on the General Election ballot.	293.253(2)
AUG. 10, 2022	<u>PLAN FOR THE SECURITY OF BALLOTS FOR EARLY VOTING – (not later than 90 days before the General Election)</u> Not later than 90 days before the election, a plan for the security of ballots for early voting for the General Election must be submitted to the Secretary of State for approval.	293.3594(1)
AUG. 10, 2022	<u>PLAN FOR DISPOSITION OF MAIL BALLOTS IN CASE OF EMERGENCY – (not later than 90 days before each election)</u> A plan shall be submitted to the Secretary of State setting forth the procedures for the disposition of mail ballots in case of emergency.	NAC 293.318
AUG. 10, 2022	<u>PLAN FOR SUBMITTING ELECTION RESULTS AND OPENING AND CLOSING OF POLLS – (not later than 90 days before each election)</u> A County Clerk/Registrar of Voters shall submit a plan to the Secretary of State setting for approval the procedures that will be used to submit election results on Election Day and the opening and closing of polls on Election Day.	NAC 293.217(4)(a)
AUG. 10, 2022	<u>PROGRAM OR ACTIVITY FOR THE PURPOSE OF REMOVING A NAME FROM THE REGISTER – (not later than 90 days before the General Election)</u> Any program or activity conducted within the county for the purpose of removing the name of a person who is ineligible to vote must be complete before this date.	293.503(4)
AUG. 12, 2022	<u>PROCESS REPORT – PRIMARY ELECTION – (not more than 60 days after each primary and general election)</u> County Clerk/Registrar of Voters shall submit the information regarding the Primary Election to the Secretary of State on the prescribed form.	293.4695
AUG. 12, 2022	<u>MAIL BALLOT REPORTING – (not later than 60 days after an election)</u> After each election, a County Clerk/Registrar of Voters shall report the number of mail ballots sent, returned, and counted, that were transmitted electronically.	NAC 293.319
AUG. 12, 2022	<u>MINOR POLITICAL PARTY NOTICE OF CONTINUED EXISTENCE – (the 2nd Friday in August)</u> Last day a Minor Political Party whose candidates do not appear on the ballot for the General Election must file a notice of continued existence with the Secretary of State.	293.171(5)
AUG. 15, 2022	<u>CANDIDATES DEFEATED IN PRIMARY MUST DISPOSE OF UNSPENT CONTRIBUTIONS – (not later than the 15th day of the 2nd month after candidate's defeat)</u> Every candidate defeated at the Primary Election for a state, district, county, city or township office shall dispose of unspent contributions by means authorized in NRS 294A.160.	294A.160(4)

SEPT. 9, 2022	<u>OPT-OUT FORM FOR MAIL BALLOTS</u> – (received not later than 60 days before the election) Last day for clerks to receive a request from a voter to indicate that he/she elects not to receive a mail ballot.	AB 321 Sec. 3(2)
SEPT. 23, 2022	<u>PREPARE AND DISTRIBUTE MILITARY-OVERSEAS BALLOTS</u> – (not later than 45 days before General Election) County Clerk/Registrar of Voters to transmit military-overseas ballots to covered voters who are registered and have requested a ballot by this date.	293.3(9)(2)(b) 293D.320
SEPT. 29, 2022	<u>PREPARE AND DISTRIBUTE MAIL BALLOTS FOR RESIDENTS OUTSIDE THE STATE</u> – (not later than 40 days before the General Election) County Clerk/Registrar of Voters shall prepare and distribute mail ballots to residents who reside outside the state no later than this date.	AB 321 Sec. 3(5)
OCT. 1, 2022 through NOV. 7, 2022 (Recommended)	<u>CONDUCT SCHOOL OF ELECTION</u> The County Clerk/Registrar of Voters shall conduct or cause to be conducted a school for members of an election board and designate one such member as chair. Within a reasonable time before each election, the Clerk/Registrar of Voters shall instruct the election board in the use of the mechanical voting system and in their duties in connection therewith.	293.227(3) 293B.260 293B.265
OCT. 3, 2022 through OCT. 17, 2022	<u>PUBLISH CONSTITUTIONAL AMENDMENTS and STATEWIDE MEASURES</u> – (on or before the 1 st Monday in October and 2 additional times at intervals of no less than 7 days) The County Clerk/Registrar of Voters shall cause to be published for the first time, second time and third time in a newspaper of general circulation, the full text, condensation, explanation, arguments, rebuttals, and fiscal notes of any constitutional amendment or measure. If no such newspaper is published in the county, the publication may be made in a newspaper of general circulation published in the nearest county in the State.	293.253(3)(5)
OCT. 7, 2022 (Recommended)	<u>APPOINTMENT OF ELECTION BOARD OFFICERS FOR THE GENERAL ELECTION</u> Last day for County Clerk/Registrar of Voters to have concluded or delegated appointment of election board officers and to send notification to election board officers of their appointments.	293.217 through 293.243
OCT. 7, 2022 (Recommended)	<u>DISTRIBUTE SAMPLE BALLOT FOR GENERAL ELECTION</u> – (before early voting) (mail notice of change of location of polling place 10 days prior) Before the period for early voting, the County Clerk/Registrar of Voters shall distribute by mail or provide electronically to each registered voter a sample ballot for his or her precinct with a notice of the polling place location. County Clerk/Registrar of Voters shall also mail or provide electronically a copy of each such sample ballot to each candidate who has filed a Declaration of Candidacy, a copy of at least five sample ballots and provide an electronic copy of each sample ballot to the Secretary of State. If the location of the polling place has changed since the last election, the County Clerk/Registrar of Voters shall mail a notice of the change to each registered voter not sooner than 10 days before forwarding the sample ballots.	293.505 NAC 293.130
OCT. 7, 2022 through OCT. 21, 2022	<u>VOTING SYSTEM PRE-LAT TEST REQUIRED BEFORE EARLY VOTING</u> – (not earlier than 2 weeks before and not later than 5 p.m. on the day before the 1 st day of early voting) Period during which the County Clerk/Registrar of Voters must conduct the required Pre-LAT test for mechanical recording device or automatic tabulating equipment and programs.	293B.150
OCT. 10, 2022 through OCT. 14, 2022	<u>WRITTEN CHALLENGES MAY BE FILED FOR THE GENERAL ELECTION</u> – (after the 30 th day but not later than the 25 th day prior to the General Election) Period in which voter registrations may be challenged in writing by filing with the County Clerk/Registrar of Voters.	293.547(1)
OCT. 11, 2022	<u>CLOSE OF VOTER REGISTRATION BY MAIL</u> – (4 th Tuesday preceding the primary or general election) Last day a person may register to vote by mail. (Must be postmarked by this date.)	293.560(1)(a)(1)
OCT. 11, 2022	<u>CLOSE OF VOTER REGISTRATION BY PERSONAL APPEARANCE</u> – (the 4 th Tuesday preceding the primary or general election) Last day a person may register to vote by appearing in person at the office of the County Clerk/Registrar of Voters.	293.560(1)(a)(2)
OCT. 11, 2022 through NOV. 8, 2022	<u>PUBLICATION OF CLOSING DATE OF REGISTRATION FOR GENERAL ELECTION</u> – (once each week for 4 consecutive weeks before close of registration) County Clerk/Registrar of Voters shall cause “Notice of Close of Registration” to be published once each week for 4 consecutive weeks in a newspaper having a general circulation in the county before the close of registration for the General Election. If no such newspaper is published in the county, the publication may be made in a newspaper of general circulation published in the nearest county in the State.	293.560(3)(b) AB 321 Sec 42.5

OCT. 11, 2022 through NOV. 8, 2022	<u>FORWARD VOTER REGISTRATION APPLICATIONS DAILY</u> – (during the 2 weeks preceding the 4 th Tuesday preceding the General Election) Voter registration applications accepted by voter registration agencies must be transmitted to the appropriate County Clerk/Registrar of Voters on a daily basis during this time.	293.504(4) AB 321 Sec. 42.5
OCT. 15, 2022 through NOV. 4, 2022	<u>PUBLISH NOTICE OF EARLY VOTING FOR THE GENERAL ELECTION</u> – (during the week before and at least once a week during early voting) The County Clerk shall publish the location, dates and hours of early voting during the week before and at least once a week during the period of early voting.	293.3576
OCT. 15, 2022	<u>FILING OF CONTRIBUTIONS & EXPENSES REPORT #3</u> – (for the period beginning July 1 and ending on Sept. 30) Last day for all nonfederal office candidates, and, as required, any persons making independent expenditures, political action committees, political action committees advocating the passage or defeat of a ballot question, political parties, and committees sponsored by political parties, to file the third report of campaign contributions and/or expenditures with the Secretary of State.	294A.120 294A.128 294A.140 294A.200 294A.210
OCT. 19, 2022	<u>PREPARE AND DISTRIBUTE MAIL BALLOTS FOR RESIDENTS WITHIN THE STATE</u> – (not later than 20 days before the General Election) County Clerk/Registrar of Voters shall prepare and distribute mail ballots to residents who reside within the state, not later than this date.	AB 321 Sec. 3(5)
OCT. 21, 2022 (Recommended)	<u>PREPARE ELECTION ROSTER</u> – (before the opening of the polls) County Clerk/Registrar of Voters to prepare election roster consisting of the alphabetical list of registered voters in the precinct or district.	293.563
OCT. 22, 2022 through NOV. 4, 2022	<u>EARLY VOTING BY PERSONAL APPEARANCE</u> – (begins the 3 rd Saturday before the General Election through the Friday preceding the General Election) During this period, a registered voter may request to vote early in person at designated Early Voting locations.	293.3568
OCT. 22, 2022 through NOV. 4, 2022 and NOV. 8, 2022	<u>NOTIFICATION OF OPENING AND CLOSING OF POLLS AND ELECTION DAY TURNOUT</u> County Clerk/Registrar of Voters shall notify the Secretary of State of the time at which each polling place opened, closed, and delays, as soon as practicable. A County Clerk/Registrar of Voters shall report to the Secretary of State the turnout of voters on Election Day no less than twice while the polls are open.	NAC 293.217 NAC 293.219
OCT. 24, 2022	<u>VERIFICATION AND COUNTING OF MAIL BALLOTS MAY BEGIN</u> – (not earlier than 15 days before the General Election) The counting board, if it is responsible for counting mail ballots, or mail ballot central counting board shall ascertain that each box or container has the required number of ballots. Ballots delivered to an mail ballot central counting board shall be processed and prepared for counting.	AB 321 Sec. 13(1)
OCT. 25, 2022	<u>PUBLISH LIST OF REGISTERED VOTERS</u> – (not less than 2 weeks before the close of registration for the General Election) No later than this date, the County Clerk/Registrar of Voters may cause to be published in a newspaper an alphabetical listing of all registered voters, including the precinct of each voter OR a statement notifying the public that the County Clerk/Registrar of Voters will provide an alphabetical listing of registered voters free of charge to any person upon request.	293.557(2)(b)
OCT. 25, 2022	<u>LAST DAY TO UPDATE REGISTRATION AND BE MAILED A BALLOT</u> – (any time before 5 p.m. on the 14 th calendar day preceding the Primary Election) Last day a registered voter may make a written request for a mail voter ballot for the General Election.	AB 321 Sec. 43(2)
OCT. 29, 2022 through DEC. 8, 2022	<u>MEDIA TO MAKE COST OF ELECTION ADVERTISEMENTS AVAILABLE</u> – (at least 10 days before, and ending at least 30 days after the General Election) During this period, any media or other person that provides any political advertising must make the costs of all such information, arranged alphabetically by candidate, person or group ordering the advertisement, available for inspection within 3 days of the request for inspection.	294A.370
NOV. 1, 2022	<u>FILE ELECTION COMPUTER PROGRAM</u> – (at least one week before the General Election) Last day a copy of each election computer program for an election in the state must be filed with the Secretary of State at least one week before the General Election. Copies of the programs are not available for inspection by the public.	293B.135(1)

NOV. 4, 2022	<u>NUMBER OF REGISTERED VOTERS TO SECRETARY OF STATE – (not later than the Friday preceding the General Election)</u> During this period, the County Clerk/Registrar of Voters shall ascertain by precinct and district the number of registered voters and their political affiliation, if any, and transmit such information to the Secretary of State.	293.567
NOV. 8, 2022	<u>SAME-DAY VOTER REGISTRATION</u> Voters are able to register to vote on the day of the General Election. Same-day Voter Registration permits registration through 7pm at the polls.	293.560
NOV. 8, 2022	<u>GENERAL ELECTION – (1st Tuesday after the 1st Monday in November in each even-numbered year)</u> The General Election is held. Polls open at 7 a.m. and close at 7 p.m.	293.12755 293.273(1)
NOV. 11, 2022	<u>IDENTIFICATION REQUIREMENT FOR PROVISIONAL VOTERS – (not later than 5 p.m. the Friday following the election)</u> Last day a voter who did not provide identification at the time the provisional ballot was cast for the federal office at the General Election can provide identification to the County Clerk/Registrar of Voters.	293.3082(1)
NOV. 12, 2022	<u>RETURN OF MAIL BALLOTS – (by 5 p.m. on the 4th day following the General Election)</u> In order for a mail ballot to be counted for any election, the mail ballot must be delivered by hand to the county clerk, or any ballot drop box, by the close of polls; or mailed to the county clerk and postmarked on or before the day of the election and received by the clerk not later than 5 p.m. on the fourth day following the election.	293.325 293.317 AB 321 Sec 8(1)
NOV. 14, 2022	<u>SIGNATURE CURE DEADLINE – (not later than 5 p.m. on the 6th day following the election)</u> Last day for a voter to provide a signature or confirmation or to otherwise cure the signature to have a mail ballot be counted.	AB 321 Sec. 11(6)
NOV. 17, 2022	<u>POSTELECTION AUDIT AND CERTIFICATION OF VVPATS – (not later than 7 working days after the election)</u> After each election, County Clerks/Registrars of Voters shall conduct postelection VVPAT audits and transmit the results to the Secretary of State.	NAC 293.255
NOV. 17, 2022	<u>TRANSMIT ABSTRACT AND MECHANIZED REPORT TO SECRETARY OF STATE – (not later than 7 working days after the General Election)</u> The County Clerk/Registrar of Voters shall send a copy of the certified abstract and mechanized report of the abstract to the Secretary of State.	293.387(3)
NOV. 18, 2022	<u>CANVASS OF THE GENERAL ELECTION RETURNS – (on or before the 10th working day following the General Election)</u> During this period the Board of County Commissioners shall canvass the returns, from all precincts and districts within the county, of the General Election. Counties must wait until the post-mark receipt date and provisional ballots have been processed.	293.387(1)
NOV. 22, 2022	<u>ELECTION CONTEST FOR LOCAL CANDIDATES IF NO RECOUNT DEMANDED – (no later than 14 days after the election)</u> For contests involving offices other than for Governor, Lt. Governor, Legislator, Justice of the Supreme Court or Judge of the Court of Appeals, the last day to file a statement of contest with the District Court Clerk if no recount is demanded.	293.413(2)
NOV. 22, 2022	<u>ELECTION CONTEST FOR STATEWIDE CANDIDATES IF NO RECOUNT DEMANDED – (no later than 14 days after the election)</u> For contests involving offices for Governor, Lt. Governor, Legislator, Justice of the Supreme Court or Judge of the Court of Appeals, the last day to file a statement of contest with the Secretary of State if no recount is demanded.	293.413(2) 293.425(1)
NOV. 22, 2022	<u>MEMBERS OF SUPREME COURT TO CANVASS VOTES – (the 4th Tuesday in November)</u> On this date, the Justices of the Supreme Court, or a majority thereof, shall meet with the Secretary of State to canvass the vote.	293.395(2)
NOV. 22, 2022 (after the official canvass)	<u>GOVERNOR'S PROCLAMATION</u> The Governor shall issue certificates of election and shall issue proclamations declaring election of candidates.	293.395(3)
NOV. 23, 2022	<u>INITIATIVE PETITION TO PROPOSE A NEW STATUTE OR AMEND AN EXISTING ONE – (not later than the 15th day after the General Election)</u> Last date to submit a statutory initiative petition to the County Clerk/Registrar of Voters for verification of signatures.	295.056(2)
NOV. 25, 2022	<u>DEMAND FOR RECOUNTS – (within 3 working days after the canvass for the General Election)</u> The last day demand for recount for the General Election can be made. Please see NRS 293.400 through 293.435 for dates and filing deadlines.	293.403

NOV. 29, 2022	COUNTY CLERK/REGISTRAR OF VOTERS TO NOTIFY CHALLENGE RESULTS – (not later than 21 calendar days after each election) No later than this date, County Clerk/Registrar of Voters shall mail a notice to each person who is listed as the person who initiated the challenge on the General Election challenge list. The notice must indicate the name of the person who was challenged, if known, and the result of the challenge.	293.3035 293.303 293.304
DEC. 1, 2022	SUBMIT LIST OF PUBLIC OFFICERS REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT – (on or before December 1 st of each year) A list of each public officer who is required to file a Financial Disclosure Statement must be submitted electronically to the Secretary of State by each County Clerk/Registrar of Voters, City Clerk, the Director of the Legislative Counsel Bureau and the Director of the Department of Administration.	281.574
DEC. 8, 2022	CAMPAIGN SIGNS – (within 30 days after the general election) Last day after the general election for campaign signs to be removed or taken down.	410.400
DEC. 15, 2022	FILE AMENDED STATEMENTS OF CONTEST – (on or before Dec. 15 of the year immediately preceding a regular legislative session) For an election contest involving the office of Legislator, the contestant may file an amended statement of contest and any relevant depositions, ballots, and other documents relating to the contest with the Secretary of State.	293.425
JAN. 6, 2023	PROCESS REPORT – GENERAL ELECTION – (not more than 60 days after each primary and general election) County Clerk/Registrar of Voters shall submit the information regarding the General Election to the Secretary of State on the prescribed form.	293.4695
JAN. 6, 2023	MAIL BALLOT REPORTING – (not later than 60 days after an election) After each election, a County Clerk/Registrar of Voters shall report the number of mail ballots sent, returned, and counted, that were transmitted electronically.	NAC 293.319
JAN. 7, 2023	UNLAWFUL TO SOLICIT OR ACCEPT CONTRIBUTIONS OR COMMITMENTS – CERTAIN OFFICES – (30 days before a regular session of the Legislature) Members of the Legislature, the Lieutenant Governor, the Governor or the Governor-elect are prohibited from soliciting or accepting any monetary contribution or soliciting or accepting a commitment to make such a contribution for any political purpose, during the period beginning 30 days before a regular session of the Legislature and ending 30 days after final adjournment.	294A.300
JAN. 15, 2023	FILING OF CONTRIBUTIONS & EXPENSES REPORT #4 – (for the period beginning Oct. 1 and ending on Dec. 31) Last day for all nonfederal office candidates, and, as required, any persons making independent expenditures, political action committees, political action committees advocating the passage or defeat of a ballot question, political parties, and committees sponsored by political parties, to file the fourth report of campaign contributions and/or expenditures with the Secretary of State.	294A.120 294A.128 294A.140 294A.200 294A.210
JAN. 15, 2023	FILING CONTRIBUTIONS & EXPENSES REPORT /ANNUAL – CANDIDATE – (not later than January 15 th of each year) Last day for nonfederal elected officials and candidates, which have received in excess of \$100 in contributions or have money left over from their previous campaign, to file the annual report of campaign contributions and expenditures with the Secretary of State.	294A.120
JAN. 15, 2023	FILING ANNUAL CONTRIBUTIONS & EXPENSES REPORT – GROUPS – (not later than January 15 th of each year) Last day for any persons, as required, making independent expenditures, Committees for Political Action (PAC), PACs advocating passage or defeat of a ballot question, political parties, and committees sponsored by political parties, which have received in excess of \$1,000 in contributions to file with the Secretary of State.	294A.140 294A.150 293A.210 294A.220
JAN. 15, 2023	FILING ANNUAL FINANCIAL DISCLOSURE STATEMENTS – (on or before January 15 th of each year of the term) Last day for every elected public officer (excluding conservation district supervisors elected pursuant to NRS 548.285); and every appointed public officer who is entitled to receive \$6,000 or more annually, to file a Financial Disclosure Statement with the Secretary of State.	281.559 281.561(3)
JAN. 15, 2023	FILING ANNUAL PAC REGISTRATION – (on or before January 15 th of each year) Last day a PAC may file with the Secretary of State its annual registration if the PAC intends to continue activity in this State; annual registration form must be filed regardless of whether there is a change in the information previously provided to the Secretary of State.	294A.230(4)(b)

JAN. 15, 2023	<u>CANDIDATES DEFEATED IN GENERAL MUST DISPOSE OF UNSPENT CONTRIBUTIONS</u> – (not later than the 15 th day of the 2 nd month after the candidate's defeat) Every candidate defeated at the General Election for a state, district, county, city or township office, shall dispose of unspent contributions by means authorized in NRS 294A.160.	294A.160
JAN. 15, 2023	<u>FILING CONTRIBUTIONS IN EXCESS OF \$10,000</u> – (to be reported as part of Annual Filing on or before January 15 th of the year immediately after the year for which the report is made) Each candidate who receives contributions in excess of \$10,000 shall list each of the contributions he receives and expenditures made in that year and each year thereafter until the year of the General Election in which the candidate intends to seek election to public office is held.	294A.125
FEB. 6, 2023	<u>LAST DAY JUDICIAL CANDIDATE IN A CONTESTED ELECTION MAY SOLICIT PUBLIC SUPPORT AND CONTRIBUTIONS</u> – (not later than 90 days after the last election) Last day a judicial candidate or a judicial candidate's committee may solicit public support and campaign contributions.	Code of Judicial Conduct Canon 4.2
FEB. 6, 2023	<u>SECRETARY OF STATE TO TRANSMIT PETITION(S) TO THE LEGISLATURE</u> – (as soon as the Legislature convenes) The Secretary of State shall transmit an initiative petition that proposes a statute or an amendment to a statute to the Legislature as soon as the Legislature convenes and organizes.	Nevada Constitution Art. 19, Sec. 2 (3)

All citations are Nevada Revised Statutes unless otherwise noted. Citations may include changes by the 2021 Legislature that have not yet been codified.